

# Central Highlands Council

## Agenda – ORDINARY MEETING – 21<sup>st</sup> January 2020

Agenda of an Ordinary Meeting of Central Highlands Council scheduled to be held at Hamilton Council Chambers, on Tuesday 21<sup>st</sup> January 2020, commencing at 9am.

I certify under S65(2) of the Local Government Act 1993 that the matters to be discussed under this agenda have been, where necessary, the subject of advice from a suitably qualified person and that such advice has been taken into account in providing any general advice to the Council.

Lyn Eyles  
General Manager

### 1.0 OPENING

The Mayor advises the meeting and members of the public that Council Meetings, not including Closed Sessions, are audio recorded and published on Council's Website.

### 2.0 PRESENT

### 3.0 APOLOGIES

### 4.0 PECUNIARY INTEREST DECLARATIONS

In accordance with Regulation 8 (7) of the Local Government (Meeting Procedures) Regulations 2015, the Mayor requests Councillors to indicate whether they or a close associate have, or are likely to have a pecuniary interest (any pecuniary or pecuniary detriment) or conflict of interest in any Item of the Agenda.

### 5.0 CLOSED SESSION OF THE MEETING

Regulation 15 (1) of the *Local Government (Meeting Procedures) Regulations 2015* states that at a meeting, a council by absolute majority, or a council committee by simple majority, may close a part of the meeting to the public for a reason specified in sub-regulation (2).

As per *Regulation 15 (1) of the Local Government (Meeting Procedures) Regulations 2015*, this motion requires an absolute majority

**Moved:** Clr

**Seconded:** Clr

**THAT** pursuant to *Regulation 15 (1) of the Local Government (Meeting Procedures) Regulations 2015*, Council, by absolute majority, close the meeting to the public to consider the following matters in Closed Session

Item Number	Matter	<i>Local Government (Meeting Procedures) Regulations 2015</i>
1	Confirmation of the Minutes of the Closed Session of the Ordinary Meeting of Council held on 3 December 2019	Regulation 15 (2)(g) – information of a personal and confidential nature or information provided to Council on the condition it is kept confidential
2	Legal Advice	Regulation 15 (4)(b) – possible future legal action that may be taken, or may involve, the council

3	Consideration of Matters for Disclosure to the Public	Regulation 15 (8) - While in a closed meeting, the Council, or Council Committee, is to consider whether any discussions, decisions, reports or documents relating to that closed meeting are to be kept confidential or released to the public, taking into account privacy and confidentiality issues
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## 5.1 MOTION OUT OF CLOSED SESSION

**Moved:**

**Seconded:**

**THAT** Council move out of Closed Session and resume the Ordinary Meeting.

## OPEN MEETING TO PUBLIC

The meeting opens to the public at 10.00am.

## 6.0 DEPUTATIONS

10.00 am Tracey Turale and Pip Allwright – update on HATCH grant

10.15 am Ron Sonners – Pelham Fire

## 6.1 PUBLIC QUESTION TIME

## 7.0 MAYORAL COMMITMENTS

26 <sup>th</sup> November 2019	Meeting with Leader of the opposition Rebecca White
27 <sup>th</sup> November 2019	Swimming Pool Meeting
27 <sup>th</sup> November 2019	Cemetery Committee Morning tea
28 <sup>th</sup> November 2019	Business of Council
29 <sup>th</sup> November 2019	Business of Council
30 <sup>th</sup> November 2019	Business of Council
2 <sup>nd</sup> December 2019	Business of Council
3 <sup>rd</sup> December 2019	Central Highlands Council AGM and Council Meeting
5 <sup>th</sup> December 2019	LGAT Mayors Workshop
6 <sup>th</sup> December 2019	LGAT Meeting Hobart
9 <sup>th</sup> December 2019	Business of Council
10 <sup>th</sup> December 2019	Meeting with National Windfarm Commissioner
10 <sup>th</sup> December 2019	Ouse School Awards
11 <sup>th</sup> December 2019	Business of Council
12 <sup>th</sup> December 2019	Meeting with Minister Mark Shelton MP
	Bothwell District High School Awards
14 <sup>th</sup> December 2019	Rate Payer Meeting
	Central Highlands Men's Shed Luncheon
	Great Lake Community Centre Christmas Party
16 <sup>th</sup> December 2019	Business of Council
17 <sup>th</sup> December 2019	Westerway School Awards
19 <sup>th</sup> December 2019	Meeting with Rate Payers x 2
20 <sup>th</sup> December 2019	Meeting with State Growth
23 <sup>rd</sup> December 2019	Central Highlands Council Christmas Staff Breakup
31 <sup>st</sup> December 2019	Fire update with Emergency Services
31 <sup>st</sup> December 2019	ABC Radio Interview
1 <sup>st</sup> January 2020	Business of Council - Fires
2 <sup>nd</sup> January 2020	Business of Council - Fires
6 <sup>th</sup> January 2020	Business of Council
7 <sup>th</sup> January 2020	Business of Council
8 <sup>th</sup> January 2020	Business of Council

## 7.1 COUNCILLOR COMMITMENTS

### Deputy Mayor J Allwright

19 <sup>th</sup> November 2019	Ordinary Council Meeting
26 <sup>th</sup> November 2019	Special Planning Meeting
3 <sup>rd</sup> December 2019	AGM Central Highlands Council Ordinary Council Meeting
6 <sup>th</sup> December 2019	Cattle Hill Wind Farm – Opening
10 <sup>th</sup> December 2019	Audit Meeting Workshop with Wind Farm Commissioner Ouse Primary School Awards
12 <sup>th</sup> December 2019	Workshop with Mark Shelton MP
14 <sup>th</sup> December 2019	Planning Meeting Workshop with Trout Guides and Lodges Association

### Clr R Cassidy

3 <sup>rd</sup> December 2019	AGM Central Highlands Council Ordinary Council Meeting
14 <sup>th</sup> December 2019	Planning Meeting Workshop with Trout Guides and Lodges Association
20 <sup>th</sup> December 2019	Meeting with State Growth

### Clr A Campbell

3 <sup>rd</sup> December 2019	AGM Central Highlands Council Ordinary Council Meeting
10 <sup>th</sup> December 2019	Audit Meeting Workshop with Wind Farm Commissioner
12 <sup>th</sup> December 2019	Workshop with Mark Shelton MP Workshop with Trout Guides and Lodges Association

### Clr J Honner

3 <sup>rd</sup> December 2019	AGM Central Highlands Council Ordinary Council Meeting
5 <sup>th</sup> December 2019	Bothwell District High School Awards
8 <sup>th</sup> December 2019	Christmas Party Ouse
14 <sup>th</sup> December 2019	Great Lake Christmas Party
14 <sup>th</sup> January 2020	Planning Meeting Meeting with Trout Guides and Lodges inc

### Clr J Poore

6 <sup>th</sup> December 2019	Cattle Hill Wind Farm – Opening
10 <sup>th</sup> December 2019	Audit Meeting
12 <sup>th</sup> December 2019	Workshop with Mark Shelton MP
23 <sup>rd</sup> December 2019	Central Highlands Council Christmas Staff Breakup
14 <sup>th</sup> January 2020	Planning Meeting Meeting with Trout Guides and Lodges inc

## 7.2 GENERAL MANAGER'S COMMITMENTS

3 <sup>rd</sup> December 2019	AGM Central Highlands Council Ordinary Council Meeting
4 <sup>th</sup> December 2019	Meeting Ratepayer
10 <sup>th</sup> December 2019	Audit Meeting
10 <sup>th</sup> December 2019	Meeting with National Wind Farm Commissioner
12 <sup>th</sup> December 2019	Meeting Minister Mark Shelton MP
19 <sup>th</sup> December 2019	Meeting Tas Collection Services
9 <sup>th</sup> January 2020	Meeting Huon Aquaculture
15 <sup>th</sup> January 2020	Meeting Tas Audit
15 <sup>th</sup> January 2020	Meeting Integrity Commission

### 7.3 DEPUTY GENERAL MANAGER'S COMMITMENTS

5 <sup>th</sup> December 2019	Local Government Association of Tasmania Forum Health and Wellbeing Plans
5 <sup>th</sup> December 2019	TCCI Workshop 1 - Leadership and change in the context of WHS
6 <sup>th</sup> December 2019	Cattle Hill Wind Farm – Opening
10 <sup>th</sup> December 2019	Audit Panel Meeting
	National Wind Farm Commissioner Meeting
19 <sup>th</sup> December 2019	Meeting with Tasmanian Collection Service
9 <sup>th</sup> January 2020	Meeting with Huon Aquaculture
14 <sup>th</sup> January 2020	Meeting with Trout Guides & Lodges Tasmania
21 <sup>st</sup> January 2020	Ordinary Council Meeting

### 8.0 NOTIFICATION OF COUNCIL WORKSHOPS HELD

NIL

### 8.1 FUTURE WORKSHOPS

11<sup>th</sup> February 2020 Council Workshop 10:00am to 1:00pm – Mobile coverage Central Highlands (Telstra Mr Patterson) and Southern Tasmanian Councils Authority - Regional Climate Change Initiative - Council Climate Profile

19<sup>th</sup> February 2020 State Growth Workshop 1:00pm – 4:30pm - Hollow Tree Road Motorcycle Road Safety Workshop. Location: Bothwell Football Club and Community Centre, Hollow Tree Road, Bothwell

25<sup>th</sup> February 2020 Meeting 2:00pm to 3:00pm - Board of Rural Business Tasmania

### 9.0 MAYORAL ANNOUNCEMENTS

### 10.0 MINUTES

#### 10.1 RECEIVAL DRAFT MINUTES ORDINARY MEETING

**Moved:**

**Seconded:**

**THAT** the Draft Minutes of the Open Council Meeting of Council held on Tuesday 3<sup>rd</sup> December 2019 be received.

#### 10.2 CONFIRMATION OF MINUTES ORDINARY MEETING

**Moved:**

**Seconded:**

**THAT** the Minutes of the Open Council Meeting of Council held on Tuesday 3<sup>rd</sup> December 2019 be confirmed.

#### 10.3 RECEIVAL DRAFT MINUTES ANNUAL GENERAL MEETING

**Moved:**

**Seconded:**

**THAT** the Draft Minutes of the Annual General Meeting held on Tuesday 3<sup>rd</sup> December 2019 be received.

#### 10.4 RECEIVAL DRAFT MINUTES AUDIT PANEL MEETING

**Moved:**

**Seconded:**

**THAT** the Draft Minutes of the Audit Panel Meeting held on Tuesday 10<sup>th</sup> December 2019 be received.

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## 11.0 BUSINESS ARISING

- 14.1 Correspondence sent by Development & Environmental Services
  - 14.2.2 Correspondence sent by Development & Environmental Services
  - 14.2.3 Information provided to Highlands Digest
  - 14.2.4 Audio Recording of Council Meeting Policy to be tabled at Ordinary Meeting of Council in January
  - 14.3 General Manager signed lease agreement for DPIPWE
  - 14.4 Manager Development & Environmental Services to provide update Ordinary Meeting of Council in January
  - 14.5 Council defer this item to the Ordinary Meeting of Council in January
  - 15.1 Correspondence sent by Works and Service Manager
  - 16.2 Budget allocation updated
  - 16.3 Correspondence sent by Deputy General Manager
  - 16.4 Correspondence sent by Deputy General Manager
  - 16.6 Term of Reference to be tabled at next CHVCM Committee Meeting by Chairperson
  - 16.7 Correspondence sent by Deputy General Manager
  - 17.1 Correspondence sent by Deputy General Manager
  - 17.2 Correspondence sent by Deputy General Manager
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## 12.0 DERWENT CATCHMENT PROJECT REPORT

**Moved:**

**Seconded:**

**THAT** the Derwent Catchment Project report be received.

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The Derwent  
Catchment Project  
Increasing Productivity. Restoring Landscapes

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## Derwent Catchment Project Report for Central Highlands Council

**9<sup>th</sup> December 2019– 15<sup>th</sup> January 2020**

General business

Happy New Year! Both Eve and Josie have taken leave over December and January. So this is a short report. The on-ground works crew have however been continuing to control weeds except for the usual designated Christmas holidays. The nursery has also been in full swing with Karen busy sowing seedlings for the new year's lot of planting.

Our **main** programs for this year in Central Highlands include:

- Weed management in the Highlands
- River Recovery – Tyenna and Ouse
- Dryland Grazing Best Practice in the Derwent Catchment
- Strategic Plan For development of Agriculture and Tourism in the Derwent Catchment
- Meadowbank NRM plan

## Weed Management Program

### Broom Control at Taraleah

The on-ground works team have been working on control of English Broom at Tarraleah. This is part of implementation of the Highlands Broom Plan and is supported by Parks Tas. This is one of the large infestation sites identified as a priority in the plan. The on-ground works team have spent 2 days at Tarraleah since the last report. Here are some results from the December spray works.



Broom control at Tarraleah

The OGW Team are also currently controlling the priority outlier sites identified in the Central Highlands Weed Management Plan on Council land.

### Building Better Regions – Strategic Plan for the development of Agriculture and Tourism in the Derwent Catchment (Central Highlands and Derwent Valley Municipalities)

Thank- you for supporting this as a collaborative project between Derwent Valley Council and Central Highlands Council and the Derwent Catchment Project. As you know we have held our initial workshop garnering ideas and are now planning the workshop series which will cover the main topics identified as priority themes for the plan. These include:

Workshop 1 - Cooperative and collaborative marketing, development of experience/destinations & products, resources for shared information about these:

- Development of route/circuits focused on:
  - Agri-tourism route/circuit - modern agricultural best practice – Derwent Valley point of difference - bulk producers of premium product, world class efficiency and productivity,

export some of the best quality commodities in the world, therefore tourism route would have authenticity. With interpretation signage, stopping points for non-visiting sites such of the hop fields.

- Natural values and adventure tourism experiences e.g. river access, platypus places, cycle way
- Heritage properties and experiences
- Brochures and self-driving apps for Derwent Valley circuits

Workshop 2 - Infrastructure – roads, litter and toilets

Workshop 3 - Biosecurity – communications with visitors

Workshop 4 - Response and communication during extreme events – fire and flood

We will be send out a schedule of workshop dates shortly. Also we are conducting 1 on 1 interviews with key stakeholders. Please contact Josie if you would like to be involved in the interviews.

## River Recovery

*Tyenna River Recovery program – Willow Warriors revegetation update*

We completed the planning process in late December for the Tyenna River Recovery project and are now scheduling works for the coming 6 months to align with the plan. See attached plan.

## Grants roundup

1. Tyenna River Recovery - \$12,000 – MP Community Environment Program – **Successful**
2. Dry land grazing best practice in the Derwent – Regional Land Partnerships - \$1.3 million - **Successful**

***Please don't hesitate to call us if you have any queries about our programs.***

Yours Sincerely,

Josie Kelman, Facilitator, The Derwent Catchment Project 0427 044 700

Eve Lazarus, Project Officer, The Derwent Catchment Project 0429 170 048



### 13.0 FINANCE REPORT

**Moved:** Clr

**Seconded:** Clr

THAT the Finance Reports be received.

#### ***RATES RECONCILIATION AS AT 31 December 2019***

	<b><u>2018</u></b>	<b><u>2019</u></b>
<b><i>Balance 30th June</i></b>	\$41,105.55	\$43,833.95
Rates Raised	\$3,632,817.95	\$3,756,421.28
Penalties Raised	\$19,842.64	\$19,392.79
Supplementaries/Debit Adjustments	\$20,572.41	\$17,492.24
Total Raised	\$3,714,338.55	\$3,837,140.26
<b><i>Less:</i></b>		
Receipts to Date	\$2,404,116.21	\$2,519,585.51
Pensioner Rate Remissions	\$98,358.43	\$102,646.62
Remissions/Supplementary Credits	\$23,305.19	\$27,596.86
<b><i>Balance</i></b>	<b><i>\$1,188,558.72</i></b>	<b><i>\$1,187,311.27</i></b>

#### ***Bank Reconciliation as at 31 December 2019***

	<b>2018</b>	<b>2019</b>
Balance Brought Forward	\$10,276,338.84	\$10,257,766.96
Receipts for month	\$477,468.78	\$395,922.89
Expenditure for month	\$730,021.85	\$630,710.52
<b>Balance</b>	<b>\$10,023,785.77</b>	<b>\$10,022,979.33</b>
<b>Represented By:</b>		
Balance Commonwealth Bank	\$380,045.35	\$355,392.58
Balance Westpac Bank	\$153,336.77	\$175,595.06
Investments	\$9,504,248.35	\$9,494,505.97
	<b>\$10,037,630.47</b>	<b>\$10,025,493.61</b>
Plus Unbanked Money & Floats	\$682.80	\$550.00
	<b>\$10,038,313.27</b>	<b>\$10,026,043.61</b>
Less Unpresented Cheques	\$4,027.25	\$3,064.28
Unreceipted amounts on bank statements	\$10,500.25	\$0.00
	<b>\$10,023,785.77</b>	<b>\$10,022,979.33</b>

	BUDGET 2019/2020	ACTUAL TO 31-Dec-18	ACTUAL TO 31-Dec-19	% OF BUDGET SPENT	BALANCE OF BUDGET
<b>CORPORATE AND FINANCIAL SERVICES</b>					
ADMIN. STAFF COSTS(ASCH)	\$569,056	\$288,111	\$252,105	44.30%	\$316,951
ADMIN BUILDING EXPEND(ABCH)	\$35,966	\$18,220	\$25,246	70.19%	\$10,720
OFFICE EXPENSES(AOEH)	\$139,500	\$78,872	\$61,111	43.81%	\$78,389
MEMBERS EXPENSES(AMEH)	\$193,410	\$74,136	\$78,545	40.61%	\$114,865
OTHER ADMIN. EXPENDITURE(ASEH + RATES)	\$318,166	\$169,960	\$182,588	57.39%	\$135,578
MEDICAL CENTRES(MED)	\$128,000	\$43,508	\$61,773	48.26%	\$66,227
STREET LIGHTING(STLIGHT)	\$39,600	\$13,783	\$15,427	38.96%	\$24,173
ONCOSTS (ACTUAL)(ONCOSTS)	\$493,952	\$182,992	\$226,310	45.82%	\$267,642
ONCOSTS RECOVERED	(\$430,000)	(\$232,304)	(\$242,525)	56.40%	(\$187,475)
COMMUNITY & ECONOMIC DEV & RELATIONS(CDR+EDEV)	\$211,150	\$110,544	\$130,535	61.82%	\$80,615
GOVERNMENT LEVIES(GLEVY)	\$253,837	\$130,732	\$134,985	53.18%	\$118,852
<b>TOTAL CORPORATE &amp; FINANCIAL SERVICES</b>	<b>\$1,952,637</b>	<b>\$878,554</b>	<b>\$926,100</b>	<b>47.43%</b>	<b>\$1,026,537</b>
<b>DEVELOPMENT AND ENVIRONMENTAL SERVICES</b>					
ADMIN STAFF COSTS - DES (ASCB)	\$170,263	\$79,657	\$68,804	40.41%	\$101,459
ADMIN BUILDING EXPEND - DES(ABCB)	\$18,737	\$8,137	\$19,074	101.80%	(\$337)
OFFICE EXPENSES - DES (AOEB)	\$57,000	\$37,059	\$33,715	59.15%	\$23,285
ENVIRON HEALTH SERVICES (EHS)	\$32,384	\$12,051	\$10,294	31.79%	\$22,090
ANIMAL CONTROL(AC)	\$18,570	\$7,152	\$750	4.04%	\$17,820
PLUMBING/BUILDING CONTROL (BPC)	\$125,212	\$55,273	\$45,006	35.94%	\$80,206
SWIMMING POOLS (POOL)	\$40,591	\$9,830	\$11,619	28.62%	\$28,972
DEVELOPMENT CONTROL (DEV)	\$185,000	\$29,794	\$87,629	47.37%	\$97,371
DOOR TO DOOR GARBAGE & RECYCLING (DD)	\$146,118	\$63,651	\$54,383	37.22%	\$91,735
ROADSIDE BINS COLLECTION (DRB)	\$110,000	\$50,351	\$40,305	36.64%	\$69,695
WASTE TRANSFER STATIONS (WTS)	\$192,252	\$87,206	\$82,839	43.09%	\$109,413
TIP MAINTENANCE (TIPS)	\$65,379	\$14,182	\$18,158	27.77%	\$47,221
ENVIRONMENT PROTECTION (EP)	\$2,718	\$1,495	\$844	31.04%	\$1,874
RECYCLING (RECY)	\$40,600	\$26,128	\$27,253	67.13%	\$13,347
<b>TOTAL DEVELOPMENT &amp; ENVIRONMENTAL SERVICES</b>	<b>\$1,204,824</b>	<b>\$481,968</b>	<b>\$500,672</b>	<b>41.56%</b>	<b>\$704,152</b>
<b>WORKS AND SERVICES</b>					
PUBLIC CONVENIENCES (PC)	\$123,875	\$62,701	\$72,012	58.13%	\$51,863
CEMETERY (CEM)	\$21,180	\$12,425	\$7,914	37.36%	\$13,266
HALLS (HALL)	\$45,069	\$29,056	\$32,322	71.72%	\$12,747
PARKS AND GARDENS(PG)	\$75,622	\$44,469	\$49,764	65.81%	\$25,858
REC. & RESERVES(REC+TENNIS)	\$74,290	\$39,449	\$43,553	58.63%	\$30,737
TOWN MOWING/TREES/STREETSCAPES(MOW)	\$125,000	\$103,920	\$66,922	53.54%	\$58,078
FIRE PROTECTION (FIRE)	\$1,000	\$0	\$0	0.00%	\$1,000
HOUSING (HOU)	\$51,800	\$33,015	\$42,046	81.17%	\$9,754
CAMPING GROUNDS (CPARK)	\$12,000	\$5,551	\$6,440	53.66%	\$5,560
LIBRARY (LIB)	\$545	\$502	\$674	123.64%	(\$129)
ROAD MAINTENANCE (ROAD)	\$788,370	\$509,331	\$556,866	70.64%	\$231,504

FOOTPATHS/KERBS/GUTTERS (FKG)	\$5,640	\$1,348	\$4,661	82.64%	\$979
BRIDGE MAINTENANCE (BRI)	\$22,891	\$8,954	\$10,745	46.94%	\$12,146
PRIVATE WORKS (PW)	\$85,000	\$72,126	\$56,735	66.75%	\$28,265
SUPER. & I/D OVERHEADS (SUPER)	\$347,608	\$186,097	\$176,871	50.88%	\$170,737
QUARRY/GRAVEL (QUARRY)	(\$48,000)	(\$52,782)	(\$6,618)	13.79%	(\$41,382)
NATURAL RESOURCE MANAGEMENT(NRM)	\$129,546	\$107,857	\$42,551	32.85%	\$86,995
SES (SES)	\$2,000	\$1,352	\$1,241	62.06%	\$759
PLANT M'TCE & OPERATING COSTS (PLANT)	\$477,348	\$283,355	\$330,387	69.21%	\$146,961
PLANT INCOME	(\$650,000)	(\$345,871)	(\$393,811)	60.59%	(\$256,189)
DRAINAGE (DRAIN)	\$23,000	\$5,640	\$7,063	30.71%	\$15,937
OTHER COMMUNITY AMENITIES (OCA)	\$23,118	\$14,905	\$15,364	66.46%	\$7,754
WASTE COLLECTION & ASSOC SERVICES (WAS)	\$26,200	\$19,486	\$20,464	78.11%	\$5,736
<b>TOTAL WORKS &amp; SERVICES</b>	<b>\$1,763,102</b>	<b>\$1,142,885</b>	<b>\$1,144,167</b>	<b>64.90%</b>	<b>\$618,935</b>
<b>DEPARTMENT TOTALS OPERATING EXPENSES</b>					
Corporate Services	\$1,952,637	\$878,554	\$926,100	47.43%	\$1,026,537
Dev. & Environmental Services	\$1,204,824	\$481,968	\$500,672	41.56%	\$704,152
Works & Services	\$1,763,102	\$1,142,885	\$1,144,167	64.90%	\$618,935
<b>Total All Operating</b>	<b>\$4,920,563</b>	<b>\$2,503,407</b>	<b>\$2,570,939</b>	<b>52.25%</b>	<b>\$2,349,624</b>
<b>CAPITAL EXPENDITURE</b>					
<b>CORPORATE AND FINANCIAL SERVICES</b>					
Computer Purchases	\$16,500	\$9,030	\$0	0.00%	\$16,500
Equipment	\$15,000	\$46,919	\$12,375	82.50%	\$2,625
Miscellaneous	\$23,500	\$0	\$0	0.00%	\$23,500
	<b>\$55,000</b>	<b>\$55,949</b>	<b>\$12,375</b>	<b>22.50%</b>	<b>\$42,625</b>
<b>DEVELOPMENT &amp; ENVIRONMENTAL SERVICES</b>					
Swimming Pool	\$37,000	\$5,000	\$0	0.00%	\$37,000
Waste Transfer Station	\$15,000	\$5,000	\$0	0.00%	\$15,000
	<b>\$52,000</b>	<b>\$10,000</b>	<b>\$0</b>	<b>0.00%</b>	<b>\$42,000</b>
<b>WORKS &amp; SERVICES</b>					
Plant Purchases	\$424,000	\$197,382	\$325,262	76.71%	\$98,738
Camping Grounds	\$50,000	\$0	\$0	0.00%	\$50,000
Public Conveniences	\$70,000	\$1,550	\$50,659	72.37%	\$19,341
Bridges	\$532,000	\$20,267	\$95,545	17.96%	\$436,455
Road Construction & Reseals	\$1,280,000	\$728,259	\$737,614	57.63%	\$542,386
Drainage	\$380,000	\$0	\$24,374	6.41%	\$355,626
Parks & Gardens Capital	\$63,000	\$27,360	\$0	0.00%	\$63,000
Infrastructure Capital	\$48,000	\$7,360	\$0	0.00%	\$48,000
Footpaths, Kerbs & Gutters	\$20,000	\$7,130	\$0	0.00%	\$20,000
Rec Grounds	\$10,000	\$14,353	\$150	1.50%	\$9,850
Halls	\$10,000	\$15,475	\$0	0.00%	\$10,000
Buildings	\$130,000	\$0	\$0	0.00%	\$130,000
	<b>\$3,017,000</b>	<b>\$1,019,136</b>	<b>\$1,233,604</b>	<b>40.89%</b>	<b>\$1,783,396</b>
<b>TOTAL CAPITAL WORKS</b>					
Corporate Services	\$55,000	\$55,949	\$12,375	22.50%	(\$949)
Dev. & Environmental Services	\$52,000	\$10,000	\$0	0.00%	\$42,000
Works & Services	\$3,017,000	\$1,019,136	\$1,233,604	40.89%	\$1,997,864
	<b>\$3,124,000</b>	<b>\$1,085,084</b>	<b>\$1,245,979</b>	<b>39.88%</b>	<b>\$2,038,916</b>

Comprehensive Income Statement						
31/12/2019						
Recurrent Income	Reviewed Budget 2018-2019	Actual to date prior year	Actual to Date	Budget 2019-2020	Variation from YTD Budget %	Comments
Rates Charges	\$3,606,569	\$3,617,576	\$3,743,136	\$3,729,984	0%	
User Fees	\$238,500	\$228,294	\$261,165	\$257,500	51%	\$50K contribution for GP recruitment
Grants - Operating	\$2,318,505	\$610,445	\$608,974	\$2,428,040	(25)%	
Other Revenue	\$492,034	\$269,175	\$222,468	\$512,034	(7)%	
<b>Total Revenues</b>	<b>\$6,655,608</b>	<b>\$4,725,490</b>	<b>\$4,835,742</b>	<b>\$6,927,558</b>	<b>20%</b>	
<b>Expenditure</b>						
Employee Benefits	\$1,788,651	\$947,047	\$956,439	\$1,949,709	(1)%	
Materials and Services	\$1,385,766	\$765,398	\$757,101	\$1,418,866	3%	
Other Expenses	\$1,374,973	\$796,929	\$862,672	\$1,551,987	6%	
Depreciation and Amortisation	\$2,116,000	\$1,076,478	\$1,067,596	\$2,112,000	1%	
<b>Total Expenditure</b>	<b>6,665,390</b>	<b>3,585,852</b>	<b>3,643,809</b>	<b>7,032,562</b>	<b>2%</b>	
<b>Operating Surplus(Deficit)</b>	<b>(9,782)</b>	<b>1,139,638</b>	<b>1,191,933</b>	<b>(105,004)</b>		
Capital Grants & Other	\$209,198	\$137,578	\$9,182	\$694,000		
<b>Surplus(Deficit)</b>	<b>199,416</b>	<b>1,277,216</b>	<b>1,201,115</b>	<b>588,996</b>		
<b>Capital Expenditure</b>	<b>\$2,680,712</b>	<b>\$1,085,084</b>	<b>\$1,245,979</b>	<b>\$3,124,000</b>		

BANK ACCOUNT BALANCES AS AT 31 DECEMBER 2019					BALANCE	
No.	Bank Accounts	Investment Period	Current Interest Rate %	Due Date	2018	2019
<b>0011100 Cash at Bank and on Hand</b>						
0011105	Bank 01 - Commonwealth - General Trading Account				367,029.91	352,328.30
0011106	Bank 02 - Westpac - Direct Deposit Account				151,957.51	175,595.06
0011110	Petty Cash				350.00	350.00
0011115	Floats				200.00	200.00
<b>0011199 TOTAL CASH AT BANK AND ON HAND</b>					<b>519,537.42</b>	<b>528,473.36</b>
<b>0011200 Investments</b>						
0011206	Bank 04	30 Days	1.10%	9/01/2020		605,148.54
0011207	Bank 05	60 Days	1.32%	14/02/2020	1,187,105.16	1,626,580.20
0011207	Bank 06	30 Days	1.10%	20/01/2020	1,592,428.33	702,514.98
0011212	Bank 12	30 Days	1.10%	23/01/2020	1,305,613.75	1,021,572.88
0011214	Tascorp	91 Days	0.88%	18/03/2020	76,246.05	77,480.17
0011215	Bank 15	90 Days	1.40%	16/01/2020	3,308,529.16	3,382,839.80
0011216	Bank 16	90 Days	1.43%	21/01/2020	2,034,325.90	2,078,369.40
<b>0011299 TOTAL INVESTMENTS</b>					<b>9,504,248.35</b>	<b>9,494,505.97</b>
<b>TOTAL BANK ACCOUNTS AND CASH ON HAND</b>					<b>10,023,785.77</b>	<b>10,022,979.33</b>

[illegible]

No.	Plant	Total Expense	Sal and Wage	Oncosts	Internal Plant Hire	Materials	Plant & Equipment Maintenance	Insurance	Fuel	Tyres	Registration	Depreciation	Cost of capital	Recovered	Hours	Recovery per Hour	Expenditure per Hour	Recovery/(Loss) per Hour
PM0149	Loadrite Weighing System	\$ 575.18	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 39.38	\$ -	\$ -	\$ -	\$ 446.50	\$ 89.30	-	-	-	-	-
PM0196	Transmig Welder	\$ 159.22	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10.72	\$ -	\$ -	\$ -	\$ 121.50	\$ 27.00	-	-	-	-	-
PM0238	Auger	\$ 728.26	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 49.78	\$ -	\$ -	\$ -	\$ 564.45	\$ 114.03	-	-	-	-	-
PM0254	Test and Tag Equipment	\$ 144.68	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 9.89	\$ -	\$ -	\$ -	\$ 112.14	\$ 22.65	-	-	-	-	-
PM0255	Floor Jack 15 Tonne	\$ 192.14	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 13.13	\$ -	\$ -	\$ -	\$ 148.92	\$ 30.09	-	-	-	-	-
PM613	Komatsu Loader Hamilton B08817	\$ 3,841.98	\$ 12.83	\$ -	\$ -	\$ -	\$ -	\$ 117.59	\$ 1,872.43	\$ -	\$ 105.80	\$ 1,333.33	\$ 400.00	\$ 920.00	23.0	\$ 40.00	\$ 167.04	(\$127.04)
PM620	Herc Superdog - Kelvin (IT2581)	\$ 2,468.92	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 97.30	\$ -	\$ -	\$ 934.13	\$ 1,103.19	\$ 334.30	\$ 5,275.00	211.0	\$ 25.00	\$ 11.70	\$13.30
PM621	Pig Trailer Hamilton OT0770	\$ 1,438.91	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 35.28	\$ -	\$ -	\$ 883.63	\$ 400.00	\$ 120.00	\$ 500.00	25.0	\$ 20.00	\$ 57.56	(\$37.56)
PM622	Fuel Tanker Bothwell PT4204	\$ 40.54	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 40.54	\$ -	\$ -	\$ -	-	-	-	-
PM627	Small Mowers	\$ 804.19	\$ -	\$ -	\$ -	\$ 168.13	\$ 123.91	\$ -	\$ 512.15	\$ -	\$ -	\$ -	\$ -	\$ 982.50	327.5	\$ 3.00	\$ 2.46	\$0.54
PM628	Chainsaws	\$ 1,425.12	\$ -	\$ -	\$ -	\$ 115.00	\$ 1,281.23	\$ -	\$ 28.89	\$ -	\$ -	\$ -	\$ -	\$ 370.25	74.1	\$ 5.00	\$ 19.25	(\$14.25)
PM629	Spray Units	\$ 2,341.97	\$ 76.11	\$ 45.67	\$ 10.50	\$ 426.11	\$ 346.82	\$ 96.28	\$ 28.27	\$ -	\$ -	\$ 1,091.67	\$ 220.54	\$ 1,022.50	204.5	\$ 5.00	\$ 11.45	(\$6.45)
PM630	Compressors	\$ 126.89	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 8.69	\$ -	\$ -	\$ -	\$ 98.50	\$ 19.70	\$ -	-	-	-	-
PM635	Sundry Plant	\$ 1,913.08	\$ -	\$ -	\$ -	\$ 1,853.52	\$ -	\$ -	\$ 1,140.44	\$ 1,200.00	\$ -	\$ -	\$ -	\$ -	-	-	-	-
PM636	Small Trailers	\$ 1,111.97	\$ 213.12	\$ 66.31	\$ -	\$ -	\$ 513.17	\$ -	\$ -	\$ -	\$ 319.37	\$ -	\$ -	\$ 112.50	22.5	\$ 5.00	\$ 49.42	(\$44.42)
PM652	Road Broom UT7744	\$ 219.26	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 9.00	\$ -	\$ -	\$ 68.27	\$ 102.00	\$ 40.00	\$ -	-	-	-	-
PM654	New Holland Tractor Bothwell B08NO	\$ 2,322.34	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 126.41	\$ 163.80	\$ -	\$ 168.80	\$ 1,433.33	\$ 430.00	\$ 638.75	18.3	\$ 35.00	\$ 127.25	(\$92.25)
PM662	King Tandem Trailer Hamilton YT0630	\$ 89.63	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 89.63	\$ -	\$ -	\$ -	-	-	-	-
PM664	Pressure Cleaner 2003	\$ 305.53	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 20.89	\$ -	\$ -	\$ -	\$ 236.81	\$ 47.84	\$ -	-	-	-	-
PM665	Dog Trailer - Neville (YT5100)	\$ 2,932.79	\$ 143.59	\$ 86.16	\$ 50.00	\$ -	\$ 66.21	\$ 82.07	\$ -	\$ -	\$ 934.13	\$ 82.07	\$ 640.05	\$ 6,387.50	255.5	\$ 25.00	\$ 11.48	\$13.52
PM666	Cat. Loader 950F Hamilton ES1483	\$ 9,323.78	\$ -	\$ -	\$ -	\$ -	\$ 2,341.40	\$ 436.89	\$ -	\$ -	\$ 105.80	\$ 4,953.61	\$ 1,486.08	\$ -	-	-	-	-
PM667	Work Station Hamilton 2003	\$ 235.73	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 16.11	\$ -	\$ -	\$ -	\$ 182.70	\$ 36.91	\$ -	-	-	-	-
PM668	Work Station Bothwell 2003	\$ 235.73	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 16.11	\$ -	\$ -	\$ -	\$ 182.70	\$ 36.91	\$ -	-	-	-	-
PM671	Water Tanker	\$ 2,019.23	\$ 163.79	\$ 98.28	\$ 7.00	\$ 840.86	\$ 99.36	\$ 44.10	\$ 115.84	\$ -	\$ -	\$ 500.00	\$ 150.00	\$ 4,269.20	426.9	\$ 10.00	\$ 4.73	\$5.27
PM676	Kobelco Excavator FA6566	\$ 51,768.35	\$ 480.50	\$ 288.30	\$ 562.50	\$ 124.55	\$ 41,486.74	\$ 365.62	\$ 2,135.97	\$ -	\$ 105.80	\$ 4,145.58	\$ 2,072.79	\$ 12,220.00	188.0	\$ 65.00	\$ 275.36	(\$210.36)
PM677	Compressor/Post Driver	\$ 307.72	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 21.03	\$ -	\$ -	\$ -	\$ 238.50	\$ 48.18	\$ -	-	-	-	-
PM682	Float IT0169	\$ 2,834.45	\$ 317.70	\$ 190.62	\$ 75.00	\$ 49.00	\$ 1,268.00	\$ -	\$ -	\$ -	\$ 934.13	\$ -	\$ -	\$ 1,462.50	58.5	\$ 25.00	\$ 48.45	(\$23.45)
PM684	Komatsu Grader FC7003	\$ 23,534.10	\$ 680.57	\$ 408.36	\$ 599.71	\$ -	\$ 4,771.69	\$ 519.48	\$ 6,413.28	\$ 1,200.00	\$ 105.80	\$ 5,890.14	\$ 2,945.07	\$ 16,965.00	261.0	\$ 65.00	\$ 90.17	(\$25.17)
PM687	Western Star - H. Chivers FB5754	\$ 19,352.09	\$ 455.68	\$ 273.42	\$ 676.50	\$ 235.01	\$ 1,015.00	\$ 394.27	\$ 7,364.00	\$ 1,363.64	\$ 868.95	\$ 4,470.42	\$ 2,235.21	\$ 17,800.00	356.0	\$ 50.00	\$ 54.36	(\$4.36)
PM695	Quick Cut Saw	\$ 84.13	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5.75	\$ -	\$ -	\$ -	\$ 65.20	\$ 13.17	\$ -	-	-	-	-
PM705	Mack Truck FP4026 - Andrew Jones	\$ 32,006.17	\$ 371.98	\$ 30.79	\$ 228.00	\$ 233.47	\$ 1,807.50	\$ 879.91	\$ 10,042.14	\$ 1,363.64	\$ 5,056.45	\$ 9,976.79	\$ 2,015.51	\$ 30,625.00	612.5	\$ 50.00	\$ 52.25	(\$2.25)
PM709	CAT 950 Wheel Loader Bothwell (FR3357)	\$ 12,641.90	\$ 128.20	\$ 76.92	\$ 255.50	\$ -	\$ -	\$ 672.49	\$ 728.00	\$ -	\$ 105.80	\$ 7,625.00	\$ 3,050.00	\$ 364.00	6.5	\$ 56.00	\$ 1,944.91	(\$1,888.91)
PM717	2008 Dog Trailer (Harold) Z54AB	\$ 3,271.29	\$ 96.20	\$ 57.72	\$ 250.00	\$ -	\$ 155.25	\$ 105.23	\$ -	\$ -	\$ 934.13	\$ 1,193.11	\$ 479.65	\$ 4,425.00	177.0	\$ 25.00	\$ 18.48	\$6.52
PM720	S/Hand Tri Axle Dog Trailer Z24BO	\$ 3,980.07	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 137.37	\$ -	\$ 636.36	\$ 1,022.64	\$ 1,557.54	\$ 626.16	\$ 7,031.25	281.3	\$ 25.00	\$ 14.15	\$10.85
PM723	CAT 943 Traxcavator	\$ 2,878.27	\$ -	\$ -	\$ -	\$ -	\$ 323.64	\$ 174.63	\$ -	\$ -	\$ -	\$ 1,980.00	\$ 400.00	\$ 225.00	7.5	\$ 30.00	\$ 383.77	(\$353.77)
PM724	Toyota Corolla Ascent - Doctor A48YD	\$ 3,727.13	\$ 89.79	\$ 53.87	\$ -	\$ -	\$ 911.23	\$ 178.48	\$ -	\$ -	\$ 267.72	\$ 2,023.68	\$ 202.37	\$ -	-	-	-	-
PM726	John Deere Tractor & Slasher B47EG	\$ 26,872.38	\$ 1,251.58	\$ 750.95	\$ 750.00	\$ -	\$ 9,595.37	\$ 589.37	\$ 5,733.82	\$ -	\$ 168.80	\$ 6,682.50	\$ 1,350.00	\$ 18,135.00	403.0	\$ 45.00	\$ 66.68	(\$21.68)
PM729	King Box Trailer Hamilton Z92HG	\$ 362.51	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 18.65	\$ -	\$ -	\$ 89.63	\$ 211.50	\$ 42.73	\$ -	-	-	-	-
PM731	Pig Trailer Bothwell VT9746 HC	\$ 1,522.29	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 43.66	\$ -	\$ -	\$ 883.63	\$ 495.00	\$ 100.00	\$ 420.00	21.0	\$ 20.00	\$ 72.49	(\$52.49)
PM733	2010 Komatsu Grader Hamilton-B73TJ	\$ 33,245.12	\$ 1,149.04	\$ 689.47	\$ 445.50	\$ -	\$ 7,153.40	\$ 775.02	\$ 9,124.40	\$ 1,500.00	\$ 105.80	\$ 8,787.50	\$ 3,515.00	\$ 29,040.00	484.0	\$ 60.00	\$ 68.69	(\$8.69)
PM739	SES Vehicle Ex Huon Valley	\$ 1,905.54	\$ -	\$ -	\$ -	\$ -	\$ 1,320.00	\$ 40.09	\$ -	\$ -	\$ -	\$ 454.55	\$ 90.91	\$ -	-	-	-	-
PM740	Hino Tipper C958L Hamilton 11/11	\$ 12,481.35	\$ 26.64	\$ 15.98	\$ 16.00	\$ -	\$ 90.00	\$ 681.26	\$ 2,563.80	\$ -	\$ 582.95	\$ 7,724.47	\$ 780.25	\$ 11,012.50	440.5	\$ 25.00	\$ 28.33	(\$3.33)
PM741	Mack Truck 2010 (C90JV)	\$ 29,150.38	\$ 453.96	\$ 272.38	\$ 235.50	\$ 26.00	\$ 1,230.60	\$ 507.01	\$ 12,047.62	\$ 1,272.73	\$ 5,056.45	\$ 5,748.67	\$ 2,299.47	\$ 25,925.00	518.5	\$ 50.00	\$ 56.22	(\$6.22)
PM743	Mulcher Head	\$ 1,660.51	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 113.51	\$ -	\$ -	\$ -	\$ 1,287.00	\$ 260.00	\$ -	-	-	-	-
PM744	Honda Tiller	\$ 514.09	\$ 64.16	\$ 38.50	\$ 14.00	\$ 72.73	\$ 210.32	\$ 7.82	\$ -	\$ -	\$ -	\$ 88.65	\$ 17.91	\$ 450.00	45.0	\$ 10.00	\$ 11.42	(\$1.42)
PM745	Welder	\$ 107.10	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7.32	\$ -	\$ -	\$ -	\$ 83.01	\$ 16.77	\$ -	-	-	-	-
PM746	John Deere X304 Ride on Mower (Bothwell)	\$ 440.56	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 25.30	\$ 49.98	\$ 20.45	\$ -	\$ 286.87	\$ 57.95	\$ 472.50	10.5	\$ 45.0	\$ 41.96	\$3.04
PM748	Hino Tipper C43LG (Bothwell)	\$ 18,790.28	\$ 218.89	\$ 131.33	\$ 151.50	\$ -	\$ 3,965.82	\$ 836.52	\$ 2,460.37	\$ -	\$ 582.95	\$ 9,484.84	\$ 958.07	\$ 11,820.00	472.8	\$ 25.00	\$ 39.74	(\$14.74)
PM751	Toro Groundmaster Mower (Bothwell)	\$ 3,678.83	\$ 104.48	\$ 57.45	\$ -	\$ 187.27	\$ 220.90	\$ 144.14	\$ 686.40	\$ 253.18	\$ 60.46	\$ 1,634.38	\$ 330.18	\$ 3,425.00	171.3	\$ 20.00	\$ 21.48	(\$1.48)
PM752	Ford Ranger (Bothwell) C77VJ	\$ 3,499.01	\$ 111.56	\$ 56.45	\$ 24.50	\$ -	\$ -	\$ 203.07	\$ 302.90	\$ -	\$ 267.72	\$ 2,302.55	\$ 230.26	\$ 854.00	122.0	\$ 7.00	\$ 28.68	(\$21.68)
PM753	Bomag Landfill Compactor	\$ 6,836.65	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 411.82	\$ 706.34	\$ -	\$ 105.80	\$ 4,669.38	\$ 943.31	\$ 810.00	27.0	\$ 30.00	\$ 253.21	(\$223.21)
PM756	Kenworth - Bothwell (Whelan)	\$ 27,576.71	\$ 920.99	\$ 552.61	\$ 260.00	\$ 145.15	\$ 2,349.23	\$ 448.25	\$ 11,395.80	\$ 3,012.00	\$ 868.95	\$ 5,082.49	\$ 2,541.24	\$ 30,671.00	613.4	\$ 50.00	\$ 44.96	\$5.04
PM757	JBC Backhoe (Hamilton 2013)	\$ 18,516.89	\$ 393.12	\$ 150.42	\$ 27.00	\$ 31.38	\$ 6,933.40	\$ 520.78	\$ 2,660.74	\$ -	\$ 105.80	\$ 5,904.89	\$ 1,789.36	\$ 18,060.00	451.5	\$ 40.00	\$ 41.01	(\$1.01)
PM762	Toro Out Front Mower Hamilton	\$ 4,010.58	\$ 147.50	\$ 88.50	\$ 40.00	\$ -	\$ 584.91	\$ 134.50	\$ 847.58	\$ -	\$ 337.59	\$ 1,525.00	\$ 305.00	\$ 1,350.00	67.5	\$ 20.00	\$ 59.42	(\$39.42)
PM763	Toro Mower GM7200 Hamilton	\$ 3,604.45	\$ 220.52	\$ 132.32	\$ 20.00	\$ -	\$ 859.65	\$ 98.34	\$ 120.12	\$ 673.64	\$ 141.87	\$ 1,115.00	\$ 223.00	\$ 4,850	242.5	\$ 20.00	\$ 14.86	\$5.14
PM765	Rover Shredder Vac Hamilton	\$ 215.19	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 14.73	\$ -	\$ -	\$ -	\$ 167.05	\$ 33.41	\$ -	-	-	-	-
PM768	Trailer - TMD Box 10x6	\$ 261.61	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 17.91	\$ -	\$ -	\$ -	\$ 203.08	\$ 40.62	\$ -	-	-	-	-
PM769	Mitsubishi Triton 4x4 E76VG	\$ 8,553.33	\$ -	\$ -	\$ -	\$ 58.73	\$ 437.27	\$ 323.99	\$ 1,592.84	\$ 1,831.82	\$ 267.72	\$ 3,673.60	\$ 367.36	\$ 1,298.71	185.5	\$ 7.00	\$ 46.10	(\$39.10)
PM770	Nissan Tip Tray Ute	\$ 5,025.98	\$ 62.72	\$ 37.62	\$ -	\$ -	\$ -	\$ 298.33	\$ 638.68	\$ -	\$ 267.72	\$ 3,382.65	\$ 338.27	\$ 2,219.00	317.0	\$ 7.00	\$ 15.85	(\$8.85)
PM771	Polivac Suction Polisher	\$ 269.50	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 20.00	\$ -	\$ -	\$ -	\$ 226.82	\$ 22.68	\$ 56.00	8.0	\$ 7.00	\$ 33.69	(\$26.69)
PM772	Hino Tipper - E96VP	\$ 9,548.59	\$ -	\$ -	\$ -	\$ -	\$ 1,071.82	\$ 174.10	\$ 3,582.09	\$ 1,372.73	\$ 584.23	\$ 1,974.02	\$ 789.61	\$ 9,675.00	387.0	\$ 25.00	\$ 24.67	\$0.33
PM773	Variable Mesaging Board	\$ 1,435.02	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 92.11	\$ -	\$ -	\$ 89.63	\$ 1,044.40	\$ 208.88	\$ -	-	-	-	-
PM774	140M AWD William Adams CAT Grader Bothwell	\$ 43,456.80	\$ 504.32	\$ 302.61	\$ 278.00	\$ 1,950.89	\$ 8,665.22	\$ 996.61	\$ 8,697.00	\$ 6,136.36	\$ 105.80	\$ 11,300.00	\$ 4,520.00	\$ 27,180.00	453.0	\$ 60.00	\$ 95.93	(\$35.93)
PM777	Mitsubishi ASX AWD	\$ 6,329.42	\$ -	\$ -	\$ -	\$ -	\$ 1,092.59	\$ 221.01	\$ 995.98	\$ 945.45	\$ 267.72	\$ 2,505.96	\$ 300.71	\$ -	-	-	-	-
PM778	2017 Ranger 2.2i Diesel	\$ 3,778.73	\$ 25.65	\$ 15.39	\$ 7.00	\$ -	\$ -	\$ 209.96	\$ 854.38	\$ -	\$ -	\$ 2,380.67	\$ 285.68	\$ 1,344.00	192.0	\$ 7.00	\$ 19.68	(\$1



## 14.0 DEVELOPMENT & ENVIRONMENTAL SERVICES

In accordance with Regulation 25(1) of the Local Government (Meeting Procedures) Regulations 2015, the Mayor advises that the Council intends to act as a Planning Authority under the Land Use Planning and Approvals Act 1993, to deal with the following items:

**Moved:** Clr

**Seconded:** Clr

**THAT** the Development & Environmental Services Report be received.

### 14.1 DA2019/75 : OUTBUILDING (CONTAINER): LOT 9 INTERLAKEN ROAD, INTERLAKEN

**Report by**

Jacqui Tyson (Contract Planner)

**Applicant**

N D Ruff

**Owner**

As above

**Proposal**

The proposal is for use and development of an outbuilding in the form of a shipping container on a property known as Lot 9 Interlaken Road, Interlaken. This is a retrospective application as the container is already on the property. A dwelling approved in DA2017/46 is currently under construction on the property.

The outbuilding is a 40 foot shipping container, which is approximately 12m long, 2.5m wide and 2.8m high. The outbuilding is placed on concrete footing pads.

The building is sited 1m from the northern property boundary and against the eastern side boundary, beside two firefighting water tanks.

The outbuilding is to be painted in "Monument" (dark grey) to match the dwelling under construction.

Access to the site is via a private road off Interlaken Road, located to the south of Dago Point Road. The road provides access to six small lots developed with dwellings. The first section of the access road extends east off Interlaken Road, within a road lot, before turning south and extending along the rear of the private properties, via a Right of Way.

Residential use for a single dwelling has 'No Permit Required' status in the Low Density Residential Zone of the Central Highlands Interim Planning Scheme 2015. The proposal is discretionary due to the proposed boundary setbacks.

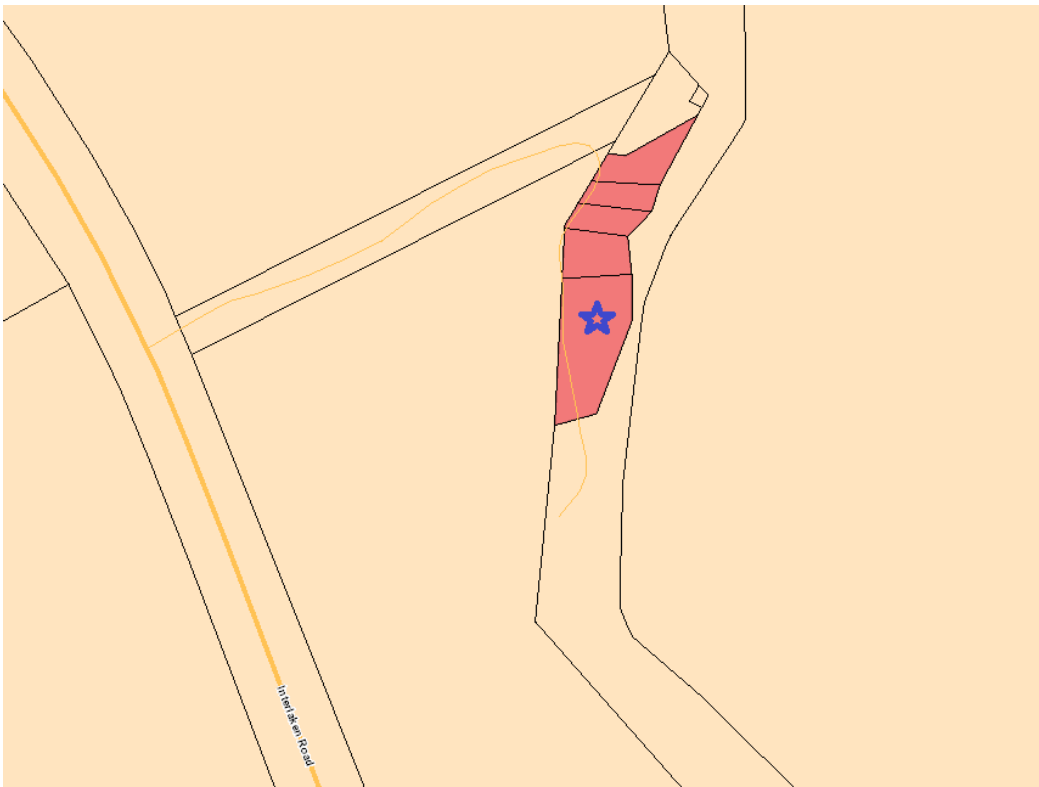
**Subject site and Locality.**

The subject site is a 1149m<sup>2</sup> property located east of Interlaken Road and west of Lake Sorell. The property is accessed off Interlaken Road via a shared road and Right of Way.

The property adjoins another dwelling/shack on the northern side and vacant private property on the western side. The eastern and southern boundaries of the site adjoin Crown land, managed by DPIPWE around the lake foreshore. The site is developed with a dwelling that is under construction, which replaced a previous dwelling that was demolished.

The locality characterised by a mix of small dwelling/shack sites in clusters around the lake shore, public land and larger rural titles surrounding them.





**Fig 1.** Location and zoning of the subject land (marked by a blue star) in the Low Density Residential Zone (pink). Surrounding land is also in the Low Density Residential Zone or the Rural Resource Zone (Cream). (Source: LISTmap).



**Fig 2.** Aerial photo of the subject land and surrounding area, subject land marked with red star (Source: LISTmap).

**Exemptions**

Nil

**Special Provisions**

Nil

**Low Density Zone – Development standards**

The proposal must satisfy the requirements of the relevant development standards of the Low Density Residential Zone as follows:

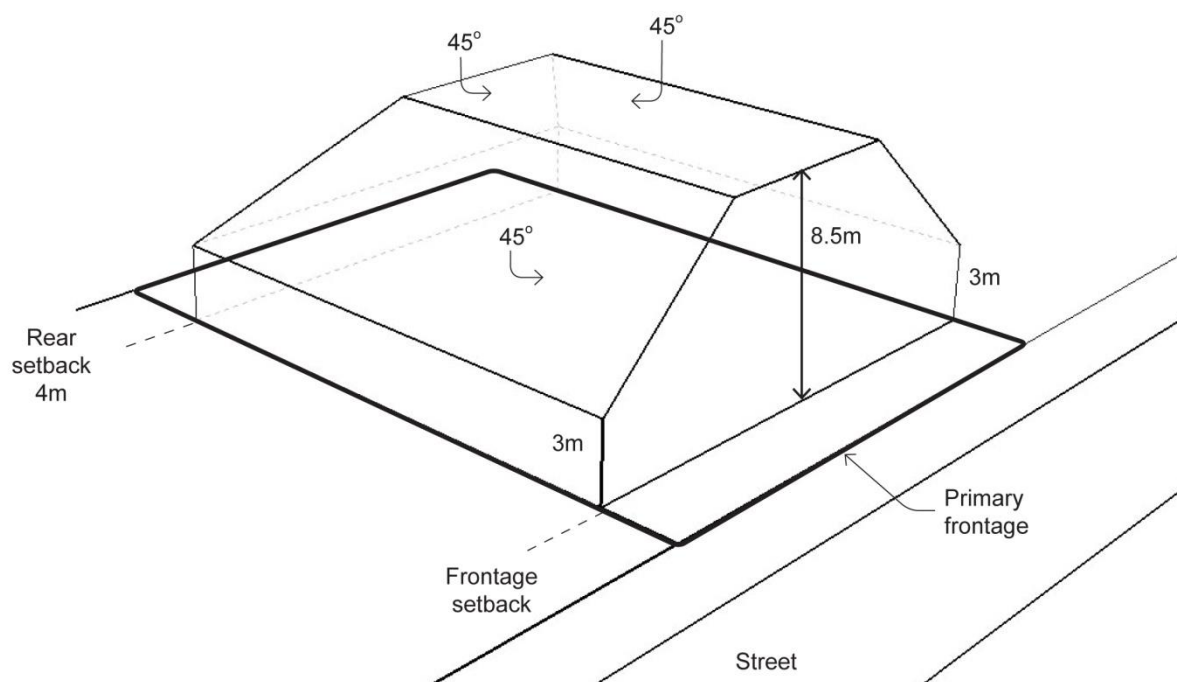
**12.4.2 Setbacks and building envelope**

To control the siting and scale of dwellings to:

- (a) provide reasonably consistent separation between dwellings on adjacent sites and a dwelling and its frontage; and
- (b) provide consistency in the apparent scale, bulk, massing and proportion of dwellings; and
- (c) provide separation between dwellings on adjacent sites to provide reasonable opportunity for daylight and sunlight to enter habitable rooms and private open space.

Acceptable Solutions	Performance Criteria	OFFICER COMMENT
<b>A2</b> A garage or carport must have a setback from a frontage of at least: <ul style="list-style-type: none"> <li>(a) 5.5 m, or alternatively 1m behind the façade of the dwelling; or</li> <li>(b) the same as the dwelling façade, if a portion of the dwelling gross floor area is located above the garage or carport; or</li> <li>(c) 1m, if the natural ground level slopes up or down at a gradient steeper than 1 in 5 for a distance of 10 m from the frontage.</li> </ul>	<b>P2</b> The setback of a garage or carport from a frontage must: <ul style="list-style-type: none"> <li>(a) provide separation from the frontage that complements or enhances the existing streetscape, taking into account the specific constraints and topography of the site; and</li> <li>(b) allow for passive surveillance between the dwelling and the street.</li> </ul>	<p>Determining the front boundary of this site is complicated by the access arrangements via a Right of Way.</p> <p>However, it is considered reasonable to treat the northern boundary as the frontage in this case as it is where the shared access meets the property.</p> <p>The proposed outbuilding is sited 1m from the northern boundary. The site is relatively flat, so A1 (c) does not apply and the setback must be assessed against the performance criteria.</p> <p>With regard to (a), the siting of the properties in the area does not really create a streetscape. However the prevailing pattern of development in this small cluster is of buildings quite close to boundaries and each other. The proposed outbuilding is considered to be consistent with this.</p> <p>With regard to (b), the siting of the container does reduce the view lines between the subject property and the neighbouring dwellings, however it is not completely obscured and there is still opportunities for passive surveillance, particularly given the shared access arrangement.</p> <p>Overall, it is considered that the proposal meets the requirements of Performance</p>

		Criteria P2.
<p><b>A3</b> A dwelling, excluding outbuildings with a building height of not more than 2.4m and protrusions (such as eaves, steps, porches, and awnings) that extend not more than 0.6m horizontally beyond the building envelope, must:</p> <p>(a) be contained within a building envelope (refer to diagrams 12.4.2A, 12.4.2B, 12.4.2C and 12.4.2D) determined by:</p> <p>(i) a distance equal to the frontage setback or, for an internal lot, a distance of 4.5m from the rear boundary of a lot with an adjoining frontage; and</p> <p>(ii) projecting a line at an angle of 45 degrees from the horizontal at a height of 3m above natural ground level at the side boundaries and a distance of 4m from the rear boundary to a building height of not more than 8.5m above natural ground level; and</p> <p>(b) only have a setback within 1.5m of a side boundary if the dwelling:</p> <p>(i) does not extend beyond an existing building built on or within 0.2m of the boundary of the adjoining lot; or</p> <p>(ii) does not exceed a total length of 9m or one-third the length of the side boundary (whichever is the lesser).</p>	<p><b>P3</b> The siting and scale of a dwelling must:</p> <p>(a) not cause unreasonable loss of amenity by:</p> <p>(i) reduction in sunlight to a habitable room (other than a bedroom) of a dwelling on an adjoining lot; or</p> <p>(ii) overshadowing the private open space of a dwelling on an adjoining lot; or</p> <p>(iii) overshadowing of an adjoining vacant lot; or</p> <p>(iv) visual impacts caused by the apparent scale, bulk or proportions of the dwelling when viewed from an adjoining lot; and</p> <p>(b) provide separation between dwellings on adjoining lots that is compatible with that prevailing in the surrounding area.</p>	<p>As discussed above, if the northern boundary is taken to be the frontage of the site, the outbuilding is not located within the applicable building envelope (12.4.2A – copied below table) as the front setback is less than 4.5m.</p> <p>Assessment against the Performance Criteria is therefore required.</p> <p>(a) (i) (ii) (iii) The outbuilding is located close to the northern boundary of the subject site. Shadows from the building will fall within the property, rather than the neighbouring residential property. Therefore there will not be a loss of amenity by way of reduction in sunlight to any other property, complying with this part of the standard.</p> <p>(a) (iv) The outbuilding has been sited against the northern boundary, essentially parallel to the adjoining dwelling and approximately 2-3m away from it. While the container is therefore very visible from this property, it is less than 3m high and the container does not appear to restrict the main views to the lake. The separation distance is partly due to the small setback of the existing dwelling, and is considered to be enough to maintain a reasonable level of solar/light access.</p> <p>(b) As discussed above, the prevailing setbacks and separation between buildings in this area is relatively small. It is considered that the proposed siting is consistent and compatible with the surrounding area.</p>



**Fig 3.** Building envelope 12.4.2 A

### 12.4.3 Site coverage and private open space

To provide:

- (a) for outdoor recreation and the operational needs of the residents; and
- (b) opportunities for the planting of gardens and landscaping; and
- (c) private open space that is integrated with the living areas of the dwelling; and
- (d) private open space that has access to sunlight; and
- (e) for development that is compatible with the existing built and natural environment of the area.

Acceptable Solutions	Performance Criteria	OFFICER COMMENT
<p><b>A1</b> Dwellings must have:</p> <p>(a) a site coverage of not more than 25% (excluding eaves up to 0.6m); and</p> <p>(b) a site area of which at least 25% of the site area is free from impervious surfaces;</p>	<p><b>P1</b> Dwellings must have:</p> <p>(a) private open space that is of a size and dimensions that are appropriate for the size of the dwelling and is able to accommodate:</p> <ul style="list-style-type: none"> <li>(i) outdoor recreational space consistent with the projected requirements of the occupants; and</li> <li>(ii) operational needs, such as clothes drying and storage; and</li> </ul> <p>(b) have reasonable space for the planting of gardens and landscaping.</p> <p>(c) not be out of character with the pattern of development in the surrounding area; and</p> <p>(d) not result in an unreasonable loss of natural or landscape values.</p>	<p>The site coverage does not exceed 25%.</p> <p>The proposal complies with the Acceptable Solution A1.</p>

<p><b>A2</b> A dwelling must have an area of private open space that:</p> <p>(a) is in one location and is at least:</p> <p>(i) 24 m<sup>2</sup>; or</p> <p>(ii) 12 m<sup>2</sup>, if the dwelling has a finished floor level that is entirely more than 1.8 m above the finished ground level (excluding a garage, carport or entry foyer); and</p> <p>(b) has a minimum horizontal dimension of:</p> <p>(i) 4 m; or</p> <p>(ii) 2 m, if the dwelling has a finished floor level that is entirely more than 1.8 m above the finished ground level (excluding a garage, carport or entry foyer); and</p> <p>(c) is directly accessible from, and adjacent to, a habitable room (other than a bedroom); and</p> <p>(d) is not located to the south, south-east or south-west of the dwelling, unless the area receives at least 3 hours of sunlight to 50% of the area between 9.00am and 3.00pm on the 21st June; and</p> <p>(e) is located between the dwelling and the frontage only if the frontage is orientated between 30 degrees west of north and 30 degrees east of north, excluding any dwelling located behind another on the same site; and</p> <p>(f) has a gradient not steeper than 1 in 10; and</p> <p>(g) is not used for vehicle access or parking.</p>	<p><b>P3</b> A dwelling must have private open space that:</p> <p>(a) includes an area that is capable of serving as an extension of the dwelling for outdoor relaxation, dining, entertaining and children's play and that is:</p> <p>(i) conveniently located in relation to a living area of the dwelling; and</p> <p>(ii) orientated to take advantage of sunlight.</p>	<p>The dwelling retains private open space that complies with the requirements of A2.</p>
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## **Codes**

### **Parking and Access Code**

This Code applies to all use and development.

In this case the subject property has sufficient existing access and parking suitable for a single dwelling and complies with the relevant standards of the Code.

### Stormwater Management Code

Stormwater will be contained and managed on the site in accordance with the requirements of the Code.

### Waterway and Coastal Protection Code

The property is subject to a Waterway Protection Area, due to the proximity to Lake Sorell. In this case the proposed outbuilding is a shipping container and any risk of sediment runoff or other impacts to the waterway are limited. The proposal complies with the relevant standards of the Code.

### Representations

The proposal was advertised for the statutory 14 days period from 8<sup>th</sup> November 2019 until 22<sup>nd</sup> November 2019. A total of one (1) representation was received. The issues raised in the representation are presented in the table below.

<b>Representation 1</b>	
<b>Issues</b>	<b>Officer comments</b>
<p>It is hard to be specific as the use for the outbuilding (container) is not stated. e.g. studio, boat shed, garage, shed, storage (possibly with materials which could be hazardous close to a neighbouring structure in a bush fire prone area) etc.</p> <p>I had no issues with the original submission for the rebuild of the shack next door on the original footprint or the final submission which placed the rebuild on the far side of the original footprint with no outbuildings and the water / firefighting tanks located within the original structure footprint. In fact I welcomed this as it opened the area up and promoted "a vibrant, liveable and attractive region" as stated in 2.2.1 the Southern Tasmania Regional Vision.</p>	<p>The building is identified as an outbuilding for general storage. It is not necessary to further detail the use of the buildings.</p> <p>The Bushfire Prone Areas Code does not apply to single dwellings and related outbuildings. Bushfire concerns are dealt with at the building stage for these developments in accordance with the National Construction Code.</p> <p>Part A of the planning scheme, including the Regional Vision section 2.2.1, scheme is a general statement. It is not intended to be relied upon for assessment of development applications, as detailed in section 7 – Planning Scheme Operation.</p>
<p>I was asked to move some timber I had stacked so a picket fence could be built where I was told the boundary was (and most probably is). To this I complied without hesitation as it would add to the residential character and use of the area, not adversely impact residential amenity and privacy of adjoining properties and be of an intensity that respects the character and use of the area (as stated in 12.3.2 visitor accommodation objective and performance criteria P1 (a) and (c)).</p> <p>I believe this is relevant as I have been told the new structure will be rented out to fishers, hunters etc. Which again I have no objection to.</p>	<p>The proposal is not for Visitor accommodation so Clause 12.3.2 Visitor accommodation is not relevant to this assessment.</p> <p>If the building is to be rented out in future, a Development Application for change of use would be necessary, as well as upgrades to make it a habitable building.</p>
<p>On viewing the Application For Development Permit Plans (DA2019/00075), as a career firefighter with the Tasmania Fire Service since 1985 and having worked in the Southern Tasmania Districts, including the Midlands District as a field works officer I had concerns with the relocation of the water / firefighting tanks to the boundary adjacent to my shed (the rear wall of which is a substantial 60 plus year old tree trunk some 5 feet in diameter).</p> <p>If the tree and shed were to catch fire the prevailing winds would push the flames and embers to impinge on the tanks thus compromising them and the brigade would not be able to access them to protect the structure they were designed to protect.</p>	<p>The concerns in relation to bushfire risks are noted, however as explained above, this is not a relevant consideration for this assessment.</p>

<p>Furthermore the placement of the 40 foot container so close to my shack will not only block all the view from my kitchen window, it will also block all the light from the only window on this side of my shack requiring me to have the light on of a day time to see the dishes are clean when washing etc.</p> <p>What is a beautiful open area to sit and have a barbeque beside my shack will now be like a dark alleyway. It will even prevent the breeze flowing through the open window in the summer to cool the shack down.</p> <p>The water / firefighting tanks and the 40 foot container will place a massive steel wall the complete length of my boundary. It will be like a ten plus foot high steel fence. (surely not in keeping with other boundaries in the area).</p> <p>This is contradictory to 2.2.1 The Southern Tasmania Regional Vision which states “a vibrant, liveable and attractive region, providing sustainable growth opportunities that build upon our unique natural and heritage assets and advantages as Australia’s Southern Most region.”</p> <p>Although the steel wall of tanks and container will certainly be unique it does not promote a vibrant / liveable and attractive region or natural heritage assets and advantages.</p>	<p>The container/outbuilding is sited south of the representors property, so it will not overshadow it. While there will be less separation than has been the case in the past, the buildings are at least 2m apart, allowing for some light to the windows.</p> <p>The proposed siting complies with the relevant standards, as detailed in the assessment above.</p>
<p>Nor does it conform to Performance Criteria P1 (a) and (c) which states “not adversely impact residential amenity and privacy of adjoining properties and be of an intensity that respects the character and use of the area” if indeed it is to be rented out.</p>	<p>The standard referred to is part of Clause 12.3.2 Visitor accommodation, which is not relevant to this assessment.</p> <p>The proposal complies with the relevant standards, as detailed in the assessment above.</p>
<p>Not only is this proposal a massive, out of character, eyesore, it will also devalue my property as well as severely compromise my light, view and amenity.</p>	<p>Property value is not a consideration made relevant by the planning scheme or Land Use Planning and Approvals Act 1993.</p>
<p>The tanks and container could be placed anywhere on the 1149 m2 block.</p> <p>Placing them the entire length of my boundary from my shed to the lake of my 390 m2 block is surely not acceptable and must contravene 12.4.21 setbacks and building envelope at an absolute minimum.</p>	<p>Council must assess the application before it.</p> <p>The proposal is found to comply with the building envelope, detailed above.</p> <p>While alternatives may be available, the proposal is found to comply with the standards and can be approved.</p>

## **Conclusion**

The proposal for an outbuilding at Lot 9 Interlaken Road, Interlaken is assessed to comply with the applicable standards of the Low Density Residential Zone and relevant Codes of the *Central Highlands Interim Planning Scheme 2015* as outlined in the body of this report.

The proposal was advertised for public comment and one (1) representation was received. The concerns of the representor have been addressed in the report above.

Overall, it is considered that the proposed structure is acceptable and the proposal is recommended for approval.

### **Legislative Context**

The purpose of the report is to enable the Planning Authority to determine the Development Application DA2019/75 in accordance with the requirements of the *Land Use Planning and Approvals Act 1993* (LUPAA). The provisions of LUPAA require a Planning Authority to take all reasonable steps to ensure compliance with the Planning Scheme.

This report details the reasons for the officers Recommendation. The Planning Authority must consider the report but is not bound to adopt the Recommendation. Broadly, the Planning Authority can either: (1) adopt the Recommendation, (2) vary the Recommendation by adding, modifying or removing recommended conditions or (3) replacing an approval with a refusal.

This determination has to be made no later than 15<sup>th</sup> January 2019, which has been extended beyond the usual 42 day statutory time frame with the consent of the applicant.

Any decision that is an alternative to the Recommendation requires a full statement of reasons to ensure compliance with the *Judicial Review Act 2000* and the *Local Government (Meeting Procedures) Regulations 2015*. Section 25 (2) of the *Local Government (Meeting Procedures) Regulations 2015* states:

**25 (2):** *The general manager is to ensure that the reasons for a decision by a council or council committee acting as a planning authority are recorded in the minutes of the meeting.*

### **Options**

The Planning Authority must determine the Development Application DA2019/75 in accordance with one of the following options:

**1. Approve in accordance with the Recommendation:-**

In accordance with section 57 of the Land Use Planning and Approvals Act 1993 the Planning Authority **Approve** the Development Application DA2019/75 - Outbuilding (container) at Lot 9 Interlaken Road, Interlaken, subject to conditions in accordance with the Recommendation.

**2. Approve with altered conditions:-**

In accordance with section 57 of the Land Use Planning and Approvals Act 1993 the Planning Authority **Approve** the Development Application DA2019/75 - Outbuilding (container) at Lot 9 Interlaken Road, Interlaken, subject to conditions as specified below.

*Should Council opt to approve the Development Application subject to conditions that are different to the Recommendation the modifications should be recorded below, as required by Section 25(2) of the Local Government (Meeting Procedures) Regulations 2015:*

Alteration to Conditions:-

**3. Refuse to grant a permit:-**

In accordance with section 57 of the Land Use Planning and Approvals Act 1993 the Planning Authority **Refuse** the Development Application DA2019/75 - Outbuilding (container) at Lot 9 Interlaken Road, Interlaken, for the reasons detailed below.

*Should the Planning Authority opt to refuse to grant a permit contrary to the officers Recommendation, the reasons for the decision should be recorded below, as required by Section 25(2) of the Local Government (Meeting Procedures) Regulations 2015:*

Reasons :-

### **Planning Committee Consideration**

At a meeting of the Planning Committee held on Tuesday 14<sup>th</sup> January 2020 the proposed development was considered with the Planning Committee recommending approval in accordance with Option 1.

### **Recommendation**

The proposal is assessed to substantially comply with the requirements of the Central Highlands Interim Planning Scheme 2015 and so in accordance with section 57 of the Land Use Planning and Approvals Act 1993, the Planning Authority is recommended to approve the application for an Outbuilding (container) at Lot 9 Interlaken Road, Interlaken, Certificate of Title 138567/9.



## **Recommended Conditions**

### **General**

- 1) The use or development must be carried out substantially in accordance with the application for planning approval, the endorsed drawings and with the conditions of this permit and must not be altered or extended without the further written approval of Council.
- 2) This permit shall not take effect and must not be acted on until 15 days after the date of receipt of this letter or the date of the last letter to any representor, which ever is later, in accordance with section 53 of the Land Use Planning And Approvals Act 1993.

### **Approved Use**

- 3) The outbuilding is approved as ancillary to the Residential use only and must not be used for any other purpose unless in accordance with a permit issued by Council or as otherwise permitted by Council's planning scheme.

### **External finishes**

- 4) The outbuilding must be painted in the colour 'Monument' within three (3) months of the date of this permit and evidence that the painting has been completed must be provided to Council by this date.
- 5) All exposed metal surfaces are to be pre-coloured, or alternatively suitably painted if the item is not available in such a finish.

### **Services**

- 6) The developer must pay the cost of any alterations and/or reinstatement to existing services, Council infrastructure or private property incurred as a result of the development. Any work required is to be specified or undertaken by the authority concerned.

### **Stormwater**

- 7) Drainage from the proposed development must be retained on site or drain to a legal discharge point to the satisfaction of Council's General Manager and in accordance with any requirements of the Building Act 2016.

### **Construction Amenity**

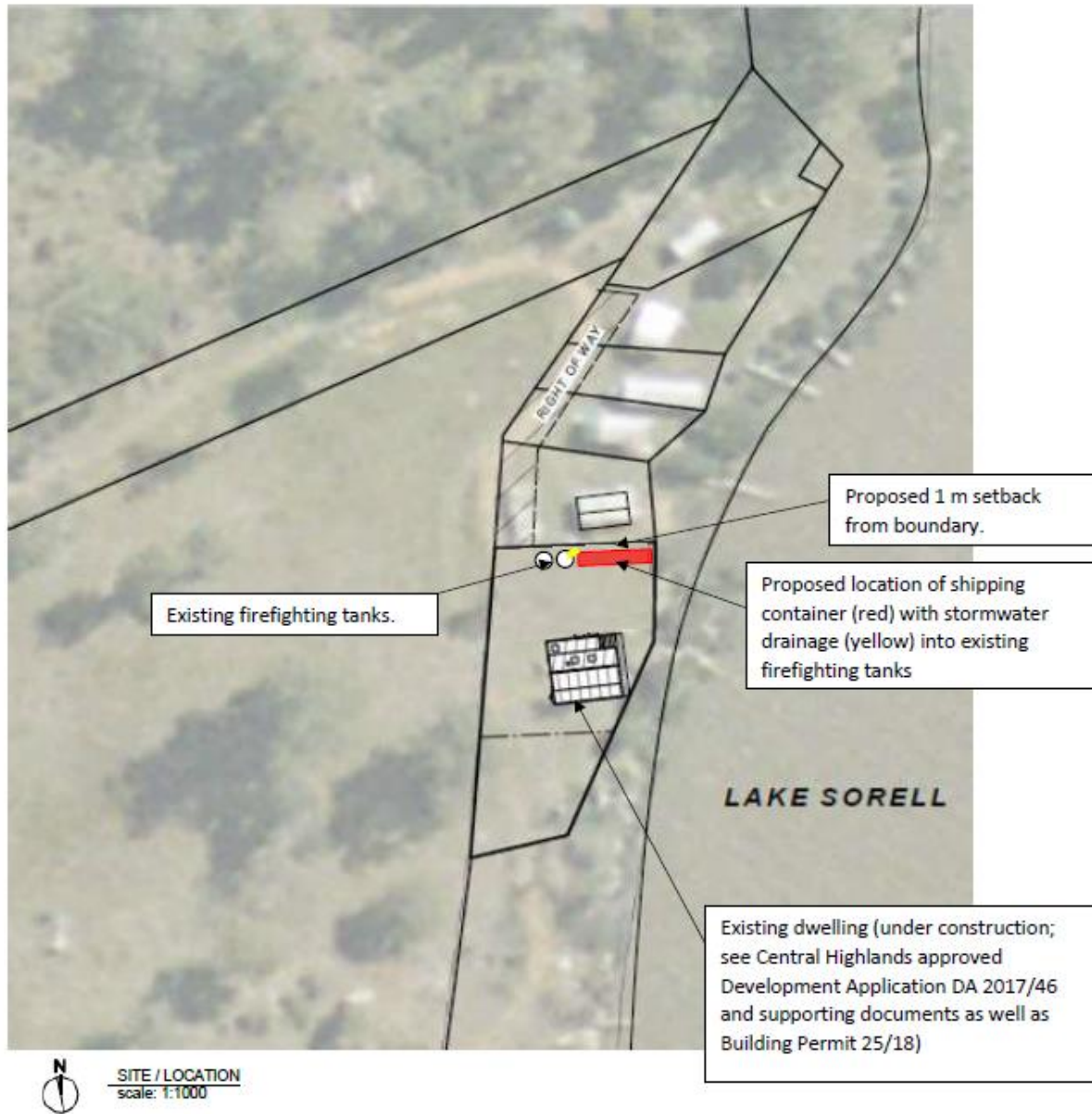
- 8) The development must only be carried out between the following hours unless otherwise approved by the Council's Manager of Development and Environmental Services:
  - Monday to Friday 7:00 a.m. to 6:00 p.m.
  - Saturday 8:00 a.m. to 6:00 p.m.
  - Sunday and State-wide public holidays 10:00 a.m. to 6:00 p.m.
- 9) All works associated with the development of the land shall be carried out in such a manner so as not to unreasonably cause injury to, or prejudice or affect the amenity, function and safety of any adjoining or adjacent land, and of any person therein or in the vicinity thereof, by reason of:
  - a. Emission of noise, artificial light, vibration, odour, fumes, smoke, vapour, steam, ash, dust, waste water, waste products, grit or otherwise.
  - b. The transportation of materials, goods and commodities to and from the land.
  - c. Obstruction of any public roadway or highway.
  - d. Appearance of any building, works or materials.
  - e. Any accumulation of vegetation, building debris or other unwanted material must be disposed of by removal from the site in an approved manner. No burning of such materials on site will be permitted unless approved in writing by the Council's Manager of Development and Environmental Services.
- 10) The developer must make good and/or clean any road surface or other element damaged or soiled by the development to the satisfaction of the Council's Manager of Works and Technical Services.

### **The following advice applies to this permit:**

- a) This permit does not imply that any other approval required under any other legislation has been granted.

**Carried**

DA NRuff 251019



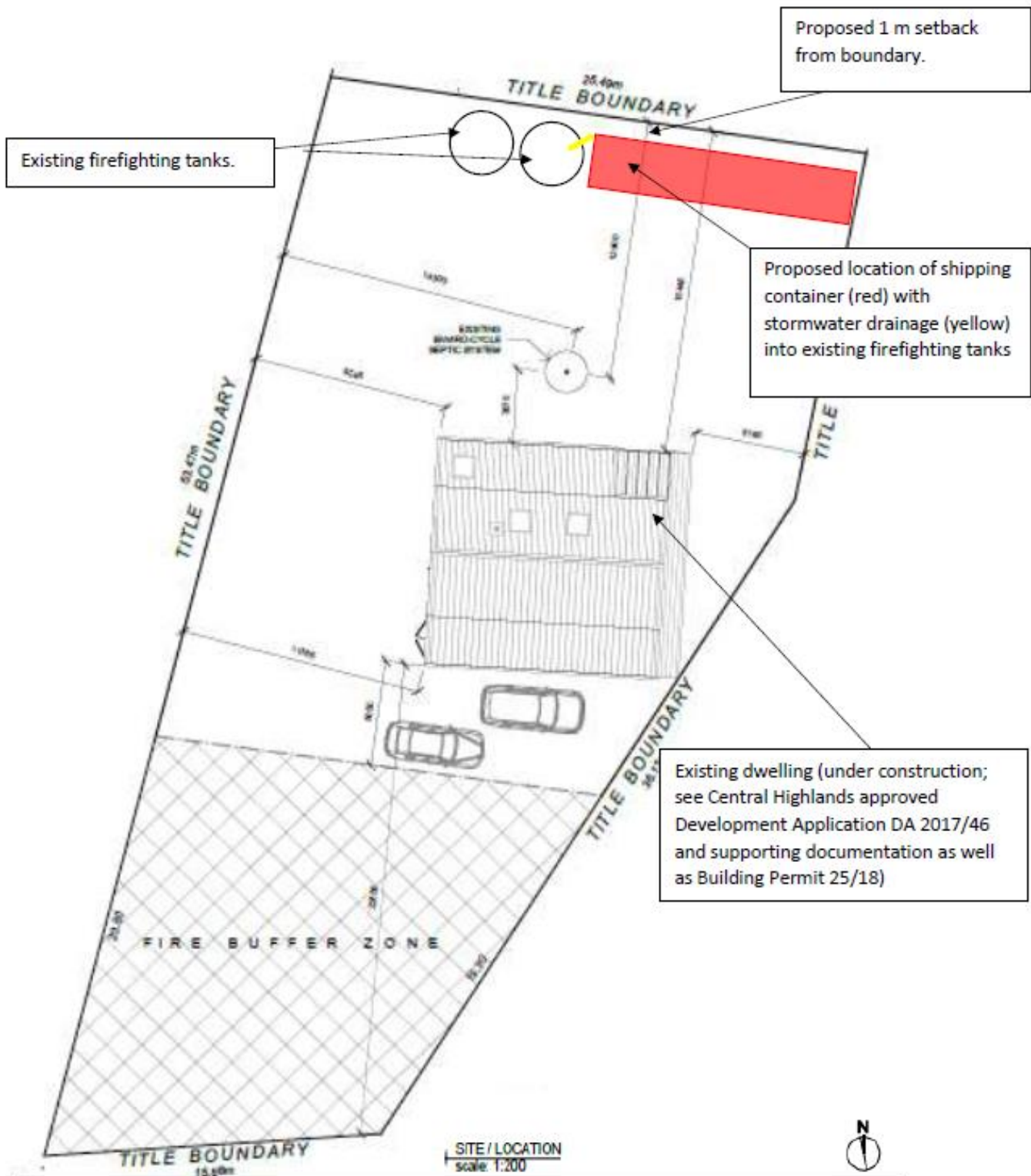




Image of typical 40 foot shipping container (source: Tasbulk)

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## 14.2 DA 2018/50 : VISITOR ACCOMMODATION & VEGETATION REMOVAL : LAKE MALBENA

### Subject

Planning Appeal 20/19P – Wild Drake Pty Ltd v Central Highlands Council – Halls Island Lake Malbena, Walls of Jerusalem National Park.

### Current Situation

The Solicitor representing Council in this matter provided Council with the Notice of Decision issued by the Resource Management and Appeal Tribunal (copy attached) and advised that it was in order for Council to issue the permit as soon as possible.

### Conclusion

The Planning Permit and approved plans was issued to the Applicant on Monday 23<sup>rd</sup> December 2019 and a copy of the Planning Permit is attached for information.

### For Information

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## 14.3 NEW RURAL AND AGRICULTURE ZONES

The attached correspondence from the Minister for Planning, Hon Roger Jaensch, in relation to the new Rural and Agriculture Zones as part of the Tasmanian Planning Scheme was provided to Council at the December Council Meeting for information. It was resolved that this item be deferred until the January Ordinary Meeting of Council.

Minister for Human Services  
 Minister for Housing  
 Minister for Disability Services and Community Development  
 Minister for Planning  
 Minister for Aboriginal Affairs



Level 5 4 Salamanca Place, Parliament Square Building HOBART TAS 7000 Australia  
 GPO Box 123 HOBART TAS 7001 Australia  
 Ph: +61 3 6165 7686  
 Email: [minister.jaensch@dpac.tas.gov.au](mailto:minister.jaensch@dpac.tas.gov.au)

Councillor Loueen Triffitt  
 Mayor  
 Central Highlands Council  
 PO Box 20  
 HAMILTON TAS 7140

[council@centralhighlands.tas.gov.au](mailto:council@centralhighlands.tas.gov.au)

Dear Mayor

I want to thank you for working so cooperatively with the Government to finalise your Local Provisions Schedule (LPS). Now that the vast majority of these have been submitted to the Tasmanian Planning Commission it would be appreciated if you could provide a timely response to any requests that they make to ensure that your LPS moves quickly to exhibition and finalisation.

I understand that the Commission has in place arrangements to enable your council to keep track of the progress of your LPS.

I understand that for some councils, the issue of changing some land from the Rural Resource to Agriculture Zone, in line with the advisory map prepared by the Government, may draw some attention during the LPS public hearing process. The use of agricultural land is of course subject to the State Policy on the Protection of Agricultural Land and the new zones have been prepared to provide a better reflection of that policy.

It is my understanding that while the new Agriculture Zone has some tight restrictions on the development of houses unconnected to agricultural production. This is very similar to the detailed controls already in place in the Rural Resource zone in existing planning schemes. The Rural Resource Zone is not a residential zone and the change to the Agriculture Zone will make very little difference to the way the land can be used and developed. I have attached a fact sheet that the Planning Policy Unit have developed around this issue. This can be found on their website. I encourage you to use this information and messaging when communicating to the public in order to alleviate some of their concerns regarding the perceived loss of development opportunities.

DOC/19/124195

Once we have completed this phase of the planning reform agenda, we can move onto the establishment of important planning policies and the review of the now quite dated regional land use strategies. I am pleased to advise that as the vast majority of the LPSs have now been submitted I will shortly be releasing the Scoping Paper for the preparation of the Tasmanian Planning Policies (TPPs).

Thank you again for your cooperation in making the Tasmanian planning system the best in the nation.

Yours sincerely

A handwritten signature in blue ink, appearing to be 'R Jaensch', enclosed within a large, loopy oval shape.

Hon Roger Jaensch MP  
**Minister for Planning**

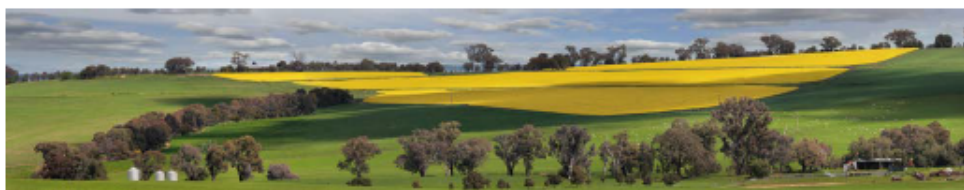
cc: Mrs Lyn Eyles, General Manager

Attachments:

Fact Sheet - new Rural and Agriculture zones



## New Rural and Agriculture Zones



As part of developing the Tasmania Planning Scheme, the Rural Resource Zone and the Significant Agriculture Zone in the current interim planning schemes were recalibrated to the Rural Zone and Agriculture Zone in order to better reflect the characteristics of Tasmania's agricultural land and improve protection of our valuable agricultural land resource. It also ensures that the zones are applied consistently across the State.

Most land currently within the Significant Agriculture Zone will be changed to the new Agriculture Zone. A significant proportion of the Rural Resource Zone is likely to be rezoned to the Agriculture Zone.

Where the agricultural potential of the land is limited, some areas within the Rural Resource Zone will be reallocated to the new Rural Zone.

### How will the rezoning affect land use?

The purpose of the new Agriculture Zone is the same as the existing Rural Resource Zone in that it primarily provides for agricultural use and development and other supporting uses.

The requirements for use and development which restrict the building of a house not directly related to farming purposes, are largely the same. However, houses can be approved if located on a site that is not capable of

supporting agriculture and where the residential use will not constrain agricultural use on adjoining land.

The new Rural Zone, provides for a broader range of land uses and developments to occur on land with limited agricultural potential.

### Why is the protection of agricultural land important?

Agricultural land is an extremely valuable resource for Tasmania. Agriculture is a major employer and amongst the largest contributors to the State's economy. The total gross value of agriculture was \$1.60 billion in 2017-18 and the Tasmanian Government has a goal of increasing the value of the sector to \$10 billion by 2050.

Significant investment has been made to support our agricultural enterprises and provide for future growth. Planning schemes play a very important role in ensuring agricultural land is protected for agricultural enterprises, including providing protections from constraints such as conflict with neighbouring land uses.

More information on the new Rural and Agriculture Zones can be found in [Fact Sheet 4 – Tasmanian Planning Scheme – Rural and Agriculture](#).

[www.planningreform.tas.gov.au](http://www.planningreform.tas.gov.au)  
27 November 2019



## 14.4 GOLDWIND AUSTRALIA PTY LTD : SURPLUS BLADE

### Background

At the December Council Meeting Council agreed to accept the blade from Goldwind Australia Pty Ltd and it be located on Mr Bowden's land in the paddock next to the Rectory in Bothwell.

### Current Situation

Sunny Rutherford from Goldwind Australia has now advised as follows:

*To follow up on discussions regarding the blade from Cattle Hill Wind Farm. An engineering review has been undertaken and the project manager has advised that it's not practical for the blade to be transported from the project site to Bothwell in one piece due to the road design and required land approvals. These were developed for one direction of travel only and the geometry for a return trip is unfortunately different. Cutting the blade in two sections is also not an option as the structural integrity of the blade will not withstand the handle of the move or the placement in the location.*

*Thanks for your engagement on this to date. Very happy to engage on other matters in relation to Cattle Hill Wind Farm.*

### For Information

## 14.5 REQUEST FOR REMISSION OF HIRE FEE – BOTHWELL TOWN HALL

Correspondence has been received from the Hon. Mike Gaffney MLC, Member for Mersey advising that in 2020 he will be tabling a Private Member's Bill in the Legislative Council being the End of Life Choices (Voluntary Assisted Dying) Bill. In order to inform and receive feedback from the Tasmanian community, forums will be held throughout all 29 Local Government Areas.

A public forum will be held in the Bothwell Town Hall on Friday 7<sup>th</sup> February 2020 and a remission of the hire fee is being requested.

### Recommendation

Moved Clr

Seconded Clr

**THAT** Council waive the Hall hire fees for the Public Forum on the End of Life Choices (Voluntary Assisted Dying) Bill.

**Carried**

## 14.6 DES BRIEFING REPORT

### PLANNING PERMITS ISSUED UNDER DELEGATION

The following planning permits have been issued under delegation during the past month.

#### NO PERMIT REQUIRED

DA NO.	APPLICANT	LOCATION	PROPOSAL
2019 / 00085	Engineering Plus	16 Dolerite Crescent, Flintstone	Dwelling Addition



**PERMITTED USE**

DA NO.	APPLICANT	LOCATION	PROPOSAL
2019 / 00077	J V & P Rainbird	Marked Tree Road, Gretna (CT 171936/1)	Farm Shed
2019 / 00085	Engineering Plus	16 Dolerite Crescent, Flintstone	Dwelling Addition

**DISCRETIONARY USE**

DA NO.	APPLICANT	LOCATION	PROPOSAL
2019 / 00076	J K Downie	3137 Highland Lakes Road, Bothwell	Change of Use to Visitor Accommodation
2019 / 00074	Pinnacle Drafting & Design	3532 Lyell Highway, Gretna	Dwelling and Outbuilding
2019 / 00079	A D Graham, L A Stecko	206 Ellendale Road, Westerway	Alterations & Additions and Change of Use - Dwelling to Visitor Accommodation & Outbuilding to Dwelling
2019 / 00082	Longview Design & Drafting	39 Dry Poles Road, Ellendale	Dwelling

## 15.0 WORKS & SERVICES

**Moved:** Clr

**Seconded:** Clr

**THAT** the Works & Services Report be received.

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### **WORKS & SERVICES REPORT** **27th November 2019 – 13th January 2020**

#### **Grading & Sheeting**

Nil

#### **Maintenance Grading**

Nil

#### **Potholing / shouldering**

14 Mile	Interlaken Road
Dennistoun Road	Meadsfield Road
Strickland Road	Dillions Road
Rayners Hill Road	

#### **Spraying**

Bothwell Township  
Hamilton Township  
Ouse Township

Ellendale Road  
Hollow Tree Road  
Mark Tree Road  
Dennistoun Road

#### **Culverts / Drainage:**

**Clean culverts:**

#### **Occupational Health and Safety**

- Monthly Toolbox Meetings
- Day to day JSA and daily pre start check lists completed
- Monthly work place inspections completed
- Playground inspections
- 556hrs Annual Leave taken
- 44hrs Sick Leave taken
- 0hrs Long Service Leave

#### **Bridges:**

Inspect bridge at Westerway with Derwent Valley Council

#### **Refuse / recycling sites:**

Cover Hamilton Tip twice weekly

#### **Other:**

Remove fallen tree Dunrobbin  
Dig 1 X grave Bothwell cemetery  
Repairs to Bethune toilets  
Clean up trees and repair damages after Pelham bushfires  
Cold mix holes Ellendale Road  
Replace damaged signs  
Pick up rubbish Waddamana road  
Pick up rubbish at road side bins Arthurs Lake

**Slashing:****Municipal Town Maintenance:**

- Collection of town rubbish twice weekly
- Maintenance of parks, cemetery, recreation ground and Caravan Park.
- Cleaning of public toilets, gutters, drains and footpaths.
- Collection of rubbish twice weekly
- Cleaning of toilets and public facilities
- General maintenance
- Mowing of towns and parks
- Town Drainage

**Buildings:****Plant:**

PM783 Ford Ranger (WM) serviced

PM709 Cat loader (B) serviced

**Private Works:**

Dave Madden water delivery  
 Water delivery Hollow Tree  
 Water delivery Andrew Brazendale  
 Water delivery Viv Jones  
 Water delivery Robert Stacey  
 Mowing Garth Burns  
 Justin Wickham dry hire truck  
 Bothwell School gravel delivery  
 Shayne Jones concrete premix  
 Brett Gleeson gravel  
 Glenda Jones concrete premix  
 Inland Fisheries water delivery  
 Hardcourts Meander Valley water delivery  
 Graham Marshall water delivery  
 Tom Edgell water delivery  
 John Ramsey concrete premix  
 Hazzel Bros gravel  
 Greg Oates float hire

**Casuals**

- Toilets, rubbish and Hobart
- Bothwell general duties
- Hamilton general duties
- Mowing and brush cutting

**Program for next 4 weeks**

Pelham stage 3

Roadside slashing

Resealing works Hollow Tree Road

Ellendale Road dig outs

Grading of Dawson Road

Trees trimmed Queens Park

Gravel crushing

## 15.1 MIDWAYS REQUEST FOR CARTING ON VICTORIA VALLEY ROAD

Council for many years have had restrictions in place for the sealed section of Victoria Valley Road that log trucks cannot cart on the sealed section along Victoria Valley Road.

A request has been received from Midway (a forest stake holder) in regards to using Victoria Valley Road to cart timber South from Lanes Tier using approximately 3km of the road towards Ouse to cart timber to Hobart.

Minimum of 1 truck movement a day or up to maximum of 3 truck movements a day until end of March early April.

As stated in the past no timber transport contractors have authority to cart on the sealed section of Victoria Valley. Even that this is only a short stretch of road will this be the beginning of many requests from other transport companies.

### For Discussion

As per our conversation last week, and your direction to send an email proposal for the Councils consideration at their next meeting, we offer the following:

We are currently harvesting a plantation on Peter Muckerages property that is accessed through a STT road that comes out around the centre of Lanes Tier Road.

We are currently sending all of the wood to Bell Bay via Lanes Tiers Rd, Victoria Valley Rd etc.

We may be able to find an additional market for the land owners wood through the port of Hobart that will add value to the plantation.

For this to happen we would ask that the council consider our request to cart the wood back toward Ouse on Lanes Tier Rd, Victoria Valley Rd for a short section, then onto the Lyall Highway toward Hobart.

We would envisage a minimum of 1 truck movement a day, with a maximum of 3 truck movements a day, all in the morning.

All safety signage will be our responsibility, and we are prepared to discuss any other additional issues that may arise from the discussion.

Kind regards.

Colin McCulloch

Harvesting Manager - Tasmania

## 15.2 BRIDGE NO 621 TYENNA RIVER WESTERWAY

Sometime before Christmas the bridge over the Tyenna River at Westerway was struck by a vehicle causing structure damage to concrete and guard rail.

This bridge is at the border of Derwent Valley and Central Highlands Council

When this bridge was replaced in 2000 Central Highlands Council contributed half the replacement cost with Derwent Valley Council.

Derwent Valley has had TasSpan undertake an inspection and give a quote to carry out works. Quote received was \$23,697.00 ex GST, Derwent Valley Council are requesting that Council contribute half the repair cost.

### RECOMMENDATION

**THAT** Council contributed \$11,848.50 to repair the damaged bridge at Westerway over the Tyenna.



















PO Box 225, Latrobe TAS 7307  
 27-28 Faulkner Drive, Latrobe TAS 7307  
 Phone: (03) 6426 2720  
 Fax: (03) 6426 2310

Client: Derwent Valley Council  
 Project: Tyenna River Bridge Rd Bridge No 621  
 Contract No.:

Date 16/12/2019  
 Rev V0

To:

Charles Crosswell  
 C/O Derwent Valley Council

### Bridge maintenance repairs

#### Scope of Quotation:

Repair guardrail, re-instate posts & repair damaged concrete due to vehicle impact.

Item No.	Description	Unit	Qty	Rate	Amount
1	Site investigation, documentation, TMP, mobilisation & demobilisation	Item	1	\$3,919.00	\$3,919.00
2	Repair damaged concrete as per DSG specification 689	Item	1	\$8,920.00	\$8,920.00
3	Reinstate bridge posts, install new guardrail posts & guardrail where damaged	Item	1	\$10,858.00	\$10,858.00
4		Item	1	\$0.00	\$0.00
5		Item	1	\$0.00	\$0.00
6		Item	1	\$0.00	\$0.00
7		Item	1	\$0.00	\$0.00
8		Item	1	\$0.00	\$0.00
9		Item	1	\$0.00	\$0.00
10		Item	1	\$0.00	\$0.00
11		Item	1	\$0.00	\$0.00
Total (Exc GST)					\$23,697.00
GST					\$2,369.70
Total (Inc GST)					\$26,066.70

#### Note:

Quote is valid for 30 days from the above date

Project Manager

Ashley Brett

### **15.3 PELHAM BUSHFIRES**

During the recent bushfires at Pelham, many trees were cleared from the edge of the road and embankment to make road safe for emergency services, to restore power and general public and fell and pushed into table drains alongside of road.

A section of guard rail was damaged along with approximately 150m of road seal that will need resealing. A large 20 tonne excavator along with Council work crews worked for the week just to clear and cart the trees away.

An estimated cost of up to \$50,000 may occur during the clean-up phase of that Council will need to cover the first \$17,000

#### **For Noting**

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## 15.4 BOTHWELL MEDICAL CENTRE

The Bothwell Medical Centre was last painted approximately 25 years ago. Dr Mary Lumsden has asked if Council can freshen up the building by repainting the interior a neutral off white colour.

Two quotes have been received:

Quote 1 - \$8,450.00 including GST (\$7,682 excl. GST)

Quote 2 - \$11,365 plus GST

### Recommendation:

**That** Council accept Quote 1 for repainting the interior of the Bothwell Medical Centre.

## 16.0 ADMINISTRATION

### 16.1 COMMUNITY HEALTH AND WELLBEING – MEAL DELIVERY PROGRAM

Mrs Turale the Health Promotion Coordinator, Tasmanian Health Service – South has prepared the following update on the meal delivery program.

The meal delivery program commenced in February 2018 in response to an identified need for improved access and supply of healthy affordable food in the Central Highlands municipality. Meals are cooked and frozen by Waterbridge Food Co-op in Gagebrook. The project is coordinated through Ash Cottage Ouse and community volunteers assist with taking orders and delivery of meals.

The majority of clients are older people living alone with all clients living in the Central Highlands municipality. Many clients live in rural isolated areas.

Total meals distributed – approximately 90 per week

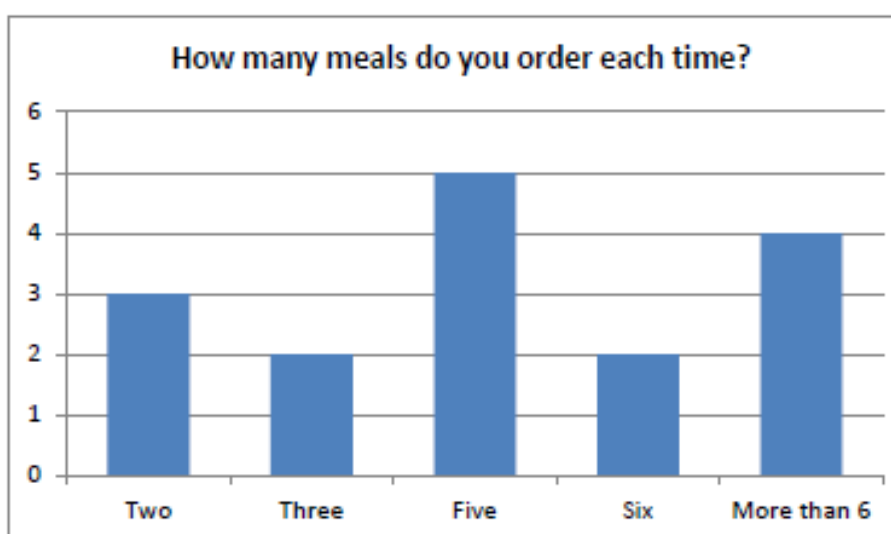
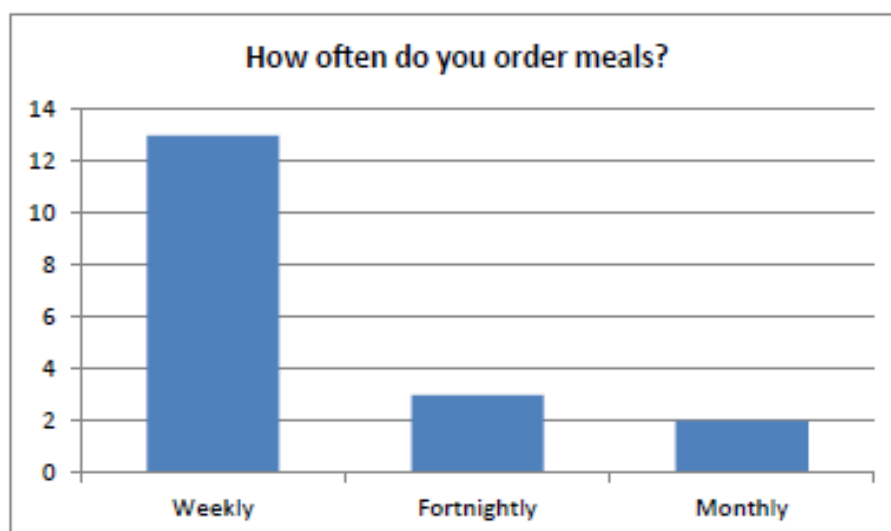
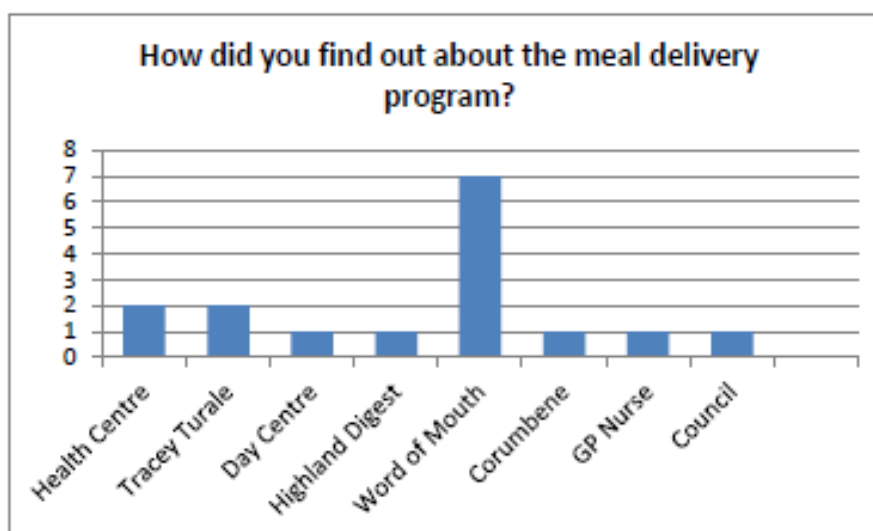
18 clients were surveyed for 2019

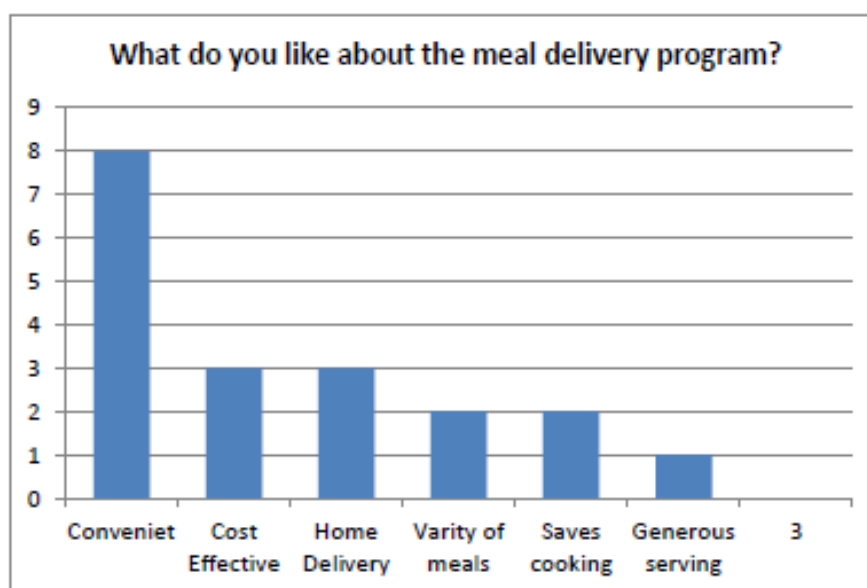
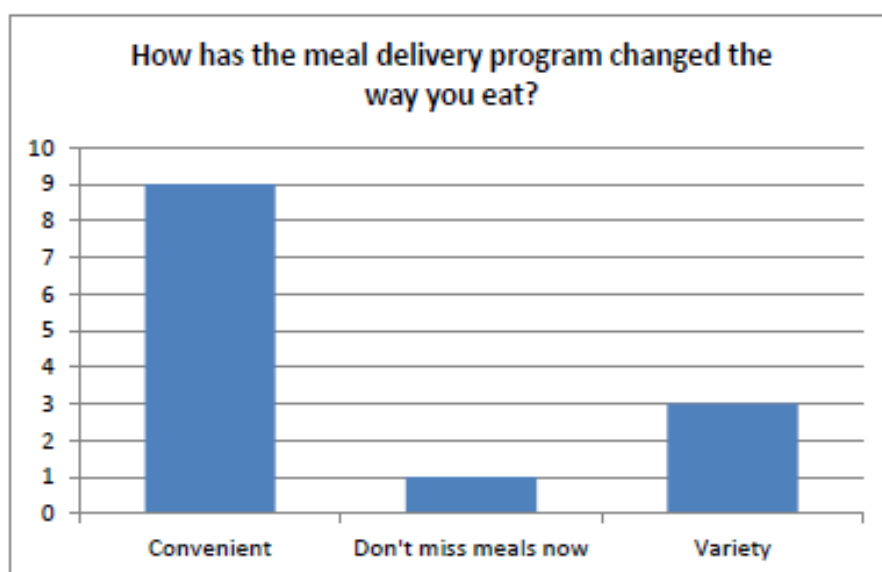
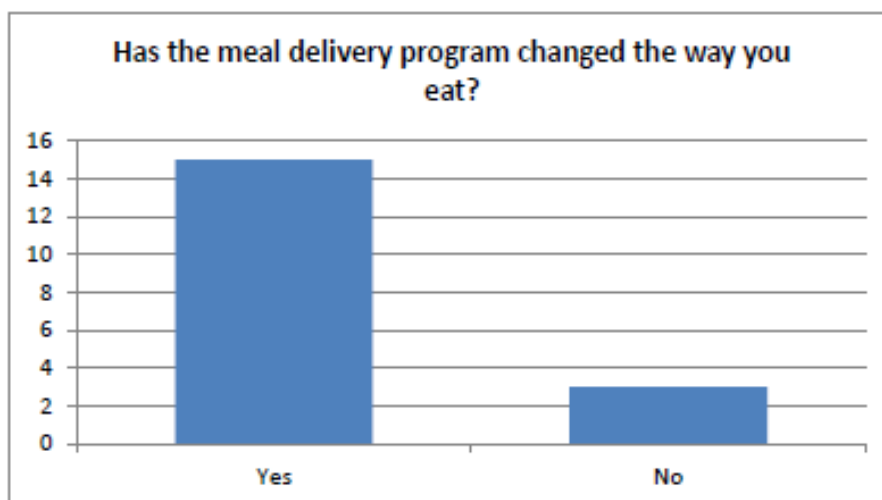
These survey results provide evidence of the following outcomes:

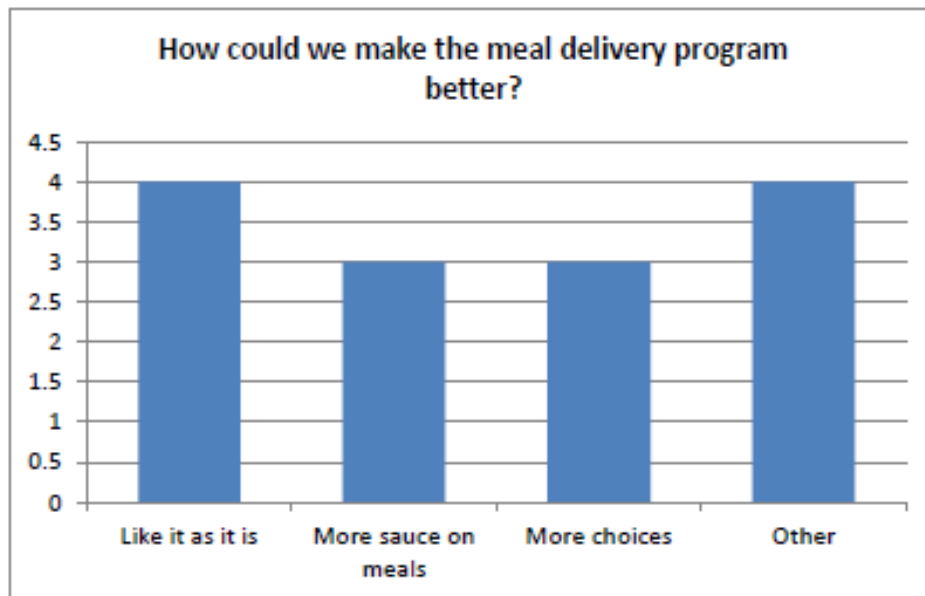
- Improved access to and supply of healthy affordable food;
- Enhanced social inclusion & increased community interaction;
- Increased community participation through volunteering;
- Increased skills & knowledge around healthy lifestyle choices; and
- Improved food & health literacy.

Because of the meal delivery program.....				
	YES	NO	MAYBE	NA
I am eating better	11	3	4	0
Meals are cheaper	18	0	0	0
I eat more different foods now	13	3	2	0
I am enjoying my meals more	15	0	3	0
I see and talk to more people	13	4	1	0
I enjoy my weekly catch-up with volunteers	16	1	1	0









The Central Highlands Food Connect Project is funded by Healthy Tasmania Community Innovations Grants through the Tasmanian Government, with support from Central Highlands Council.

#### For Noting

### 16.2 GREAT LAKE COMMUNITY CENTRE

The Mayor would like to discuss the need for Tenant's to obtain Council approval before a Tenant makes alterations to the Council premises as the Mayor noted a wooden structure had been placed in the Great Lake Community Centre near the stage, as per photos below:





The Great Lake Community Centre lease agreement states the following:

### **3.14 Alterations**

Not to erect or make or permit to be erected or made any alterations or additions to the construction or arrangement of the Premises, nor alter nor injure any of the walls, timbers or floors of the Premises without the previous consent in writing of the Landlord and the Tenant agrees that all expenses for or in connection with any alterations so required

### **Recommendation**

**That** the Deputy General Manager writes to the Tenant of the Great Lake Community Centre stating that the wooden structure near the stage be removed, in accordance with clause 3.14 'Alterations' of the Lease Agreement.

## **16.3 DIABETES TASMANIA POLLIEPEDAL'20**

The Mayor has asked that Council consider making a donation of \$100.00 to the Diabetes Tasmania PolliePedal'20.

Diabetes Tasmania is a health charity, their purpose is to work with our community to prevent and reduce the impact of diabetes. Attached for Councillors information is a copy of the Diabetes Tasmania PolliePedal'20 sponsorship proposal.

### **Recommendation**

**That** Council make a donation of \$100.00 to the Diabetes Tasmania PolliePedal'20

## **16.4 POLICY NO. 2017- 50 AUDIO RECORDING OF COUNCIL MEETINGS POLICY**

At the Ordinary Meeting of Council in December 2019, Council agreed on the following motion:

**That** Council review the Audio Recording of Council Meeting Policy at the January 2020 Ordinary Council Meeting.

The current policy has been in place since October 2018 and it provides a framework to the management of the audio recording of all ordinary and special Council meetings. The purpose of audio recording is to assist in the preparation of Minutes, and to ensure that a true and accurate record of debate and discussion is available.

The particular legislation relevant to this policy is the Local Government (Meeting Procedures) Regulations 2015. Regulation 33 of the Local Government (Meeting Procedures) Regulations 2015 provides as follows:

### 33. Audio recording of meetings

- (1) A council may determine that an audio recording is to be made of any meeting or part of a meeting.
- (2) If the council so determines, the audio recording of a meeting or part of a meeting that is not closed to the public is to be –
- (a) retained by the council for at least 6 months; and
- (b) made available free of charge for listening on written request by any person.
- (3) If after the minutes of a meeting have been confirmed as a true record a discrepancy between the minutes and an audio recording of that meeting or part of that meeting is noticed, the council, at the next appropriate meeting, is to review the audio recording and either confirm that the minutes are a true record or amend the minutes to reflect the audio recording and then confirm the minutes as amended to be a true record.
- (4) A council may determine any other procedures relating to the audio recording of meetings it considers appropriate.

Unlike Parliament, Council meetings are not subject to parliamentary privilege, and both Council and the individual may be liable for comments that may be regarded as offensive, derogatory and/or defamatory.

Our current policy states that the policy applies to all ordinary and special Council meetings (as defined in the Local Government (Meeting Procedures) Regulations 2015). Those parts of meetings which are closed to the public will not be audio recorded by Council.

It does not apply to any other meetings of Council (e.g. Council Committees – Audit / Planning).

#### Recommendation

**That** Council approve Policy 2017- 50 Audio Recording of Council Meeting Policy

## 16.5 ELECTRIC HIGHWAY TASMANIA SITE AGREEMENT DERWENT BRIDGE

The lease agreement between Electric Highway Tasmania and Central Highlands Council was modified at the Ordinary Meeting of Council in November 2019 and the following motion was approved:

***That** Council approve the General Manager to sign the Lease Agreement between Electric Highway Tasmania and Central Highlands Council which will allow all parties to the agreement to work co-operatively on the installation, operation and maintenance of the charging station at Derwent Bridge with changes as suggested.*

Mr Attwater from Electric Highway Tasmania has made the following comments in response to the proposed changes to the lease agreement between Electric Highway Tasmania and Central Highlands Council:

- Clause 12.2 as the occupant/leaseholder of the site, Central Highlands Council are the only ones that can authorise to TasNetworks any change to existing electrical connections. While I don't necessarily object to changing the agreement, the reality is that Central Highlands Council must 'facilitate the connection' if it is to proceed.
- Clause 12.4 Mr Attwater requests retaining this clause in the lease agreement: "In the course of normal site maintenance, Central Highlands Council will advise Electric Highway Tasmania if any visible defects or damage are observed." I suggest this is desirable from the point of view of Central Highlands Council's potential liability. If there are clear signs of damage to the equipment and Central Highlands Council staff (or agents) have been known to be present on the site, and the damage results in injury to visitors, Council may be regarded as liable if Council did not report it.
- Clause 12.6 Mr Attwater requests retaining this clause in the lease agreement: "Central Highlands Council will ensure access for vehicle wishing to charge by not blocking the parking bay with stored materials or vehicles."

- Clause 12.7 Mr Attwater requests to retain this clause and do not understand Council's objection. It may be clarified to reduce responsibility for reporting to events initiated by Central Highlands Council, not others.
- Clause 25.3 Mr Attwater requests to retain this clause as it would allow Electric Highway Tasmania to terminate the lease agreement if the site has been disrupted but not repaired, particularly to the extent that it is unusable.
- Clause 28.9 and 28.10 Mr Attwater states that given Council's reluctance/limited ability to enforce parking conditions, it is understandable that Council would not want to be liable for costs of removal of equipment, etc. However, should the site be consistently and repeatedly blocked to the extent that it is not a reliable, useable site for EV drivers, Electric Highway Tasmania would wish to be able to terminate the agreement and relocate elsewhere.

Deputy General Manager's has no objections to recommending to Council that they approve the updating the following clauses in the lease agreement: Clause 12.2, 12.4, 12.6 and 12.7.

Clause 25.3 could be included in the lease agreement provided Electric Highway Tasmania gives Council 90 days' notice in writing of termination.

Clause 28.9 and 28.10 could be changed so that Electric Highway Tasmania can terminate this lease agreement provide Electric Highway Tasmania provides Council with 90 days' notice in writing and Electric Highway Tasmania removes all its equipment and infrastructure that form the Electric Vehicle Charging Facilities.

Attached for Council consideration is the redrafted lease agreement between Electric Highway Tasmania and Central Highlands Council for Council's approval.

### Recommendation

**That** Council approve the General Manager to sign the redrafted Lease Agreement between Electric Highway Tasmania and Central Highlands Council.

## 16.6 PROPOSED BOUNDARY ADJUSTMENT – 6 & 8 TARLETON STREET HAMILTON

In late 2008 as a result of significant reform of Tasmania's water industry, assets from Council were transferred to the Regional Corporations (Southern Water), and then to Taswater. A piece of Council land CT 157052/2 at 6 & 8 Tarleton Street, Hamilton was not transferred to Taswater due to an error. This transfer should have taken place in accordance with 44A of the Water and Sewerage Corporations Act 2008 which provided the Treasurer to approve the transfer of water and sewerage assets.

At the Ordinary Meeting of Council in February 2019 Council agreed to the following:

***That** the General Manager be authorised to engage Brooks, Lark and Carrick to undertake the boundary adjustment of 8 Tarleton Street Hamilton as per the terms of contract.*

Discussions have taken place between Taswater and Council and it is proposed that Page Seager will be engaged by TasWater to undertake the boundary adjustment at 6 & 8 Tarleton Street Hamilton. In order for the subdivision documents to be registered at the Land Titles Office, Certificate of Title Volume 157052 Folio 2 will need to be produced for the purposes of Survey Plan with the documents to be lodged by Brooks, Lark and Carrick.

A copy of the draft final plan of the boundary adjustment for 6 & 8 Tarleton Street, Hamilton is included in the attachments.

### Recommendation

**That** the General Manager be authorised to provide Page Seager with the original Certificate of Title Volume 157052 Folio 2.

## 16.7 ECONOMIC AND SOCIAL BENEFIT STUDY CENTRAL HIGHLANDS MUNICIPALITY

It was noted during the development of the grant application for the Bothwell Township Stormwater Drainage System that Council has a small amount of economic and social benefit evidence to support infrastructure project applications for Building Better Regional Funding Grants. Hence Council may need to consider budgeting an amount of around \$40,000 in the 2020/2021 operational budget to support future grant applications by employing a casual or part-time Economic Development Officer. Council is more likely to score highly in the assessment criteria for rounds of Building Better Regional Funding if Council has evidence to demonstrate an infrastructure project will provide economic and social benefits to the community and region.

### For Noting

## 16.8 ROYAL FLYING DOCTOR SERVICE TASMANIA

A letter has been received from Mrs Donna Porter the Flight Nurse of the Royal Flying Doctor Service asking for Council to provide a donation towards the Royal Flying Doctor Service within Tasmania.

At the Ordinary Meeting of Council in July 2019 Council agreed to the following:

*That a donation of \$1,000.00 be made to the Royal Flying Doctors Service Tasmania.*

Mrs Porter states that the Royal Flying Doctor Service is relying on Council to help them build and maintain the infrastructure required for the Tasmanian service such as transport shelters for patients, as well as supporting doctors and paramedics when they ask the Royal Flying Doctor Service to fund life-saving equipment used on the aircraft.

### For Discussion

## 16.9 'ONE ROAD GREAT AUSTRALIAN ROAD TRIPS' TELEVISION SERIES (SERIES TWO)

The Producer Director for Visage Productions, Mr Loraine has written to Council regarding 'ONE ROAD Great Australian Road Trips' Television Series, which airs nationally on 7TWO. Mr Loraine contacted Council in January 2018 and March 2019 when Visage Productions were looked at the possibility of including Tasmania in series one. Mr Loraine is basically writing to Council to let us know they are now in pre-production for upcoming episodes and are looking to raise some further interest across Tasmania.

Mr Loraine states that they reached some great audience numbers last series and are interested to see if they can incorporate some road-trips in and around the State, and are open to our guidance on how they could do so. It would be via a collaboration of regions (and RTO's, LGA's and operators) that bring such an episode together, which worked really well in series one. It may be a scenario where Visage Productions include already designated drive routes, or part of, however, their also open to 'inventing' new road-trips that take in various Tasmanian regions and destinations.

Since production of the first series Visage Productions have been re-negotiating with the Seven Network (7TWO) basically trying to get 'more for less'. Visage Productions are happy to confirm that they have again locked away an early afternoon timeslot with the network (Australia-wide), reduced the cost to Visage Productions to broadcast the series (hence overall costs will now reduce costs for partners), and have locked away another encore/repeat for each episode (an overnight replay and a mid-week replay), plus an extended length of 31 days on 7plus catch-up.

The new series of ONE ROAD Great Australian Road Trips, in summary:

- Series aim is to profile Australia's greatest road trips, with each episode dedicated to a particular drive.
- Series two to be broadcast over stand-alone episodes from 2020 in a weekend afternoon timeslot, Australia-wide, on 7TWO – Australia's highest-rating free-to-air digital television multichannel.
- The series will be broadcast over 'special' stand-alone screenings, which is better suited to the various destinations, from a seasonal point of view, this will assist planning in coordinating other marketing activity around the time of broadcast.
- Series to be anchored by established Presenter, Chris Parsons.



- The series will be packaged as an entertaining and informative look at the many road trips on offer throughout Australia.
- The concept will appeal to a wide audience base, from families to couples and sole travellers, to backpackers and baby boomers on the trip of a lifetime.
- Each episode to be driven by attractions and destinations on offer, new adventures, indigenous cultural experiences, family-focussed road-trips, adventure trekking, and guided-tours, all with a local community focus.
- The project will be produced by Visage Productions [www.visageproductions.com.au](http://www.visageproductions.com.au) – They are a Western Australian based production company who will be utilizing the skills of some of Australia's most professional production crew.
- Series to be filmed in high definition and utilise extensive drone footage.
- Each episode to be filmed over five to six days, dependent on the length and location of the suggested road trip.
- The series will be profiled extensively via the series' Facebook page and via Instagram, with regular updates on location, inclusive of linked sites, and throughout the entire production process.
- The script for each episode will be designed and written by the Visage Production team, in partnership with each partner.
- Each partner will be liaising with just one person throughout the process, from initial contact right through to final delivery, providing a more personal service and a more streamlined process throughout.
- Each half-hour episode ends up being 20-21 minutes after commercials, being four, five-minute segments, which can be broken up in various ways.

Partner participation in the series, is inclusive of the following:

- Australia-wide coverage of product/destination on Australia's most popular free-to-air digital television multichannel, 7TWO.
- Episodes will be encored/repeated twice and will now be available at an extended length of 31 days on 7plus catch-up.
- All participating partners will have total control of editorial content and will have final approval on each episode prior to broadcast.
- Pre-broadcast exposure via social media platforms and on-location hashtag relevant links, plus on-location social media coverage during filming.
- Opportunities to cross-promote with other marketing mediums in designated regions, being both newspaper and radio. We can supply previous examples of this, if required.
- On-camera promos to be filmed on location that can be utilised pre-broadcast via social media platforms.
- Every episode to be made available via the program Facebook page at <https://www.facebook.com/oneroadgreataustralianroadtrips/> once aired on the commercial network. This has resulted in thousands of additional shares and plays, inclusive of international reach.
- Unlimited access to the final edited story and full episode, which can be forwarded in various sizes and formats, across multiple mediums.
- Access to the filmed high definition raw video files, inclusive of drone footage, which can be further promoted through other promotional mediums such as television commercials, websites and social media (conditions apply).
- Capability to cut-down packages for other marketing purposes.

- We can also film any addition required footage whilst on-location (time permitting).

Below is some background information on series one, inclusive of the aired episodes as well as a breakdown of audience numbers.

Episode #1 – ‘Silver to Sea Way’ <https://vimeo.com/305379413>

Episode #2 – ‘Natural Sciences Loop’ <https://vimeo.com/303947619>

Series #1 Broadcast Statistics 7TWO

DATE	EPISODE	TOTAL	METRO	REGIONAL
10/02/2019	Episode #1	110,783	54,540	56,243
16/02/2019	Episode #1 (encore)	127,275	64,494	62,781
17/02/2019	Episode #2	92,820	45,409	47,411

From a social media point of view, using the last series as an example (Silver to Sea Way), there was a strong following via social media coverage, with posts targeted in the week leading up to filming, during filming and in the lead-in to the broadcast on Sunday, with 48,700 people seeing the posts via Facebook and Instagram. This included people sharing the posts and reacting to the product.

The Producer Director for Visage Productions, Mr Loraine would like to know if Council would like to put forward an expression of interest, and any ideas from a conceptual point of view, to see if such an episode would be viable and workable for everyone involved in Tasmania. Mr Loraine states that hopefully they can get the appetite from Tasmania to be included in the series – the opportunities are endless.

Mr Loraine advised Council that they have received a positive response from Tasmania for the series, which is great news, and they are in ongoing discussions with Tourism Tasmania, who are showing some strong interest.

#### **Recommendation:**

**That** Council write to Mr Alex Heroys the Chief Executive of Destination Southern Tasmania to see how Destination Southern Tasmania, Derwent Valley Council, West Coast Council, and Central Highlands Council can work together to put forward an expression of interest for a ‘Western Wilds’ Episode of the ‘ONE ROAD Great Australian Road Trips’ Television Series.

## **16.10 MOTIONS FROM AUDIT PANEL**

The Audit Panel met on Tuesday 10 December 2019 and reviewed the statutory financial requirements report, financial reports, risk management register and policy review.

It was agreed that Council should develop an Investment Policy that would be tabled at the next Audit Panel meeting on the 25 February 2020.

The Audit Panel recommended that Council adopt the attached risk management register.

#### **Recommendation**

**That** Council adopt the Risk Management Register.

## 16.11 POLICY NO. 2017- 45 DISABILITY ACCESS & INCLUSION POLICY

The previous Disability Access & Inclusion Policy was approved by Council on the 21 February 2017.

The Central Highlands Council is committed to ensuring, as far as is practicable, that the Community is accessible for people with disabilities, their families and carers.

Council recognises that people with disabilities are valued members of the Community who make a variety of contributions to social, economic and cultural life within the Central Highlands area.

Council is required, under the Disability Discrimination Act to work towards providing equity of access to services and facilities to all sectors of the Community, including people with disabilities.

Council is committed to:

- Providing facilities, services and assets that, as far as is practicable, comply with Australian Standards and Codes and objectives of the Disability Discrimination Act; and
- Ensuring, as far as is practicable, that the Council's relevant policies and procedures address the needs of people with disabilities, in accordance with the principles outlined in the Disability Discrimination Act and this policy.

Attached is the policy for Council's adoption.

### Recommendation

**That** Council approve Policy 2017-45 Disability Access & Inclusion Policy

## 16.12 POLICY NO. 2015-06 TENDERING AND PROCUREMENT POLICY

The previous Tendering and Procurement Policy was approved by Council on the 11 April 2017.

The Policy applies to all tendering and procurement which the Council is obliged to conduct under the Local Government Act 1993 (the Act). The Policy gives guidance for tendering and procurement procedures.

Central Highlands Council is committed to a tendering and procurement system that will produce the best value for money, quality goods and services to our residents and ratepayers, open and effective competition, enhancement of the capabilities of local business and industry and that treats all tenderers in a timely and fair manner. To help achieve this, this Policy sets out the steps that the Council will follow when procuring and tendering goods, services or works.

To achieve its objective the Council will ensure that the tender process is fair to all parties, and use its best endeavours to demonstrate that fairness to tenderers and potential tenderers. More specifically, it will:

- produce tender documents that clearly specify the Council's required outcomes to allow tenderers to bid for and price work accurately;
- package work put to tender in a manner which encourages competition and the best outcome for residents and ratepayers;
- not participate in, and actively discourage other parties from, improper tendering practices such as collusion, misrepresentation and disclosure of confidential information;
- require any conflict of interest to be disclosed immediately;
- have regard to the cost of tendering to tenderers, residents and ratepayers and seek to constrain that cost.

Council promotes a policy of supporting local business, i.e. within the municipal area, in the first instance where the local business is able to supply goods and services which are equivalent value and standard to external sources.

Council also has the opportunity to procure selected items through NPN (National Procurement Network); a service made available through LGAT. Prices may be significantly lower due to the increased purchasing power and there may also be significant time savings as specifications, tenders and contracts are all dealt with by NPN.

This policy restates the ethical principles applying to all parties in the tendering process and then describes all steps in the tendering process under the headings of obligations of the principal and of tenderers.

Adherence to this code provides for minimum acceptable levels of behaviour from those involved in the tender process but does not minimise all areas of potential risk and associated liability.

Section 333B of the Local Government Act states:

- (1) A council must adopt a code relating to tenders and contracts under this Division by 1 January 2006.
- (2) The code must –
  - (a) be consistent with this Act; and
  - (b) include any prescribed matter; and
  - (c) promote any prescribed principles; and
  - (d) be reviewed at least once every 4 years.
- (3) A council must comply with its code.
- (4) The general manager is to make a copy of the council's code and any amendments to the code available –
  - (a) for public inspection at the public office during ordinary office hours; and
  - (b) for purchase at a reasonable charge; and
  - (c) on its internet site free of charge.

Section 28 of the Local Government (General) Regulations states that code for tenders and contracts is to –

- (a) promote the following principles:
  - (i) open and effective competition;
  - (ii) value for money;
  - (iii) enhancement of the capabilities of local business and industry;
  - (iv) ethical behaviour and fair dealing; and
- (b) establish and maintain procedures to ensure that all potential suppliers are provided with the same information relating to the requirements of a tender or contract and are given equal opportunity to meet the requirements; and
- (c) establish and maintain procedures to ensure that fair and equal consideration is given to all tenders or quotations received; and
- (d) establish and maintain procedures to deal honestly with, and be equitable in the treatment of, all potential or existing suppliers; and
- (e) establish and maintain procedures to ensure a prompt and courteous response to all reasonable requests for advice and information from potential or existing suppliers; and
- (f) seek to minimise the cost to suppliers of participating in the tendering process; and
- (g) protect commercial-in-confidence information; and
- (h) for contracts valued at under \$250 000 (excluding GST), specify when 3 written quotations are required; and
- (i) establish and maintain procedures for the use of multiple-use registers for contracts valued at under \$250 000 (excluding GST); and
- (j) establish and maintain procedures for reporting by the general manager to the council in relation to the purchase of goods or services in circumstances where a public tender or quotation process is not used; and

- (k) establish and maintain procedures for the review of each tender process to ensure that it is in accordance with these regulations and the code; and
- (l) establish and maintain procedures for the following:
  - (i) amending or extending a tender once it has been released;
  - (ii) opening tenders;
  - (iii) the consideration of tenders that do not fully conform with the tender requirements;
  - (iv) the debriefing of unsuccessful tenderers;
  - (v) handling complaints regarding processes related to the supply of goods or services

The Tendering and Procurement Policy has been developed in accordance with the Local Government Act and Local Government (General) Regulations, attached is the Tendering and Procurement Policy for Council's adoption.

### **Recommendation**

**That** Council approve Policy 2015-06 Tendering and Procurement Policy

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## **16.13 POLICY NO. 2014-30 PRIVACY (PERSONAL INFORMATION) POLICY**

The previous Privacy (Personal Information) Policy was approved by Council on the 11 April 2017.

The functions of the Central Highlands Council are many and varied as provided under the Local Government Act 1993 and other legislation and regulations made thereunder as well as By-laws made by the Council from time to time.

The Council collects, retains, stores and uses personal information where it is necessary for one or more of the Council's functions and activities.

Under the Personal Information Protection Act 2004 (the Act), the Council is the custodian of that information and the collection, use and disclosure of information which is to be used by the Council is governed by the Act.

The type of personal information collected by the Council includes names, addresses and telephone numbers, together with any specific information about a person that may be required for the purpose of discharging our functions across the organisation.

Council is committed to upholding the right to privacy of all individuals who have dealings with the Council and endeavours to ensure that the personal information we hold is accurate, complete and up to date. Where practicable, we will check on the accuracy of your personal information before we use it.

Attached is the policy for Council's adoption.

### **Recommendation**

**That** Council approve Policy 2014-30 Privacy (Personal Information) Policy

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## **16.14 AUDIT PANEL CHARTER**

The previous Audit Panel Charter was approved by Council on the 20 March 2018.

Council has established the Audit Panel in compliance with the Local Government Act 1993 and the Local Government (Audit Panels) Order. The Charter sets out the Panel's objectives, authority, composition, tenure, functions, reporting and administrative arrangements.

The objective of the Audit Panel is to review the council's performance under section 85A of the Act and report to the council its conclusions and recommendations.

The functions of the Audit Panel are to consider whether:

- the annual financial statements of the council accurately represent the state of affairs of the council;
- the strategic plan, annual plan, long-term financial management plan and long-term strategic asset management plans of the council are integrated and the processes by which, and assumptions under which, those plans were prepared are sound and justified;
- the accounting, internal control, anti-fraud, anti-corruption and risk management policies, systems and controls that the council has in relation to safeguarding its long-term financial position are appropriate;
- whether the council is complying with the provisions of the Act and any other relevant legislation; and
- whether the council has taken any action in relation to previous recommendations provided by the Audit Panel to the council.

The Audit Panel is required to provide a copy of its meeting minutes to the Council as soon as practical after every Audit Panel meeting. If the Audit Panel has conducted a review under section 85A of the Act, the Audit Panel must provide a written report of its conclusions and recommendations to the Council.

Attached is the Audit Panel Charter for Council's adoption.

### **Recommendation**

**That** Council approve the Audit Panel Charter.

## **16.15 STATE GRANTS COMMISSION DECISION CD20-01 – REGIONAL RESPONSIBILITY & NON RESIDENT IMPACTS: THE BIGGER PICTURE**

The Executive Officer, Principal Policy Analyst from the Office of the State Grants Commission has asked for feedback regarding the State Grants Commission Discussion Paper DP20-01 - Regional Responsibility & Non-Resident Impacts: The Bigger Picture by the 20 January 2020. This paper forms part of the agenda for discussion with councils at the Commission's upcoming hearings and visits with councils.

The Commission welcomes any feedback from councils on the Discussion Paper and views on the scenarios contained therewith. While the Commission is encouraging feedback from councils by 20 January 2020 in order for the Commission to consider council views at its meeting on 23 January 2020 (when it finalises preparations for the hearings and visits), the Commission is also very aware of the complexity of the topic, the timing of the issue of the paper and the earlier than normal scheduling of the 2020 hearing and visits. The Commission is therefore willing to have verbal discussions on the proposal as part of the 2020 Hearings and Visits, and for the final deadline for written submissions to be close of business Friday 28 February 2020.

The State Grants Commission's state that while most councils are impacted by non-residents to differing degrees and directions, the current Regional Responsibility Cost Adjustor is not well defined and does not provide a measurement system which is capable of being effectively applied across all councils. While the Commission understands that it needs to apply judgement where necessary, the Commission is of the view that the expenditure re-allocative "power" of the current Regional Responsibility Cost Adjustor is too large for a measure based entirely on judgement.

Therefore, the Commission has determined that the current manner of recognising the impact of non-residents on councils using the Regional Responsibility Cost Adjustor needs to change.

The Commission is now canvassing four scenarios for discussion with councils. These are:

1. review the weightings based on current facilities and/or reduce the redistributive effect/range factor used by the current Regional Responsibility Cost Adjustor (i.e. redistribute less funding/change how the Regional Responsibility Cost Adjustor impact is distributed);
2. introduce a special expenditure allowance for special cases;
3. review the impact of other non-resident type cost adjustors the Commission currently uses; and
4. design and adopt a new Regional Service Industries cost adjustor (e.g. one based on employment in service industries, similar to the approach used by the Victorian Grants Commission).

The Commission is seeking feedback from councils on the scenarios proffered in this Discussion Paper. While feedback is sought on the scenarios, the Commission is currently favouring the fourth scenario, subject to council feedback.

The Commission is of the view that replacing the Regional Responsibility Cost Adjustor and Worker Influx Cost Adjustor with a Regional Service Industry based Cost Adjustor, either as proposed or modified based on the Commission's consideration of council feedback, is a better data-based solution to reflect the impact non-residents have on regional councils.

The Commission notes that none of the scenarios in this paper are "perfect" in appropriately recognising the impact of non-resident impacts on councils. Notwithstanding this, the Commission is considering the possibility of introducing a Regional Service Industry Cost Adjustor into its Base Grant Model methodology and ceasing the Regional Responsibility and Worker Influx Cost Adjustors, given they are both demand focused and appear to be attempting to measure similar impacts on councils. The Commission seeks to discuss this proposal with councils further, and specifically is seeking council views on the following questions:

1. Is there anything missing in the scenarios canvassed that also needs to be taken into consideration?
2. Are you of the view that a clear case for a regional service net cost disadvantage has been made such that the case for addressing a disadvantage exists for councils providing services to non-residents?
3. If yes to Question 2, which scenario to recognising this impact do you support? If appropriate, please indicate your ranking of preferred solutions, from most favoured to least favoured.
4. If yes to Question 3, do you support the Commission changing its Regional Responsibility Cost Adjustor from an infrastructure basis to one based on the provision of recognised service industries in an LGA?
5. Do you support the Commission's preferred view to use the Service Industry data to inform a Regional Service Industry Cost Adjustor as proposed under Scenario 4 in the Base Grant Model (with the internal Cost Adjustor floors and limits as proposed or else as modified following feedback)?
6. If yes to Question 5, to which expenditure areas do you think the preferred cost adjustor should apply and how much redistributive effect do you consider reasonable?
7. Is proffering a solution in response to the impacts of non-residents on councils (whether under the guise of any form of a Regional Responsibility type Cost Adjustor or a Regional Service Industry Cost Adjustor) consistent with the requirement for the Commission to take a policy neutral approach to its assessment methodology?
8. Do you support retaining the Tourism Cost Adjustor separately in the Commission's Base Grant Model? Do you support further investigation of both potential alternative data sources and modifying existing data sources for the Tourism Cost Adjustor and their potential application in both the Base Grant Model and Road Preservation Model?
9. Does the Commission need to further consider the broader revenue aspects of councils providing these services, notwithstanding that the Base Grant Model already uses a comprehensive council income concept and total AAV in its revenue capacity assessments of councils?

The discussion paper states that Central Highlands is currently ranked 2 in Appendix 1 - Base Grant Model Cost Adjustor Impacts (Redistributive effect) - Current process (2019-20 Base Grant Model Outcomes), however this new Tasmanian Regional Service Industry Cost Adjustor Proposal – using similar approach as Victorian Grants Commission tables as shown in Appendix 3 of the discussion paper would rank Central Highlands Council at 27 in the table. Hence Central Highlands Council's percentage of funding may be reduced under the new Tasmanian Regional Service Industry Cost Adjustor Proposal. The Executive Officer, Principal Policy Analyst from the Office of the State Grants Commission states that Council's grant funding maybe reduced as Appendix 1 shows the total non-resident ranking as being 2 for Central Highlands currently.

Appendix 3 is only showing the rankings of the proposed Regional Service Industry Cost Adjustor.

The Executive Officer states the State Grants Commission is not proposing to replace all four non-resident impact cost adjustors with the new designed Regional Service Industry Cost Adjustor. It is just discussing replacing the Worker Influx and Regional Responsibility Cost Adjustors with the Regional Service Industry Cost Adjustor.

For those two Cost Adjustors, Central Highlands is ranked 18 and 12 respectively.

The Executive Officer states it might be useful to consider the current per capita impacts, for Central Highlands, the current cost adjustors have the following per capita effect:

Absentee Population:	+\$260.83
Regional Responsibility:	-\$23.54
Tourism:	+\$30.96
Worker Influx:	-\$2.37
<b>Total Non-Resident Cost Adjustors Effect:</b>	<b>+\$265.88</b>



Central Highland's ranking of 27 for the Regional Service Industry Cost Adjustor itself wouldn't determine if it is a net gain or loss - the per capita redistribution effect would determine this. The redistributive effect of the Cost Adjustor is one of the points the State Grants Commission is interested in hearing from councils on.

The Executive Officer states the State Grants Commission is really interested in hearing from councils regarding the theory / logic / reasonableness of the fundamentals of the proposal.

### **Recommendation**

**That** any feedback on the State Grants Commission Decision Paper be provided to the Deputy General Manager by Wednesday the 22 January 2020 so the Deputy General Manager can lodge the feedback with the State Grants Commission by the 22 January 2020.

## **16.16 REMISSIONS UNDER DELEGATION**

The following remissions were made by the General Manager under delegation:

01-0817-02238 \$22.60 Remit penalty property sold

### **For Noting**

## **16.17 REQUEST WESTERWAY PRIMARY SCHOOL, 100 YEAR ANNIVERSARY**

Westerway Primary School will be celebrating its 100th anniversary on Saturday, 29 February 2020. All past and present students, staff and parents are invited to the celebrations at the school from 10:00am – 3:00pm. There will be many activities on offer including historical displays and food stalls.

Westerway Primary School is hoping that Council could support the 100th anniversary by allowing the Westerway Primary School to borrow 100 chairs from the Hamilton Hall and if approved deliver the chairs to Westerway Primary School on the Friday 28th February and collect them on the Monday 2 March 2020.

The Westerway Primary School extends a warm invitation for Councillors or employees interested to attend on the Saturday. Attached for Councillors information is a flyer listing the events planned for the 100th anniversary on Saturday, 29 February 2020.

### **Recommendation**

**That** Council allow the Westerway Primary School to borrow 100 chairs from the Hamilton Hall and the Works Manager organises to deliver the chairs to Westerway Primary School on the Friday 28th February and collect them on the Monday 2 March 2020.

## **16.18 SOUTHERN TASMANIAN COUNCILS AUTHORITY – REGIONAL CLIMATE CHANGE INITIATIVE - COUNCIL CLIMATE PROFILES WORKSHOP**

The Southern Tasmanian Councils Authority climate change program for 2019 - 2020 includes the preparation of Climate Profiles for each of the southern council's municipal area based on the UTAS Climate Futures Program. This project is now at the stage where the next step is to present local municipal climate profiles, in a 1.5 hour workshop to Councillors and/or Senior Management to upskill in terms of understanding their local risk profiles (up to 2100).

It is proposed to hold the Southern Tasmanian Councils Authority Climate Profile workshop on the 11 February 2020 from 11:30am after the mobile coverage workshop with Telstra Mr Patterson.

### **Recommendation**

**That** Council hold the Southern Tasmanian Councils Authority Climate Profile workshop on the 11 February 2020 from 11:30am at the Bothwell Council Chambers.

## 16.19 BOTHWELL LIBRARY PROPOSED NEW LEASE AGREEMENT

The Department of Education is seeking the Central Highlands Council's approval to enter into a new lease agreement, which follows-on from the previous lease agreement for the part of the Council's premises at 19 Alexander Street Bothwell for the continued use as the Bothwell Library.

Attached for Councillors information is a marked up copy of the changes made as compared to the terms and conditions of the most recent agreement dated 4 March 2016.

In addition to the necessary changes made: to update dates, signatory titles, contact details and minor formatting changes, other changes proposed are summarised as follows:

- Page 4 Clause 2 Grant of Lease: The Department is requesting a change to the Term from the previous 2 years plus 2 additional option terms of 2 years each to 3 years plus 2 additional option terms of 3 years each;
- Page 5 Clause 3.1 Rent: The new annual Rent amount payable from the Commencement Date has been increased to \$3,655.00 (excluding GST) which reflects the annual 2.3% CPI increase as at the September quarter 2019;
- Page 7 Clause 5.1(h) Lessee's Covenants: Inclusion of a standard clause specifying the Lessee's requirements associated with the relevant obligations under the Building Act 2016;
- Page 16 Clause 14 Notices: Inclusion of the option to serve/receive notices by email. Note: Page 23 Second Schedule Item 9 the Facility Services Section does not have a Facsimile number; and
- Page 20 Clauses 23 and 24: These are standard Crown Law amendments as included in new leases of this nature particularly in respect of clause 23 the previous lease expired on 11 November 2019 and execution is not possible by the proposed commencement date of 12 November 2019.

### Recommendation

**That** Council approve the General Manager to sign the Lease Agreement between Department of Education and Central Highlands Council.

## 16.20 RURAL BUSINESS TASMANIA

The Chief Executive Officer from Rural Business Tasmania Inc. Mrs Elizabeth Skirving would like to know if Council could provide an office area one day a week in the Bothwell Council Offices so that Mr Tony Doyle a Rural Business Tasmania Counsellor could provide rural financial counselling services to the Central Highlands community.

Rural Business Tasmania Inc. is a not-for-profit association that primarily offers financial counselling and business support expertise to rural and regional communities.

Rural Business Tasmania's key objective is to help rural families, business, and the community manage the ever evolving demands and challenges facing the primary industry sector.

Rural Business Tasmania has assisted many hundreds of Tasmanians to find pathways to sustainable futures. It has extensive networks that connect quickly and deeply into rural and regional communities. Our Services helps clients to gain a better understanding of their financial position and identify financial and business risk and opportunities. We assist clients negotiate with lenders and creditors where necessary and refer to specialist service providers including accountants, family mediation, health and wellbeing counsellors.

Rural Business Tasmania vision is to provide a sustainable and prosperous future for rural and regional Tasmania. Its mission is to develop and deliver services and projects that foster viable and sustainable economic development within Tasmania's rural and regional communities.

The Rural Financial Counselling Service is part of the national Rural Financial Counselling Program, Rural Business Tasmania's flagship service, Rural Financial Counselling Service Tasmania, provides confidential and independent counsel to primary producers, fishermen and small rural businesses that are suffering financial hardship, and that have no alternative sources of impartial support.

#### The Service:

- Helps clients gain better understanding of their financial position;
- Helps clients identify financial and business risk and opportunities;
- Helps clients negotiate with lenders and creditors;
- Gives clients information about government and their assistance schemes;
- Refers clients to specialist service providers including accountants, agricultural advisers and educational services, succession planners, family mediation and personal counselling, and emotional and social counselling.

#### Areas Rural Financial Counselling Service can assist in include:

- Farm debt mediation;
- Cash flow forecasting analysis;
- Loan/grant applications;
- Financial negotiations;
- Business plan development;
- Viability analysis;
- Farm exit planning;
- Succession planning;
- Financial literacy; and
- Small business advisory service.

To be eligible for assistance under the Rural Financial Counselling Service Program Central Highlands community members must either be:

- involved directly in primary production - farming, fishing, horticulture or viticulture, OR
- run a small rural business reliant upon primary producers for income (over 75% of income) and suffering financial difficulties, with no alternative source of impartial support.

More information can be obtained from the following website: <http://www.ruralbusinesstasmania.org.au/Financial-Counselling-Services/Rural-Financial-Counselling-Service>

#### Recommendation

**That** Council provide temporary office space for a Rural Business Tasmania Counsellor one day a week on a Thursday at the Bothwell Council Office for a three month period starting after 6 February 2020.

### 16.21 LOCAL GOVERNMENT ASSOCIATION OF TASMANIA ELECTED MEMBERS' PROFESSIONAL DEVELOPMENT WEEKEND

The 2020 Local Government Association of Tasmania Elected Members' Professional Development Weekend to be held in Launceston on Saturday 29 February – Sunday 1 March at The City Park Grand Clarion.

Tasmanian Elected Members are invited to the 2020 Elected Members' Professional Development Weekend which will be held at City Park Grand Clarion, Launceston. The weekend is a valuable networking and professional development opportunity to assist Elected Members to make the most of their role in Local Government.

The program will cover the following areas:

#### Resilience, Mental Health and Bullying

Being an Elected Member can be stressful with increasing workload, public scrutiny, criticism and online and offline bullying. As well, having to manage sometimes challenging relationships across a broad array of

stakeholders. In this session on Resilience, Ozhelp will help participants identify factors that increase personal resilience, promote positive mental health and examine bullying.

## **Understanding the Financial Reports of Local Governments**

The workshop is based on CPA Australia's recently released A guide to understanding the financial reports of Local Governments, developed to assist a range of stakeholders, including Councillors, in better understanding the accounting and regulatory aspects of Local Government financial reporting. Presented by Martin Thompson CPA, Senior Partner with Findex, Local Government specialist and key contributor to the development of the Guide, this practical workshop will unpack the financial accountability documents produced by councils to assist Elected Members in their decision making and in fulfilling their effective stewardship and accountability.

## **Conflict of Interest**

The Integrity Commission will host a workshop on conflict of interest. This will include real-life scenarios, process and management strategies for making difficult decisions, and where to receive advice and support. Elected Members will have the opportunity to share their own experiences and workshop solutions.

## **Health and Safety Legislation for Councillors**

This provides an overview of Councillors' legislative obligations across a range of health and safety issues including: bullying, sexual harassment, conflicts of interest breaches, victimisation and other legal claims.

## **Local Government Division Update, Policy Update and Question Time**

An update from the division and introducing Mr Craig Limkin Deputy Secretary Policy and Intergovernmental Relations, Department of Premier and Cabinet

Registrations must be made at Eventbrite here <https://empdw2020.eventbrite.com.au> Costs are:

- Full 2-day Program & Dinner \$473 (GST incl.)
- Full 2-day Program (excluding dinner) \$374 (GST incl.)
- Day One only (includes Program & lunch) \$225.50 (GST incl.)
- Day Two only (includes Program & lunch) \$176 (GST incl.)
- Partner Attendance at Dinner \$99 (GST incl.)

*NOTE: Prices do NOT include the cost of accommodation*

## **Accommodation**

For those requiring accommodation, this must be booked direct with providers. Local Government Association of Tasmania has secured special rates at both the City Park Grand Clarion and The Sebel. Please see the attached flyer for further information. Early bookings are encouraged to avoid missing out.

## **For Discussion/Noting**

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## 16.22 2020 VOLUNTEER GRANTS

Brian Mitchell MP office has advised Council that the Federal Government has launched the 2020 Volunteer Grants. This is a program that provides small grants for organisations and community groups to use to support their volunteer program.

Brian Mitchell MP office states that following:

*'Each electorate has total funding of up to \$66,000, with a minimum of \$1,000 and a maximum of \$5,000 available per organisation.*

*I am pleased to call for expressions of interest from eligible organisations in Lyons :*

*What can the grant be used for?*

- Equipment for volunteers such as laptops.
- Fuel and travel costs.
- Training costs.

*Is your organisation eligible?*

*To be eligible your organisation must be a legal entity with a current ABN and:*

- be a community based not-for-profit organisation;
- have at least 40 percent of the organisation's staff be volunteers;
- seek a minimum of \$1,000 and a maximum of \$5,000; and
- Have a bank account with an Australian financial institution.

*(Community groups that are not legal entities may be eligible, however the application must be an authorised signatory within the group and that individual will be held legally responsible for the grant.)*

*How to apply?*

*If you would like to apply for this grant please send me an Expression of Interest (EOI). EOIs close on Friday 7 February 2020. To lodge an EOI, email Lara @ Lara [VonStieglitz@aph.gov.au](mailto:VonStieglitz@aph.gov.au)*

*There is no special form and we do not require extensive detail.*

*Please briefly (a sentence or two) address each of the following:*

- Confirmation of your not-for-profit status and that you have a current ABN.
- Confirmation of volunteer numbers within your organisation.
- An outline of what you will use the grant funding for.
- How much you are seeking (must be between \$1,000 and \$5,000).

*Once the EOI process has closed, Brian will identify and nominate projects that best meet the aims of the program.*

*These organisations will then be sent an application form from the Community Grants Hub.*

*The Department will then conduct a final eligibility and compliance check.*

*If you have any queries, please first read the information available on the website*

*<https://www.communitygrants.gov.au/grants/volunteer-grants-activity-%E2%80%93-2019-20-volunteer-grants> then either email or call Lara on 63987115 if you require further clarification or information.*

*Feel free to circulate this email through your networks, if you are no longer the contact for your organisation please let Lara know and we will update the file.'*

## For Discussion/Noting

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### 16.23 TOURISM TASMANIA MARKETING INITIATIVE “UNORDINARY ADVENTURES TASMANIA PROGRAM” BROCHURE

The Trout Guides and Lodges Tasmania Incorporated would like Council to considering supporting the Tourism Tasmania marketing initiative that may see \$3 Million dollars invested over 3 years' in special regional tourism activity and adventure promotions based around the activities in regional Tasmania of:

- Fly Fishing
- Mountain Biking
- Golf
- Bushwalking

Trout Guides and Lodges Tasmania Incorporated notes that approximately 70% of their Members' business is based in the Central Highlands of Tasmania and that the world famous “Ratho Golf Course and Museum” is located at Bothwell within the jurisdiction of Central Highlands Council.

Trout Guides and Lodges Tasmania Incorporated is aware that several developers are negotiating a mountain biking proposal around the Great Lake and that bushwalking is a widely accepted recreation and opportunity in the Central Highlands. This is why in addition to working with other stakeholders like Inland Fisheries' Service, Parks and Wildlife, DPIPWE, Hydro Tasmania, Dept of State Growth, Tourism Australia and Tourism Tasmania, we feel that Central Highlands Council should have some involvement in where funding is best invested to assist in growing valuable businesses within its jurisdiction.

Trout Guides and Lodges Tasmania Incorporated is a strategic contributor to Tourism Tasmania – “Regional Tasmania Reference Group”. They often see themselves working in alignment with Tourism Tasmania, Inland Fisheries Service, Hydro Tasmania, Parks and Wildlife and DPIPWE resource agencies to promote and assist in development of sustainable, commercial activity in Tasmania.

Trout Guides and Lodges Tasmania Incorporated are very appreciative and supportive of the leadership of Central Highlands Council in hosting events of the 38th FIPS-ed World Fly Fishing Championships that was held at Little Pine Lagoon, Penstock Lagoon, Woods Lake within the jurisdiction of the Council in November and December 2019. Lots of positive feedback of this event has been received from participating representing the 25 countries participating in the activities.

An electronic copy of the “Unordinary Adventures Tasmania Program” brochure is attached for Councillors information.

## Recommendation

**That** Council support the Tourism Tasmania marketing initiative “Unordinary Adventures Tasmania Program” brochure by working with Tourism Tasmania and Destination Southern Tasmania to stimulate tourism marketing opportunities within the Central Highlands of Tasmania.

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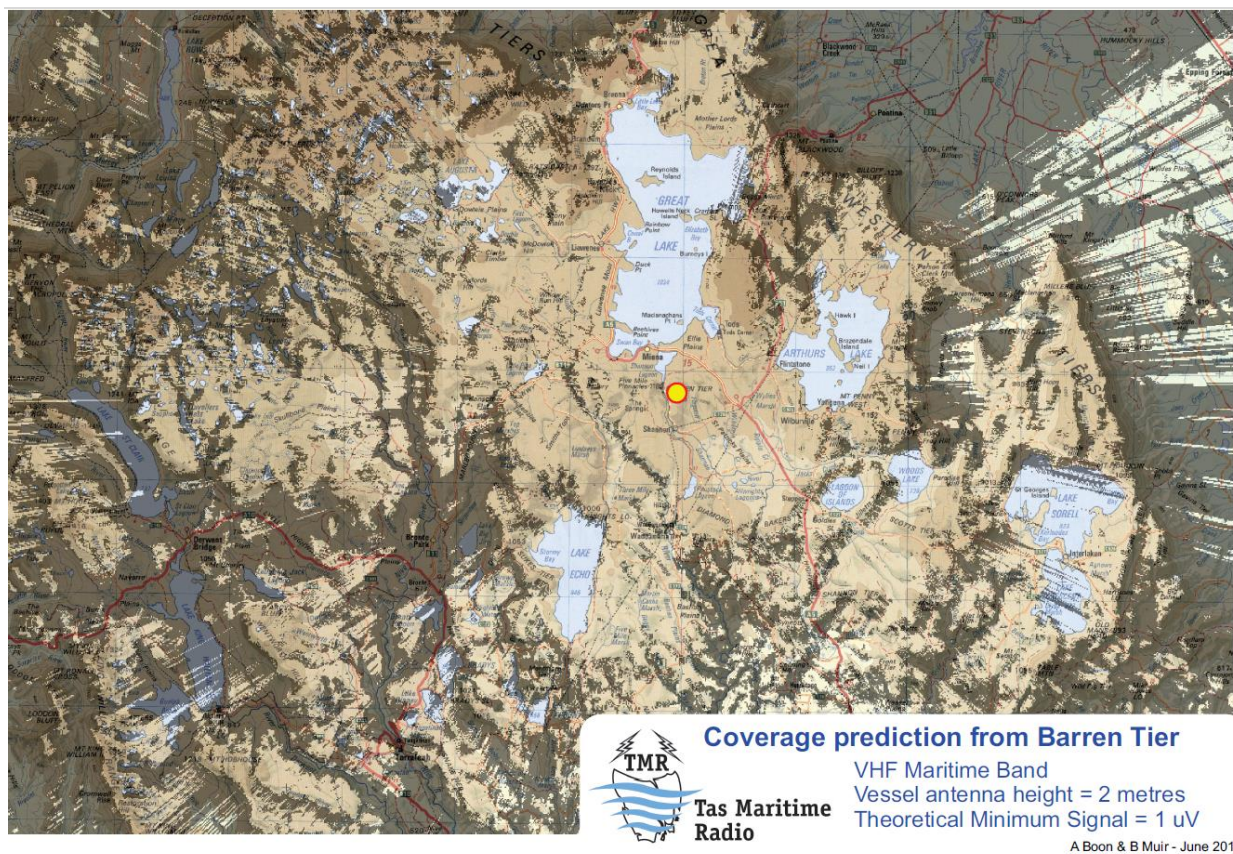
## 16.24 VHF RADIO COVERAGE FOR TOURISM / OTHER OPERATORS IN THE CENTRAL HIGHLANDS

Trout Guides and Lodges Tasmania Incorporated would like to obtain Council's support for the expansion of the VHF Radio network within the Central Highlands.

Given the 'very patchy-poor' mobile telephone coverage throughout Central Highlands and comparatively good VHF Radio coverage as shown in the map below:



Map showing location of 10 VHF Radio and MF/HF Tas Maritime Radio installations in Tasmania



Tas Maritime Radio Coverage Prediction Map of VHF Radio from Base Station at Five Mile Pinnacle, Barren Tier near Miena. ('Light areas' show 'good coverage'. 'Dark areas' show 'no coverage'.

The Trout Guides and Lodges Tasmania Incorporated would like to see an extension of an additional 1-2 VHF Base Stations in Central Highlands in the Lake St Clair area to enable coverage of Southern and Western Lakes areas including Lake St Clair, Lake King William and Guelph Basin, Bronte Lagoon, Bradys Lake-Lake Binney-Tungatinah Lagoon, London Lakes, De Lagoon, Laughing Jack Lagoon, Pine Tier Lagoon, and possibly many areas of TWWHA.

The Trout Guides and Lodges Tasmania Incorporated are not seeking finance from Central Highlands Council to facilitate the expansion. Trout Guides and Lodges Tasmania Incorporated understands that alignment and partnership with Tas Networks is critical to the feasibility of any expansion of the network of Base Stations. Trout Guides and Lodges Tasmania Incorporated are seeking support to the extremely reliable and interactive VHF Radio Emergency notification technology to complement use of EPIRBs and PLBs, satellite phones etc for those who work in isolated locations with no mobile net coverage predicted in the foreseeable future.

### Recommendation

**That** Council write to Marine and Safety Tasmania (MAST) asking for an additional 1-2 VHF Base Stations be located in Central Highlands of Tasmania to reduce VHF back spot coverage.

## 16.25 FRESHWATER BIOSECURITY IN THE CENTRAL HIGHLANDS

The Trout Guides and Lodges Tasmania Incorporated would like Council to be aware of five (5) areas of biosecurity concerns to businesses in Central Highlands:

1. European Carp – eradication of pest species predicted within 2 years – huge international success story managed by Inland Fisheries' Service;
2. After 25 years of closure due to Carp infestation - with re-opening of Lake Sorell – are there any risks or transferring flocculence / turbidity / micro-organisms etc to other waters? (Should we consider a Boat Wash-down Station at Liawenee?);
3. Expansion of range of Redfin Perch – major intra-Tasmanian threat to Bronte Lagoon / Little Pine Lagoon and to 'sacrosanct waters of Wilderness Western Lakes';
4. Growth in Salmonid hatcheries in the Central Highlands be operated to world best practices to reduce disease issues / pollution;
5. Introduction of Didymo ('Rock Snot' alga) a microscopic alga now found in both North Island and South Island New Zealand– that clogs-up and destroys fast flowing waterways. (Turns pristine waterways into shocking alga blooms!)

The Trout Guides and Lodges Tasmania Incorporated state that Tasmania is one of the luckiest locations in the world; this is partly due to our isolation and partly due to biosecurity.

### Recommendation

**That** Council write to The Hon. Guy Barnett, Minister responsible for Inland Fisheries regarding biosecurity concerns in the Central Highlands, as outlined by Trout Guides and Lodges Tasmania Incorporated.

## 16.26 HIGHLANDS BUSHFEST 2020

The 2019 Highlands Bushfest was very successful with attendance being up from previous years.

Council staff are seeking confirmation from Council that Highlands Bushfest will be held again this year.

Staff need considerable lead time to organise stallholders, sponsors and attractions.

It is proposed that Bushfest be held on 21 & 22 November 2020 to avoid a clash with the Huon Show.

### Recommendation

**That** to enable staff to begin preparations for Highlands Bushfest 2020, Council confirm:

- (a) Highlands Bushfest 2020 will be held on 21 & 22 November 2020; and
- (b) funds will be allocated in the 2020/21 budget for the event

## 17.0 SUPPLEMENTARY AGENDA ITEMS

**Moved:**

**Seconded:**

**THAT** Council consider the matters on the Supplementary Agenda.

## 18.0 CLOSURE