

Central Highlands Council

Agenda – ORDINARY MEETING – 19th November 2019

Agenda of an Ordinary Meeting of Central Highlands Council scheduled to be held at Hamilton Council Chambers, on Tuesday 19th November 2019, commencing at 9am.

I certify under S65(2) of the Local Government Act 1993 that the matters to be discussed under this agenda have been, where necessary, the subject of advice from a suitably qualified person and that such advice has been taken into account in providing any general advice to the Council.

Lyn Eyles
General Manager

1.0 OPENING

The Mayor advises the meeting and members of the public that Council Meetings, not including Closed Sessions, are audio recorded and published on Council's Website.

2.0 PRESENT

3.0 APOLOGIES

4.0 PECUNIARY INTEREST DECLARATIONS

In accordance with Regulation 8 (7) of the Local Government (Meeting Procedures) Regulations 2015, the Mayor requests Councillors to indicate whether they or a close associate have, or are likely to have a pecuniary interest (any pecuniary or pecuniary detriment) or conflict of interest in any Item of the Agenda.

5.0 CLOSED SESSION OF THE MEETING

Regulation 15 (1) of the *Local Government (Meeting Procedures) Regulations 2015* states that at a meeting, a council by absolute majority, or a council committee by simple majority, may close a part of the meeting to the public for a reason specified in sub-regulation (2).

As per *Regulation 15 (1) of the Local Government (Meeting Procedures) Regulations 2015*, this motion requires an absolute majority

Moved: Clr

Seconded: Clr

THAT pursuant to *Regulation 15 (1) of the Local Government (Meeting Procedures) Regulations 2015*, Council, by absolute majority, close the meeting to the public to consider the following matters in Closed Session:

Item Number	Matter	<i>Local Government (Meeting Procedures) Regulations 2015</i>
1	Confirmation of the Closed Session Minutes of the Meeting held on 15 October 2019	15 (2)(g) – information of a personal and confidential nature or information provided to Council on the condition it is kept confidential
2	Confidential Report from the General Manager	Regulation 15 (2)(g) – information of a personal and confidential nature or information provided to Council on the condition it is kept confidential
3	Legal Update on Matters	Regulation 15 (4) (a) - a Council or Committee may close part of a meeting when it is acting or considering as referred

		to in subregulation (3) if it is to consider any matter relating to (a) legal action taken by, or involving, the council; or (b) possible future legal action that may be taken, or may involve, the council.
4	Tenders 02/19, 03/19 and 05/19	Regulation 15 (2) (d) – contracts, and tenders, for the supply of goods and services and their terms, conditions, approval and renewal
5	Consideration of Matters for Disclosure to the Public	Regulation 15 (8) - While in a closed meeting, the Council, or Council Committee, is to consider whether any discussions, decisions, reports or documents relating to that closed meeting are to be kept confidential or released to the public, taking into account privacy and confidentiality issues

5.1 MOTION OUT OF CLOSED SESSION

Moved:

Seconded:

THAT Council move out of Closed Session and resume the Ordinary Meeting.

OPEN MEETING TO PUBLIC

The meeting opens to the public at 10.00am.

6.0 DEPUTATIONS

10.15 – 10.30	Mrs Yvonne Miller
10.45 – 11.00	Members from HATCH (See Attachments)
11.00 – 11.30	TasWater CEO Mr M Brewster

6.1 PUBLIC QUESTION TIME

7.0 MAYORAL COMMITMENTS

8 th October 2019	Business of Council
10 th October 2019	Business of Council
11 th October 2019	Business of Council
12 th October 2019	Business of Council re rate payer
14 th October 2019	STCA meeting Hobart
15 th November 2019	Ordinary Meeting of Council Bothwell
16 th October 2019	Meeting re GP services Brighton
17 th October 2019	Meeting with ratepayer
21 st October 2019	Councillors on site visit Tassal Hatcher Ranelagh
22 nd October 2019	ABC Radio Interview DPIPWE BIO Security Workshop – Bothwell Visit to Bothwell Medical Centre
23 rd October 2019	Meeting with Leader of Opposition Hon Rebecca White
24 th October 2019	Business of Council Telephone Meeting Deputy Mayor
25 th October 2019	Business of Council
26 th October 2019	Telephone meeting with Rate Payer
28 th October 2019	Meeting re Bothwell Medical Centre Meeting Legal Reps Hamilton Meeting with GM & Cllr Anita Campbell
29 th October 2019	Meeting with Premier Will Hodman re Medical Bothwell Medical Centre
30 th October 2019	Business of Council
31 st October 2019	Business of Council
1 st November 2019	Business of Council ABC Radio interview x 2 re Fire update

	Telephone meeting with the Deputy GM
2 nd November 2019	Meeting with a ratepayer
3 rd November 2019	Business of Council
5 th November 2019	Meeting with visiting GP Bothwell Medical Centre
6 th November 2019	Citizenships meeting Hamilton
7 th November 2019	Business of Council opening tenders
11 th November 2019	Business of Council opening tenders
12 th November 2019	Business of Council

7.1 COUNCILLOR COMMITMENTS

Deputy Mayor J Allwright

17 th September 2019	Ordinary Council Meeting – Hamilton
15 th October 2019	Ordinary Council Meeting – Bothwell
21 st October 2019	Tassal visit – Huonville
22 nd October 2019	Audit Panel Meeting – Hamilton
28 th October 2019	Lake Malbena Workshop – Hamilton
30 th October 2019	Bushwatch Meeting – Gretna
7 th November 2019	Southern Fire Management – Lindisfarne
13 th November 2019	Tas Water meeting – Riverside, Launceston

Clr J Honner

15 th October 2019	Ordinary Council Meeting – Bothwell
-------------------------------	-------------------------------------

Clr A Campbell

15 th October 2019	Ordinary Council Meeting – Bothwell
21 st October 2019	Tassal tour
22 nd October 2019	Biosecurity workshop – Bothwell
28 th October 2019	Meeting with Susan Swart , Mayor and GM, re GP – Hamilton
	Meeting update from David Morris re Lake Malbena – Hamilton
5 th November 2019	meeting with Mayor, GM and HR plus and potential GP, Bothwell
14 th November 2019	meeting at Ouse with Mayor and Susan Swart re GP

7.2 GENERAL MANAGER'S COMMITMENTS

15 th October 2019	Council Meeting
	Meeting Dr Gardner & Jane Rogers
17 th October 2019	Meeting Fae Robinson
21 st October 2019	On site visit Tassal Huon Valley
22 nd October 2019	Audit Panel Meeting
	Council Workshop
28 th October 2019	Meeting Susan Swart
	Meeting David Morris
30 th September 2019	Meeting Bushfire Recovery
5 th November 2019	Meeting Dr Kelly
6 th November 2019	Citizenship Ceremony

7.3 DEPUTY GENERAL MANAGER'S COMMITMENTS

17 th October 2019	Meeting with Mrs Fae Robinson regarding Health and Wellbeing Plan
21 st October 2019	Meeting regarding LMI Claims Risk Analysis
22 nd October 2019	Audit Panel Meeting
23 rd October 2019	Glyphosate Information Session
29 th October 2019	HR software demo
30 th October 2019	Bushfire Recovery Forum with Dr Rob Gordon
31 st October 2019	Electric vehicle site Meeting Derwent Bridge
4 th November 2019	Local Government Shared Services Meeting
15 th November 2019	TTCI Training session - WHS
19 th November 2019	Ordinary Council Meeting – Hamilton

8.0 NOTIFICATION OF COUNCIL WORKSHOPS HELD

22nd October 2019 DPIPWE Bio-Security Workshop held at Bothwell

8.1 FUTURE WORKSHOPS

11th February 2020 Council Workshop – Mobile coverage Central Highlands (Telstra Mr Patterson)

9.0 MAYORAL ANNOUNCEMENTS

10.0 MINUTES

10.1 RECEIVAL DRAFT MINUTES ORDINARY MEETING

Moved:

Seconded:

THAT the Draft Minutes of the Open Council Meeting of Council held on Tuesday 15th October 2019 be received.

10.2 CONFIRMATION OF MINUTES ORDINARY MEETING

Moved:

Seconded:

THAT the Minutes of the Open Council Meeting of Council held on Tuesday 15th October 2019 be confirmed.

10.3 RECEIVAL DRAFT MINUTES AUDIT PANEL MEETING

Moved:

Seconded:

THAT the Draft Minutes of the Audit Panel Meeting held on Tuesday 22nd October 2019 be received.

10.4 RECEIVAL DRAFT MINUTES WASTE COMMITTEE MEETING

Moved:

Seconded:

THAT the Draft Minutes of the Waste Committee Meeting held on Wednesday 30th October 2019 be received.

11.0 BUSINESS ARISING

- 14.1 Litter and Dumping Management System and MOU signed by General Manager
- 14.2 Correspondence sent to LGAT by Deputy General Manager
- 14.3 Manager Development & Environmental Services to commence negotiation of land transfer with property owner
- 15.4 Correspondence sent by Manager Works and Service
- 15.2 Manager Works and Service has ordered new equipment
- 16.1 Correspondence sent by Deputy General Manager
- 16.2 Correspondence sent by Mayor
- 16.3 Correspondence sent by Deputy General Manager
- 16.4 Correspondence sent by Deputy General Manager
- 16.7 Correspondence sent by Deputy General Manager
- 16.8 Correspondence sent by Deputy General Manager
- 16.9 Correspondence sent by Deputy General Manager
- 16.10 Policy updated on Council website
- 16.11 Correspondence sent by General Manager

12.0 DERWENT CATCHMENT PROJECT REPORT

Moved:

Seconded:

THAT the Derwent Catchment Project report be received.



Derwent Catchment Project Report for Central Highlands Council

10th October 2019- 12th November

General business

Planning for sustainable growth in Agriculture and Tourism

The first workshop as part of the development of a plan for Sustainable tourism and agricultural growth in the Derwent Valley funded by the Building Better Regions fund was held at Currunga Farm on the 10th October 2019. Seventeen participants representing a range of large commercial tourism and agricultural businesses in the Valley attended. The agricultural businesses represented include producers with the following commodities - hops, wine grapes, brewing, soft fruits, elderflowers, cherries, dryland grazing and irrigated dairy. The tourism businesses included representatives from Mt Field National Park, B&B, tearooms, farm stay, adventure tourism and a hotelier. Inland Fisheries Service (anglers) and Derwent Valley Council representatives also attended. This workshop provided opportunities for networking between sectors with business owners sharing information on their products and connecting services with needs.

One of the threats to sustainability of cross sector growth that was identified by participants was a need for increased cooperation between Derwent Valley and Central Highlands Councils. Derwent Valley Council are involved in this project and with CHC involvement the development of this plan is an opportunity to facilitate increased cooperation between councils.

The agreed vision for the plan resulting from this workshop is: A vibrant Valley with working partnerships between agricultural and tourism businesses supporting growth while ensuring livability, and a resilient economy, environment and community.

Magali will now undertake a detailed Strengths, Weaknesses, Opportunities and Threats (SWOT) analysis using the information captured at the workshop. We will also be undertaking one on one interviews for those who could not make the workshop. We will also be holding workshop on the four topics for regional action planning which will be scheduled in February. The draft plan will be available mid-March for comments. Eve will present more about this project at the next Council meeting in December.

Healthy Rivers Action Plan for the Derwent Catchment

We are working with the Derwent Estuary Program (they are a group of scientists who work across the saltwater portion of the Derwent) to develop a practical water quality improvement action plan for the catchment. Research has shown that there is a decline in water quality in the main trunk of the Derwent and this has been evidenced through taste and odor issues in Hobart's water. The aim of the Healthy Rivers Action Plan for the Derwent Catchment will be to attract funding for community engagement, practical land management and water quality monitoring as the Tamar Estuaries and Esk River (TEER) Water Quality Improvement Plan has done in the North of Tasmania. The TEER plan has received millions of dollars from the State and Australian Governments to support work with industry, on-farm and throughout the community to improve catchment management. Our plan will be practical, action based and will use current science to inform appropriate actions. We will ensure meaningful community engagement is embedded into the plan. To date we have developed the structure of the plan with broad content requirements. We will keep Council informed as this project progresses.

Landcare conference – 25 years of Landcare

Eve presented a talk about the Derwent Catchment Project and it's role in supporting landholders post flood. There was significant positive feedback from the audience regarding the DCP model which through Council support can leverage investment into the catchment for flood recovery projects such as the Ouse River ALRS and the Community Resilience grant for the Lachlan area.

Climate workshops for Local Government

Josie and Eve have attended workshops run by STCA looking at climate profiles to support southern Tasmanian councils to understand local climate hazards. This project is backed by research from Climate Futures Tasmania (UTAS) to develop local climate profiles based on each council's strategic, operational

and jurisdictional needs. This is an important issue particularly for Central Highlands because of the increased risk of fire and we will arrange to give a presentation to Council.

Glyphosate workshop

Eve attended a workshop run by ServeAg that focused on the history of use of glyphosate and the scientific evidence that indicates there are no links between cancer and glyphosate. The session also looked at the importance of integrated weed management options. Eve will be working with Jason Branch to look at how Council can implement integrated weed management to ensure best practice.

On-ground works team

Project planning is completed for weed control works across the catchment and as soon as the weather settles, we will be in full swing. Glen and Morgan have been undertaking contract weed control work at the Cattle Hill Windfarm as well as some revegetation works. They have also been maintaining plantings at Dunrobin Park and redoing the nursery irrigation which has been causing trouble with leaks for some time.

River Recovery

The war on willows continues



The Tyenna Willow Warriors, working with the Derwent Catchment Project and the Clarkes of Lanoma Estate, controlled willows along 300m of the Tyenna River on Saturday. This effort was focused on an area that had been revegetated with native plants in a previous working bee. These plantings were watered, as although there was rain overnight on Friday, the soil was still very dry. These plantings are growing well despite numerous

inundations over the winter months, with sturdy mesh cages allowing for water to move over the plants without damage. At lunch time the group had a chance to learn more about the water bugs found in the Tyenna from John Gooderham and Trish Clements. Volunteers helped Trish and John sample the river and identify the water bugs collected.

Fisheries Habitat Improvement Fund – the desktop planning for the development of the Tyenna River Restoration Plan is underway with on-ground surveys scheduled for the next couple of weeks.

Agri-best Practice Program

Pasture Information Network – supporting dryland graziers in the Derwent Catchment

This project will provide funding to work with dryland graziers in the Derwent Catchment for the next four years. The project includes costed demonstration sites on land management practices to reduce soil erosion on North-facing slopes via pasture species selection/nutrient management and the use of perennial shrubs. Workshops including a Dryland Grazing Management Course; nutrient management; managing variable soils & forage shrubs will also be held annually. Field days on North-facing slopes management; trees on farms; de-stocking/drought management options; climate resilience and whole farm planning will be offered. We will also be running a mentor program where people seeking to upskill will be provided a local mentor to support them. We will redevelop the Pasture Hub website to synthesise all the learnings from the practical programs which has not been done with projects like this before. The Pasture Hub website will include pasture management support translated into step by step guides, blogs, podcasts, note sheets and short videos. Case studies and research information will also be shared. We are very pleased to be in the final stages of administration and hope to sign a contract by the end of the year.

Meat & Livestock Australia Producer Demonstration Sites – Forage shrubs

Eve has ordered Mediterranean saltbush (*Atriplex halimus*) seed for the trial which will be starting in Autumn 2020. Karen will grow 15,000 plugs in the nursery for planting and the rest will be direct drilled. Project planning and comms reports have been provided recently to MLA to support the project going forward.

'Open Gates' Dairy Cares for the Derwent - Compass Agri

The 2000 recently planted natives are doing extremely well, supported by the recent showery weather. We are in the process of organising the wetland construction component of this project which is scheduled for December.

Miena cider gum



The recent escape burn at Tods Corner has significantly impacted the Miena Cider Gum subpopulation that we have been working on with Hydro Tasmania. This was the 4th out of the 5 best remaining stands to be affected by fire in the last 12 months.

This recent fire is an unfortunate event as we were preparing to work with the adjacent landholders on developing a shared fire management plan for the region which would have prevented this from happening. We will continue with this project in despite of the fire and are in discussion with Hydro Tas on how best to proceed.

Grants roundup

1. Tyenna River Recovery - \$12,000 – MP Community Environment Program – **submitted**
2. Hydro Tasmania investment into Meadowbank Working Neighbours Program, Conservation and weed management projects – \$88,000 - **confirmed**
3. Agri-best practice in the Derwent – Regional Land Partnerships - \$1.3 million submitted *unofficially approved - hope to sign contract before end of the year*

Please don't hesitate to call us if you have any queries about our programs.

Yours Sincerely,

Josie Kelman, Facilitator, The Derwent Catchment Project 0427 044 700

Eve Lazarus, Project Officer, The Derwent Catchment Project 0429 170 048

13.0 FINANCE REPORT

Moved:

Seconded:

THAT the Finance Report be received.

RATES RECONCILIATION AS AT 30 SEPTEMBER 2019

	<u>2018</u>	<u>2019</u>
Balance 30th June	\$41,105.55	\$43,833.95
Rates Raised	\$3,624,018.34	\$3,756,421.28
Penalties Raised	\$10,808.17	\$12,013.24
Supplementaries/Debit Adjustments	\$12,156.53	\$12,943.68
Total Raised	\$3,688,088.59	\$3,825,212.15
Less:		
Receipts to Date	\$1,864,779.66	\$1,909,278.29
Pensioner Rate Remissions	\$96,890.92	\$102,076.99
Remissions/Supplementary Credits	\$22,132.12	\$26,561.09
Balance	\$1,704,285.89	\$1,787,295.78

Bank Reconciliation as at 31 October 2019

	2018	2019
Balance Brought Forward	\$10,859,383.80	\$10,524,884.55
Receipts for month	\$225,753.53	\$217,199.23
Expenditure for month	\$635,342.76	\$499,354.10
Balance	\$10,449,794.57	\$10,242,729.68
Represented By:		
Balance Commonwealth Bank	\$620,627.60	\$345,412.27
Balance Westpac Bank	\$27,174.83	\$35,594.76
Investments	\$9,809,891.79	\$9,886,139.71
	\$10,457,694.22	\$10,267,146.74
Plus Unbanked Money & Floats	\$5,211.11	\$2,289.00
	\$10,462,905.33	\$10,269,435.74
Less Unpresented Cheques	\$3,617.34	\$16,870.70
Un-receipted amounts on bank statements	\$9,493.42	\$9,835.36
	\$10,449,794.57	\$10,242,729.68

	BUDGET 2019/2020	ACTUAL TO 31-Oct-18	ACTUAL TO 31-Oct-19	% OF BUDGET SPENT	BALANCE OF BUDGET
CORPORATE AND FINANCIAL SERVICES					
ADMIN. STAFF COSTS(ASCH)	\$569,056	\$201,982	\$168,229	29.56%	\$400,828
ADMIN BUILDING EXPEND(ABCH)	\$35,966	\$12,961	\$18,926	52.62%	\$17,040
OFFICE EXPENSES(AOEH)	\$139,500	\$60,549	\$48,700	34.91%	\$90,800
MEMBERS EXPENSES(AMEH)	\$193,410	\$45,934	\$48,713	25.19%	\$144,697
OTHER ADMIN. EXPENDITURE(ASEH + RATES)	\$318,166	\$148,843	\$143,440	45.08%	\$174,726
MEDICAL CENTRES(MED)	\$128,000	\$40,002	\$14,643	11.44%	\$113,357
STREET LIGHTING(STLIGHT)	\$39,600	\$8,287	\$6,246	15.77%	\$33,354
ONCOSTS (ACTUAL)(ONCOSTS)	\$493,952	\$146,153	\$188,015	38.06%	\$305,937
ONCOSTS RECOVERED	(\$430,000)	(\$154,809)	(\$162,150)	37.71%	(\$267,850)
COMMUNITY & ECONOMIC DEV & RELATIONS(CDR+EDEV)	\$211,150	\$49,215	\$63,398	30.03%	\$147,752
GOVERNMENT LEVIES(GLEVY)	\$253,837	\$76,686	\$78,986	31.12%	\$174,851
TOTAL CORPORATE & FINANCIAL SERVICES	\$1,952,637	\$635,802	\$617,146	31.61%	\$1,335,491
DEVELOPMENT AND ENVIRONMENTAL SERVICES					
ADMIN STAFF COSTS - DES (ASCB)	\$170,263	\$58,977	\$47,000	27.60%	\$123,263
ADMIN BUILDING EXPEND - DES(ABCB)	\$18,737	\$6,009	\$17,543	93.63%	\$1,194
OFFICE EXPENSES - DES (AOEB)	\$57,000	\$20,948	\$19,058	33.43%	\$37,942
ENVIRON HEALTH SERVICES (EHS)	\$32,384	\$8,996	\$6,583	20.33%	\$25,802
ANIMAL CONTROL(AC)	\$18,570	\$4,401	\$669	3.60%	\$17,901
PLUMBING/BUILDING CONTROL (BPC)	\$125,212	\$37,981	\$30,117	24.05%	\$95,095
SWIMMING POOLS (POOL)	\$40,591	\$5,968	\$2,893	7.13%	\$37,698
DEVELOPMENT CONTROL (DEV)	\$185,000	\$18,923	\$63,923	34.55%	\$121,077
DOOR TO DOOR GARBAGE & RECYCLING (DD)	\$146,118	\$42,531	\$32,630	22.33%	\$113,488
ROADSIDE BINS COLLECTION (DRB)	\$110,000	\$32,747	\$22,519	20.47%	\$87,481
WASTE TRANSFER STATIONS (WTS)	\$192,252	\$54,014	\$51,749	26.92%	\$140,503
TIP MAINTENANCE (TIPS)	\$65,379	\$8,509	\$9,080	13.89%	\$56,299
ENVIRONMENT PROTECTION (EP)	\$2,718	\$893	\$221	8.15%	\$2,497
RECYCLING (RECY)	\$40,600	\$18,865	\$19,859	48.91%	\$20,741
TOTAL DEVELOPMENT & ENVIRONMENTAL SERVICES	\$1,204,824	\$319,762	\$323,843	26.88%	\$880,981
WORKS AND SERVICES					
PUBLIC CONVENIENCES (PC)	\$123,875	\$41,756	\$45,178	36.47%	\$78,697
CEMETERY (CEM)	\$21,180	\$8,852	\$4,781	22.57%	\$16,399
HALLS (HALL)	\$45,069	\$23,663	\$25,660	56.93%	\$19,409
PARKS AND GARDENS(PG)	\$75,622	\$29,227	\$33,065	43.72%	\$42,557
REC. & RESERVES(REC+TENNIS)	\$74,290	\$19,270	\$29,796	40.11%	\$44,494
TOWN MOWING/TREES/STREETSCAPES(MOW)	\$125,000	\$56,830	\$33,166	26.53%	\$91,834
FIRE PROTECTION (FIRE)	\$1,000	\$0	\$0	0.00%	\$1,000
HOUSING (HOU)	\$51,800	\$28,544	\$32,722	63.17%	\$19,078
CAMPING GROUNDS (CPARK)	\$12,000	\$3,237	\$3,784	31.53%	\$8,216
LIBRARY (LIB)	\$545	\$478	\$674	123.64%	(\$129)
ROAD MAINTENANCE (ROAD)	\$788,370	\$425,203	\$432,964	54.92%	\$355,406
FOOTPATHS/KERBS/GUTTERS (FKG)	\$5,640	\$888	\$2,750	48.75%	\$2,890
BRIDGE MAINTENANCE (BRI)	\$22,891	\$3,745	\$7,822	34.17%	\$15,069
PRIVATE WORKS (PW)	\$85,000	\$47,088	\$36,065	42.43%	\$48,935

SUPER. & I/D OVERHEADS (SUPER)	\$347,608	\$124,583	\$128,493	36.96%	\$219,115
QUARRY/GRAVEL (QUARRY)	(\$48,000)	(\$37,653)	(\$39,382)	82.05%	(\$8,618)
NATURAL RESOURCE MANAGEMENT(NRM)	\$129,546	\$56,770	\$8,920	6.89%	\$120,626
SES (SES)	\$2,000	\$987	\$858	42.91%	\$1,142
PLANT MTCE & OPERATING COSTS (PLANT)	\$477,348	\$227,082	\$240,950	50.48%	\$236,398
PLANT INCOME	(\$650,000)	(\$254,251)	(\$291,915)	44.91%	(\$358,085)
DRAINAGE (DRAIN)	\$23,000	\$3,569	\$6,485	28.20%	\$16,515
OTHER COMMUNITY AMENITIES (OCA)	\$23,118	\$6,733	\$10,923	47.25%	\$12,195
WASTE COLLECTION & ASSOC SERVICES (WAS)	\$26,200	\$10,802	\$12,592	48.06%	\$13,608
TOTAL WORKS & SERVICES	\$1,763,102	\$827,402	\$766,350	43.47%	\$996,752

DEPARTMENT TOTALS OPERATING EXPENSES

Corporate Services	\$1,952,637	\$635,802	\$617,146	31.61%	\$1,335,491
Dev. & Environmental Services	\$1,204,824	\$319,762	\$323,843	26.88%	\$880,981
Works & Services	\$1,763,102	\$827,402	\$766,350	43.47%	\$996,752

Total All Operating	\$4,920,563	\$1,782,966	\$1,707,339	34.70%	\$3,213,224
----------------------------	--------------------	--------------------	--------------------	---------------	--------------------

CAPITAL EXPENDITURE

CORPORATE AND FINANCIAL SERVICES

Computer Purchases	\$16,500	\$9,030	\$0	0.00%	\$16,500
Equipment	\$15,000	\$46,919	\$0	0.00%	\$15,000
Miscellaneous	\$23,500	\$0	\$0	0.00%	\$23,500
	\$55,000	\$55,949	\$0	0.00%	\$55,000

DEVELOPMENT & ENVIRONMENTAL SERVICES

Swimming Pool	\$37,000	\$0	\$0	0.00%	\$37,000
Waste Transfer Station	\$15,000	\$0	\$0	0.00%	\$15,000
	\$52,000	\$0	\$0	0.00%	\$52,000

WORKS & SERVICES

Plant Purchases	\$424,000	\$104,306	\$325,262	76.71%	\$98,738
Camping Grounds	\$50,000	\$0	\$0	0.00%	\$50,000
Public Conveniences	\$70,000	\$0	\$23,084	32.98%	\$46,916
Bridges	\$532,000	\$20,267	\$86,565	16.27%	\$445,436
Road Construction & Reseals	\$1,280,000	\$228,074	\$310,744	24.28%	\$969,256
Drainage	\$380,000	\$0	\$23,860	6.28%	\$356,140
Parks & Gardens Capital	\$63,000	\$0	\$0	0.00%	\$63,000
Infrastructure Capital	\$48,000	\$0	\$0	0.00%	\$48,000
Footpaths, Kerbs & Gutters	\$20,000	\$7,130	\$0	0.00%	\$20,000
Rec Grounds	\$10,000	\$10,053	\$150	1.50%	\$9,850
Halls	\$10,000	\$7,200	\$0	0.00%	\$10,000
Buildings	\$130,000	\$0	\$0	0.00%	\$130,000
	\$3,017,000	\$377,030	\$769,664	25.51%	\$2,247,336

TOTAL CAPITAL WORKS

Corporate Services	\$55,000	\$55,949	\$0	0.00%	(\$949)
Dev. & Environmental Services	\$52,000	\$0	\$0	0.00%	\$52,000
Works & Services	\$3,017,000	\$377,030	\$769,664	25.51%	\$2,639,970
	\$3,124,000	\$432,979	\$769,664	24.64%	\$2,691,021

Comprehensive Income Statement

31/10/2019

Recurrent Income		Reviewed Budget 2018-2019	Actual to date prior year	Actual to Date	Budget 2019-2020	Variation from YTD Budget %	Comments
Rates Charges		\$3,606,569	\$3,609,572	\$3,743,136	\$3,729,984	0%	
User Fees		\$238,500	\$154,758	\$161,757	\$257,500	29%	
Grants - Operating		\$2,318,505	\$307,040	\$304,487	\$2,428,040	(21)%	
Other Revenue		\$492,034	\$160,815	\$138,669	\$512,034	(6)%	
Total Revenues		\$6,655,608	\$4,232,186	\$4,348,049	\$6,927,558	29%	
Expenditure							
Employee Benefits		\$1,788,651	\$634,400	\$653,988	\$1,949,709	0%	
Materials and Services		\$1,385,766	\$535,541	\$416,869	\$1,418,866	(4)%	
Other Expenses		\$1,374,973	\$618,944	\$639,020	\$1,551,987	8%	
Depreciation and Amortisation		\$2,116,000	\$720,882	\$711,455	\$2,112,000	0%	
Total Expenditure		6,665,390	2,509,767	2,421,332	7,032,562	1%	
Operating Surplus(Deficit)		(9,782)	1,722,419	1,926,717	(105,004)		
Capital Grants & Other		\$209,198	\$137,578	\$14,500	\$694,000		
Surplus(Deficit)		199,416	1,859,997	1,941,217	588,996		
Capital Expenditure		\$2,680,712	\$432,979	\$769,664	\$3,124,000		

BANK ACCOUNT BALANCES AS AT 31 OCTOBER 2019

No.	Bank Accounts	Investment Period	Current Interest Rate %	Due Date	<u>BALANCE</u>	
					2018	2019
0011100	Cash at Bank and on Hand					
0011105	Bank 01 - Commonwealth - General Trading Account				615,014.64	320,973.76
0011106	Bank 02 - Westpac - Direct Deposit Account				24,338.14	35,066.21
0011110	Petty Cash				350.00	350.00
0011115	Floats				200.00	200.00
0011199	TOTAL CASH AT BANK AND ON HAND				639,902.78	356,589.97
0011200	Investments					
0011206	Bank 04	30 Days	1.14%	8/11/2019		1,003,643.31
0011207	Bank 05	60 Days	1.27%	16/12/2019	1,582,049.40	1,623,135.15
0011207	Bank 06	30 Days	1.14%	18/11/2019	1,583,466.78	701,167.12
0011212	Bank 12	30 Days	1.10%	22/11/2019	1,301,520.55	1,019,697.45
0011214	Tascorp	91 Days	1.00%	18/12/2019	-	77,287.48
0011215	Bank 15	90 Days	1.40%	16/01/2020	3,308,529.16	3,382,839.80
0011216	Bank 16	90 Days	1.43%	21/01/2020	2,034,325.90	2,078,369.40
0011299	TOTAL INVESTMENTS				9,809,891.79	9,886,139.71
TOTAL BANK ACCOUNTS AND CASH ON HAND					10,449,794.57	10,242,729.68

DONATIONS AND GRANTS 2018-2019											
Date	Details	Budget	Australia Day, ANZAC Day, Hamilton Show	Childrens Services	Community Grants \ Donations	Event Development and Sponsorship	Further Education Bursaries and School Support	General Items	Church Grants	Tourism	TOTAL
	Community & Economic Development Support	\$8,246									
	Support/Donations	\$7,780									
	Further Education Bursaries	\$1,800									
	Central Highlands School Support	\$3,000									
	Anzac Day	\$6,000									
	Hamilton show	\$5,000									
	Australia Day	\$1,000									
	Church Grants	(\$500)									
	Suicide Prevention Program	\$1,650									
	Anglers Alliance Sponsorship	\$3,000									
	Ellendale Buskers Bash	\$1,000									
	Bothwell Spin-out	\$2,000									
	Royal Flying Doctor Service	\$0									
	Bothwell Speed Shear	\$0									
	Ouse & Highlands Regional Community Craft Group	\$1,000									
	Youth Activities	\$0									
	Australasian Golf Museum contribution to power	\$5,000									
	South Central Region Projects	\$5,000									
	Local Govt Shared Services Project	\$5,000									
	Visitors Centre	\$5,000									
	World Fly Fishing Championships	\$600									
	Health & Wellbeing Plan	\$10,000									
17/07/2019	Royal Flying Doctor Service	\$1,000						1,000.00			
23/07/2019	Blue Farmer Sign	\$350						350.00			
28/07/2019	Bothwell Childcare Grant	\$5,000		5,000.00							
14/08/2019	2019 World Fly Fishing Championship 19.03.19	\$6,200						6,200.00			
19/09/2019	Bothwell Speed Shear - Community Grant 2019	\$2,000				2,000.00					
19/09/2019	Community Garden Interest Group	\$435			435.00						
19/09/2019	Comm Grant 2019 - Christmas Party	\$1,000			1,000.00						
19/09/2019	Westerway Primary School 100yr anniversary	\$1,000					1,000.00				
19/09/2019	Community Christmas Party - Comm Grant	\$785			785.00						
19/09/2019	Anglican Parish Hamilton Church grant 2018/19	\$2,500							2,500.00		
1/10/2019	Electrical repairs - CWA approved by Council	\$507						507.00			
1/10/2019	Fascia Repair - CWA building	\$452						452.36			
9/10/2019	Purchase fly fishing download - Visitor Centre	\$15						14.80			
25/10/2019	Anglican Parish Hamilton Church Heating Grant	\$3,000							3,000.00		
25/10/2019	3 defibs Bronte, Brady's & Derwent Bridge	\$780						780.00			
YEAR TO DATE EXPENDITURE			0.00	5,000.00	2,220.00	2,000.00	1,000.00	9,304.16	5,500.00	0.00	25,024.16
BUDGET		96,600.00	12,000.00	5,000.00	10,000.00	6,000.00	5,800.00	49,800.00	5,000.00	3,000.00	96,600.00

No.	Plant	Total Expense	Sal and Wage	Oncosts	Internal Plant Hire	Materials	Plant & Equipment Maintenance	Insurance	Fuel	Tyres	Registration	Depreciation	Cost of capital	Recovered	Hours	Recovery per Hour	Expenditure per Hour	Recovery/(Loss) per Hour
PM0149	Loadrite Weighing System	\$ 287.59	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 19.69	\$ -	\$ -	\$ -	\$ 223.25	\$ 44.65	-	-	-	-	-
PM0196	Transmig Welder	\$ 79.61	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5.36	\$ -	\$ -	\$ -	\$ 60.75	\$ 13.50	-	-	-	-	-
PM0238	Auger	\$ 364.13	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 24.89	\$ -	\$ -	\$ -	\$ 282.22	\$ 57.02	-	-	-	-	-
PM0254	Test and Tag Equipment	\$ 72.34	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4.94	\$ -	\$ -	\$ -	\$ 56.07	\$ 11.33	-	-	-	-	-
PM0255	Floor Jack 15 Tonne	\$ 96.07	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6.57	\$ -	\$ -	\$ -	\$ 74.46	\$ 15.04	-	-	-	-	-
PM613	Komatsu Loader Hamilton BO8817	\$ 2,022.86	\$ 12.83	\$ -	\$ -	\$ -	\$ -	\$ 58.80	\$ 1,031.67	\$ -	\$ 52.90	\$ 666.67	\$ 200.00	\$ 680.00	17.0	\$ 40.00	\$ 118.99	(\$78.99)
PM620	Herc Superdog - Kelvin (IT2581)	\$ 1,234.46	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 48.65	\$ -	\$ -	\$ 467.07	\$ 551.60	\$ 167.15	\$ 4,337.50	173.5	\$ 25.00	\$ 7.12	\$17.88
PM621	Pig Trailer Hamilton OT0770	\$ 719.45	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 17.64	\$ -	\$ -	\$ 441.82	\$ 200.00	\$ 60.00	500.00	25.0	\$ 20.00	\$ 28.78	(\$8.78)
PM622	Fuel Tanker Bothwell PT4204	\$ 20.27	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 20.27	\$ -	\$ -	-	-	-	-	-
PM627	Small Mowers	\$ 170.70	\$ -	\$ -	\$ -	\$ -	\$ 16.65	\$ -	\$ 154.05	\$ -	\$ -	\$ -	\$ -	\$ 670.50	223.5	\$ 3.00	\$ 0.76	\$2.24
PM628	Chainsaws	\$ 388.71	\$ -	\$ -	\$ -	\$ 115.00	\$ 273.71	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 170.25	34.1	\$ 5.00	\$ 11.42	(\$6.42)
PM629	Spray Units	\$ 1,262.64	\$ 76.11	\$ 45.67	\$ 10.50	\$ 426.11	\$ -	\$ 48.14	\$ -	\$ -	\$ -	\$ 545.84	\$ 110.27	\$ 485.00	97.0	\$ 5.00	\$ 13.02	(\$8.02)
PM630	Compressors	\$ 63.44	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4.34	\$ -	\$ -	\$ -	\$ 49.25	\$ 9.85	-	-	-	-	-
PM635	Sundry Plant	\$ 237.29	\$ -	\$ -	\$ -	\$ 1,666.52	\$ -	\$ -	\$ 1,429.23	\$ -	\$ -	\$ -	\$ -	\$ -	-	-	-	-
PM636	Small Trailers	\$ 952.29	\$ 213.12	\$ 66.31	\$ -	\$ -	\$ 513.17	\$ -	\$ -	\$ -	\$ 159.69	\$ -	\$ -	\$ 80.00	16.0	\$ 5.00	\$ 59.52	(\$54.52)
PM652	Road Broom UT7744	\$ 109.63	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4.50	\$ -	\$ -	\$ 34.13	\$ 51.00	\$ 20.00	-	-	-	-	-
PM654	New Holland Tractor Bothwell B08NO	\$ 1,187.17	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 63.21	\$ 107.90	\$ -	\$ 84.40	\$ 716.67	\$ 215.00	\$ 568.75	16.3	\$ 35.00	\$ 73.06	(\$38.06)
PM662	King Tandem Trailer Hamilton YT0630	\$ 44.82	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 44.82	\$ -	\$ -	-	-	-	-	-
PM664	Pressure Cleaner 2003	\$ 152.77	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10.44	\$ -	\$ -	\$ -	\$ 118.40	\$ 23.92	\$ -	-	-	-	-
PM665	Dog Trailer - Neville (YT5100)	\$ 1,467.13	\$ 67.19	\$ 40.32	\$ -	\$ -	\$ 66.21	\$ 41.04	\$ -	\$ -	\$ 467.07	\$ 465.29	\$ 320.03	\$ 4,562.50	182.5	\$ 25.00	\$ 8.04	\$16.96
PM666	Cat. Loader 950F Hamilton ES1483	\$ 5,832.59	\$ -	\$ -	\$ -	\$ -	\$ 2,341.40	\$ 218.44	\$ -	\$ -	\$ 52.90	\$ 2,476.81	\$ 743.04	\$ -	-	-	-	-
PM667	Work Station Hamilton 2003	\$ 117.86	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 8.06	\$ -	\$ -	\$ -	\$ 91.35	\$ 18.46	\$ -	-	-	-	-
PM668	Work Station Bothwell 2003	\$ 117.86	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 8.06	\$ -	\$ -	\$ -	\$ 91.35	\$ 18.46	\$ -	-	-	-	-
PM671	Water Tanker	\$ 1,559.18	\$ 163.79	\$ 98.28	\$ 7.00	\$ 840.86	\$ -	\$ 22.05	\$ 102.20	\$ -	\$ -	\$ 250.00	\$ 75.00	\$ 2,965.00	296.5	\$ 10.00	\$ 5.26	\$4.74
PM676	Kobelco Excavator FA6566	\$ 46,202.75	\$ 480.50	\$ 288.30	\$ 562.50	\$ 124.55	\$ 40,975.83	\$ 182.81	\$ 426.18	\$ -	\$ 52.90	\$ 2,072.79	\$ 1,036.40	\$ 7,345.00	113.0	\$ 65.00	\$ 408.87	(\$343.87)
PM677	Compressor/Post Driver	\$ 153.86	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10.52	\$ -	\$ -	\$ -	\$ 119.25	\$ 24.09	\$ -	-	-	-	-
PM682	Float IT0169	\$ 2,367.39	\$ 317.70	\$ 190.62	\$ 75.00	\$ 49.00	\$ 1,268.00	\$ -	\$ -	\$ -	\$ 467.07	\$ -	\$ -	\$ 850.00	34.0	\$ 25.00	\$ 69.63	(\$44.63)
PM684	Komatsu Grader FC7003	\$ 15,501.14	\$ 574.01	\$ 344.42	\$ 589.00	\$ -	\$ 4,771.69	\$ 259.74	\$ 4,491.78	\$ -	\$ 52.90	\$ 2,945.07	\$ 1,472.54	\$ 15,762.50	242.5	\$ 65.00	\$ 63.92	\$1.08
PM687	Western Star - H. Chivers FB5754	\$ 12,641.85	\$ 455.68	\$ 273.42	\$ 676.50	\$ 235.01	\$ 720.18	\$ 197.14	\$ 4,933.00	\$ 1,363.64	\$ 434.47	\$ 2,235.21	\$ 1,117.60	\$ 13,650.00	273.0	\$ 50.00	\$ 46.31	\$3.69
PM695	Quick Cut Saw	\$ 42.06	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2.88	\$ -	\$ -	\$ -	\$ 32.60	\$ 6.59	\$ -	-	-	-	-
PM705	Mack Truck FP4026 - Andrew Jones	\$ 18,609.95	\$ 371.98	\$ 30.79	\$ 228.00	\$ 170.15	\$ 1,263.69	\$ 439.95	\$ 6,217.37	\$ 1,363.64	\$ 2,528.22	\$ 4,988.39	\$ 1,007.76	\$ 22,525.00	450.5	\$ 50.00	\$ 41.31	\$8.69
PM709	CAT 950 Wheel Loader Bothwell (FR3357)	\$ 6,679.42	\$ 102.05	\$ 61.23	\$ 224.00	\$ -	\$ -	\$ 336.24	\$ 565.50	\$ -	\$ 52.90	\$ 3,812.50	\$ 1,525.00	\$ 336.00	6.0	\$ 56.00	\$ 1,113.24	(\$1,057.24)
PM717	2008 Dog Trailer (Harold) Z54AB	\$ 1,915.23	\$ 96.20	\$ 57.72	\$ 250.00	\$ -	\$ 155.25	\$ 52.61	\$ -	\$ -	\$ 467.07	\$ 596.56	\$ 239.83	\$ 2,700.00	108.0	\$ 25.00	\$ 17.73	\$7.27
PM720	S/Hand Tri Axle Dog Trailer Z24BO	\$ 2,308.21	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 68.68	\$ -	\$ 636.36	\$ 511.32	\$ 778.77	\$ 313.08	\$ 5,856.25	234.3	\$ 25.00	\$ 9.85	\$15.15
PM723	CAT 943 Traxcavator	\$ 1,277.31	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 87.31	\$ -	\$ -	\$ -	\$ 990.00	\$ 200.00	\$ 135.00	4.5	\$ 30.00	\$ 283.85	(\$253.85)
PM724	Toyota Corolla Ascent - Doctor A48YD	\$ 1,936.46	\$ 89.79	\$ 53.87	\$ -	\$ -	\$ 456.68	\$ 89.24	\$ -	\$ -	\$ 133.86	\$ 1,011.84	\$ 101.18	\$ -	-	-	-	-
PM726	John Deere Tractor & Slasher B47EG	\$ 14,961.95	\$ 829.29	\$ 497.57	\$ 360.00	\$ -	\$ 6,224.51	\$ 294.68	\$ 2,655.25	\$ -	\$ 84.40	\$ 3,341.25	\$ 675.00	\$ 14,040.00	312.0	\$ 45.00	\$ 47.95	(\$2.95)
PM729	King Box Trailer Hamilton Z92HG	\$ 181.26	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 9.33	\$ -	\$ -	\$ 44.82	\$ 105.75	\$ 21.36	\$ -	-	-	-	-
PM731	Pig Trailer Bothwell VT9746 HC	\$ 761.14	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 21.83	\$ -	\$ -	\$ 441.82	\$ 247.50	\$ 50.00	\$ 420.00	21.0	\$ 20.00	\$ 36.24	(\$16.24)
PM733	2010 Komatsu Grader Hamilton-B73TJ	\$ 22,693.80	\$ 1,072.08	\$ 643.29	\$ 445.50	\$ -	\$ 5,552.22	\$ 387.51	\$ 6,889.05	\$ 1,500.00	\$ 52.90	\$ 4,393.75	\$ 1,757.50	\$ 23,370.00	389.5	\$ 60.00	\$ 58.26	\$1.74
PM739	SES Vehicle Ex Huon Valley	\$ 292.77	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 20.04	\$ -	\$ -	\$ -	\$ 227.27	\$ 45.45	\$ -	-	-	-	-
PM740	Hino Tipper C95BL Hamilton 11/11	\$ 6,360.96	\$ 26.64	\$ 15.98	\$ 16.00	\$ -	\$ -	\$ 340.63	\$ 1,417.87	\$ -	\$ 291.47	\$ 3,862.24	\$ 390.12	\$ 8,375.00	335.0	\$ 25.00	\$ 18.99	\$6.01
PM741	Mack Truck 2010 (C90JY)	\$ 17,567.97	\$ 329.64	\$ 197.79	\$ 100.00	\$ 26.00	\$ 997.44	\$ 253.50	\$ 7,838.58	\$ 1,272.73	\$ 2,528.22	\$ 2,874.34	\$ 1,149.73	\$ 17,825.00	356.5	\$ 50.00	\$ 49.28	\$0.72
PM743	Mulcher Head	\$ 830.25	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 56.75	\$ -	\$ -	\$ -	\$ 643.50	\$ 130.00	\$ -	-	-	-	-
PM744	Honda Tiller	\$ 456.90	\$ 64.16	\$ 38.50	\$ 14.00	\$ 72.73	\$ 210.32	\$ 3.91	\$ -	\$ -	\$ -	\$ 44.33	\$ 8.95	\$ 450.00	45.0	\$ 10.00	\$ 10.15	(\$0.15)
PM745	Welder	\$ 53.55	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3.66	\$ -	\$ -	\$ -	\$ 41.51	\$ 8.39	\$ -	-	-	-	-
PM746	John Deere X304 Ride on Mower (Bothwell)	\$ 235.05	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 12.65	\$ 49.98	\$ -	\$ -	\$ 143.44	\$ 28.98	\$ 472.50	10.5	45.0	\$ 22.39	\$22.61
PM748	Hino Tipper C43LG (Bothwell)	\$ 11,731.18	\$ 218.89	\$ 131.33	\$ 151.50	\$ -	\$ 3,965.82	\$ 418.26	\$ 1,332.45	\$ -	\$ 291.47	\$ 4,742.42	\$ 479.03	\$ 7,207.50	288.3	\$ 25.00	\$ 40.69	(\$15.69)
PM751	Toro Groundmaster Mower (Bothwell)	\$ 1,756.71	\$ 104.48	\$ 57.45	\$ -	\$ 187.27	\$ 113.63	\$ 72.07	\$ 209.30	\$ -	\$ 30.23	\$ 817.19	\$ 165.09	\$ 1,795.00	89.8	\$ 20.00	\$ 19.57	\$0.43
PM752	Ford Ranger (Bothwell) C77VJ	\$ 1,788.60	\$ 42.49	\$ 15.01	\$ 7.00	\$ -	\$ -	\$ 101.54	\$ 222.30	\$ -	\$ 133.86	\$ 1,151.28	\$ 115.13	\$ 651.00	93.0	\$ 7.00	\$ 19.23	(\$12.23)
PM753	Bomag Landfill Compactor	\$ 3,202.76	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 205.91	\$ 137.61	\$ -	\$ 52.90	\$ 2,334.69	\$ 471.66	\$ 660.00	22.0	\$ 30.00	\$ 145.58	(\$15.58)
PM756	Kenworth - Bothwell (Whelan)	\$ 15,442.63	\$ 449.50	\$ 269.72	\$ 146.00	\$ 145.15	\$ -	\$ 224.13	\$ 6,949.80	\$ 3,012.00	\$ 434.47	\$ 2,541.24	\$ 1,270.62	\$ 22,875.00	457.5	\$ 50.00	\$ 33.75	\$16.25
PM757	JBC Backhoe (Hamilton 2013)	\$ 10,542.16	\$ 378.67	\$ 146.81	\$ 7.00	\$ 31.38	\$ 4,418.92	\$ 260.39	\$ 1,398.97	\$ -	\$ 52.90	\$ 2,952.44	\$ 894.68	\$ 14,640.00	366.0	\$ 40.00	\$ 28.80	\$11.20
PM762	Toro Out Front Mower Hamilton	\$ 1,384.36	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 67.25	\$ 233.32	\$ -	\$ 168.80	\$ 762.50	\$ 152.50	\$ 460.00	23.0	\$ 20.00	\$ 60.19	(\$40.19)
PM763	Toro Mower GM7200 Hamilton	\$ 816.37	\$ -	\$ -	\$ -	\$ -	\$ 27.27	\$ 49.17	\$ -	\$ -	\$ 70.93	\$ 557.50	\$ 111.50	\$ 2,510	125.5	\$ 20.00	\$ 6.50	\$13.50
PM765	Rover Shredder Vac Hamilton	\$ 107.59	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7.37	\$ -	\$ -	\$ -	\$ 83.52	\$ 16.70	\$ -	-	-	-	-
PM768	Trailer - TMD Box 10x6	\$ 130.80	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 8.96	\$ -	\$ -	\$ -	\$ 101.54	\$ 20.31	\$ -	-	-	-	-
PM769	Mitsubishi Triton 4x4 E76VG	\$ 4,306.48	\$ -	\$ -	\$ -	\$ -	\$ 437.27	\$ 162.00	\$ 921.06	\$ 631.82	\$ 133.86	\$ 1,836.80	\$ 183.68	\$ 1,050.00	150.0	\$ 7.00	\$ 28.71	(\$21.71)
PM770	Nissan Tip Tray Ute	\$ 2,659.82	\$ 62.72	\$ 37.62	\$ -	\$ -	\$ -	\$ 149.17	\$ 416.00	\$ -	\$ 133.86	\$ 1,691.33	\$ 169.13	\$ 1,400.00	200.0	\$ 7.00	\$ 13.30	(\$6.30)
PM771	Polivac Suction Polisher	\$ 134.75	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10.00	\$ -	\$ -	\$ -	\$ 113.41	\$ 11.34	\$ 56.00	8.0	\$ 7.00	\$ 16.84	(\$9.84)
PM772	Hino Tipper - E96VP	\$ 4,560.70	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 87.05	\$ 1,426.99	\$ 1,372.73	\$ 292.11	\$ 987.01	\$ 394.80	\$ 5,275.00	211.0	\$ 25.00	\$ 21.61	\$3.39
PM773	Variable Mesaging Board	\$ 717.51	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 46.06	\$ -	\$ -	\$ 44.82	\$ 522.20	\$ 104.44	\$ -	-	-	-	-
PM774	140M AWD William Adams CAT Grader Bothwell	\$ 29,272.33	\$ 504.32	\$ 302.61	\$ 278.00	\$ 1,950.89	\$ 4,137.95	\$ 498.30	\$ 7,501.00	\$ 6,136.36	\$ 52.90	\$ 5,650.00	\$ 2,260.00	\$ 27,180.00	453.0	\$ 60.00	\$ 64.62	(\$4.62)
PM777	Mitsubishi ASX AWD	\$ 2,126.41	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 110.51	\$ 478.71	\$ -	\$ 133.86	\$ 1,252.98	\$ 150.36	\$ -	-	-	-	-
PM778	2017 Ranger 2.2i Diesel	\$ 1,854.80	\$ 25.65	\$ 15.39	\$ 7.00	\$ -	\$ -	\$ 104.98	\$ 368.60	\$ -	\$ -	\$ 1,190.33	\$ 142.84	\$ 756.00	108.0	\$ 7.00	\$ 17.17	(\$10.17)
PM779	Ford Ranger XL 4WD Crew Cab Ute C91LO SES	\$ 1,445.23	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 46.30	\$ 604.57	\$ -	\$ 164.36	\$ 525.00	\$ 105.00	\$ -	-	-	-	-
PM780	Nissan X-Trail 4WD (Graham) F74ZU	\$ 5,622.90	\$ -	\$ -	\$ -	\$ -	\$ 893.22	\$ 143.82	\$ 2,176.22	\$ 472.73	\$ 143.14	\$ 1,630.70	\$ 1					

13.1 ANNUAL REPORT 2018/19

Under Section 72 of the Local Government Act 1993 Council must prepare an Annual Report. The Annual Report has been prepared and is submitted to Council for adoption.

Recommendation:

THAT Council adopt the 2018/19 Annual Report as presented.

14.0 DEVELOPMENT & ENVIRONMENTAL SERVICES

In accordance with Regulation 25(1) of the Local Government (Meeting Procedures) Regulations 2015, the Mayor advises that the Council intends to act as a Planning Authority under the Land Use Planning and Approvals Act 1993, to deal with the following items:

Moved: Clr

Seconded: Clr

THAT the Development & Environmental Services Report be received.

14.1 DRAFT MEMORANDUM OF UNDERSTANDING : WASTE MANAGEMENT FOR THE SOUTHERN TASMANIAN REGION

The Local Government Association of Tasmania and the twelve Southern Tasmanian Councils have been working co-operatively over the past few weeks on waste management issues and projects. One of the main issues is the lack of resources to drive strategies, initiatives and funding. While another main issue is recycling however the volumes in the Central Highlands are only small.

The estimated cost of the proposed MOU is in the range of \$75,000 per annum which would need to be split between all Southern Councils, while the funding formula for the secretariat will be determined on a proportion of total waste generated basis. It is estimated the cost to Central Highlands Council will be around \$2,500 per annum.

If a State-wide entity is required this will also need to be funded and Council's will be asked to contribute to this.

Hence the MOU is being set up to consider the strategic direction of waste management? As all twelve councils are all at different stages on waste management, with some Councils having an aspiration to have zero waste to landfill. However, the MOU may be the glue that holds all Councils together on waste management.

The Southern Waste Strategy still exists and needs to be considered in the MOU.

The Draft Memorandum of Understanding - Waste Management is an arrangement for all parties to the agreement to work co-operatively on waste management issues and projects for the southern Tasmanian region, which includes the following:

RECITALS

1. All parties are established under section 18(1) of the *Local Government Act 1993*.
2. All parties are responsible for waste management within their municipal areas.
3. The Tasmanian Government has released a draft waste management strategy for the state and all parties wish to collaboratively to respond to the strategy.
4. All parties are committed to working together on waste management and agree on the following goals:
 - 4.1. To aspire to there being no waste to landfill;
 - 4.2. To provide contemporary waste management services;
 - 4.3. To promote good waste management practices by the parties themselves, our residents and industry through education and awareness initiatives;
 - 4.4. To appropriately resource this arrangement
5. In light of the historic co-operation between the parties and the efficiencies that can be achieved through co-operating further, the parties have agreed to enter into this Memorandum of Understanding in order to continue this co-operation and provide mutually beneficial outcomes for all parties and their ratepayers.

OPERATIVE PART

Term of this Agreement

1. This Memorandum of Understanding commences on the date shown below.
2. The arrangement shall continue for a period of three (3) years from the date shown below and will be reviewed by app parties at that date.

Secretariat Support

3. The parties agree to fund a secretariat service to support this arrangement.
4. The secretariat support will perform the following functions:
 - 4.1 Arrange meetings, prepare agendas and take minutes for steering committee meetings;
 - 4.2 Prepare reports and policy initiatives for consideration by the steering committee;
 - 4.3 Liaise with government and industry on policy initiatives and projects;
 - 4.4 Such other functions that the steering committee may reasonably direct.
5. The funding formula for the secretariat will be determined on a proportion of total waste generated basis.

Governance

6. The parties agree to establish a steering committee to oversee the operation of this arrangement.
7. Each party will nominate one employee to be a member of the steering committee, to be determined by the General Manager of each participating council.
8. The parties agree to work collaboratively between themselves, other regions of the state and the State Government and industry to determine the best long term structural arrangements for addressing the waste management issues in the region and the state as a whole.

Intention to Bind

9. The parties desire that this Memorandum of Understanding will foster the spirit of co-operation which exists between them in respect to working co-operatively on waste management issues and all acknowledges that it is not legally binding and is not intended to be an agreement enforceable in a Court of Law.

CONCLUSIONS

- Cost to Council approx. \$2500 per year, this is for the establishment of the Secretariat only.
- Previous involvement in a southern waste management group did not produce any benefits for Central Highlands Council and hence the Council opted out.
- Council to decide if beneficial to sign the MOU
- State funding has not been mentioned in the MOU.

FOR DECISION

14.2 BOTHWELL TOWN HALL HIRE : GRAND HOUSES AND SCOTTISH TOWNS

Courtney Wild, the Programme and Touring Logistics Manager from Woodfordia Inc has contacted Council regarding a project called Year of Scotland in Australia. It's a collaboration of events, festivals, and community groups all over Australia holding Scottish events.

Activity for the Year of Scotland in Australia will take place from December 31st 2019 until December 31st 2020.

As part of the project they are putting on a tour called Grand Houses and Scottish Towns and would like to include Bothwell as part of the tour.

It is being proposed that this event be held in the Bothwell Town Hall on Thursday 21st May 2020 and support of the event is being sought as follows:

Depending on how Council might like to be involved we would love to have security (if required) and venue hire costs inkind. We would love to partner on the event and wondered if Council might be interested in providing existing volunteer core to the project; providing guest speakers to host or speak on the night of the show; activating complimentary events or fundraising initiatives on the day of the show.

An invitation to the launch of the Year of Scotland in Australia, 2020: A year-long celebration of Scottish music, culture, food and drink in partnership with over 35 festivals and events across Australia has also been received.

As invitation to the launch at the **Sydney Opera House, Joan Sutherland Foyer, on Thursday 28th November, 11:45AM at 12noon has been received.** “It’s a chance to hear from organisers about what to expect and to connect with each other to find opportunity and excitement in our shared plans. It will be the first public announcement of our new flagship project: the **Scottish Towns and Grand Houses Tour**, which we are extremely excited about”.



For Discussion

14.3 RECOMMENDATION FROM WASTE COMMITTEE MEETING

Report By

Graham Rogers (Manager Development & Environmental Services)

Background

A meeting of the Waste Committee was held on Wednesday 30th October 2019 with the following item being discussed.

Greenwaste Disposal at Miena WTS

G Rogers advised that greenwaste at the Miena WTS has become a problem.

In the past the local Fire Brigade have burnt this but the Fire Chief has advised that they will no longer do this. G Rogers advised that he would approach the Bothwell Brigade to see if they would undertake the burn. Options discussed included mulching but this would still require the removal of the mulched material from the site.

Provisions at other sites are as follows:

Bronte Park WTS – Greenwaste not accepted

Bothwell WTS – Greenwaste accepted as there in a gully where this is disposed of and compacted so it is not a problem at this site.

Hamilton RDS – Greenwaste accepted as this and is not a problem a this site.

RESOLVED to the following recommendation be made to Council:

THAT changes be introduced at the Miena Waste Transfer Station to remove greenwaste disposal and that ratepayers be given notice of the changes prior to the introduction by signage, notices and an advertisement in the Highland Digest.

Recommendation

Moved Clr

Seconded Clr

THAT changes be introduced at the Miena Waste Transfer Station to remove greenwaste disposal and that ratepayers be given notice of the changes prior to the introduction by signage, notices and an advertisement in the Highland Digest.

14.4 FIRES

Report By

Graham Rogers (Manager Development & Environmental Services) & Beverley Armstrong (Environmental Health Officer)

Background

This issue has been listed as an agenda item following an enquiry from a Councillor seeking consideration for Central Highlands Council to mandate before any fires or back burns that people check the weather conditions first for two days prior to the proposed burn. This issue has been raised following the recent fire at Tods Corner.

The Tasmania Fire Service (TFS) is the Tasmanian Government agency responsible for fire suppression and control for the state of Tasmania and its surrounding islands.

Council have no jurisdiction over Fire Permits issued by the Tasmanian Fire Service on private land.

TFS have supplied Council with a brochure entitled "A Guide to Using Fire Safety Outdoors, at home, in the bush or on holiday 2015-19 which are available from the Council Office. Council could consider placing a copy of the brochure in the Highland Digest to highlight the requirements of burning off on private land.

Recommendation

Moved: Clr

Seconded: Clr

THAT the information brochure entitled "A Guide to Using Fire Safety Outdoors, at home, in the bush or on holidays 2015-19 be:

- included in the Highlands Digest; and
- put on Councils Webpage

14.5 GOLDWIND AUSTRALIA PTY LTD : SURPLUS BLADE

An email was received on the 1 November 2019 from Mrs Janet Monks, Community Relations Officer for Goldwind Australia Pty Ltd stating the following:

Leigh Walters from GWA has informed me that there is a surplus blade that Council can acquire for display if Council so wishes.

I have mentioned this to Mayor Triffitt who is supportive of the idea. I'm not sure what the next step is progressing this great opportunity.

A suitable location has been identified (see map).

GWA will cover the costs of transporting the blade to the agreed location and will erect it as appropriate.

The blade could be available as early as mid-December.

Councillor Poore asked if the surplus blade could be located at the Bothwell Recreation Ground with it running along Hollow Tree Road.

Council Senior Planning Officer stated that locating the surplus blade at the Bothwell Recreation Ground would likely mean planning approval is not required in this type of location. However building approval for the footings/supports

would be required including engineering approval. The Senior Planning Officer believes Council should consult with our Public Liability insurance company as fencing maybe required to stop people from climbing on the surplus blade. Quote for the fence is \$28,000 copy attached.

An email was received on the 6 November 2019 from Ms Sunny Rutherford, Community Engagement Manager Goldwind Australia Pty Ltd stating the following:

To follow up from Janet's email – Goldwind is open to discussing further with Council whether there is an appetite from Council to receive a donated Goldwind wind turbine blade (approximately 68.7 metres) to use for their own purposes i.e. community/public display.

Project management – I anticipate that finding a suitable location with consideration to healthy and safety requirements would be relatively time intensive for council for potential DA or other planning considerations, and require some additional costs (e.g. car parking, potential fencing, assessment by structural engineer and additional installation costs etc) and liaison with relevant other bodies such DSG etc. Goldwind has limited capacity to be involved in this so the project would need to be driven by council.

Cost – Goldwind are happy to cover the cost of the blade transportation and crane to put the blade into place. Following review of a proposal from council – Goldwind are happy to consider donating additional funds (to a capped amount) to cover the majority of the other associated costs for installation of the blade and related infrastructure.

Timing - the blade would need to be transported at the same time as the new spare blades are transported to site. This is planned to be mid-December. I will provide a more definite time as soon as it become available.

Next steps – if council are interested in exploring this as an option – a proposal would need to be scoped out by council (including estimations for costs) and forwarded through to Goldwind to consider donation for additional funds (to a capped amount).

I'm happy for you to give me a call to discuss in more detail.

An email was received on the 7 December 2019 from Mrs Janet Monks, Community Relations Officer for Goldwind Australia Pty Ltd stating the following:

Would the Council owned paddock near the police station be an option?

Council Senior Planning Officer stated that locating the surplus blade in the paddock near the police station could be a good option – it should be visible from the main road and there is already a pull off/access area for the riverside reserve. It might need to be formalised though. A DA would be needed in this location as it is in a heritage precinct, but I can't see any major problems. There is a hedge along the road side of 5 Barrack St that should be retained.

For Discussion

14.6 WASTE MANAGEMENT – GREEN WASTE SERVICE

Councillor Cassidy would like Council to consider if a green waste collection service is required within the municipality. This was highlighted from the following public notice in the "Sunday Tasmanian".



Central Highlands Council
FIRE HAZARD

Owners and occupiers of land in the municipality are advised that with the fire season fast approaching it is now time to assess your property and remove fire hazards. Over coming weeks, abatement notices will be, where considered necessary, issued for the appropriate clearing of fire hazards.

Council seeks the co-operation of residents in ensuring that their property does not constitute a threat during the coming months.

For further information or for reporting of a potential fire hazard, please contact the Development & Environmental Services Office on (03) 6259 5503.

Lyn Eyles
General Manager

Councillor Cassidy suggests that we include a green waste collection, especially in communities throughout the Central Highlands municipality which may help to reduce fire hazards.

Councillor Cassidy states that not all residents own a flat tray ute or a vehicle with a trailer to haul leaves and sticks and accumulated broken branches from their smaller properties. For example, Councillor Cassidy has collected for about two/three years a bon fire's worth of broken branches and limbs and wood and garden clean-up, then decided to light a fire to it, just before we had the big dry and windy conditions that caused bushfires. Had I waited one more day, it would have been too late to burn, due to the wind and drier conditions.

Councillor Cassidy states that many old ladies and men have smaller properties, like his and no way to dispose of the accumulation of the aforementioned?

Councillor Cassidy suggests before '*Bush Fire Season*' really kicks in or concurrent with hard rubbish pick up send a woodchipper/mulcher around, to grind up the branches, limbs, twigs, leaves and garden refuse. If Council wants residence of the municipality to reduce fire hazards on their properties, then we need help to achieve that. Farmers and pastoralists have sufficient resources and vacant land to burn it. For the rest of us . . . ?

Further to address this point . . . This is what Hobart is doing:



FOGO
Food Organics and Garden Organics

You can now add these items to your existing green waste bin*

				
Food scraps & leftovers	Dairy products	Meat, bones & egg shells	Bread, & pasta	Coffee & tea leaves
				
Compostable cups, plates & cutlery	Small branches & clippings	Cooked food	Paper towel & tissues	Weeds

*City of Hobart residents only
hobartcity.com.au/FOGO




Councillor Cassidy states that he has raised this issue before, but such common sense always seems to get knocked back.

Please note that Council currently provide a twice yearly Bulk Waste Collection Service to the whole municipality. Greenwaste is included in this collection providing it meets the following criteria:

- All waste must be, boxed, bagged or bundled. Large crates or rubbish bins are not to be used.
- Trees and/or shrubs should have trunks no greater than 10cm in diameter, be approximately 1.5m in length and be tied in neat bundles to allow handling by two persons.

Recommendation:

Moved: Clr

Seconded: Clr

THAT the matter raised by Councillor Cassidy on the need for a green waste collection service be referred to the Waste Management Committee for consideration.

14.7 DES BRIEFING REPORT

PLANNING PERMITS ISSUED UNDER DELEGATION

The following planning permits have been issued under delegation during the past month.

NO PERMIT REQUIRED

DA NO.	APPLICANT	LOCATION	PROPOSAL
2019 / 00068	Longview Design & Drafting	5 Tomray Drive, Brandum	Dwelling (Replace Fire Damage Dwelling)
2019 / 00069	M P Beard	389 Barren Plains Road, Miena	Outbuilding
2019 / 00070	My Build Homes (Tasmania) P/L	26 Pauciflora Drive, London Lakes	Carport
2019 / 00071	J L Hills	6 Meredith Springs Road, Miena	Dwelling & Outbuilding
2019 / 00072	M S Mundy	2 Meredith Springs Road, Miena	Dwelling and Outbuilding
2019 / 00077	J V & P Rainbird	Marked Tree Road, Gretna (CT 171936/1)	Farm Shed

PERMITTED USE

DA NO.	APPLICANT	LOCATION	PROPOSAL
2019 / 00067	J M Stecko	45 Cider Gum Road, Miena	Change of Use to Visitor Accommodation
2019 / 00073	R & M Clark Super Pty Ltd	38 Flintstone Drive, Flintstone	Change of Use to Visitor Accommodation

DISCRETIONARY USE

DA NO.	APPLICANT	LOCATION	PROPOSAL
2019 / 00064	Broadbottom Pty Ltd	CT 166096/1 Lyell Highway, Gretna	Shearing Shed
2019 / 00065	J & C Cosgrove Family Trust	2240 Ellendale Road, Ouse	Change of Use to Visitor Accommodation
2019 / 00038	Another Perspective	45 Franklin Place, Hamilton	Dwelling and Outbuilding

IMPOUNDED DOGS

A Kelpie / Blue Heeler Cross was impounded on 16th October 2019 from a property at Marked Tree Road, Gretna. Dog was surrendered to Council and taken to Dogs Home on 21st October 2019.

15.0 WORKS & SERVICES

Moved: Clr

Seconded: Clr

THAT the Works & Services Report be received.

WORKS & SERVICES REPORT

11th October 2019 – 12th November 2019

Grading & Sheetting

Maintenance Grading

Hamilton Plains	Dawson Road
Bridge Road	Belchers Road
Tor Hill Road	Gully Road
McCullums Road	Halls Road

Potholing / shouldering

Bradys Lake Road	Bronte Lagoon Road
Woodwards Road	Pelham Road
Dennistoun Road	Meadsfiels Road
Interlaken Road	

Spraying

Ellendale Township
 Bothwell Township
 Bethune Park
 Dunrobbin Park
 Ouse Township
 Cape weed – Bothwell
 English Broom – Bothwell roads
 English Broom and Gorse – Accommodation Paddock, Highland Lakes Road
 Gorse – Bashan

Culverts / Drainage:

Clean culverts:

Meadowbank Road
 Belchers Road
 Bridge Road
 Leasons Road
 Clarks Road
 McCullums Road
 Halls Road
 Gully Road
 Rockmount Road
 Drainage on Rackmount Road
 Extensive drainage works Sonner's Road

Occupational Health and Safety

Monthly Toolbox Meetings
 Day to day JSA and daily pre start check lists completed
 Monthly work place inspections completed
 Playground inspections
 25.5 hrs Annual Leave taken
 17 hrs Sick Leave taken
 0hrs Long Service Leave

Bridges:

Bridge tender complete for replacement of Gowan Brea
 Bridge tender complete for underpinning on Broad River Bridge

Refuse / recycling sites:

Cover Hamilton Tip twice weekly

Other:

Patches Hollow Tree Road
 Erect bush fest signs

Replace directional signs Hollow Tree Road
 Replace Bashan sign
 Pick up rubbish around roadside bins
 Pick up road side rubbish Thousand Acre Lane
 Replace guide post on a variety of roads
 Install new toilets systems Hamilton public toilets
 Clean roof gutters Ouse Hall, Landcare out buildings and Golf museum
 Repair water leak Bothwell rec ground
 Cold Mix holes Theissen Crescent, Victoria Valley and Waddamana
 Flintstone stabilization and resealing works
 Rockmount road tree removal
 Remove dangerous tree Bashan Road
 Clean up Gretna church and cemetery
 Install brick wall for Hamilton Rose Garden

Slashing:

Hollow Tree Road

Municipal Town Maintenance:

Collection of town rubbish twice weekly
 Maintenance of parks, cemetery, recreation ground and Caravan Park.
 Cleaning of public toilets, gutters, drains and footpaths.
 Collection of rubbish twice weekly
 Cleaning of toilets and public facilities
 General maintenance
 Mowing of towns and parks
 Town Drainage

Buildings:

Repairs to Council building doors

Plant:

PM687 Western Star truck (B) new clutch brake
 PM665 Dog trailer (B) new tyres
 PM751 Toro mower new tyre and blades
 PM733 Komatsu grader serviced and electrical repairs
 PM757 JCB Backhoe serviced and hydraulic leak repair
 PM772 Hino tipper serviced
 PM740 brake light repairs
 PM798 Hustler mower parts
 PM762 Toro mower spindle repairs
 PM763 Toro mower spindle repairs
 PM788 Toyota Hilux (H) serviced
 New water cart arrival Hamilton works depot

Private Works:

Nathan and Shammai Eggerling water delivery
 Richard and Harriett England water delivery
 John Cornelius gravel
 Becketts mowing
 Ouse School rubbish disposal
 Scott Jenner gravel
 Greg Ramsay culvert pipe
 Lyn Van Amstel gravel delivery
 Robert Cook gravel delivery
 Goldwind gravel

Casuals

Toilets, rubbish and Hobart
 Bothwell general duties
 Hamilton general duties
 Mowing and brush cutting

Program for next 4 weeks

Scrubbing Arthurs Lake Road
 Start Pelham stage 3
 Road side spraying and slashing
 Resealing works Hollow Tree Road
 Ellendale Road dig outs

15.1 ASH FELT WORKS – BOTHWELL RECREATION GROUND

Roadways have contacted Council in regards to a community donation to ash felt the area in front of the kiosk and the community shed at the Bothwell Recreation Ground. This would be an estimated cost of \$20,000.00.

Council will need to prepare the site that would involve minimal costs to Council. The costs would include the hire of a small excavator truck, two men for two days and approximately two – three tonne of gravel.

For Information**15.2 BUDGET REALLOCATION**

In Council's budget for capital road, there is \$50,000.00 for reseal works at Wayatinah.

Ellendale Road has had some sever defects occur during winter months and has had to be repaired. Some repairs have been undertaken, with moderate amount of repairs required.

Due to the volume of traffic on Ellendale Road to Wayatinah Village it would be beneficial to reallocate the \$50,000.00 to Ellendale Road.

Recommendation:

THAT Council reallocate \$50,000.00 from the proposed Wayatinah seals from capital roads to road repairs on Ellendale Road.

15.3 LARGE GUM TREE – 10 LAKE VIEW DRIVE, CRAMPS BAY

Some concerns have been raised from a resident at 10 Lake View Drive, Cramps Bay, in regards to a large Stringybark Gum Tree (*Eucalyptus Delegatensis*) that is in close proximity to the residents house.

The Manager of Works and Services went and inspected the tree and initial thoughts were that the tree looks quite healthy with minimal deadwood. With the gumtree being around 22 meters high and within very close proximity to the resident's house, you can understand the residents' concerns.

Alister Hodgeman from Element Tree Services was engaged to undertake a risk assessment of the tree. The output of the risk assessment was very low that the tree would cause any significant issues. There would be quite an expense to remove the tree, chip the small vegetation and remove the large parts of the tree, or leave the tree for the resident to remove.

Recommendation:

THAT based on the risk assessment conducted by Alister Hodgeman that no further action is taken on the tree.

Ref: 10 LAKE VIEW

VALID

Gum Top Stringybark | Detailed Tree Risk - Benefit Assessment

Gum Top Stringybark



Tree Details and Location



Likelihood of Occupation



Consequences



Likelihood of Failure

VITALITY	V	crown density soundwood response growth	3
ANATOMY	A	wood properties architecture RUI status	4
LOAD	L	exposure changes to the tree changes around tree	3
IDENTITY	I	species profile age of wounds CODIT	3
DEFECT	D	soundwood decay - extend feature or fault	3

Notes

Summary

Highest Risk	Acceptable
Risk reduction	Nil
Tree Management	Nil
Review Year	2024
Date Assessed	2019-10-31 12:25 pm
Assessed By	Alister Hodgman
Phone Number	0417144192
Email	alister@elementtree.com.au

Risk



Species	Height (m)	Stem Ø (cm)	Crown Ø (m)
Gum Top Stringybark <i>Eucalyptus delegatensis</i>	22	100	16
10 Lake View Drive Cramps Bay			

Risk Inputs



Structure



Parked



Services



Train/Tram



Property



Tree



Stem



Branch



Deadwood



The highest risk is branch failure over the road

What we're doing about Summer Branch Drop

We're taking a reasonable, proportionate, and reasonably practicable approach	This Note explains what Summer Branch Drop (SBD) is and how we're going to manage the risk from it. Looks at the overall risk. Then reviews what we currently know and don't know about SBD.
Unless a tree has a history of SBD the risk is Acceptable	SBD is a very loose term to describe branches on mature trees that have no obvious defects but unexpectedly fail after a period of hot dry weather.
If we have a tree that has a history of SBD, we'll manage that risk to an Acceptable level	If our trees don't have a history of SBD, then even at the times of year when it's most likely to occur the risk is Acceptable. That means there's no need to reduce the risk any further. If any of our trees have a history of SBD then we'll manage that risk to an Acceptable level.

The facts about the risk from SBD

The risk from SBD is mind-bogglingly low	Compared to other everyday risks that we readily accept, the overall risk from SBD is mind-bogglingly low. From the data ^{1,2} we do have, the annual risk of death or serious injury is less than a one in one hundred million.
---	---

What we do and don't know

There's no agreement about what SBD is or what it's called	Perhaps because the overall risk from SBD is so low, it's not been very well researched. There's no agreement about what SBD is, or even what it's called - it's also known as Sudden Branch Drop and Sudden Limb Drop. It's often used as a catch-all term to describe branch failure when wind or extensive decay don't appear to be an obvious explanation.
There's no agreement about the critical factors that trigger it	In the published literature the causes of SBD are not agreed or clear ^{3,4} . Amongst these, there's no agreement about how hot and dry it needs to be, and for how long; or if humidity plays a role. Whether the branch has to be horizontal or what length it needs to be. What time of day it's likely to happen, and if rain is required. And even whether the branch has to be defect free to qualify.

Species profiling and a lack of obvious defects

Many tree species can suffer from SBD	In SBD literature, it's been recorded on the following species; Ash, Beech, Cedar, Corymbia, Elm, Fig, Eucalyptus, Giant Sequoia, Horse Chestnut, Liquidambar, Oak, Pine, Plane, Poplar, Silver Maple, Sweet Chestnut, Tree of Heaven, Willow. There's probably more not yet recorded.
We can't tell which branches will or will not fail from SBD	The branches that might fail because of SBD on trees that don't have a history of it lack obvious defects. That means it's not possible for an arborist to tell the difference between branches that might have a high likelihood of failure from those that have a low likelihood of failure.

Conclusion

There's no need to reduce risks that are already Acceptable	The risk of SBD from our trees is Acceptable if they don't have a history of it. If any of our trees have a history of SBD then we'll manage that risk to an Acceptable level.
--	--

Further Information

1. National Tree Safety Group – Risk Research
2. Deaths From Tree Failure Database – Australia
3. Sudden Branch Drop: A Case for Closer Inspection
4. Summer Branch Drop – Arboricultural Research Note

15.4 TREES – QUEENS PARK, BOTHWELL

The Works Manager has had a tree survey of Queens Park undertaken by Alister Hodgman (see attached report for recommendations). There are four trees that require maintenance to reduce the risk that those trees impose to the public, as some trees are nearing their ultimate landscape life expectancy it is required that a replacement program should commence in the future to remove those trees that pose the greatest probability of failure and have the shortest landscape life expectancy. There is no need to remove all trees in a single stage, but it could be done over successive years.

Recommendation

THAT:

- a) The Works Manager be given authority to engage a qualified arborist to undertake the required maintenance in the report work as soon as practicable.
- b) Council budget for the removal and replacement of one tree every 2 years, as per recommendations with Alister Hodgman's report for removal.

15.5 NEW WATER CART – HAMILTON DEPOT

The new water cart has arrived at the Hamilton Depot.



For Information

15.6 BYPASS ROAD 'WIHAREJA'

A requested has been received from Mr G and Mrs I Glover wondering if it is possible for Council to contribute funds towards the bypass road at 'Wihareja'. Mr and Mrs Glover have spent approximately \$200,000.00 to date and need an additional \$350,000.00 to finish the bypass road at 'Wihareja'. The Glovers state that due to unforeseen circumstances the cost for the bypass road has more than doubled from the original quote.

Mr G and Mrs I Glover letter states the following:

'We are fourth generation farmers and have lived and worked in the Highlands all our lives.

We pay our rates in full the day we get them and have worked for the community in many aspects. We have participated in raising money for projects in the community including the elderly housing in Bothwell, ambulances and fire brigade and other community projects.

It has come time when we need a bit of assistance to save our house and sheds from more damage and prevent an accident due to the high traffic from the wind farm operation. The wind farm traffic passes through here from 3:00 am in the morning till all hours of the night. Traffic moves at speed and creates dust clouds. The inside of the house is caked with dust and the windows sills are falling out and breaking. There are cracks in the house and chimney and water comes inside when it rains. The shed behind the house has sandstone that is falling out and the end of the building is starting to pop out.

The Waddamana Road adjacent to the house would have the highest traffic movements of any road in the Highlands at present with up to over 150 vehicle movements from the wind farm, fishing, log trucking and tourists and wind farm vehicles.

We asked Goodwind some 12 months ago if they would undertake the bypass and they offered \$200,000.00 which we have yet to receive. We have spent approximately \$200,000.00 to date and need an additional \$350,000.00 to finish to Council specifications the realigned road. Due to unforeseen circumstances to cost for the bypass road has more than doubled from an original quote which was 700 metres at \$240,000.00 plus survey and engineering costs. Linking to Victorian specifications for the realigned road to 1,100 metres has blown out the costs to approximately \$550,000.00. The current use of the existing road has caused much damage to the house and interruption of our everyday life. Goldwind will be gone in a few months never to spend money in the area again but we are still here farming and supporting the community.

We are wondering if it is possible for Council to contribute funds towards the bypass road. We have the gravel crushed and ready to use at our cost. At the end of the windfarm construction the road will have to be resurfaced and the dust and the trucks and trailers will do further damage. The road will need to be watered at least twice per day and Goldwind are supposed to do the same but we have not seen them do so. We shear in two weeks and the dust is all over the wool and will decrease the price at sale. Some days we cannot see the buildings for 10 minutes after the trucks pass. In our experience they do not adhere to the 40 kilometre road signs and have been speeding through at over 100 kilometres an hour. Our quality of life has been adversely impacted by the use of the existing public road and the manner in which it has been used by the windfarm contractors. We consider Council has a responsibility to their rate payers to ensure that this extraordinary use of the public roads does not result in damage and the rate payers existing buildings adjoining the road. In such circumstances we again ask Council for assistance.

If everyone would have contributed as requested the road would be completed by now.

We thank you for your time and look forward to your response. We would be happy to meet with you and discuss our concerns and to ensure the damage caused is kept to a minimum.

For Discussion

15.7 POLICY 2014-23 MAINTENANCE OF ROADS & BRIDGES BEHIND LOCKED GATES ON COUNCIL ROADS

The previous Maintenance of Roads & Bridges behind locked gates on Council Roads Policy was approved by Council on the 11 April 2017. The policy sets out the procedures for Council staff to access sites to perform works beyond gates on Council owned roads.

Attached is the policy for Council's adoption.

Recommendation:

THAT Council approve Policy 2014-23 Maintenance of Roads & Bridges behind locked gates on Council Roads.

15.8 POLICY 2015-39 GRADING OF SNOW OFF COUNCIL ROADS POLICY

The previous Grading of Snow Off Council Roads Policy was approved by Council on the 20 March 2018 and the intent of this revised policy is to review any required changes. The policy outlines Council's commitment to determine when it is appropriate for Council to grade snow off municipal roads maintained by Council.

Council will only grade snow off Municipal roads during normal working hours only if the relevant State road access is open and if it does not pose a safety risk for Council staff and equipment; and one of the following criteria is met:

- if there is a medical emergency – a medical emergency is defined as a situation where a person is required to have immediate medical attention; or
- in exceptional circumstances where snow levels reach a depth in excess of 30 centimetres and remains after 48 hours; and the road is deemed by Tasmania police to be impassable by four wheel drive vehicles.

Where there is a medical emergency outside of council working hours, Ambulance Tasmania and/or Tasmania Police may request assistance by contacting Council's Works & Services Manager or Central Highlands Emergency Management Coordinator, who are authorized to provide that assistance.

Attached is the policy for Council's adoption.

Recommendation:

THAT Council approve Policy 2015-39 Grading of Snow Off Council Roads Policy.

15.9 POLICY 2018-54 MINIMUM REQUIREMENTS FOR CONSIDERATION WHEN RECONSTRUCTING OR RESEALING COUNCIL'S ROAD NETWORK

The previous minimum requirements for consideration when reconstructing or resealing Council's road network Policy was approved by Council on the 15 May 2018.

This policy provided Council and its administration with the principles and guidelines for reconstruction or resealing of Council's road network. The policy was used to assist Council to set the minimum requirements for consideration when reconstructing or resealing Council's road network.

The basic objective of the policy was to ensure that geometric design is considered when reconstructing or resealing any roads within Council's road network to ensure Council optimise efficiency and safety while minimising cost and environmental damage.

The proposed aim of the policy was to outline matters to be considered when reconstructing, resealing roads or upgrading of unsealed roads to sealed.

The Policy required the Works & Services Manager is to provide a report to Council that includes the following minimum requirements for consideration when reconstructing, resealing or upgrading of unsealed roads to sealed are:

- Road name and location;

- Length of reconstruction or resealing;
- Existing width of pavement and proposed width of pavement;
- Location of corners where it is considered geometric design of road realignment is necessary due to engineering advise or safety concerns, this may require land acquisition with adjacent landowners;
- Any new signage required
- The Capital funds required
- For upgrading of unsealed roads to sealed the long term implications on depreciation annually; and the whole of life cost impact of sealing.

When considering the cost of constructing, resealing or upgrading road assets in rural environments the sealed width, verge, drainage, and horizontal and vertical geometric design of the new asset will be based on the Austroads Guidelines for Rural Roads. The Austroads Guidelines is intended to provide designers with a framework that promotes efficiency in design and construction, economy, and both consistency and safety for road users.

The Policy also required Council's Engineer to consider Austroads Guide to Road Design Part 3: Geometric Design (2016 Edition) when considering the relocation of corners where it is considered the geometric design of road realignment is necessary due to safety concerns.

A copy of Policy 2018-54 Minimum requirements for consideration when reconstructing or resealing Council's Road Network is attached for Council information.

Recommendation:

THAT Council revoke Policy 2018-54 Resealing Council's Road Network

16.0 ADMINISTRATION

16.1 AUSTRALIA DAY AWARDS 2020

Council at its Council Meeting on the 15 October 2019 received the minutes of the Australia Day Committee held on the 10 September 2019.

A recommendation from those minutes was not put forward to Council. Hence it is proposed that the function date of the Australia Day Awards be changed from the 26 January 2020 to Monday 27 January 2020, with the anticipation of attracting more attendance to the event.

Recommendation

THAT the Australia Day Event be held at the Ellendale Hall on Monday 27 January 2020.

16.2 SCHOOL PRESENTATION AWARDS

The Annual School Presentations will be held as follows:

Bothwell District High School	1.30 pm Thursday, 12 December, 2019
New Norfolk High School	7.00 pm Tuesday, 3 December, 2019
Glenora District High School	1.15 pm Tuesday, 17 December, 2019
Ouse District Primary School	1.00 pm Tuesday, 10 December 2019
Westerway Primary School	1.00 pm Tuesday, 17 December, 2019

Council usually nominates a Councillor to attend and present Council's awards.

For Discussion/Noting

16.3 RECOMMENDATIONS FROM THE AUDIT PANEL

The Audit Panel met on Tuesday 22 October 2019 and reviewed the following documents with a recommendation that Council adopt the documents:

- Annual Report to Council
- Policy No. 2019 – 56 Cybersecurity Policy

Recommendation

THAT Council adopt the following documents as recommended by the Audit Panel:

- Annual Report to Council
 - Policy No. 2019 – 56 Cybersecurity Policy
-

16.4 DRAFT AMENDMENTS TO THE LOCAL GOVERNMENT (GENERAL) REGULATIONS 2015 - 337 CERTIFICATES

The Policy Director from the Local Government Association of Tasmania Mr Dion Lester has prepared the attached draft amendments to the *Local Government (General) Regulations 2015* related to the prescribed questions for 337 certificates. The draft changes propose the inclusion of new questions in Part 3 in line with recent changes to the planning system and LUPAA and Part 6 to bring the building and plumbing questions in line with the *Building Act 2016*, Regulations and also some new questions related to hazards.

Attached for Councillors information is a copy of the fact sheet to accompany the amendments.

Local Government Association of Tasmania requires feedback on this matter by Friday 29 November.

Recommendation:

THAT any feedback on the proposed draft amendments to the Local Government (General) Regulations 2015 - 337 Certificates be provided to the Deputy General Manager by Wednesday the 27 November 2019 so the Deputy General Manager can lodge the feedback with the Local Government Association of Tasmania by the 29 November

Amendments to the Local Government (General) Regulations 2015 – Council land information certificates

October 2019

Proposed amendments to the *Local Government (General) Regulations 2015* (the Regulations)

Schedule 6 of the Regulations will be amended to include a number of new questions that council general managers must respond to when issuing a Council land information certificate (which any person may request) under section 337 of the *Local Government Act 1993*.

New prescribed questions will be added to:

1. Part 3 of Schedule 6 to bring the prescribed planning and development questions in line with recent changes to the Tasmanian Planning System, including changes to the *Land Use Planning and Approvals Act 1993* (LUPAA). Minor changes will also be made to the existing question in Part 3, to ensure the terminology is consistent with the legislative changes to LUPAA.
2. Part 6 of Schedule 6 to bring the building and plumbing prescribed questions in line with the *Building Act 2016* and *Building Regulations 2016*. This includes a new question relating to hazards, such as landslip, bushfire or flooding, that may apply to a property.

These changes have been requested by the Local Government Association of Tasmania, which has been involved in discussions with the Department of Justice on the proposed amendments.

Feedback

The Government is seeking submissions on the proposed amendments by Wednesday, 4 December 2019. Councils are encouraged to provide their comments via the Local Government Association of Tasmania.

Submissions are to be made in writing and are to be provided either by email to lgd@dpac.tas.gov.au or by post to:

Local Government Division
Department of Premier and Cabinet
GPO Box 123
HOBART TAS 7001

Local Government Division
Department of Premier and Cabinet



16.5 REQUEST HAMILTON DISTRICT AGRICULTURAL SOCIETY

The Hamilton District Agricultural Society have written to Council asking permission to operate a clay target shooting range at the 2020 Hamilton Show on Saturday the 7th March 2020. The range will be operated by Derwent Valley Field and Game on the day as they have all the requirements such as loan firearms, safety cages, signs etc. The range has operated successfully for the past four years now and the Hamilton District Agricultural Society believe it provides a great experience for show patrons.

Council has given permission for the Hamilton Show Committee to have the stand at the previous four shows subject to the following conditions:

- The Show Committee having all relevant insurances;
- The Committee considers buffer zones for animals; and
- The Committee complies with all relevant legal requirements

Recommendation:

THAT Council give permission for the Hamilton Show Committee to hold a clay target stand at the 2020 Hamilton Show subject to the following conditions.

- The Show Committee having all relevant insurances;
- The Committee considers buffer zones for animals; and
- The Committee complies with all relevant legal requirements



**Hamilton District Agricultural
Society**

Po Box 41, Hamilton, 7140

www.hamiltonshowtasmania.com.au

Email: hamiltonagshow@hotmail.com

President: Mr Will Chapman

"Brandon" Ellendale Rd, Ouse, 7140

Phone: 0414 071 565

Mrs Lyn Eyles
General Manager – Central Highlands Council
Tarleton St
Hamilton 7140

6 November 2019

Dear Mrs Eyles,

On behalf of the Hamilton Show Committee, I would like to ask for Council's permission to operate a clay target shooting range at the 2019 Hamilton Show on Saturday 7th March 2019. The range will be operated by Derwent Valley Field and Game (President Ray Williams – Ph 6261 3444) on the day as they have all the requirements such as loan firearms, safety cages, signs etc).

The range has operated successfully for four years now, and I believe it is the only event of it's type in the country. It is a terrific experience for people visiting the show who would otherwise never have the opportunity to try clay target shooting.

If you would like further information please give me a call.

Yours Sincerely,

Charles Downie

16.6 ELECTRIC HIGHWAY TASMANIA SITE AGREEMENT DERWENT BRIDGE

The draft agreement between Electric Highway Tasmania and Central Highlands Council is attached for Council's approval. The agreement will allow Council to sublease a part of the land leased from Parks and Wildlife Services at Derwent Bridge (lease PWS113017A) to Electric Highway Tasmania so that an electric vehicle charging station can be located on the site as per option 1.



Council are currently obtaining a variation to the current lease PWS113017A to include installation, operation and maintenance of the charging station and the ability to sublease a site to Electric Highway Tasmania Pty Ltd for the electric charging station

It is proposed to install two chargers in the carpark next to the disabled parking space as per option 1. One will be a DC fast charger (Tritium Veefil 50kW) and the second will be a slower AC charger (model not yet determined) alongside.

Attached is a brochure for the Tritium Veefil with images. The model proposed for the site is on page 4. The 'skin' is customised for each customer in any colour or design. This design has not yet been determined for our units. The overall dimensions are: 2000(H) x 750 (W) x 330(D) mm.

The chargers will be mounted on a concrete slab a little larger than the charger base. Electric Highway Tasmania Pty Ltd will protect the charger with bollards placed about 400 mm away from the charger at the end of the parking bay. An alternative can be a 'bumper' strip to prevent vehicles from driving too far forward to damage the charger, or large rocks if they do not impede access to the charger.

Recommendation

THAT Council approve the General Manager to sign the Lease Agreement between Electric Highway Tasmania and Central Highlands Council which will allow all parties to the agreement to work co-operatively on the installation, operation and maintenance of the charging station at Derwent Bridge.

16.7 INLAND FISHERIES SERVICES SITE AGREEMENT BRONTE LAGOON

The draft agreement between Inland Fisheries Services and Central Highlands Council is attached for Council's approval. The agreement will allow Council to lease part of the road reserve at Bronte Lagoon boat ramp to Inland Fisheries Services for a public toilet facility.



Recommendation

THAT Council approve the General Manager to sign the Lease Agreement between Inland Fisheries Services and Central Highlands Council which will allow all parties to the agreement to work co-operatively on the installation, operation and maintenance of a public toilet facility at the Bronte Lagoon boat ramp.

16.8 NATIONAL TIMBER COUNCILS ASSOCIATION STRATEGIC DIRECTIONS FOR 2018-2020

The Chief Executive Officer from the Local Government Association of Tasmania Dr Katrena Stephenson has provided Council with a copy of the National Timber Councils Association Strategic Directions for 2018-2020, as at the last General Meeting Mayors Howard and Quilliam encouraged other councils to become members of the National Timber Councils Association.

The National Timber Councils Taskforce, now known as National Timber Councils Association (NTCA,) was founded in 2007 following a request from the Howard Commonwealth Government to establish a national network of councils involved in forestry and plantation, referred to in Victoria as "timber towns".

The establishment of the National Timber Councils Association provides a significant opportunity for local government to engage in effective dialogue with the Commonwealth, State and Territory Governments on forestry related issues and to discuss their impact on councils and local communities.

The National Timber Councils Association provides an important service to Australian Councils affected by forestry activities, including increased ability to liaise with the Federal Government; an important information service and a valuable Australia-wide network. A key part of this is to promote forest policies that involve and support local communities.

A core objective of the Association is to provide all Australian municipalities with an interest in forest management an opportunity to actively contribute to policy setting and information dissemination through the National Timber Councils Association. The Association provides a united front on issues of common interest and also provides the opportunity to the Commonwealth Government to effectively consult and communicate with the local government sector on forestry issues across the country.

The National Timber Councils Association is keen to assist with the development of state associations in Australia in order to increase local government capacity to be effectively involved in forestry policy setting at the national and state level.

The National Timber Councils Association delivers an important communication service to its member councils, providing regular information about forestry policy and management initiatives. The Association communicates directly with member councils through delegated representatives, newsletter and website.

The National Timber Council Association facilitates the sharing of knowledge, experience and information between its members through meetings of representatives and other communications channels.

The priorities of the National Timber Councils Association vary over time reflecting the changing nature of forest policy, however, a number of key long-term challenges face the local government sector in relation to the management of forests on both public and private land. These include:

- Improving the infrastructure for transporting timber and timber products
- Plantation expansion of both hardwoods and softwoods
- Climate change, carbon storage and emissions
- Bioenergy
- Procurement policies and impacts
- Industry skill development

Attached for Councillors information is a copy of the National Timber Councils Association Strategic Directions for 2018-2020.

For Discussion/Noting



NATIONAL TIMBER COUNCILS ASSOCIATION

STRATEGIC DIRECTIONS 2018 - 2020



National Timber Councils Association
Email: nationaltimbercouncilsassoc@gmail.com

Mobile: 0498 487 844

**AIM**

The National Timber Councils Taskforce aims to promote vibrant, resilient communities, maintain regional investment, employment opportunities and responsible environmental practices.

ROLE

- To advocate at the Federal and State Government levels on native forestry and plantation issues on behalf of councils throughout Australia
- Provide local government with access to information regarding forest policy development and implementation and keep councils informed of developments at Federal and State Government levels
- Provide a means for reviewing and contributing to forest-related planning and regulatory frameworks at the Commonwealth, State and Territory Government levels
- Provide opportunities for networking and knowledge exchange between councils across Australia
- Formulate and promote forest policies that do not adversely impact on councils and support local communities

FREIGHT INFRASTRUCTURE FUNDING

The NTCA will liaise with Australian Government Ministers (Infrastructure, Transport, Regional Development and Local Government) to seek additional funding to support the safe transportation of freight associated with native forestry and plantation development, harvest, haulage on local roads to export.

The NTCA to prepare a submission to seek federal funding to develop the Transport Network Strategic Investment Tool (TraNSIT) research study with CSIRO. A planning horizon of 20-25 year study at annual time intervals, with 5 yearly reviews. TraNSIT performs a mass optimal routing of vehicle movements between thousands of enterprises and scales up to provide industry, domain or locality wide logistics costs. This document to justify local government road and bridge funding to support a National industry



NTCA COLLABORATIONS

The NTCA will continue to pursue collaborations with organisations which hold sympathetic views to the forest and timber industry.

The NTCA will continue to capitalise on existing relationships with CSIRO and Federal government to achieve production of TraNSIT study, Planet Ark and University of Melbourne.

The NTCA will strengthen relationships with Federal, State and Territory governments in their quest for decentralisation of industry and the economic wellbeing of small communities.

MEMBERSHIPS

The NTCA will liaise with all non-member Australian Councils where the timber industry influences are significant to their community and local economy to promote the work of the Association and benefits of membership.

FORESTRY EDUCATION & RESEARCH

The NTCA will encourage the development of forest education and research, supporting the perpetuity of the industry.

PROCUREMENT

The NTCA will work with the Australian, State, Territory and Local Governments, industry experts and stakeholders to provide information to member councils about industry and procurement policies and impacts, with an emphasis on the development for support of Australian forest and wood products

COMMERCIAL PLANTATION FORESTRY

The NTCA will engage with the Australian Government and industry stakeholders on the future directions of forest policy to ensure long term certainty and security of supply.

The NTCA will liaison with federal and state governments and opposition to pursue a bipartisan approach

The NTCA will work collectively with local government to address any regional issues relating to carbon plantings

The association will explore avenues to facilitate community development contributions from commercial plantation companies to support the local communities in which they exist.



CARBON

The NTCA will continue to build member understanding of the implications and opportunities for the forest and wood products industry, and determine the most appropriate response on behalf of those affected communities.

The NTCA will seek consideration from the Federal Government for the recognition of carbon stored in wood and wood based products in relation to this area of policy.

BIOENERGY

The NTCA will promote the use of biomass residues from sustainably harvested forests to generate energy and employment. The association will seek to highlight the opportunity for job creation in the development of the bioenergy sector.



OPPORTUNITIES

The NTCA prepares an agenda for the 2018 National Conference

The NTCA start planning for a conference during AusTimber 2020

16.9 2020 MUNICIPAL REVALUATIONS

The Policy Director from the Local Government Association of Tasmania Mr Dion Lester would like to know Councils feedback regarding developing a Memorandum of Understanding to share the costs equally for the 2020 Municipal Revaluation.

During a number of the recent cycles the tender committee for the Municipal Revaluations has awarded valuations for some municipal areas to not the lowest priced acceptable tenderer. The main reason for this is that the Office of the Valuer-General (tender review committee) has to be confident that the firm(s) engaged have the capacity to complete each and all of the tenders awarded. So there is often a juggle across the different firms and municipal areas.

This can mean that while Firm A is rated the highest and offers the lowest price in a number of municipalities, Firm B (at a higher price) is awarded one or more of the valuations, meaning one or more councils can be disadvantaged, cost wise for their Municipal Revaluation. This scenario has happened twice in the last 4 rounds (as illustrated in the table below), causing angst from the disadvantaged councils. The table below shows the total tender price based on conforming tenders and the second price was the value of the awarded tenders, again in total.

While the situation is unavoidable, there may be a way that the individual council impact can be mitigated. The Policy Director from the Local Government Association suggests that all councils in the group can agree to share the additional cost evenly of any disadvantaged councils.

The Policy Director from the Local Government Association would like to obtain Council's feedback on the proposed Memorandum of Understanding to share the costs equally for the 2020 Municipal Revaluation.

Tender Year	Municipalities	Lowest Acceptable Tender Price	Awarded Price	Difference
2012-2013	Group 3	\$1,697,000	\$1,814,250	\$117,250
2014-2015	Group 1	\$1,953,000	\$1,953,000	\$0
2016-2017	Group 2	\$1,994,000	\$1,994,000	\$0
2018-2019	Group 3	\$1,869,000	\$1,913,000	\$44,000
	Group 1	Group 2	Group 3	
	Central Highlands	Derwent Valley	Break O'Day	
	Devonport	Dorset	Brighton	
	Hobart	Flinders	Burnie	
	Huon Valley	Glamorgan-Spring bay	Central Coast	
	Kentish	Glenorchy	Circular Head	
	Kingborough	King Island	Clarence	
	Latrobe	Launceston	George Town	
	Southern Midlands	Sorell	Meander Valley	
	West Coast	Tasman	Northern Midlands	
		Waratah-Wynyard	West Tamar	

For Discussion/Noting

16.10 REQUEST FOR RATES REMISSION 01-0838-02982

The Letter received from rate payer's niece on behalf of property owner 01-0838-02982 Meadowbank Road, Meadowbank.

The niece states in the letter that her uncle currently pays a fee in his rates which allows him access to waste transfer stations within the Central Highlands Municipality.

Derwent Valley Council has allocated the ratepayer two wheelie bins, which are collected and they invoice him for these and will continue to do so for the 2019/2020 financial year. The rate payer is in his 80's and is unable to attend the waste transfer stations. Council does not provide a door to door service to this property.

Council has remitted the solid waste garbage fee on this property for the last 3 years.

The niece is asking if Council will remove the waste fee for the 2019/20 financial year financial year once again as her uncle will continue to use the bins supplied by the Derwent Valley Council which are being picked-up.

Recommendation:

THAT Council remit the Solid Waste Garbage Fee of \$160.00 on property 01-0838-02982.

16.11 PLANNING MEETING NOMINATION

Councillor Cassidy has requested that Councillor Archer be added as a Council Committee representative of the Planning Committee.

Councillor Cassidy stated in his request that he would like to remain on the Planning Committee for as long as he serves on Council.

At the 20 November 2018 Ordinary Council Meeting, Council agreed that the following Councillors would be Council Committee representative on the Planning Committee:

Planning Committee

Clr J R Allwright (Chair)

Mayor L Triffitt

Clr J Poore

Clr R L Cassidy

Clr A Bailey (proxy)

For Discussion

16.12 BOTHWELL WATER

Councillor Archer has requested that Bothwell water be placed on the Ordinary Council Meeting agenda for November. Councillor Archer would like to discuss methods of ensuring water supply to the Bothwell Township.

Southern Highland Scheme Water Allocation to the Bothwell Township

Back ground

The SHS was constructed to supply high reliability water to land owners and the Bothwell Township following the “crisis on the Clyde” which resulted from the introduction of the water Management plans for Lakes crescent and Sorell.

The DPIPWE cut off the Clyde River supply at Lake Crescent leaving no town stock and domestic water just prior to Christmas when the courts were closed and no injunctive relief was possible.

The Minister attempted to supply emergency water but was prevented by the Federal Environment Minister under EPBC provisions exercising his discretion under the plans.

This could happen again and in the view of the River Clyde Trust is a real possibility.

TAS Water has not taken up its entitlement to 60 MGL of water made available to it under the plan. It has been lobbied by the Minister, The River Clyde Trust and council but has not taken up the entitlement.

The town uses approximately 360 MGL annually much of which is used in filtration.

My suggestion is Central highlands Council takes up the entitlement as insurance until such time as Tas Water comes to its senses or The plans can be modified to guarantee 100% reliability to the town.

The cost would be \$1200 per Mega litre to purchase the entitlement or \$72000. The annual charge would be about \$80 per MGL in addition (to be confirmed) or \$4800.

There would also be a connection cost to add to councils existing infrastructure. Council has a small connection for the recreation ground but I believe this may be inadequate or not the best connection point. It needs further investigation.

The annual charges could be offset plus perhaps the interest on the \$1200 by selling this water when not required by council on an annual basis.

The scheme was oversubscribed so I don't believe it will be difficult to sell. The water would now also sell for significantly more than \$1200 so the capital is not at risk.

The 60 MGL would be high reliability water and would give council the option and ability to purchase water from other right holders. The water would only require minimal filtration compared to the Lakes supply so most would be available.

The best and most appropriate action would be for Tas Water to take up this right but I propose council take it up if they remain intransigent.

For Discussion

16.13 REMISSIONS UNDER DELEGATION

The following remissions were made by the General Manager under delegation:

03-0233-01514	\$21.05	Penalty	BPay error
01-0855-02012	\$101.32	Penalty	Payment on incorrect property
03-0226-01309	\$19.64	Penalty	Address recorded incorrectly
03-0226-01309	\$19.20	Penalty	Address recorded incorrectly

For Noting

16.14 STATE GRANTS COMMISSION DECISION CD20-01 - SOCIO-ECONOMIC FACTORS IN THE BASE GRANT MODEL TO REPLACE THE UNEMPLOYMENT COST ADJUSTOR

The Senior Policy Officer from the Local Government Association of Tasmania has asked for feedback regarding the State Grants Commission Decision CD20-01 - SEIFA (IRSD) Cost Adjustor by Friday the 22 November 2019.

The State Grants Commission's Base Grant Model currently includes an Unemployment Cost Adjustor as a proxy measure for measuring socio-economic factors/demographics of a community and effects on council expenditure.

Over the past two years, the Commission has:

- Asked councils if socio-economic factors are appropriately reflected in the Commission's Unemployment Cost Adjustor, and if not, what would be a better measure of the impacts. The Commission heard from councils that socio-economic factors/demographics of a community do impose on councils and this impost is much more broadly felt than the areas that the Commission's Unemployment Cost Adjustor currently applies; and
- Designed a potential cost adjustor based on the Socio-Economic Indexes For Areas (SEIFA) using the Index of Relative Socio-economic Disadvantage (IRSD) measure and modelled the potential impact of such a cost adjustor in the Commission's Base Grant Model compared to the Commission's existing Unemployment Cost Adjustor.

The Commission consulted with councils on DP19-01 as part of the 2019 Hearings and Visits, and received written submissions on the SEIFA IRSD proposal. The feedback received from councils on the proposal indicated consistent support. The Commission discussed with councils the effect of concentrations of disadvantaged, the quantum of the costs adjustor (redistributive effect) and the expenditure categories to which a SEIFA Cost Adjustor should apply.

Following consideration of the submissions from councils and after further consideration of the relationship between the expenditure categories impacted by lower SEIFA ranked councils, the Commission has now made a decision that instead of its Unemployment Cost Adjustor, it would adopt an IRSD SEIFA Cost Adjustor as follows:

- commencing from the end of the 2019-22 Triennium;
- based on whole Local Government Areas rather than at the Australian Bureau of Statistics' Statistical Area Level 4 (SA4) level;
- applying to the Planning and Community Amenities expenditure category only; and
- with an expenditure redistributive impact of at least \$1 million.

The Commission is circulating this proposal to councils to seek final views on this methodology change prior to its implementation. Subject to council feedback and in line with the Commission's Triennium policy, this change is expected to first apply for determining the 2021-22 Financial Assistance Grant allocations.

The Local Government Association of Tasmania would like Council's feedback on the Decision Paper by Friday 22 November 2019, and then Local Government Association of Tasmania will prepare a sector response based on your feedback.

Recommendation:

THAT any feedback on the State Grants Commission Decision Paper be provided to the Deputy General Manager by Wednesday the 20 November 2019 so the Deputy General Manager can lodge the feedback with the Local Government Association of Tasmania by the 22 November 2019.

16.15 POLICY 2015-37 RECORDS MANAGEMENT POLICY

The previous Records Management Policy was approved by Council on the 15 May 2018. The Records Management Policy has been produced to provide a practical guide for staff involved in the creation, management and/or use of corporate records. This includes all staff engaged in activities directly associated with the business of the Central Highlands Council regardless of whether they are permanent employees or employed through a contract arrangement.

The information resources of an organisation, particularly corporate information, are one of its most valuable assets. Proper information management provides the level of transparency and accountability demanded by its key stakeholders.

Council is committed to making and keeping full and accurate records of its business transactions and its official activities. Records created and received by Council personnel and contractors, irrespective of format, are to be

managed in accordance with the Council's Record Keeping Plan and this Records Management Policy and Procedures Manual. Records will not be destroyed except by reference to the Disposal Schedule for functional records of Local Government, Disposal Authorisation No. DA2200.

Attached is the policy for Council's adoption.

Recommendation:

THAT Council approve Policy 2015-37 Records Management Policy

16.16 POLICY 2016-44 PURCHASING & PAYMENTS CONTROL POLICY

The previous Purchasing & Payments Control Policy was approved by Council on the 21 June 2016. The purpose of this policy is to:

- Provide clear guidelines when purchasing goods and services from external suppliers/contractors;
- Ensure Council employees engaged in purchasing will at all times undertake their duties in an ethical manner and act responsibly and exercise sound judgement;
- Clarify conditions for payment of invoices received by Central Highlands Council; and
- Clarify when an unscheduled payment can be made.

The thresholds for purchasing table within the policy have been updated in accordance with Council's Tendering and Procurement Policy.

Recommendation:

THAT Council approve Policy 2016-44 Purchasing & Payments Control Policy.

16.17 POLICY 2018-52 COMMUNITY BUS POLICY

The previous Community Bus Policy was approved by Council on the 20 March 2018. The Community Bus is intended to support individuals / organisations / groups which are:

- Local to the municipality;
- Non-profit community based;
- Providing services which directly and significantly benefit either the whole of the Central Highlands community or a specific target group within the municipality.

Council's Community Bus is not available for organisations and groups outside the municipality (unless the purpose of the outing is to benefit Central Highlands residents). Similarly, the bus is not available to organisations and groups within the municipality for programs which benefit residents from outside the municipality. The community bus must not be used for commercial or profit-making purposes.

The Community Bus must be booked through the Hamilton office during normal business hours from 8.00am to 5.00pm, Monday to Friday. Bookings cannot be made on weekends, public holidays or outside normal business hours.

The Community Bus is housed at the Council Offices in Hamilton and the vehicle keys are available from the Council Offices in Hamilton between 8.00am and 5.00pm from Monday to Friday. For early morning departures please make sure arrangements are made for collection of keys. For late night returns, special arrangements will need to be made between the driver/organisation and the Council Office in Hamilton regarding returning keys.

Hire fees are outlined below for Councillors consideration:

- The fee for transport less than 20km return is \$7.00 per person;
- The fee for transport 20km – 100km return is \$12.00 per person;
- The fee for transport greater than 100km return is \$15.00 per person;
- A Carer is not required to pay when travelling with the person they are caring for;
- The fee for families will be a maximum of \$20.00 for 2 people / \$30.00 per family;
- No-one shall be disadvantaged by the inability to pay for this service and the fee may be reduced or waived on agreement by Council's General Manager; and
- For organised community groups / organisations the vehicle is hired at a fee of 96c per kilometre PLUS a \$5.00 booking fee.

Recommendation:

THAT Council approve Policy No. 2018-52 Community Bus Policy.

16.18 FENTONBURY WAR MEMORIAL

The Chairman of Westerway Bush Watch, Mr Stefan Frazik has written to Council regarding the Fentonbury War Memorial. Mr Frazik stated that at the recent Bush Watch meeting, a motion was passed unanimously to support the Central Highlands Council proposal to fence off the Fentonbury War Memorial.

The Westerway Bush Watch would like to support Council if they wish to apply for an Australian War Memorial Commission grant to refurbish the Fentonbury War Memorial.

Recommendation:

THAT Council write to the Westerway Bush Watch thanking them for your offer to help refurbish the Fentonbury War Memorial.



Westerway Bush Watch
C/- Post Office
Westerway 7140

Phone 0409881427

General Manager,
Central Highlands Council
Tarleton Street
Hamilton Tas 7140

Re: Fentonbury War Memorial.

Lyn Eyles,

At a recent Bush Watch meeting, a motion was nominated and passed unanimously. The motion is that – Bush Watch supports the Central Highlands Council to fence off the Fentonbury War Memorial (as per the land title plan), and apply for a grant from the Australian War Memorial Commission, for the upgrade of the Fentonbury War Memorial.

We are hoping you would be able to put this on the Agenda for an upcoming Council meeting please?

Thank you
Sincerely
Stefan Frazik

A handwritten signature in black ink, appearing to read "S. Frazik".

Chairman
Westerway Bush Watch

16.19 POLICY 2013-18 EMPLOYEE RECRUITMENT & SELECTION POLICY

The previous Employee Recruitment & Selection Policy was approved by Council on the 15 May 2018. The Employee Recruitment & Selection Policy provides clear guidance to the General Manager by the Council on the values and application of recruitment and selection policy for all employees.

The Policy shows that Council is committed to ensuring recruitment and selection of prospective employees is in accordance with Section 63 (2) of the Local Government Act (1993) and any other relevant employment legislation in that:

- All prospective employees receive fair and equitable treatment without discrimination; and
- All existing employees receive fair and equitable treatment without discrimination.

Effective employee selection and the subsequent management of employees are critical to the success of the Council and the provision of services to the community. This success depends on Council's ability to identify, attract and develop employees.

Council is committed to an effective and professional method of selecting employees that is consistent with our values.

Council aims to attract and appoint highly skilled and motivated employees who will aim to meet agreed objectives and performance improvement goals. For every recruitment and selection decision, the General Manager will aim to ensure the best person for the job is appointed.

Attached is the policy for Council's adoption.

Recommendation:

THAT Council approve Policy 2013-18 Employee Recruitment & Selection Policy

16.20 POLICY 2013-17 USE OF COUNCIL SPORTING FACILITIES POLICY

The previous use of Council Sporting Facilities Policy was approved by Council on the 21 June 2016. The policy refers to the sportsgrounds and facilities singularly and collectively.

- Bothwell
- Hamilton
- Ouse
- Gretna
- Ellendale

The policy recognises that Council has a responsibility towards neighbouring property owners and for this reason desires the hirers of rate funded facilities to preserve the amenity and sense of well-being that all neighbourhoods are entitled to in this municipality.

The policy also recognises the value of providing sportsgrounds and associated amenities for use by the community to facilitate the playing of organised sport.

The policy is applicable to both seasonal and casual hire. The right to use the sportsgrounds and facilities is subject to Council receiving an application in the required format signed by the proposed hirer undertaking to comply with these conditions. If the proposed hirer is a club, organisation or association, the application must include the personal undertaking by the President and Secretary of the Club.

The policy contains the terms and conditions on which Council sportsgrounds and facilities are utilised.

Attached is the policy for Council's adoption.

Recommendation:

THAT Council approve Policy 2013-17 Use of Council Sporting Facilities Policy.

16.21 SUSTAINABLE TOURISM FORUM

The Chief Executive of Destination Southern Tasmania, Mr Alex Heroys would like to invite Councillors to attend the building sustainability tourism forum on Tuesday, 26 November 2019 between 9.30am – 12pm at the Elizabeth Street Conference Room in the Hobart Town Hall.

The forum will be led by Juanita Terry-Bloomfield, Head of Environment and Sustainability at Tourism Noosa.

Juanita is responsible for the environment and sustainability portfolio for Tourism Noosa. The primary accountability for this role is to enhance the environmental and cultural capability of Noosa's tourism industry, which then contributes to improved environmental outcomes for the region, community and visitors.

Juanita works closely with relevant stakeholders, the broader community and community groups of Noosa. She also manages special projects such as the Noosa Trail Masterplan, Indigenous Tourism and oversees the Backpacker, Youth and Eco Adventure Cluster Group (Backpack Noosa), made up of industry representatives who are involved in this segment.

Juanita is here to share the wealth of her 28 years' experience in the tourism and hospitality industry (including almost 14 years at Tourism Noosa) with our industry and local government stakeholders. She will be presenting on Noosa's industry-led eco initiatives, community engagement strategies and partnerships that have seen Noosa's brand and tourism industry flourish in recent years. She'll also be speaking about finding the balance between tourism and conservation, the challenges of seasonality, and raising the bar on service delivery.

In this session, she will be speaking specifically about ways in which council and Tourism Noosa have worked together to drive these projects to achieve outcomes that benefit both visitors and the community. She will also be sharing how the visitor levy has been implemented in Noosa and the outcomes it has generated. The outcome we are seeking is to help councils see how they can work together, but also their role in supporting tourism initiatives.

If you would like to attend please advise the Deputy General Manager by Thursday the 21 November 2019.

For Noting

16.22 ENTERPRISE MARKETING AND RESEARCH SERVICES (EMRS) LOCAL GOVERNMENT SURVEY

The Managing Director of Enterprise Marketing and Research Services (EMRS), Mr Samuel Paske provided the following information regarding a Local Government Survey undertaken in late October and early November.

Mr Paske stated that EMRS recently undertook a survey with the Tasmanian community on the performance of their local council, including measuring their satisfaction with the overall performance of their council, and perceptions as to whether and how the council's performance has improved, become worse, or remained the same in the last 12 months.

The survey was administered by telephone from EMRS' own in-house call centre, ensuring a high level of quality control. The sample was comprised of 1,000 Tasmanian residents aged 18 years and over. Interviewing took place between the 30 October and the 4 November 2019.

The clear majority of respondents were satisfied to some degree with their local council's performance (69% in total). However, the vast majority of these were only "somewhat satisfied" (52%), highlighting that there is room for improvement in better meeting the needs of these residents.

59% of Tasmanians surveyed said that their local council's performance had "remained about the same" in the last 12 months, whilst 22% felt that there had been an improvement. Nonetheless, 15% felt their council's performance had "got worse".

Mr Paske suggested that it was evident that for those who stated there had been an improvement; this was most likely driven by mentions of "new facilities and positive developments", or a "new leadership team".

Conversely, those who believed their council's performance had deteriorated tended to cite a "lack of consultation and communication with the public", "issues with spending and budget allocation", and being "focused on the wrong issues".

More information about the results can be obtained by contacting Mr Paske at samuel.paske@emrs.com.au or Mr Paul Jamrozik at paul.jamrozik@emrs.com.au

For Noting

Local Government Research

emrs

EMRS recently undertook a survey with the Tasmanian community on the performance of their local council, including measuring their satisfaction with the overall performance of their council, and perceptions as to whether and how the council's performance has improved, become worse, or remained the same in the last 12 months.

The survey was administered by telephone from EMRS' own in-house call centre, ensuring a high level of quality control. The sample was comprised of 1,000 Tasmanian residents aged 18 years and over. Interviewing took place between the 30th of October and the 4th of November 2019.

The clear majority of respondents were satisfied to some degree with their local council's performance (69% in total). However, the vast majority of these were only "somewhat satisfied" (52%), highlighting that there is room for improvement in better meeting the needs of these residents.

59% of Tasmanians surveyed said that their local council's performance had "remained about the same" in the last 12 months, whilst 22% felt that there had been an improvement. Nonetheless, 15% felt their council's performance had "got worse".

It was evident that for those who stated there had been an improvement, this was most likely driven by mentions of "new facilities and positive developments", or a "new leadership team".

Conversely, those who believed their council's performance had deteriorated tended to cite a "lack of consultation and communication with the public", "issues with spending and budget allocation", and being "focused on the wrong issues".

If you would like to discuss the results in more detail and access additional insights, or have a particular research need or issue in your local area that we can provide tailored advice on, please contact Samuel Paske (samuel.paske@emrs.com.au) or Paul Jamrozik (paul.jamrozik@emrs.com.au).

© 2019 EMRS

17.0 SUPPLEMENTARY AGENDA ITEMS

Moved:

Seconded:

THAT Council consider the matters on the Supplementary Agenda.

18.0 CLOSURE