

Central Highlands Council

Agenda – ORDINARY MEETING – 21ST APRIL 2020

Agenda of an Ordinary Meeting of Central Highlands Council scheduled to be held via a virtual meeting room, on Tuesday 21st April 2020, commencing at 9am.

I certify under S65(2) of the Local Government Act 1993 that the matters to be discussed under this agenda have been, where necessary, the subject of advice from a suitably qualified person and that such advice has been taken into account in providing any general advice to the Council.

Lyn Eyles
General Manager

1.0 OPENING

The Mayor advises the meeting and members of the public that Council Meetings, not including Closed Sessions, are audio recorded and published on Council's Website.

2.0 ACKNOWLEDGEMENT OF COUNTRY

3.0 PRESENT

4.0 APOLOGIES

5.0 PECUNIARY INTEREST DECLARATIONS

In accordance with Regulation 8 (7) of the Local Government (Meeting Procedures) Regulations 2015, the Mayor requests Councillors to indicate whether they or a close associate have, or are likely to have a pecuniary interest (any pecuniary or pecuniary detriment) or conflict of interest in any Item of the Agenda.

6.0 CLOSED SESSION OF THE MEETING

Regulation 15 (1) of the *Local Government (Meeting Procedures) Regulations 2015* states that at a meeting, a council by absolute majority, or a council committee by simple majority, may close a part of the meeting to the public for a reason specified in sub-regulation (2).

As per *Regulation 15 (1) of the Local Government (Meeting Procedures) Regulations 2015*, this motion requires an absolute majority

Moved: Clr

Seconded: Clr

THAT pursuant to *Regulation 15 (1) of the Local Government (Meeting Procedures) Regulations 2015*, Council, by absolute majority, close the meeting to the public to consider the following matters in Closed Session

Item Number	Matter	<i>Local Government (Meeting Procedures) Regulations 2015</i>
1	Confirmation of the Minutes of the Closed Session of the Ordinary Meeting of Council held on 17 March 2020	Regulation 15 (2)(g) – information of a personal and confidential nature or information provided to Council on the condition it is kept confidential

2	Legal Matter	Regulation 15 (4)(b) – possible future legal action that may be taken, or may involve, the council
3	Consideration of Matters for Disclosure to the Public	Regulation 15 (8) - While in a closed meeting, the Council, or Council Committee, is to consider whether any discussions, decisions, reports or documents relating to that closed meeting are to be kept confidential or released to the public, taking into account privacy and confidentiality issues

6.1 MOTION OUT OF CLOSED SESSION

Moved:

Seconded:

THAT Council move out of Closed Session and resume the Ordinary Meeting.

OPEN MEETING TO PUBLIC

Due to COVID-19 the virtual meeting is not open to the public.

7.0 DEPUTATIONS

7.1 PUBLIC QUESTION TIME

Any public questions should be emailed to the General Manager at: leyles@centralhighlands.tas.gov.au

8.0 MAYORAL COMMITMENTS

Wednesday 11 March	Meeting at Royal Yacht Club
Wednesday 11 March	Business of Council
Thursday 12 March	State Grants Commission Meeting Hobart
Friday 13 March	Business of Council
Sunday 15 March	Business of Council
Monday 16 March	Business of Council
Tuesday 17 March	Ordinary Meeting of Council
Wednesday 18 March	Business of Council
Wednesday 18 March	Ratepayer Meeting
Thursday 19 March	Business of Council
Thursday 19 March	Ratepayer Calls
Thursday 19 March	Deputy General Manager
Friday 20 March	Meeting with DES Manager via Phone
Friday 20 March	ABC
Monday 23 March	Business of Council
Monday 23 March	General Manager Update Meeting
Monday 23 March	ABC Mayors Monday
Monday 23 March	MP Tele-Meeting
Monday 23 March	Federal MP Tele-Meeting
Tuesday 24 March	Business of Council and General Manager
Wednesday 25 March	Business of Council and General Manager
Thursday 26 March	Ratepayer Calls and General Manager
Friday 27 March	LGAT Teleconference
Monday 30 March	Ratepayer Calls
Tuesday 31 March	Business of Council
Wednesday 1 April	Business of Council & Local Government
Thursday 2 April	General Manager and Deputy General Manager and Business of Council
Friday 3 April	Community Calls
Monday 6 April	Community Calls and Business of Council
Tuesday 7 April	Business of Council

Wednesday 8 April	Teleconference with Department of State Growth
Wednesday 8 April	Teleconference with GM & Teleconference with DGM
Thursday 9 April	Business of Council
Tuesday 14 April	Business of Council
Wednesday 15 April	Business of Council

8.1 COUNCILLOR COMMITMENTS

Clr J Honner

Tuesday 17 March Ordinary Meeting of Council

Clr A Campbell

Tuesday 17 March Ordinary Meeting of Council

Clr J Poore

Tuesday 17 March Ordinary Meeting of Council

STATUS REPORT COUNCILLORS

Item No.	Meeting Date	Agenda Item	Task	Councillor Responsible	Current Status	Completed Date
1	18-Feb-20	12.1	Derwent Catchment Project - Strategic Plan for the development of Agriculture and Tourism	Deputy Mayor Allwright	On going to provide Council with updates each Council meeting	
2	18-Feb-20	16.3	AFLT Statewide Facilities Plan	Deputy Mayor Allwright	On going to provide Council with updates each Council meeting	
3	18-Feb-20	16.5	Cattle Hill Wind Farm Community Fund Committee	Mayor Triffitt, Clr Campbell & Clr Honner	On going to provide Council with updates each Council meeting	
4	18-Feb-20	16.9	Anzac Day Service Gretna Dawn Service	Mayor Triffitt & Clr Cassidy	To be confirmed at March Council Meeting	Cancelled
5	18-Feb-20	16.9	Anzac Day Service Hamilton Service	Deputy Mayor Allwright, Clr Cassidy, Clr Poore & Clr Bailey	To be confirmed at March Council Meeting	Cancelled
6	18-Feb-20	16.9	Anzac Day Service Bothwell Service	Mayor Triffitt, Clr Honner, Clr Bowden, Clr Archer & Clr Campbell	To be confirmed at March Council Meeting	Cancelled

8.2 ACTING / DEPUTY GENERAL MANAGER'S COMMITMENTS

Tuesday 17 March Ordinary Council Meeting
 Tuesday 24 March LGAT LG COVID Stimulus Package Discussion
 Tuesday 7 April Southern Region Social Recovery Committee Meeting
 Wednesday 15 April Managers Budget Meeting

9.0 NOTIFICATION OF COUNCIL WORKSHOPS HELD

Nil

9.1 FUTURE WORKSHOPS

Nil

10.0 MAYORAL ANNOUNCEMENTS

11.0 MINUTES

11.1 RECEIVAL DRAFT MINUTES ORDINARY MEETING

Moved:

Seconded:

THAT the Draft Minutes of the Open Council Meeting of Council held on Tuesday 17th March 2020 be received.

11.2 CONFIRMATION OF MINUTES ORDINARY MEETING

Moved:

Seconded:

THAT the Minutes of the Open Council Meeting of Council held on Tuesday 17th March 2020 be confirmed.

12.0 BUSINESS ARISING

- 15.1 Development & Environmental Services Manager purchased toilet unit from Tasbulk for Bronte Park
 - 15.3 Correspondence sent by Development & Environmental Services Manager
 - 15.4 Development & Environmental Services Manager drafted letter for Mayor
 - 15.5 Development & Environmental Services Manager organised inspection
 - 16.1 Tenna Tree Service removed trees and dead wood
 - 16.2 Correspondence sent by Works and Service Manager
 - 16.3 Correspondence sent by Works and Service Manager
 - 17.2 Deferred until April 2020
 - 17.3 Correspondence sent by Deputy General Manager
 - 17.4 General Manager to obtain a quote
 - 17.10 Correspondence sent by Deputy General Manager
 - 17.11 Correspondence sent by Deputy General Manager
 - 17.12 Correspondence sent by Development & Environmental Services
 - 17.14 Correspondence sent by Deputy General Manager
 - 18.1 2020 Anzac Day Service cancelled, Central Highlands Visitor Centre closed and correspondence sent by Development & Environmental Services.
 - 18.2 Correspondence sent by Deputy General Manager
-

13.0 DERWENT CATCHMENT PROJECT REPORT

Moved:

Seconded:

THAT the Derwent Catchment Project report be received.



Derwent Catchment Project Report for Central Highlands Council

12TH February – 12th March 2020

General business

COVID19 – policy approach

In response to COVID19 we have notified our members of our policy and would like to update Council on our approach. We are taking the risk very seriously and are implementing the advice and recommendations from the Tasmanian Government Department of Health and the World Health Organisation. Our offices are closed but Josie, Eve and Magali are working from home. We will continue to answer calls, respond to emails and work with Council and others on projects and grant applications.

We have postponed upcoming workshops and BBQ info sessions. We will endeavor to make some of this information online (mostly through members emails) and will try for some zoom conferencing options for workshops. We will just have to see how successful this is but we are keen to continue to provide as much of our services as we can.

The on-ground works team (Glenn and Morgan) is still undertaking weed control and project plantings. Working in teams of two is still allowed. We have checked the procedure and this is still deemed appropriate under the government policy.

The nursery is still open but orders must be placed over the phone with Karen (044 039 303) or by email nursery@derwentcatchment.org. Karen will then be able to select orders and have it ready for pickup to minimise interactions and maintain social distancing.

When in contact with members and the general community we are maintaining social distancing recommendations (at least 1.5m apart) and ask that others do the same. We will be reviewing the measures we are taking on an ongoing basis to determine whether they remain an appropriate response.

Website upgrade and new videos

We are undertaking an upgrade of our Derwent Catchment Project website and renewing content. As part of a flood recovery program funded by the State Government for the Derwent Valley we have developed a series of videos which are available on our YouTube channel. These include simple 'how to' instructions and advice on the following topics:

- Your responsibilities as a landholder post flood
- Restoring land after a flood
- Why willows are bad
- How to control willows
- Revegetation after a flood

These videos have received lots of positive feedback and we encourage you to have a look at what is available and share with people who may be interested.

<https://www.youtube.com/channel/UCQgIMcC7dqKVpp19CMOupnA>

Revegetation

It is our busy time of year for supporting farmers with revegetation. The nursery has grown several orders over 1000 plants for shelterbelts and we have been undertaking site visits to provide advice on species selection, site preparation and planting. One of the farmers, Grant Rogers from Pindari Dairy has built a platform called 'Knowby' which is a simple way to share 'how to' tips. We have prepared one on revegetation so we can provide this to people who ask us for planting advice.



Weed Management Program

Control works under the Central Highlands Weed Management Plan

In the past month the roadside weed control program has had considerable time invested with control occurring in the following priority zones: Bothwell, Shannon to Lagoon of Islands, Wadamanna to Lake Echo, Interlaken. The zone which incorporates Wadamanna has had additional work done on gorse between Highlands Lake Road and where the bush starts. The team have also been collecting rubbish where it overlaps with spray works. With only a small section of work remaining on the priority zones at Bashan's Road and 1000-acre lane.



The last of the control works associated with Great Lake Hydro works for Ragwort and Californian thistle control have also been undertaken. Ragwort has been a key focus this season and along with running working bees, undertaking works in the Poatina fire area opportunistic control of ragwort has been a focus. We have also applied for funding through the Landcare Action grants to focus on eradicating Ragwort from the Ouse River.

Building Better Regions – strategic plan for the development of agriculture and tourism

The aim of the project is to develop a community plan for sustainable growth in agriculture and tourism in the Derwent Catchment. Content for this plan has been developed through a series of workshops and one-on-one interviews with representatives of these industries across the Derwent Valley and Central Highlands.

Overall this plan, and process used to develop it, will be used to:

- Help identify roadblocks for growth in agriculture and tourism in the valley
- Help prevent poor outcomes that can come with unsustainable growth, especially those that come from threats that these sectors could have to one another;
- Encourage cooperation between agriculture and tourism businesses; and
- Give the community a vehicle to be involved in planning sustainable growth for agriculture and tourism that will be used by Government and industry to help to guide investment (including COVID-19 recovery)

In the first workshop we agreed on vision and discussed threats and opportunities – both cross sectorial and individually for tourism and agriculture. We also came up with a list of topics that would benefit regional action planning.

In the second and third workshops, held in mid-March, we received input into action planning on the topics of (1) Collaborative tourism experiences and (2) Infrastructure with the input of over 20 participation business and organisations. Due to the social distancing restrictions input into the topics of biosecurity and response during extreme events are being undertaken via phone interviews.

Tyenna River Recovery

We have undertaken a range of communication activities with local residents of Westerway and Maydena, participating in the Derwent Valley Council for a community forum in Westerway, a display at the 100-year celebration of Westerway primary school, a presentation to Maydena Community Association and property visits to support landowners along the Tyenna and its tributaries with the restoration of their river frontage. Recent willow control works in Westerway, undertaken by the Clark Family and local volunteers, provided an ideal talking point during these events has been selected as a demonstration of the Programs approach to best-practice willow control.

There have also been activities to increase the funding for this project with an application to the Landcare Action Fund (Round 2) for \$10,000, to allow for the continuation of willow removal works at Westerway with assistance from a specialised contractor to remove difficult large willows, one of which has already fallen into the river. Negotiations are underway with Tassal, Crown Land Services and the Department of State Growth for investment

into a following year of activities. The final versions of the Tyenna River Overall Recovery Plan and the Tyenna River Recovery Action Plan: 2020-2023 have been completed, with consultation including discussions with the Willow Warriors, potential investors and landholders with restoration sites on their properties.

The 2020 Willow Warrior working bees have marked the start of a more strategic approach towards eradicating willows from the Tyenna. A group of eight Willow Warriors signed up for a series of working bees on Mondays throughout March to control upstream willows on the Tyenna and its tributaries near Maydena. Two of the five scheduled working bees were completed, however the remaining three events have been postponed due to social distancing requirements as part of the COVID-19 response. The completed working bees were highly productive with willow control efforts covering over 1,200m of creek and riverbanks using the drill and fill method.

Agri best Practice

Pasture Information Network - demonstration sites

We are excited to welcome Peter Ball to the Derwent Catchment Project team. Peter has extensive experience as a pasture specialist who has worked for Tasmanian Institute of Agriculture for 25 years. Eve and Peter will be working on the Pasture Network over the next 3 years and 3 months! They have made a solid start over the last month undertaking property visits, site selection and operational planning to ensure forage shrub and pasture species persistence and grazing management demonstration sites can be established before June 30. The forage shrub component of the demonstration sites is ready to go with site plans and agreements in place, growing of shrubs and fencing requirements arranged. A pre and post survey has been developed to use as part of the forage shrub demonstration site monitoring and evaluation. Communications materials have been developed including a welcome to Peter and an introduction to the Pasture Network including a front-page article in the Derwent Valley Gazette (see last page). We have developed our first document on Phalaris to form part of the 'Pasture Bites' Series. Peter and Eve have been working consistently with farmers over the last 4 weeks to provide technical advice across a range of key dryland management topics. A web developer has been engaged to create the Pasture Network portal which will be ready by June 30 this year. Until the Pasture Network website is up we are publishing information on www.derwentcatchment.org under 'Farming – Derwent Pasture Network'

Ouse River Recovery - This project proposes to continue works on the Ouse River Flood Recovery Project. In 2017-18 work was undertaken on 8km of river to remove willows and flood debris with funds from the Agricultural Landscape Rehabilitation Scheme. The project worked with 14 landholders (8 farmers) to reduce willow infestation, restore the river and increase flood resilience. We propose to continue to work at 5 key locations as a collective and are seeking to attract funds to continue on-ground works removing willows, controlling weeds and undertaking native plantings. *Project total value \$21,800 – applied for \$10,900 Pending approval*

Stopping Ragwort entering the Derwent Valley along the Ouse River - This project aims to establish the extent of a ragwort infestation on the Ouse River that has been spread by the 2016 floods. This weed is of particular concern there are limited records in the Derwent Valley and its presence on the Ouse River represents a threat to agricultural land on a number of large commercial farms in this important region. Ragwort is a serious pasture weed in Tasmania. Ragwort plants are extremely competitive, and competition from ragwort causes a significant reduction in pasture production. Ragwort is also poisonous to most types of livestock. Stock losses due to ragwort poisoning can occur where stock are forced to graze ragwort due to food shortages. A group of landholders have got together to control the upper most infestation on Kulan near Waddamana, but can see that the infestation extends along the dry riverbed in to rugged country to the south of their properties. Landholders to the south will survey the river bed using a drone and the Derwent Catchment Project will map its extent, develop a plan for its management and engage other landholders with infestations along the river and support them with ragwort control. *Project total value \$27,500 – applied for \$10,000 – Pending approval*

Revegetating the northern slopes of Mt Spode - This project will revegetate and restrict stock access to 2 ha of the northern slope of Mt Spode. This cleared, north facing slope is highly degraded and prone to soil erosion and low ground cover. It is currently part of the grazing systems of two adjoining farms - Glenelg and Rathlyn. Our farms will remove 1 ha each from our grazing systems for this revegetation project, fence the slope (our contribution to the project) and the Derwent Catchment Project will work with us to plant native trees and shrubs to restore the slope through improving ground cover and reduce erosion. *Project total value \$18,000 – applied for \$10,000 – Pending approval*

Westerway willow control project - The Westerway Raspberry Farm has been working with Derwent Catchment Project (DCP) and Inland Fisheries Service to control willows and revegetate the banks of the Tyenna River. Willows are now largely controlled on the Raspberry Farm, however the river banks in the township of Westerway contain larger crack willows at the end of their life, within native vegetation. These willows, on a Derwent Valley Council Reserve and residential blocks on the opposite bank to the Raspberry Farm, are falling into the river and increasing the vulnerability of this section of river to flooding, putting the adjacent berry crops and grazing land at risk and seriously compromising river health. A group of local residents have been working with the Raspberry Farm to control the smaller willows in this section and this project will tackle the larger trees and those fallen in the river. The remaining trees are too large to be tackled by a volunteer workforce and require a specialised contractor. This project is part of a 10-year plan to eradicate crack willow from the Tyenna and works are currently underway on the upstream infestations with a volunteer group called the Willow Warriors. There are currently other grants supporting the larger program (Fisheries Habitat Improvement Fund and Community Environment Fund), however these funds are focused efforts on the upstream willow infestations near Maydena. This funding request is to continue to build on the flood resilience work undertaken by the Westerway Raspberry Farm and their partners to improve riverine health in Westerway and provide upstream producers a visible

example of best practice willow management to encourage uptake of the broader river recovery program. .

Project total value \$46,480 – applied for \$10,000 – Pending approval

Mapping and control of Tall Wheat Grass, reducing impact of agricultural trials - Tall Wheat Grass has been introduced into productive areas in the Derwent Valley, after escaping previous pasture establishment trials for saline areas. Producers that have inherited these trials are now concerned with the extensive spread of this now invasive grass species, which is now crossing property boundaries. Tall Wheat Grass becomes rank when not grazed adding to on-farm fuel loads and has not been found to be palatable to stock. It is also a major threat to native wetland communities. Derwent Catchment Project will undertake a survey for the species, develop an action plan and implement the highest property actions with a focus on preventing its further establishment in productive areas, reduce the fire hazard that it poses to farm infrastructure and stop it reaching wetland areas of Lake Meadowbank and the Clyde and Derwent Rivers. *Project total value \$11,760 – applied for \$9,880 – Pending approval*

Please don't hesitate to call us if you have any queries about our programs.

Yours Sincerely,

Josie Kelman, Facilitator, The Derwent Catchment Project 0427 044 700

Eve Lazarus, Project Officer, The Derwent Catchment Project 0429 170 048



Derwent Valley Gazette

VOICE OF THE VALLEY AND HIGHLANDS

WEDNESDAY, APRIL 1, 2020

80c incl GST



**LOCAL
TREATS
P3**



**VALLEY
TALENT
P12**



Sheep farmer Charles Downie's historic property Glenelg near Hamilton will be part of a project looking at reducing soil erosion in sloping country.

ROGER HANSON

The Derwent Catchment Project team, with funding from NRM South through the Federal Government's Regional Land Partnerships program, is about to start an important program helping farmers in dryland grazing areas to reduce soil erosion.

The DCP team is working with six commercial farmers on demonstration sites looking at pasture persistence, grazing management and the establishment of deep-rooted forage shrubs on north-facing slopes over three years.

Research has shown a significant

amount of soil is lost in southern Tasmania with the Derwent a key risk area.

There have been previous efforts to establish saltbush shrubs on marginal country. Sheep farmer Charles Downie, on his historic property Glenelg, still utilises a shrub planting from a trial done 15 years ago.

DCP project officer Eve Lazarus said to date there had not been a shrub project looking at the cost of establishment versus the productivity benefits gained.

"The Derwent Catchment Project team, with support from the farmers involved, will establish saltbush shrubs on five hectares of north-facing slope

next to a control paddock of the same size which will be grazing as normal," Ms Lazarus said.

"Over the course of the program we will assess the grazing value of the forage shrubs compared with the control paddock.

"The results will aim to demonstrate whether forage shrubs are a viable way to improve marginal land on north-facing slopes and reduce soil erosion."

On hot windy days in dry country, soil can at times be seen blowing across the landscape, a scene locals know euphemistically as "asset transfer".

"This is generally not a desirable

transfer process for the original asset owner," Ms Lazarus said.

"Apart from the loss of the soil itself, erosion means that soil particles will find their way to the lowest point in the landscape, ending up in our waterways which in turn reduces water quality."

The Pasture Network will use a range of approaches to provide locally relevant information to farmers including a peer mentoring program, discussion groups and demonstration sites with all learnings available online.

The Pasture Network website will provide information for graziers to access and share in traditional and modern

ways. Other dryland activities are also under development.

The Covid-19 pandemic has meant that group activities held on farms as part of the Pasture Network program such as field days, workshops and seminars will take a different tack.

Ms Lazarus said the team would deliver sessions through YouTube videos, podcasts, webinars and social media to engage with farmers in line with advice to avoid social contact.

If you have north-facing country in the Derwent catchment and wish to take part email projects@derwentcatchment.org or call 0429 170 048.

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14.0 FINANCE REPORT

Moved: ClrSeconded: Clr

THAT the Finance Reports be received.

RATES RECONCILIATION AS AT 31 MARCH 2020			
	2019		2020
Balance 30th June	\$41,105.55		\$43,833.95
Rates Raised	\$3,632,817.95		\$3,756,421.28
Penalties Raised	\$19,842.64		\$28,252.40
Supplementaries/Debit Adjustments	\$21,684.18		\$21,579.66
Total Raised	\$3,715,450.32		\$3,850,087.29
Less:			
Receipts to Date	\$2,898,793.22		\$3,167,263.55
Pensioner Rate Remissions	\$98,805.54		\$103,226.61
Remissions/Supplementary Credits	\$22,056.91		\$27,596.86
Balance	\$695,794.65		\$552,000.27

Bank Reconciliation as at 31 March 2020			
	2019		2020
Balance Brought Forward	\$10,018,564.92		\$10,068,926.56
Receipts for month	\$428,968.75		\$800,544.97
Expenditure for month	\$647,454.41		\$710,519.64
Balance	\$9,800,079.26		\$10,158,951.89
Represented By:			
Balance Commonwealth Bank	\$470,920.33		\$2,238,774.62
Balance Westpac Bank	\$295,568.36		\$132,739.69
Investments	\$9,067,640.22		\$7,794,821.36
	\$9,834,128.91		\$10,166,335.67
Plus Unbanked Money & Floats	\$2,303.28		\$1,011.00
	\$9,836,432.19		\$10,167,346.67
Less Unpresented Cheques	\$12,676.22		\$1,549.83
Unreceipted amounts on bank statements	\$23,676.71		\$6,844.95
	\$9,800,079.26		\$10,158,951.89

	BUDGET	ACTUAL TO	ACTUAL TO	% OF BUDGET	BALANCE OF	
	2019/2020	31-Mar-19	31-Mar-20	SPENT	BUDGET	
CORPORATE AND FINANCIAL SERVICES						
ADMIN. STAFF COSTS(ASCH)	\$569,056	\$399,545	\$373,458	65.63%	\$195,598	
ADMIN BUILDING EXPEND(ABCH)	\$35,966	\$26,412	\$35,195	97.85%	\$772	
OFFICE EXPENSES(AOEH)	\$139,500	\$101,915	\$79,178	56.76%	\$60,322	
MEMBERS EXPENSES(AMEH)	\$193,410	\$136,757	\$112,712	58.28%	\$80,698	
OTHER ADMIN. EXPENDITURE(ASEH + RATES)	\$318,166	\$219,954	\$256,457	80.60%	\$61,709	
MEDICAL CENTRES(MED)	\$128,000	\$60,321	\$86,598	67.65%	\$41,402	
STREET LIGHTING(STLIGHT)	\$39,600	\$19,371	\$21,922	55.36%	\$17,678	
ONCOSTS (ACTUAL)(ONCOSTS)	\$493,952	\$267,752	\$330,126	66.83%	\$163,825	
ONCOSTS RECOVERED	(\$430,000)	(\$342,286)	(\$348,255)	80.99%	(\$81,745)	
COMMUNITY & ECONOMIC DEV & RELATIONS(CDR+EDEV)	\$211,150	\$136,379	\$152,384	72.17%	\$58,766	
GOVERNMENT LEVIES(GLEVY)	\$253,837	\$184,777	\$134,985	53.18%	\$118,852	
TOTAL CORPORATE & FINANCIAL SERVICES	\$1,952,637	\$1,210,897	\$1,234,761	63.24%	\$717,877	
DEVELOPMENT AND ENVIRONMENTAL SERVICES						
ADMIN STAFF COSTS - DES (ASCB)	\$170,263	\$115,158	\$105,607	62.03%	\$64,656	
ADMIN BUILDING EXPEND - DES(ABCB)	\$18,737	\$10,336	\$23,475	125.29%	(\$4,738)	
OFFICE EXPENSES - DES (AOEB)	\$57,000	\$46,500	\$38,200	67.02%	\$18,800	
ENVIRON HEALTH SERVICES (EHS)	\$32,384	\$17,472	\$16,517	51.00%	\$15,867	
ANIMAL CONTROL(AC)	\$18,570	\$9,566	\$918	4.94%	\$17,652	
PLUMBING/BUILDING CONTROL (BPC)	\$125,212	\$75,330	\$65,376	52.21%	\$59,836	
SWIMMING POOLS (POOL)	\$40,591	\$41,157	\$36,147	89.05%	\$4,444	
DEVELOPMENT CONTROL (DEV)	\$185,000	\$67,922	\$117,658	63.60%	\$67,342	
DOOR TO DOOR GARBAGE & RECYCLING (DD)	\$146,118	\$84,771	\$88,543	60.60%	\$57,575	
ROADSIDE BINS COLLECTION (DRB)	\$110,000	\$76,136	\$59,013	53.65%	\$50,987	
WASTE TRANSFER STATIONS (WTS)	\$192,252	\$141,251	\$132,876	69.12%	\$59,376	
TIP MAINTENANCE (TIPS)	\$65,379	\$23,532	\$21,079	32.24%	\$44,300	
ENVIRONMENT PROTECTION (EP)	\$2,718	\$1,601	\$844	31.04%	\$1,874	
RECYCLING (RECY)	\$40,600	\$47,748	\$44,824	110.40%	(\$4,224)	
TOTAL DEVELOPMENT & ENVIRONMENTAL SERVICES	\$1,204,824	\$758,480	\$751,078	62.34%	\$453,746	
WORKS AND SERVICES						
PUBLIC CONVENIENCES (PC)	\$123,875	\$96,430	\$116,806	94.29%	\$7,069	
CEMETERY (CEM)	\$21,180	\$16,975	\$11,432	53.97%	\$9,748	
HALLS (HALL)	\$45,069	\$36,995	\$42,798	94.96%	\$2,271	
PARKS AND GARDENS(PG)	\$75,622	\$71,572	\$71,643	94.74%	\$3,979	
REC. & RESERVES(REC+TENNIS)	\$74,290	\$59,032	\$67,607	91.00%	\$6,683	
TOWN MOWING/TREES/STREETSCAPES(MOW)	\$125,000	\$126,576	\$90,135	72.11%	\$34,865	
FIRE PROTECTION (FIRE)	\$1,000	\$0	\$0	0.00%	\$1,000	
HOUSING (HOU)	\$51,800	\$37,991	\$49,601	95.75%	\$2,199	
CAMPING GROUNDS (CPARK)	\$12,000	\$9,090	\$9,357	77.98%	\$2,643	
LIBRARY (LIB)	\$545	\$677	\$774	141.99%	(\$229)	
ROAD MAINTENANCE (ROAD)	\$788,370	\$629,158	\$664,313	84.26%	\$124,057	
FOOTPATHS/KERBS/GUTTERS (FKG)	\$5,640	\$3,847	\$4,728	83.83%	\$912	
BRIDGE MAINTENANCE (BRI)	\$22,891	\$14,226	\$10,745	46.94%	\$12,146	
PRIVATE WORKS (PW)	\$85,000	\$185,107	\$66,642	78.40%	\$18,358	
SUPER. & I/D OVERHEADS (SUPER)	\$347,608	\$262,560	\$236,246	67.96%	\$111,362	
QUARRY/GRAVEL (QUARRY)	(\$48,000)	(\$65,125)	\$27,777	-57.87%	(\$75,777)	
NATURAL RESOURCE MANAGEMENT(NRM)	\$129,546	\$134,310	\$56,856	43.89%	\$72,690	
SES (SES)	\$2,000	\$1,962	\$1,591	79.54%	\$409	
PLANT M'TCE & OPERATING COSTS (PLANT)	\$477,348	\$405,988	\$399,709	83.74%	\$77,639	
PLANT INCOME	(\$650,000)	(\$514,757)	(\$503,361)	77.44%	(\$146,639)	
DRAINAGE (DRAIN)	\$23,000	\$11,312	\$12,984	56.45%	\$10,016	
OTHER COMMUNITY AMENITIES (OCA)	\$23,118	\$23,334	\$24,474	105.87%	(\$1,356)	
WASTE COLLECTION & ASSOC SERVICES (WAS)	\$26,200	\$27,090	\$29,403	112.22%	(\$3,203)	
TOTAL WORKS & SERVICES	\$1,763,102	\$1,574,352	\$1,492,260	84.64%	\$270,842	
DEPARTMENT TOTALS OPERATING EXPENSES						
Corporate Services	\$1,952,637	\$1,210,897	\$1,234,761	63.24%	\$717,877	
Dev. & Environmental Services	\$1,204,824	\$758,480	\$751,078	62.34%	\$453,746	
Works & Services	\$1,763,102	\$1,574,352	\$1,492,260	84.64%	\$270,842	
Total All Operating	\$4,920,563	\$3,543,729	\$3,478,099	70.68%	\$1,442,464	

CAPITAL EXPENDITURE					
CORPORATE AND FINANCIAL SERVICES					
Computer Purchases	\$16,500	\$9,030	\$3,900	23.64%	\$12,600
Equipment	\$15,000	\$46,919	\$16,278	108.52%	(\$1,278)
Miscellaneous	\$23,500	\$0	\$0	0.00%	\$23,500
	\$55,000	\$55,949	\$20,178	36.69%	\$34,822
DEVELOPMENT & ENVIRONMENTAL SERVICES					
Swimming Pool	\$37,000	\$5,000	\$8,564	23.14%	\$28,436
Waste Transfer Station	\$15,000	\$5,000	\$16,686	111.24%	(\$1,686)
	\$52,000	\$10,000	\$25,249	48.56%	\$42,000
WORKS & SERVICES					
Plant Purchases	\$424,000	\$197,382	\$348,012	82.08%	\$75,988
Camping Grounds	\$50,000	\$0	\$0	0.00%	\$50,000
Public Conveniences	\$70,000	\$2,453	\$50,659	72.37%	\$19,341
Bridges	\$532,000	\$20,267	\$154,945	29.13%	\$377,055
Road Construction & Reseals	\$1,280,000	\$1,155,848	\$1,147,813	89.67%	\$132,187
Drainage	\$380,000	\$0	\$4,670	1.23%	\$375,331
Parks & Gardens Capital	\$63,000	\$27,360	\$49,513	78.59%	\$13,487
Infrastructure Capital	\$48,000	\$7,360	\$27,109	56.48%	\$20,891
Footpaths, Kerbs & Gutters	\$20,000	\$75,326	\$351	1.76%	\$19,649
Rec Grounds	\$10,000	\$23,291	\$150	1.50%	\$9,850
Halls	\$10,000	\$15,475	\$0	0.00%	\$10,000
Buildings	\$130,000	\$7,009	\$0	0.00%	\$130,000
	\$3,017,000	\$1,531,770	\$1,783,222	59.11%	\$1,233,778
TOTAL CAPITAL WORKS					
Corporate Services	\$55,000	\$55,949	\$20,178	36.69%	(\$949)
Dev. & Environmental Services	\$52,000	\$10,000	\$25,249	48.56%	\$42,000
Works & Services	\$3,017,000	\$1,531,770	\$1,783,222	59.11%	\$1,485,230
	\$3,124,000	\$1,597,719	\$1,828,649	58.54%	\$1,526,281

Comprehensive Income Statement

31/03/2020

	Reviewed Budget 2018-2019	Actual to date prior year	Actual to Date	Budget 2019-2020	Variation from YTD Budget %	Comments
Recurrent Income						
Rates Charges	\$3,606,569	\$3,617,576	\$3,743,136	\$3,729,984	0%	
User Fees	\$238,500	\$275,906	\$296,298	\$257,500	48%	\$50K contribution for GP recruitment
Grants - Operating	\$2,318,505	\$913,849	\$1,052,460	\$2,428,040	(23)%	FAGs received prior year in advance
Other Revenue	\$492,034	\$348,805	\$342,235	\$512,034	0%	
Total Revenues	\$6,655,608	\$5,156,136	\$5,434,129	\$6,927,558	12%	
Expenditure						
Employee Benefits	\$1,788,651	\$1,236,605	\$1,408,088	\$1,949,709	6%	
Materials and Services	\$1,385,766	\$954,754	\$1,084,917	\$1,418,866	10%	
Other Expenses	\$1,374,973	\$911,595	\$1,013,901	\$1,551,987	(1)%	
Depreciation and Amortisation	\$2,116,000	\$1,432,529	\$1,596,557	\$2,112,000	9%	
Total Expenditure	6,665,390	4,535,482	5,103,463	7,032,562	6%	
Operating Surplus(Deficit)	(9,782)	620,654	330,667	(105,004)		
Capital Grants & Other	\$209,198	\$147,578	\$389,182	\$694,000		
Surplus(Deficit)	199,416	768,232	719,849	588,996		
Capital Expenditure	\$2,680,712	\$1,597,719	\$1,828,649	\$3,124,000		

BANK ACCOUNT BALANCES AS AT 31 MARCH 2020						
					BALANCE	
No.	Bank Accounts	Investment Period	Current Interest Rate %	Due Date	2019	2020
0011100	Cash at Bank and on Hand					
0011105	Bank 01 - Commonwealth - General Trading Account				437,964.38	2,231,777.38
0011106	Bank 02 - Westpac - Direct Deposit Account				293,924.66	131,803.15
0011110	Petty Cash				350.00	350.00
0011115	Floats				200.00	200.00
0011199	TOTAL CASH AT BANK AND ON HAND				732,439.04	2,364,130.53
0011200	Investments					
0011206	Bank 04	30 Days	1.00%	14/04/2020		606,846.20
0011207	Bank 05	60 Days	1.34%	14/04/2020	1,192,709.61	1,630,109.66
0011207	Bank 06	30 Days			1,601,820.60	-
0011212	Bank 12	30 Days			810,189.60	-
0011214	Tascorp	91 Days	0.75%	14/09/2020	76,681.36	77,650.16
0011215	Bank 15	90 Days			3,335,401.67	-
0011216	Bank 16	90 Days	1.34%	21/04/2020	2,050,837.38	5,480,215.34
0011299	TOTAL INVESTMENTS				9,067,640.22	7,794,821.36
	TOTAL BANK ACCOUNTS AND CASH ON HAND				9,800,079.26	10,158,951.89

DONATIONS AND GRANTS 2018-2019											
Date	Details	Budget	Australia Day, ANZAC Day, Hamilton Show	Childrens Services	Community Grants \ Donations	Event Development and Sponsorship	Further Education Bursaries and School Support	General Items	Church Grants	Tourism	TOTAL
	Community & Economic Development Support	\$5,150									
	Support/Donations	\$6,030									
	Further Education Bursaries	\$1,500									
	Central Highlands School Support	\$3,000									
	Anzac Day	\$6,000									
	Hamilton show	\$5,000									
	Australia Day	\$676									
	Church Grants	(\$500)									
	Suicide Prevention Program	\$1,650									
	Anglers Alliance Sponsorship	\$3,000									
	Ellendale Buskers Bash	\$1,000									
	Bothwell Spin-out	\$2,000									
	Royal Flying Doctor Service	\$0									
	Bothwell Speed Shear	\$0									
	Ouse & Highlands Regional Community Craft Group	\$1,000									
	Youth Activities	\$0									
	Australasian Golf Museum contribution to power	\$5,000									
	South Central Region Projects	\$5,000									
	Local Govt Shared Services Project	\$5,000									
	Visitors Centre	\$4,101									
	World Fly Fishing Championships	\$600									
	Health & Wellbeing Plan	\$2,500									
17/07/2019	Royal Flying Doctor Service	\$1,000						1,000.00			
23/07/2019	Blue Farmer Sign	\$350						350.00			
28/07/2019	Bothwell Childcare Grant	\$5,000		5,000.00							
14/08/2019	2019 World Fly Fishing Championship 19.03.19	\$6,200						6,200.00			
19/09/2019	Bothwell Speed Shear - Community Grant 2019	\$2,000				2,000.00					
19/09/2019	Community Garden Interest Group	\$435			435.00						
19/09/2019	Comm Grant 2019 - Christmas Party	\$1,000			1,000.00						
19/09/2019	Westerway Primary School 100yr anniversary	\$1,000					1,000.00				
19/09/2019	Community Christmas Party - Comm Grant	\$785			785.00						
19/09/2019	Anglican Parish Hamilton Church grant 2018/19	\$2,500							2,500.00		
1/10/2019	Electrical repairs - CWA approved by Council	\$507						507.00			
1/10/2019	Fascia Repair - CWA building	\$452						452.36			
9/10/2019	Purchase fly fishing download - Visitor Centre	\$15						14.80			
25/10/2019	Anglican Parish Hamilton Church Heating Grant	\$3,000							3,000.00		
25/10/2019	3 defibs Bronte, Brady's & Derwent Bridge	\$780						780.00			
4/11/2019	Test and tagging of electrical equipment - GLCC	\$671						671.00			
14/11/2019	Sponsorship for Woodchopping Bushfest	\$2,000						2,000.00			
20/11/2019	25 ratchet Straps (38mm x 6m) - Show Marquee	\$375						375.00			
28/11/2019	Primary Value Award 2019	\$50						50.00			
6/12/2019	Citizenship Award 2019	\$50						50.00			
6/12/2019	Citizenship 2019 Westerway	\$50						50.00			
9/12/2019	2019 Primary Value Award	\$50						50.00			
11/12/2020	Lollies - Australia Day	\$24	23.90								
16/12/2019	Comm Grant - Bailey Mayne Cricket	\$150			150.00						
17/12/2019	Clothing Purchase for Tourism Centre	\$899						899.20			
18/12/2019	Smith awards, engraving trophies - Aust Day	\$280	280.00								
6/01/2020	Bursary Glenora - Georgia Edmonds	\$300					300.00				
17/01/2020	Central Highlands Health & Wellbeing Plan	\$7,500						7,500.00			
23/01/2020	Spring rolls, juice, s/drink, sausages etc - Aust Day	\$145	145.43								
23/01/2020	Sauce bottles, lollies - Aust Day	\$8	8.00								
23/01/2020	Platters, inflatable thong - Aust Day	\$57	57.10								
23/01/2020	Carrot cake - Aust Day	\$37	36.95								
31/01/2020	Pollie Pedal Donation 2020	\$250			250.00						
31/01/2020	Royal Flying Doctors Donation - 2019/2020	\$1,000			1,000.00						
31/01/2020	Party pies and sausage rolls, straw s-Aus Day	\$23	22.55								
21/02/2020	Australia Day Music	\$250	250.00								
26/03/2020	The Big Day Out	\$200						200.00			
YEAR TO DATE EXPENDITURE			823.93	5,000.00	3,620.00	2,000.00	1,300.00	21,149.36	5,500.00	0.00	39,393.29
BUDGET		97,100.00	12,500.00	5,000.00	10,000.00	6,000.00	5,800.00	49,800.00	5,000.00	3,000.00	97,100.00

No.	Plant	Total Expense	Sal and Wage	Oncosts	Internal Plant Hire	Materials	Plant & Equipment Maintenance	Insurance	Fuel	Tyres	Registration	Depreciation	Cost of capital	Recovered	Hours	Recovery per Hour	Expenditure per Hour	Recovery/(Loss) per Hour
PM0149	Loadrite Weighing System	\$ 766.91	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 52.51	\$ -	\$ -	\$ -	\$ 595.33	\$ 119.07	-	-	-	-	
PM0196	Transmig Welder	\$ 212.29	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 14.29	\$ -	\$ -	\$ -	\$ 162.00	\$ 36.00	-	-	-	-	
PM0238	Auger	\$ 971.02	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 66.38	\$ -	\$ -	\$ -	\$ 752.60	\$ 152.04	-	-	-	-	
PM0254	Test and Tag Equipment	\$ 192.91	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 13.19	\$ -	\$ -	\$ -	\$ 149.52	\$ 30.21	-	-	-	-	
PM0255	Floor Jack 15 Tonne	\$ 256.19	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 17.51	\$ -	\$ -	\$ -	\$ 198.56	\$ 40.11	-	-	-	-	
PM613	Komatsu Loader Hamilton B08817	\$ 5,132.11	\$ 12.83	\$ -	\$ -	\$ -	\$ 549.73	\$ 156.79	\$ 1,960.59	\$ -	\$ 141.06	\$ 1,777.78	\$ 533.33	\$ 1,080.00	27.0	\$ 40.00	\$ 190.08	(\$150.08)
PM620	Herc Superdog - Kelvin (IT2581)	\$ 3,291.89	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 129.73	\$ -	\$ -	\$ 1,245.51	\$ 1,470.92	\$ 445.73	\$ 6,225.00	249.0	\$ 25.00	\$ 13.22	\$11.78
PM621	Pig Trailer Hamilton OT0770	\$ 1,918.54	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 47.04	\$ -	\$ -	\$ 1,178.17	\$ 533.33	\$ 160.00	500.00	25.0	\$ 20.00	\$ 76.74	(\$56.74)
PM622	Fuel Tanker Bothwell PT4204	\$ 54.05	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 54.05	\$ -	\$ -	-	-	-	-	
PM627	Small Mowers	\$ 952.13	\$ -	\$ -	\$ -	\$ 168.13	\$ 123.91	\$ -	\$ 660.09	\$ -	\$ -	\$ -	\$ -	\$ 1,510.50	503.5	\$ 3.00	\$ 1.89	\$1.11
PM628	Chainsaws	\$ 2,708.24	\$ -	\$ -	\$ -	\$ 115.00	\$ 2,504.04	\$ -	\$ 89.20	\$ -	\$ -	\$ -	\$ -	\$ 732.75	146.6	\$ 5.00	\$ 18.48	(\$13.48)
PM629	Spray Units	\$ 2,873.04	\$ 114.59	\$ 68.76	\$ 10.50	\$ 426.11	\$ 346.82	\$ 128.37	\$ 28.27	\$ -	\$ -	\$ 1,455.56	\$ 294.05	1,150.00	230.0	\$ 5.00	\$ 12.49	(\$7.49)
PM630	Compressors	\$ 169.18	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 11.58	\$ -	\$ -	\$ -	\$ 131.33	\$ 26.27	-	-	-	-	
PM635	Sundry Plant	\$ 3,445.93	\$ -	\$ -	\$ -	\$ 1,916.42	\$ -	\$ -	\$ 329.51	\$ 1,200.00	\$ -	\$ -	\$ -	\$ -	-	-	-	
PM636	Small Trailers	\$ 1,232.02	\$ 213.12	\$ 66.31	\$ -	\$ -	\$ 526.76	\$ -	\$ -	\$ -	\$ 425.83	\$ -	\$ -	\$ 325.00	65.0	\$ 5.00	\$ 18.95	(\$13.95)
PM652	Road Broom UT7744	\$ 456.06	\$ -	\$ -	\$ -	\$ -	\$ 163.71	\$ 11.99	\$ -	\$ -	\$ 91.02	\$ 136.00	\$ 53.33	-	-	-	-	
PM654	New Holland Tractor Bothwell B08NO	\$ 3,633.05	\$ -	\$ -	\$ -	\$ -	\$ 545.63	\$ 168.55	\$ 209.36	\$ -	\$ 225.06	\$ 1,911.11	\$ 573.33	\$ 866.25	24.8	\$ 35.00	\$ 146.79	(\$111.79)
PM662	King Tandem Trailer Hamilton YT0630	\$ 119.51	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 119.51	\$ -	\$ -	-	-	-	-	
PM664	Pressure Cleaner 2003	\$ 407.38	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 27.85	\$ -	\$ -	\$ -	\$ 315.74	\$ 63.79	\$ -	-	-	-	
PM665	Dog Trailer - Neville (YT5100)	\$ 4,963.25	\$ 143.59	\$ 86.16	\$ 50.00	\$ -	\$ 66.21	\$ 109.43	\$ -	\$ 1,168.18	\$ 1,245.51	\$ 1,240.76	\$ 853.40	\$ 7,250.00	290.0	\$ 25.00	\$ 17.11	\$7.89
PM666	Cat. Loader 950F Hamilton ES1483	\$ 11,651.24	\$ -	\$ -	\$ -	\$ -	\$ 2,341.40	\$ 582.51	\$ -	\$ -	\$ 141.06	\$ 6,604.82	\$ 1,981.45	\$ -	-	-	-	
PM667	Work Station Hamilton 2003	\$ 314.30	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 21.48	\$ -	\$ -	\$ -	\$ 243.61	\$ 49.21	\$ -	-	-	-	
PM668	Work Station Bothwell 2003	\$ 314.30	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 21.48	\$ -	\$ -	\$ -	\$ 243.61	\$ 49.21	\$ -	-	-	-	
PM671	Water Tanker	\$ 2,331.72	\$ 163.79	\$ 98.28	\$ 7.00	\$ 840.86	\$ 155.68	\$ 58.80	\$ 140.65	\$ -	\$ -	\$ 666.67	\$ 200.00	\$ 4,909.20	490.9	\$ 10.00	\$ 4.75	\$5.25
PM676	Kobelco Excavator FA6566	\$ 55,096.92	\$ 480.50	\$ 288.30	\$ 562.50	\$ 124.55	\$ 41,657.25	\$ 487.49	\$ 3,064.11	\$ -	\$ 141.06	\$ 5,527.44	\$ 2,763.72	\$ 13,422.50	206.5	\$ 65.00	\$ 266.81	(\$201.81)
PM677	Compressor/Post Driver	\$ 410.29	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 28.05	\$ -	\$ -	\$ -	\$ 318.00	\$ 64.24	\$ -	-	-	-	
PM682	Floater IT0169	\$ 3,918.56	\$ 317.70	\$ 190.62	\$ 75.00	\$ 49.00	\$ 1,268.00	\$ -	\$ -	\$ 772.73	\$ 1,245.51	\$ -	\$ -	\$ 1,600.00	64.0	\$ 25.00	\$ 61.23	(\$36.23)
PM684	Komatsu Grader FC7003	\$ 28,582.02	\$ 680.57	\$ 408.36	\$ 599.71	\$ -	\$ 4,771.69	\$ 692.64	\$ 8,307.71	\$ 1,200.00	\$ 141.06	\$ 7,853.52	\$ 3,926.76	\$ 18,200.00	280.0	\$ 65.00	\$ 102.08	(\$37.08)
PM687	Western Star - H. Chivers FB5754	\$ 25,736.18	\$ 596.77	\$ 358.08	\$ 989.00	\$ 235.01	\$ 1,282.21	\$ 525.69	\$ 10,286.34	\$ 1,363.64	\$ 1,158.59	\$ 5,960.56	\$ 2,980.28	\$ 22,425.00	448.5	\$ 50.00	\$ 57.38	(\$7.38)
PM695	Quick Cut Saw	\$ 112.17	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7.67	\$ -	\$ -	\$ -	\$ 86.94	\$ 17.56	60.00	6.0	\$ 10.00	\$ 18.70	(\$8.70)
PM705	Mack Truck FP4026 - Andrew Jones	\$ 41,000.02	\$ 525.90	\$ 30.79	\$ 228.00	\$ 233.47	\$ 2,034.77	\$ 1,173.21	\$ 12,678.58	\$ 1,363.64	\$ 6,741.93	\$ 13,302.39	\$ 2,687.35	\$ 41,825.00	836.5	\$ 50.00	\$ 49.01	\$0.99
PM709	CAT 950 Wheel Loader Bothwell (FR3357)	\$ 20,118.13	\$ 141.03	\$ 84.62	\$ 283.50	\$ -	\$ 3,424.03	\$ 896.65	\$ 913.90	\$ -	\$ 141.06	\$ 10,166.67	\$ 4,066.67	\$ 392.00	7.0	\$ 56.00	\$ 2,874.02	(\$2,818.02)
PM717	2008 Dog Trailer (Harold) Z54AB	\$ 5,343.51	\$ 96.20	\$ 57.72	\$ 250.00	\$ -	\$ 155.25	\$ 140.30	\$ -	\$ 1,168.18	\$ 1,245.51	\$ 1,590.81	\$ 639.54	\$ 6,625.00	265.0	\$ 25.00	\$ 20.16	\$4.84
PM720	S/Hand Tri Axle Dog Trailer Z24BO	\$ 5,171.60	\$ 76.96	\$ -	\$ -	\$ -	\$ -	\$ 183.16	\$ -	\$ 636.36	\$ 1,363.51	\$ 2,076.72	\$ 834.88	\$ 8,718.75	348.8	\$ 25.00	\$ 14.83	\$10.17
PM723	CAT 943 Traxcavator	\$ 4,394.04	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 987.87	\$ -	\$ -	\$ -	\$ 2,640.00	\$ 533.33	\$ 390.00	13.0	\$ 30.00	\$ 338.00	(\$308.00)
PM724	Toyota Corolla Ascent - Doctor A48YD	\$ 4,758.79	\$ 89.79	\$ 53.87	\$ -	\$ -	\$ 911.23	\$ 237.97	\$ -	\$ 140.91	\$ 356.95	\$ 2,698.24	\$ 269.82	\$ -	-	-	-	
PM726	John Deere Tractor & Slasher B47EG	\$ 31,100.78	\$ 1,572.24	\$ 943.35	\$ 1,312.50	\$ 22.57	\$ 9,645.37	\$ 785.82	\$ 5,883.87	\$ -	\$ 225.06	\$ 8,910.00	\$ 1,800.00	\$ 20,385.00	453.0	\$ 45.00	\$ 68.66	(\$23.66)
PM729	King Box Trailer Hamilton Z92HG	\$ 483.35	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 24.87	\$ -	\$ -	\$ 119.51	\$ 282.00	\$ 56.97	\$ -	-	-	-	
PM731	Pig Trailer Bothwell VT9746 HC	\$ 2,029.72	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 58.21	\$ -	\$ -	\$ 1,178.17	\$ 660.00	\$ 133.33	420.00	21.0	\$ 20.00	\$ 96.65	(\$76.65)
PM733	2010 Komatsu Grader Hamilton-B73TJ	\$ 39,357.34	\$ 1,149.04	\$ 689.47	\$ 445.50	\$ -	\$ 7,933.40	\$ 1,033.36	\$ 10,062.18	\$ 1,500.00	\$ 141.06	\$ 11,716.67	\$ 4,686.67	\$ 32,400.00	540.0	\$ 60.00	\$ 72.88	(\$12.88)
PM739	SES Vehicle Ex Huon Valley	\$ 2,100.72	\$ -	\$ -	\$ -	\$ -	\$ 1,320.00	\$ 53.45	\$ -	\$ -	\$ -	\$ 606.06	\$ 121.21	\$ -	-	-	-	
PM740	Hino Tipper C95BL Hamilton 11/11	\$ 16,146.63	\$ 26.64	\$ 15.98	\$ 16.00	\$ -	\$ 90.00	\$ 908.35	\$ 2,972.77	\$ -	\$ 777.26	\$ 10,299.30	\$ 1,040.33	\$ 13,537.50	541.5	\$ 25.00	\$ 29.82	(\$4.82)
PM741	Mack Truck 2010 (C90JY)	\$ 35,710.17	\$ 509.21	\$ 305.53	\$ 235.50	\$ 26.00	\$ 1,230.60	\$ 676.01	\$ 13,981.81	\$ 1,272.73	\$ 6,741.93	\$ 7,664.89	\$ 3,065.96	\$ 33,050.00	661.0	\$ 50.00	\$ 54.02	(\$4.02)
PM743	Mulcher Head	\$ 2,214.01	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 151.34	\$ -	\$ -	\$ -	\$ 1,716.00	\$ 346.67	\$ -	-	-	-	
PM744	Honda Tiller	\$ 552.21	\$ 64.16	\$ 38.50	\$ 14.00	\$ 72.73	\$ 210.32	\$ 10.42	\$ -	\$ -	\$ -	\$ 118.20	\$ 23.88	\$ 525.00	52.5	\$ 10.00	\$ 10.52	(\$0.52)
PM745	Welder	\$ 142.80	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 9.76	\$ -	\$ -	\$ -	\$ 110.68	\$ 22.36	\$ -	-	-	-	
PM746	John Deere X304 Ride on Mower (Bothwell)	\$ 563.94	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 33.73	\$ 49.98	\$ 20.45	\$ -	\$ 382.50	\$ 77.27	472.50	10.5	45.0	\$ 53.71	(\$8.71)
PM748	Hino Tipper C43LG (Bothwell)	\$ 24,432.97	\$ 218.89	\$ 131.33	\$ 151.50	\$ -	\$ 3,965.82	\$ 1,115.36	\$ 4,148.93	\$ -	\$ 777.26	\$ 12,646.46	\$ 1,277.42	\$ 14,370.00	574.8	\$ 25.00	\$ 42.51	(\$17.51)
PM751	Toro Groundmaster Mower (Bothwell)	\$ 5,580.96	\$ 221.89	\$ 127.90	\$ 60.00	\$ 206.36	\$ 326.36	\$ 192.19	\$ 1,493.06	\$ 253.18	\$ 80.61	\$ 2,179.17	\$ 440.24	\$ 4,165.00	208.3	\$ 20.00	\$ 26.80	(\$6.80)
PM752	Ford Ranger (Bothwell) C77VJ	\$ 4,547.35	\$ 136.65	\$ 71.50	\$ 31.50	\$ -	\$ -	\$ 270.77	\$ 302.90	\$ -	\$ 356.95	\$ 3,070.07	\$ 307.01	\$ 1,032.50	147.5	\$ 7.00	\$ 30.83	(\$23.83)
PM753	Bomag Landfill Compactor	\$ 10,512.69	\$ 52.86	\$ 26.65	\$ -	\$ -	\$ 969.65	\$ 549.09	\$ 1,289.79	\$ -	\$ 141.06	\$ 6,225.85	\$ 1,257.75	\$ 1,260.00	42.0	\$ 30.00	\$ 250.30	(\$220.30)
PM756	Kenworth - Bothwell (Whelan)	\$ 35,905.75	\$ 1,128.19	\$ 676.92	\$ 260.00	\$ 145.15	\$ 2,349.23	\$ 597.67	\$ 16,413.02	\$ 3,012.00	\$ 1,158.59	\$ 6,776.65	\$ 3,388.32	\$ 36,146.00	722.9	\$ 50.00	\$ 49.67	\$0.33
PM757	JBC Backhoe (Hamilton 2013)	\$ 21,576.75	\$ 420.89	\$ 162.02	\$ 27.00	\$ 31.38	\$ 6,933.40	\$ 694.38	\$ 2,907.62	\$ -	\$ 141.06	\$ 7,873.18	\$ 2,385.81	\$ 18,840.00	471.0	\$ 40.00	\$ 45.81	(\$5.81)
PM762	Toro Out Front Mower Hamilton	\$ 5,132.10	\$ 205.29	\$ 102.95	\$ 43.50	\$ -	\$ 664.00	\$ 179.33	\$ 1,046.91	\$ -	\$ 450.12	\$ 2,033.33	\$ 406.67	\$ 1,940.00	97.0	\$ 20.00	\$ 52.91	(\$32.91)
PM763	Toro Mower GM7200 Hamilton	\$ 4,292.70	\$ 302.69	\$ 171.50	\$ 27.00	\$ -	\$ 859.65	\$ 131.12	\$ 153.95	\$ 673.64	\$ 189.15	\$ 1,486.67	\$ 297.33	\$ 6,440	322.0	\$ 20.00	\$ 13.33	\$6.67
PM765	Rover Shredder Vac Hamilton	\$ 286.92	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 19.64	\$ -	\$ -	\$ -	\$ 222.73	\$ 44.55	\$ -	-	-	-	
PM768	Trailer - TMD Box 10x6	\$ 348.81	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 23.88	\$ -	\$ -	\$ -	\$ 270.77	\$ 54.15	\$ -	-	-	-	
PM769	Mitsubishi Triton 4x4 E76VG	\$ 10,559.20	\$ -	\$ -	\$ -	\$ 58.73	\$ 437.27	\$ 431.99	\$ 2,054.49	\$ 1,831.82	\$ 356.95	\$ 4,898.13	\$ 489.81	\$ 1,568.21	224.0	\$ 7.00	\$ 47.13	(\$40.13)
PM770	Nissan Tip Tray Ute	\$ 8,185.67	\$ 114.03	\$ 68.41	\$ 5.25	\$ -	\$ 1,242.73	\$ 397.78	\$ 1,039.30	\$ -	\$ 356.95	\$ 4,510.20	\$ 451.02	\$ 3,057.25	436.8	\$ 7.00	\$ 18.74	(\$11.74)
PM771	Polivac Suction Polisher	\$ 359.34	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 26.67	\$ -	\$ -	\$ -	\$ 302.42	\$ 30.24	\$ 56.00	8.0	\$ 7.00	\$ 44.92	(\$37.92)
PM772	Hino Tipper - E96VP	\$ 11,214.56	\$ -	\$ -	\$ -	\$ -	\$ 1,071.82	\$ 232.13	\$ 4,074.07	\$ 1,372.73	\$ 778.97	\$ 2,632.03	\$ 1,052.81	\$ 11,575.00	463.0	\$ 25.00	\$ 24.22	\$0.78
PM773	Variable Mesaging Board	\$ 1,913.36	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 122.82	\$ -	\$ -	\$ 119.51	\$ 1,392.53	\$ 278.51	\$ -	-	-	-	
PM774	140M AWD William Adams CAT Grader Bothwell	\$ 49,673.80	\$ 504.32	\$ 302.61	\$ 278.00	\$ 1,950.89	\$ 8,665.22	\$ 1,328.81	\$ 9,273.20	\$ 6,136.36	\$ 141.06	\$ 15,066.67	\$ 6,026.67	\$ 27,630.00	460.5	\$ 60.00	\$ 107.87	(\$47.87)
PM777	Mitsubishi ASX AWD	\$ 7,783.61	\$ -	\$ -	\$ -	\$ -	\$ 1,092.59	\$ 294.69	\$ 1,351.70	\$ 945.45	\$ 356.95	\$ 3,341.28	\$ 400.95	\$ -	-	-	-	
PM778	201																	

15.0 DEVELOPMENT & ENVIRONMENTAL SERVICES

In accordance with Regulation 25(1) of the Local Government (Meeting Procedures) Regulations 2015, the Mayor advises that the Council intends to act as a Planning Authority under the Land Use Planning and Approvals Act 1993, to deal with the following items:

Moved: Clr

Seconded: Clr

THAT the Development & Environmental Services Report be received.

15.1 DA2019/78: SUBDIVISION (1 LOT AND BALANCE) : 6011 HIGHLAND LAKES ROAD, STEPPES

Report by

Jacqui Tyson (Senior Planning Officer)

Applicant

Tony Woolford (surveyor)

Owner

P.E.J.E. Pastoral Company Pty Ltd

Discretions

26.5.1 New lots

Proposal

The proposal is to subdivide a lot of 110ha off a large rural property at 6011 Highland Lakes Road, Steppes, known as St Patricks Plains.

The existing title has an area of 2052ha (CT122878/1) and is used for farming and associated activities.

The proposal seeks to create a lot of 110ha, to the north of the private road known as Watkins Road. The new lot would include 'Herne Lodge', a dwelling used as a hunting lodge. The new lot would have almost 1km frontage to Highland Lakes Road and would retain access to Highland Lakes Road via Watkins Road over Rights of Way.

The balance lot would be 1942ha and will continue to be used for grazing.

The proposal is discretionary owing to being a subdivision and is assessed against the subdivision standards for the Rural Resource Zone pursuant to section 26.0 of the Central Highlands Interim Planning Scheme 2015.

Subject site and Locality.

The subject land is located at St Patricks Plains, south of the Miena township.

The large title is bounded by the Highland Lakes Road to the north east and the Shannon River to the south west. The Steppes State Reserve adjoins part of the southern end of the property.

The locality is characterised by medium to large lots, with a combination of cleared grazing land and highland vegetation.

Land in the area is primarily zoned a mix of Rural Resource with state reserves zoned Environmental Management.

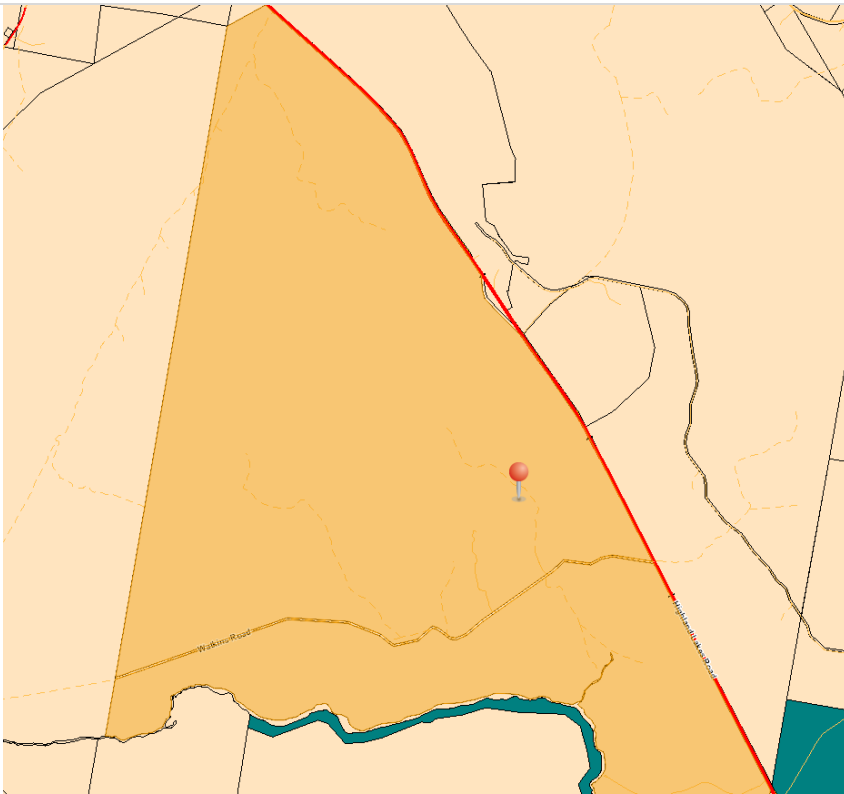


Fig 1. Location and zoning of the subject land in the Rural Resource zone (Cream) and adjoining Environmental Management zone (Dark green). Only the northern end of the title subject to this application is shown, due to the large size of the lot (Source: LISTmap)



Fig 2. Aerial photo of the subject land and surrounding area. Only the northern end of the title subject to this application is shown, due to the large size of the lot (Source: LISTmap)

Exemptions

Nil

Special Provisions

Nil

Use standards

There are no applicable use standards for subdivision.

Development standards for subdivision

The subject land is in the Rural Resource Zone. The proposal must satisfy the requirements of the following development standards, relevant to subdivisions:

26.5.1 New Lots To prevent further fragmentation and fettering of rural resource land.		
Acceptable Solutions	Performance Criteria	OFFICER COMMENT
A1 A lot is for public open space, a riparian or littoral reserve, or a Utilities, Emergency services, or Community meeting and entertainment use class, by or on behalf of the State Government, a Council, a statutory authority, or a corporation all the shares of which are held by or on behalf of the State or by a statutory authority.	P1 A lot must satisfy all of the following: <ul style="list-style-type: none"> (a) be no less than 40ha; (b) have a frontage of no less than 6m; (c) not be an internal lot unless the site contains existing internal lots or creation of an internal lot is necessary to facilitate rural resource use; (d) be provided with safe vehicular access from a road; (e) provide for the sustainable commercial operation of the land by either: <ul style="list-style-type: none"> (i) encompassing sufficient agricultural land and key agricultural infrastructure, as demonstrated by a whole farm management plan; (ii) encompassing an existing or proposed non-agricultural rural resource use; (f) if containing a dwelling, setbacks to new boundaries satisfy clause 26.4.2; 	The proposal does not meet the Acceptable Solution and must be assessed against the Performance Criteria. <ul style="list-style-type: none"> (a) Complies – all of the proposed lots are more than 40ha. (b) Complies – all proposed lots have frontage that is greater than 6m. (c) Complies – none of the proposed lots are internal lots. (d) The proposed lots will retain safe access from the Highland Lakes Road via Watkins Road. (e) The proposal allows for the continued agricultural use of the land. Most of the land is retained in the balance title. (f) The new boundary will provide a setback of 30m to Herne Lodge, which satisfies the applicable standard.

	<p>(g) if containing a dwelling, other than the primary dwelling, the dwelling is surplus to rural resource requirements of the lot containing the primary dwelling;</p> <p>(h) if vacant, must:</p> <p>(i) contain a building area capable of accommodating residential development satisfying clauses 26.4.2 and 26.4.3;</p> <p>(ii) not result in a significant increase in demand for public infrastructure or services;</p> <p>(i) be consistent with any Local Area Objectives or Desired Future Character Statements provided for the area.</p>	<p>(g) The dwelling is used as a hunting lodge and is not required to support the rural resource use.</p> <p>(h) The balance lot is capable of containing a building area and would not increase demand for public infrastructure.</p> <p>(i) There are no Local Area Objectives or Desired Future Character Statements in the Rural Resource zone.</p>
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Codes

E1.0 Bushfire Prone Areas Code

A Bushfire Report and Hazard Management Plan by Northbarker (dated 8th March 2020) has been prepared for the proposal to address the requirements of this Code.

The report finds that the proposal meet the Acceptable Solution A1 of Clause E1.6.1 in relation to Subdivision, as a BAL rating of 19 and suitable access and water supply can be achieved for the existing dwelling on the proposed Lot 1.

E3.0 Landslide Code

Some parts of the subject land are identified as Landslide Risk Areas. As the areas are small and no works will be required for the subdivision, further assessment is not required.

E11.0 Waterway and Coastal Protection Code:

Parts of the site including drainage lines and waterbodies are covered by Waterway Protection Areas under the Waterway and Coastal Protection Code.

The Code applies to all development including subdivision, however this proposal meets the exemptions of the code as there are no works required within a Waterway Protection Area.

Representations

The proposal was advertised for the statutory 14 days period from 26th November 2019 until 9th December 2019. No representations were received.

Conclusion

The proposal for the subdivision of 6011 Highland Lakes Road, Steppes into one (1) lot and balance is assessed to comply with the applicable standards of the Rural Resource Zone and the relevant codes of the *Central Highlands interim Planning Scheme 2015* as outlined in the body of this report.

Legislative Context

The purpose of the report is to enable the Planning Authority to determine the Development Application DA2019/78 in accordance with the requirements of the Land Use Planning and Approvals Act 1993 (LUPAA). The provisions of LUPAA require a Planning Authority to take all reasonable steps to ensure compliance with the Planning Scheme.

This report details the reasons for the officers Recommendation. The Planning Authority must consider the report but is not bound to adopt the Recommendation. Broadly, the Planning Authority can either: (1) adopt the Recommendation, (2) vary the Recommendation by adding, modifying or removing recommended conditions or (3) replacing an approval with a refusal.

Any decision that is an alternative to the Recommendation requires a full statement of reasons to ensure compliance with the *Judicial Review Act 2000* and the *Local Government (Meeting Procedures) Regulations 2015*. Section 25 (2) of the *Local Government (Meeting Procedures) Regulations 2015* states:

25 (2): The general manager is to ensure that the reasons for a decision by a council or council committee acting as a planning authority are recorded in the minutes of the meeting.

Options

The Planning Authority must determine the Development Application DA2019/78 in accordance with one of the following options:

1. Approve in accordance with the Recommendation:-

In accordance with section 57 of the Land Use Planning and Approvals Act 1993 the Planning Authority Approve the Development Application DA2019/78 for subdivision (one lot and balance) at 6011 Highland Lakes Road, Steppes, subject to conditions in accordance with the Recommendation.

2. Approve with altered conditions:-

In accordance with section 57 of the Land Use Planning and Approvals Act 1993 the Planning Authority Approve the Development Application DA2019/78 for subdivision (one lot and balance) at 6011 Highland Lakes Road, Steppes, subject to conditions as specified below.

Should Council opt to approve the Development Application subject to conditions that are different to the Recommendation the modifications should be recorded below, as required by Section 25(2) of the Local Government (Meeting Procedures) Regulations 2015:

Alteration to Conditions:-

3. Refuse to grant a permit:-

In accordance with section 57 of the Land Use Planning and Approvals Act 1993 the Planning Authority Refuse the Development Application DA2019/78 for subdivision (one lot and balance) at 6011 Highland Lakes Road, Steppes, for the reasons detailed below.

Should the Planning Authority opt to refuse to grant a permit contrary to the officers Recommendation, the reasons for the decision should be recorded below, as required by Section 25(2) of the Local Government (Meeting Procedures) Regulations 2015:

Reasons :-

Recommended Conditions

General

- 1) The subdivision layout or development must be carried out substantially in accordance with the application for planning approval, the endorsed drawings and with the conditions of this permit and must not be altered or extended without the further written approval of Council.

Easements

- 2) Easements must be created over all drains, pipelines, wayleaves and services in accordance with the requirements of the Council's Municipal Engineer. The cost of locating and creating the easements shall be at the subdivider's full cost.

Covenants

- 3) Covenants or other similar restrictive controls that conflict with any provisions or seek to prohibit any use provided within the planning scheme must not be included or otherwise imposed on the titles to the lots created by this permit, either by transfer, inclusion of such covenants in a Schedule of Easements or registration of any instrument creating such covenants with the Recorder of Titles, unless such covenants or controls are expressly authorised by the terms of this permit or the consent in writing of the Council's General Manager.

Services

- 4) The Subdivider must pay the cost of any alterations and/or reinstatement to existing services, Council infrastructure or private property incurred as a result of the proposed subdivision works. Any work required is to be specified or undertaken by the authority concerned.

Access

- 5) A vehicle access must be provided from the road carriageway to each lot. Accesses must be located and constructed in accordance with the IPWE Aust. (Tasmania Division) standard drawings, the approved Bushfire Hazard management Report and to the satisfaction of Council's General Manager.

Final plan

- 6) A final approved plan of survey and schedule of easements as necessary, together with one copy, must be submitted to Council for sealing. The final approved plan of survey must be substantially the same as the endorsed plan of subdivision and must be prepared in accordance with the requirements of the Recorder of Titles.
- 7) A fee in accordance with Council's adopted fee schedule, must be paid to Council for the sealing of the final approved plan of survey.
- 8) All conditions of this permit, including either the completion of all works and maintenance or payment of security in accordance with this permit, must be satisfied before the Council seals the final plan of survey.
- 9) It is the subdivider's responsibility to notify Council in writing that the conditions of the permit have been satisfied and to arrange any required inspections.

The following advice applies to this permit:

- a) This permit does not imply that any other approval required under any other legislation has been granted.
- b) This planning approval shall lapse at the expiration of two (2) years from the date of the commencement of planning approval if the development for which the approval was given has not been substantially commenced. Where a planning approval for a development has lapsed, an application for renewal of a planning approval for that development shall be treated as a new application.

15.2 DA2020/10: OUTBUILDING (SHIPPING CONTAINER) : 4 DENNISTOUR ROAD, BOTHWELL

Report by

Jacqui Tyson (Senior Planning Officer)

Applicant

P Rainbird

Owner

P Rainbird

Discretions

E13.9 Development standards for Heritage Precincts

Proposal

The proposal is for use and development of an outbuilding in the form of a shipping container on a property at 4 Dennistoun Road, Bothwell.

The property is developed with an existing dwelling and outbuildings.

It is proposed to develop the site by placing a shipping container in the rear (south eastern) corner of the property to be used as an outbuilding. The shipping container will have a floor area of approximately 18m² (20 foot long).

The outbuilding would be sited 2m from the rear and side boundaries. The outbuilding would be behind the dwelling when viewed from the street and located beside an existing shed.

The proposal is discretionary because the site is located within the Bothwell Heritage Precinct pursuant to section E13.0 of the Central Highlands Interim Planning Scheme 2015.

Subject site and Locality.

The subject land is a relatively small title with an area of 445m², located on the eastern side of Dennistoun Road, around north of the intersection with Alexander Street in Bothwell.

The site is developed with a dwelling and existing outbuildings and improvements.

The locality is characterised by residential lots of varying sizes, transitioning to farm land to the north and east. The Bothwell Council office, library and Town Hall are nearby on Alexander Street.

The town of Bothwell is in the Village Zone.



Fig 1. Location and zoning of the subject land and adjoining area in the Village zone (Cream) with the Bothwell Heritage Precinct (Purple hatch) (Source: LISTmap).



Fig 2. Aerial photo of the subject land and surrounding area (Source: LISTmap).

Exemptions

Nil

Special Provisions

Nil

Use standards

There are no applicable use standards in the Village Zone.

Development standards

The subject land is in the Village Zone. The proposal must satisfy the requirements of the following relevant development standards:

16.4.1 Building Height To ensure that building height contributes positively to the streetscape and does not result in unreasonable impact on amenity of adjoining land.		
Acceptable Solutions	Performance Criteria	OFFICER COMMENT
A1 Building height must be no more than: 8.5 m.	P1 Building height must satisfy all of the following: (a) be consistent with any Desired Future Character Statements provided for the area; (b) be sufficient to prevent unreasonable adverse impacts on residential amenity on adjoining lots by: (i) overlooking and loss of privacy; (ii) overshadowing and reduction of sunlight to habitable rooms and private open space on adjoining lots to less than 3 hours between 9.00 am and 5.00 pm on June 21 or further decrease sunlight hours if already less than 3 hours; (iii) visual impact when viewed from adjoining lots, due to bulk and height; (c) not unreasonably overshadow adjacent public space; (d) allow for a transition in height between adjoining buildings, where appropriate; (e) be no more than 9.5 m.	The outbuilding will be approximately 3m high, easily complying with the Acceptable Solution A1.

16.4.2 Setback To ensure that building setback contributes positively to the streetscape and does not result in unreasonable impact on residential amenity of adjoining land.		
Acceptable Solutions	Performance Criteria	OFFICER COMMENT
A1 Building setback from frontage	P1 Building setback from frontage	The outbuilding is to be sited in the rear corner of the property,

<p>must be parallel to the frontage and must be:</p> <p>no less than 4.5 m</p>	<p>must satisfy all of the following:</p> <p>(a) be consistent with any Desired Future Character Statements provided for the area;</p> <p>(b) be compatible with the setback of adjoining buildings, generally maintaining a continuous building line if evident in the streetscape;</p> <p>(c) enhance the characteristics of the site, adjoining lots and the streetscape.</p>	<p>more than 4.5m from the frontage and complying with the Acceptable Solution A1.</p>
<p>A2</p> <p>Building setback from side and rear boundaries must be no less than:</p> <p>(a) 2 m;</p> <p>(b) half the height of the wall,</p> <p>whichever is the greater.</p>	<p>P2</p> <p>Building setback from side and rear boundaries must satisfy all of the following:</p> <p>(a) be sufficient to prevent unreasonable adverse impacts on residential amenity on adjoining lots by:</p> <p>(i) overlooking and loss of privacy;</p> <p>(ii) overshadowing and reduction of sunlight to habitable rooms and private open space on adjoining lots to less than 3 hours between 9.00 am and 5.00 pm on June 21 or further decrease sunlight hours if already less than 3 hours;</p> <p>(iii) visual impact, when viewed from adjoining lots, through building bulk and massing;</p> <p>taking into account aspect and slope.</p>	<p>The outbuilding will be sited 2m from the side and rear boundaries, complying with the Acceptable Solution A2.</p>

Codes

E6.0 Parking and Access Code

This Code applies to all use and development.

In this case the subject property has sufficient existing access and parking suitable for a single dwelling and complies with the relevant standards of the Code.

E13.0 Historic Heritage Code

The subject land is in the Bothwell Heritage Precinct under this Code. The proposal must satisfy the requirements of the following relevant development standards:

E13.8.2 Buildings and Works other than Demolition To ensure that development undertaken within a heritage precinct is sympathetic to the character of the precinct.		
Acceptable Solutions	Performance Criteria	OFFICER COMMENT
A1 No Acceptable Solution	P1 Design and siting of buildings and works must not result in detriment to the historic cultural heritage significance of the precinct, as listed in Table E13.2.	The proposal is for a small outbuilding at the rear of a property. The proposal will not result in detriment to the historic cultural heritage significance of Bothwell.
A2 No Acceptable Solution	P2 Design and siting of buildings and works must comply with any relevant design criteria / conservation policy listed in Table E13.2, except if a heritage place of an architectural style different from that characterising the precinct.	The subject property is not listed as a heritage place. While a shipping container is not generally suitable for a heritage precinct, in this case it will be located at the rear of the existing dwelling and will not be visible from the street. As such, it is considered to be consistent with the design criteria, particularly (c), (e) and (f).

Table E13.2 – Bothwell Heritage Precinct:

Description/Significance	Design Criteria / Conservation Policy.
Bothwell was settled by Scottish pioneer farmers in the early 1820s. In 1806, it is believed Lieutenant Thomas Laycock was the first European in the area and by 1821 settlers had moved onto land by the Clyde River. It is widely accepted that Edward Nicholas was the first European settler, who built Nant's Cottage. The cottage was used by the Irish political exiles, John Mitchell and John Martin, during their imprisonment in the 1850s. Bothwell is home to the oldest golf course in Australia, Ratho, which was built in the mid-1850s. Bothwell has retained a distinctive colonial Georgian character with small well-proportioned stone houses, simple hotels and shops, and handsome country residences. Bothwell is remarkable for its collection of colonial houses, ranging from grand residences to modest cottages and shops. Bothwell Post Office opened in June 1832.	Development must satisfy all of the following: (a) Respect the townscape qualities of the settlement through appropriate building form, design and finishes which are consistent with the historical heritage values of the town setting; (b) Ensure that new development including additions and adaptations to existing buildings are undertaken in a manner sympathetic to the heritage significance of the streetscapes and landscapes of the town; (c) Maintain the visual amenity of historic buildings when viewed from streets and public spaces within the settlement; (d) Scale, roof pitch, building height, form, bulk, rhythm, materials and colour of new buildings and additions to existing buildings must be sympathetic to the character of the town;

The town was named Bothwell by the Lieutenant-Governor of Van Diemen's Land, Sir Arthur George, in 1824 after the Scottish town of Bothwell, on the Clyde River near Glasgow. About the same time, the Fat Doe River, so called by kangaroo hunters who had visited the area before the first settlers arrived, became known as the Clyde.	<p>(e) New buildings must not visually dominating neighbouring historic buildings; and</p> <p>(f) Where feasible, additions and new buildings must be confined to the rear of existing buildings.</p>
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Representations

The proposal was advertised for the statutory 14 days period from 12th March 2020 until 26th March 2020. One 91) representation was received.

The issues raised in the representation are presented in the table below. The applicant has provided a response to the issued raised by the representor, included in the table.

Representation 1			
Issues	Applicant (summarised)	Response	Officer Comment
I wish to make some representations with regard to the application to place a shipping container in the yard at 4 Dennistoun Road, Bothwell.			<i>Noted</i>
It should be noted that the aerial shots of the property in the application are over five (5) years old and taken before the current owner purchased the property. They do not give a true picture of the present condition of the property.			<i>The aerial photograph is sufficient for the purposes of a site plan as it shows the permanent fixtures and boundaries.</i>
Apart from the shed visible in the application, there is also a large caravan, an old ford truck which has a large piece of truck body and a metal tank on the back and a Land Rover vehicle. These 3 vehicles have not been used or moved since being placed there.		<i>The vehicles are all in good order and can be driven.</i>	<i>This is not a planning consideration. Vehicles are not permanent fixtures.</i>
The occupant has also been approved to keep four (4) dogs on the premises.		<i>The 4 dogs are registered and Council have approved a kennel licence.</i>	<i>This is not a planning consideration.</i>
		<i>The dogs are small.</i>	
This is not a large property and the addition of a large container along with the other items in the yard will reduce the space available for the dogs.		<i>The dogs are assistance dogs and are mostly indoors.</i>	<i>This is not a planning consideration.</i>
At present, the yard does not look good with these vehicles just being left there. How is a container going to		<i>The shipping container will be placed in the right hand back corner of my block as indicated on the aerial shot plan.</i>	<i>There is adequate space on the site for the proposed shipping container, as shown on the site plan.</i>

fit keeping in mind the requirements needed for boundary distances?	<i>The shipping container will not intrude on any views for my neighbour.</i>	
We do not have any objection to the container being put in the yard as long as consideration is given to the removal of some of the other items, which are not in use, before the container is delivered. I have attached photos of the yard showing how it looks now and how full it is.		Noted.

Conclusion

The proposal for the an outbuilding at 4 Dennistoun Road, Bothwell is assessed to comply with the applicable standards of the Rural Resource Zone and the relevant codes of the *Central Highlands interim Planning Scheme 2015* as outlined in the body of this report.

The proposal was advertised for public comment and one (1) representation was received. The concerns of the representor have been addressed in the report above.

Overall, it is considered that the proposed structure is acceptable and the application is recommended for approval.

Legislative Context

The purpose of the report is to enable the Planning Authority to determine the Development Application DA2020/10 in accordance with the requirements of the Land Use Planning and Approvals Act 1993 (LUPAA). The provisions of LUPAA require a Planning Authority to take all reasonable steps to ensure compliance with the Planning Scheme.

This report details the reasons for the officers Recommendation. The Planning Authority must consider the report but is not bound to adopt the Recommendation. Broadly, the Planning Authority can either: (1) adopt the Recommendation, (2) vary the Recommendation by adding, modifying or removing recommended conditions or (3) replacing an approval with a refusal.

Any decision that is an alternative to the Recommendation requires a full statement of reasons to ensure compliance with the *Judicial Review Act 2000* and the *Local Government (Meeting Procedures) Regulations 2015*. Section 25 (2) of the *Local Government (Meeting Procedures) Regulations 2015* states:

25 (2): The general manager is to ensure that the reasons for a decision by a council or council committee acting as a planning authority are recorded in the minutes of the meeting.

Options

The Planning Authority must determine the Development Application DA2020/10 in accordance with one of the following options:

1. Approve in accordance with the Recommendation:-

In accordance with section 57 of the Land Use Planning and Approvals Act 1993 the Planning Authority Approve the Development Application DA2020/10 for an outbuilding (shipping container) at 4 Dennistoun Road, Bothwell, subject to conditions in accordance with the Recommendation.

2. Approve with altered conditions:-

In accordance with section 57 of the Land Use Planning and Approvals Act 1993 the Planning Authority Approve the Development Application DA2020/10 for an outbuilding (shipping container) at 4 Dennistoun Road, Bothwell, subject to conditions as specified below.

Should Council opt to approve the Development Application subject to conditions that are different to the Recommendation the modifications should be recorded below, as required by Section 25(2) of the Local Government (Meeting Procedures) Regulations 2015:

Alteration to Conditions:-

3. Refuse to grant a permit:-

In accordance with section 57 of the Land Use Planning and Approvals Act 1993 the Planning Authority Refuse the Development Application DA2020/10 for an outbuilding (shipping container) at 4 Dennistoun Road, Bothwell, for the reasons detailed below.

Should the Planning Authority opt to refuse to grant a permit contrary to the officers Recommendation, the reasons for the decision should be recorded below, as required by Section 25(2) of the Local Government (Meeting Procedures) Regulations 2015:

Reasons :-

Recommended Conditions

General

- 1) The use or development must be carried out substantially in accordance with the application for planning approval, the endorsed drawings and with the conditions of this permit and must not be altered or extended without the further written approval of Council.
- 2) This permit shall not take effect and must not be acted on until 15 days after the date of receipt of this letter or the date of the last letter to any representor, whichever is later, in accordance with Section 53 of the Land Use Planning and Approvals Act 1993.

Approved Use

- 3) The outbuilding is approved as ancillary to the Residential use only and must not be used for any other purpose unless in accordance with a permit issued by Council or as otherwise permitted by Council's planning scheme.

External finishes

- 4) All exposed metal surfaces are to be pre-coloured, or alternatively suitably painted if the item is not available in such a finish.

Services

- 5) The developer must pay the cost of any alterations and/or reinstatement to existing services, Council infrastructure or private property incurred as a result of the proposed subdivision works. Any work required is to be specified or undertaken by the authority concerned.

Stormwater

- 6) Drainage from the proposed development must be retained on site or drain to a legal discharge point to the satisfaction of Council's General Manager and in accordance with any requirements of the Building Act 2016.

Construction Amenity

- 7) The development must only be carried out between the following hours unless otherwise approved by the Council's Manager of Development and Environmental Services: Monday to Friday 7:00 a.m. to 6:00 p.m. Saturday 8:00 a.m. to 6:00 p.m. Sunday and State-wide public holidays 10:00 a.m. to 6:00 p.m.
- 8) All works associated with the development of the land shall be carried out in such a manner so as not to unreasonably cause injury to, or prejudice or affect the amenity, function and safety of any adjoining or adjacent land, and of any person therein or in the vicinity thereof, by reason of: a. Emission of noise, artificial light, vibration, odour, fumes, smoke, vapour, steam, ash, dust, waste water, waste products, grit or otherwise. b. The transportation of materials, goods and commodities to and from the land. c. Obstruction of any public roadway or highway. d. Appearance of any building, works or materials. e. Any accumulation of vegetation, building debris or other unwanted material must be disposed of by removal from the site in an approved manner. No burning of such materials on site will be permitted unless approved in writing by the Council's Manager of Development and Environmental Services.
- 9) The developer must make good and/or clean any road surface or other element damaged or soiled by the development to the satisfaction of the Council's Manager of Works and Technical Services.

The following advice applies to this permit:

- a) This permit does not imply that any other approval required under any other legislation has been granted.

- b) This planning approval shall lapse at the expiration of two (2) years from the date of the commencement of planning approval if the development for which the approval was given has not been substantially commenced. Where a planning approval for a development has lapsed, an application for renewal of a planning approval for that development shall be treated as a new application.

15.3 PLANNING APPEAL UPDATE

Report by

Jacqui Tyson (Senior Planning Officer)

Details

Council has recently been involved in two appeals at the Resource Management and Planning Appeals Tribunal. An update on the appeals is provided in the table below.

DA	Address	Description	Appeal reference	Details/Appeal Status
DA2019/62 Tassal Operations Pty Ltd	56 & 90 Woodmoor Road, Ouse	Resource development (aquaculture) Hatchery	133/19P	<p>A representor (Headlam) lodged an appeal against the Council approval of the DA.</p> <p>After protracted negotiations between the proponent and appellant, a consent agreement has been reached and signed by all parties.</p> <p>The consent agreement includes the following changes to the proposal:</p> <ul style="list-style-type: none"> • Remove the internal access road around Tent Hill towards Lake Meadowbank; and • Relocating the pump station on the shore of Lake Meadowbank around 30m west (away from the boundary to Headlam's property) <p>RMPAT is expected to endorse the consent decision soon.</p> <p>Council will then need to issue an amended permit.</p>
DA2019/43 Headlam	5987 Lyell Highway, Hamilton	New dwelling and Change of use (existing dwelling to Visitor accommodation)	80/19P	<p>The representor (Tassal) lodged an appeal against the Council approval of the DA.</p> <p>The appeal proceeded, including a full hearing held on 27 February 2020, attended by Jacqui Tyson and Marc Edwards representing Council.</p> <p>On the 1 April 2020 the appellant (Tassal) withdrew the appeal.</p> <p>RMPAT has accepted the withdrawal and will not make a decision on the matter. Parties are directed to each pay their own costs.</p>

Moved C/r

Seconded C/r

THAT Council note the above information.

Carried

15.4 HAMILTON TOILETS MAINTENANCE WORK

Report by

Graham Rogers (Manager DES)

Background

As instructed by the Manager Works & Service, Jason Branch, two quotations have been obtained to undertake maintenance works at the Hamilton Toilets (men's)

The urinal is leaking under the concrete slab in the men's toilet area and this is creating a bad odour in the toilet area and especially in the store area behind the urinal wall. As the plumbing works are all under the slab / urinal the urinal will need to be removed to rectify the leaking pipes.

Removal of the old urinal will no doubt cause damage to the system and will need to be replaced. Therefore it is being proposed to install two walls mounted urinals to replace the old system as well as tiling on the replacement wall.

Note

The quotations do not include painting of the walls in the toilet area. Consideration should be given to undertake the painting of the walls (whole Toilet block) while the works are being undertaken. This would be an advantage considering the present situation the usage of the facilities is very low.

Conclusion

These maintenance works have not been budgeted but are considered necessary. Council have allocated \$50,000 in the current capital budget for the Great Lake toilet relocation and dump point. These works will not be proceeding and on this basis it is being suggested that \$15,000 be re-allocated from this budgeted amount to undertake the maintenance works required at the Hamilton Toilet Facility.

Recommendation

Moved **Clr**

Seconded **Clr**

THAT

1. Grahams Plumbing and Excavations undertake the works as per Quote 2347 for \$9,350.00;
2. Quotes be obtained to paint the toilet block;
3. Re-allocate of \$15,000 from Capital Infrastructure – Great Lake Toilet Relocation for the Hamilton Toilet maintenance work.

Carried

15.5 FOOD PREMISES REFUNDS

Report by

Beverley Armstrong (EHO)

Background

Due to the Covid 19 some Food Premises are not operating at all.

Council have received a request to refund six months of the Licencing fee from one premises so far.

Note: Government to make a decision on whether Renewals for licences will be sent out this May. I will advise Council when a decision has been made.

Recommendation

Moved **Clr**

Seconded **Clr**

Council to decide if fees can be refunded to premises not operating if requested with Council's EHO to under a telephone check on those requesting a refund to ensure they are not operating.

15.6 REQUEST FOR FINANCIAL ASSISTANCE

Report by

Beverley Armstrong (EHO)

Background

Council received a complaint regarding a septic overflow and smell. A letter was sent to the property owner and the tank was pumped out, during this process it was discovered that the tank was broken and not operating correctly.

An Emergency Order was issued for replacement of the tank.

The owners have contacted Council seeking financial assistance to replace the septic tank with the money to be paid back at a later date.

Conclusion

If the septic tank is not replaced an order to vacate the premises may be issued.

It is being requested that Council make a decision as to whether they will provide financial assistance for the replacement of the septic tank and place a Caveat on the property Title to recoup the cost. The approximate cost would be \$4300 plus legal expenses incurred in preparing and lodging the Caveat.

For decision

15.7 FINAL EXPOSURE DRAFT MAJOR PROJECT BILL

Report by

Graham Rogers (Manager DES)

Background

At the March Ordinary Meeting comments were sought on the “*draft Land Use Planning and Approvals Amendment (Major Project) Bill 2020*” by 1st April 2020.

A decision was made that letter be sent requesting an extension of time for comments due to COVID-19.

Current Situation

Prior to the letter being sent, the Minister for Planning advised that the period for consultation on the draft Major Projects Bill had been extended until Friday, 15 May 2020.

RECOMMENDATION:

Moved: Clr

Seconded: Clr

THAT Councillors provide the Manager of Development & Environmental Services comments on the “*draft Land Use Planning and Approvals Amendment (Major Project) Bill 2020*” by 12th May 2020.

Carried

15.8 DES BRIEFING REPORT

PLANNING PERMITS ISSUED UNDER DELEGATION

The following planning permits have been issued under delegation during the past month.

NO PERMIT REQUIRED

DA NO.	APPLICANT	LOCATION	PROPOSAL
2020 / 00012	L & G E Bush	13 Morrisons Way, Morass Bay	Dwelling Addition

DISCRETIONARY USE

DA NO.	APPLICANT	LOCATION	PROPOSAL
2020 / 00005	M E Lawes	3 Quartzite Close, Flintstone	Garage
2020 / 00008	W P Dexter	36 High Street, Bothwell	Carport
2020 / 00007	Smeekees Drafting Pty Ltd	554 Bluff Road, Gretna	Dwelling (Replace Existing)

For information

16.0 WORKS & SERVICES

Moved: Clr

Seconded: Clr

THAT the Works & Services Report be received.

WORKS & SERVICES REPORT

11th March 2020 – 09th April 2020

Grading & Sheeting**Maintenance Grading****Potholing / shouldering**

Victoria Valley Road
Meadsfield Road
14 Mile Road

Wihareja Road
Nant Lane

Spraying

Bothwell and Hamilton footpaths

Culverts / Drainage:**Occupational Health and Safety**

- Monthly Toolbox Meetings
- Day to day JSA and daily pre start check lists completed
- Monthly work place inspections completed
- Playground inspections
- 25.5hrs Annual Leave taken

- 170hrs Sick Leave taken
- 0hrs Long Service Leave

Bridges:

Refuse / recycling sites:

Cover Hamilton Tip twice weekly

Other:

Continue with stage 3 Pelham road works

Install speed limit sign Bothwell rec

Guide posts Ellendale Road

Dig 1 X grave

Remove gum trees Clyde street Hamilton as per Arborist report

Remove vegetation along Wayatinah road to improve road safety

Slashing:

Sections Ellendale road at Westerway

Gully Road

Municipal Town Maintenance:

- Collection of town rubbish twice weekly
- Maintenance of parks, cemetery, recreation ground and Caravan Park.
- Cleaning of public toilets, gutters, drains and footpaths.
- Collection of rubbish twice weekly
- Cleaning of toilets and public facilities
- General maintenance
- Mowing of towns and parks
- Town Drainage

Buildings:

Plant:

PM705 Mack new drive tyres

PM772 Repairs to spare wheel carrier

PM740 Hino new tyres and major service

PM665 Dog trailer repairs to tail gate

PM687 Western Start serviced

PM801 John Deere mower new tyre

PM665 Dog trailer new brakes

PM709 Cat loader new injector

PM723 Cat traxcavator new latch on door

PM784 Ranger ute serviced

Private Works:

Shane Jones load of water

Geoff Herbert backhoe hire

Scott Triffett premix

Casuals

- Toilets, rubbish and Hobart
- Bothwell general duties
- Hamilton general duties
- Mowing and brush cutting

Program for next 4 weeks

- Pelham stage 3 (carting gravel)
- Grading and re-sheeting of Council roads
- Welding repairs on dog trailers
- Repair scouring on bridge at Ellendale
- Repair Honners road after Tas fire
- Potholing Council roads
- Fence of old tip site Ouse

Weed Control

See report below for January to April 2020 from Kathy Van Dulleman.



Kathy Van Dulleman
PO Box 81
Bothwell 7030



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M: 0427 596 103
E: whisperinglandscapes@gmail.com

Specialising in environmental weed spraying & facilitation in the Central Highlands of Tasmania










To: Jason Branch
Manager Works & Services
Central Highlands Council
6 Tarleton Street
Hamilton 7140

Report: Weed Control for Central Highlands Council January to April 2020

- Job 4; Follow up treatment of Great & Twiggy Mullein, Ragwort, Teasel and Mignonette
- Job 6; Follow up treatment of Orange Hawkweed at the Shannon Shacks and Shannon River Bridge, Fourteen Mile Road and Thiessen Crescent. Primary treatment of Orange Hawkweed in an area of the Waddamana Road.

Whispering Landscapes completed weed control works at the above sites as per Quote 57 dated 29-9-19.

The table below is to be read in conjunction with the attached maps on pages 3, 4, 5, 6 and 7.

Key	Site	Treated	Herbicide	Work
	Orange Hawkweed on the Fourteen Mile Rd, Shannon Shack village and Waddamana Rd	➤ Follow up treatment of Orange Hawkweed plants was completed, overall a significant reduction in plant clusters was noted across all sites.	2ltrs of Lontrel Advanced/Stinger, VC700 & blue dye solution.	Works completed January & February 2020
	Orange Hawkweed control at Thiessen Crescent.	➤ Orange Hawkweed was discovered to have spread around the edges of containment lines and had established along the verges of the Waddamana Road up from the Clyde River Bridge. Many flowers were present, these were picked and bagged for incineration. All rosette clusters were treated with herbicide.	31ltrs of Lontrel Advanced/Stinger, VC700 & blue dye solution.	Works completed January & February
	Great Mullein Arthurs Lake Road	➤ Great Mullein had seed heads cut and bagged for incineration, all rosettes were sprayed.	50ltrs of Lontrel Advanced/Stinger, VC700 & blue dye solution.	Work completed April
	Teasel at Arthurs Lake Skip Bins	➤ Teasel rosettes were spot sprayed, there were significantly less plants present compared to last year's primary treatment.		
	Ragwort Arthurs Lake Road	➤ Ragwort plants had flower heads removed, the remaining plant was sprayed along with any rosettes present.		
	Twiggy Mullein on Barren Plains Road & Tods Corner Road	➤ Both roads were surveyed and treated for any weeds found. Very little was found on Tods Corner Road, so Barren Tiers Road was included in the survey and treatment.	2ltrs Stinger, VC700 & blue dye solution.	Works completed March
	Mignonette on Tods Corner Rd			

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This document has been compiled by Whispering Landscapes for Central Highlands Council and is current until 30th December 2020. Whispering Landscapes request acknowledgement of its content when being relied upon for reporting purposes.



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In summary;

Overall all sites that have consistently received follow up treatment had a significant reduction in weeds present.

The Orange Hawkweed at the Shannon continues to evade cross land tenure control, therefore it is reasonable to expect incursions occurring outside historic containment lines. It is recommended that this site attracts concerted, concentrated energies and investments if this weed is going to be contained or eradicated at the Shannon.

The following pages of this report contain the maps detailing the weeds treated at each site of work.

Spatial data suitable for uploading to the Natural Values Atlas has been completed and is part of the emailed attachments.

Please contact me if you require any further information or clarification and I look forward to providing you with an ongoing weed control program.

Regards

Kathy Van Dullemen
Owner/Manager
Whispering Landscapes

4th April 2020



**whispering
landscapes**

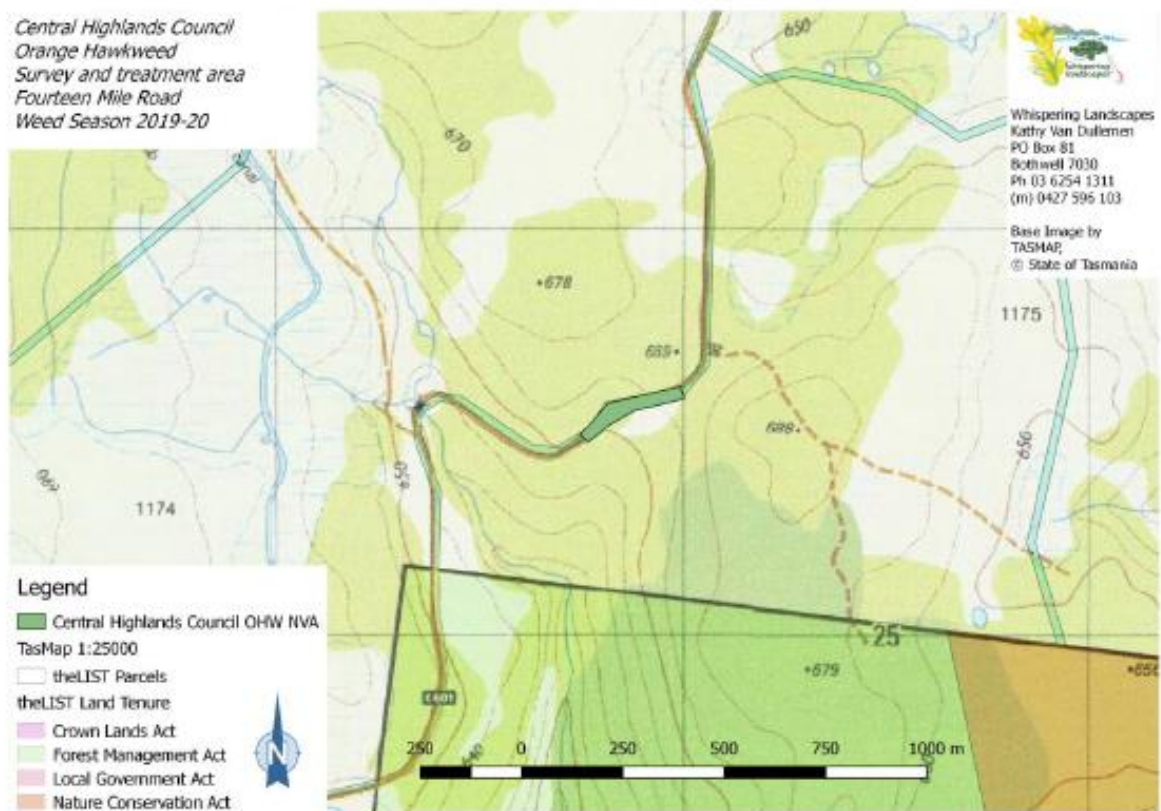
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Central Highlands Council
Orange Hawkweed
Survey and treatment area
Fourteen Mile Road
Weed Season 2019-20



3

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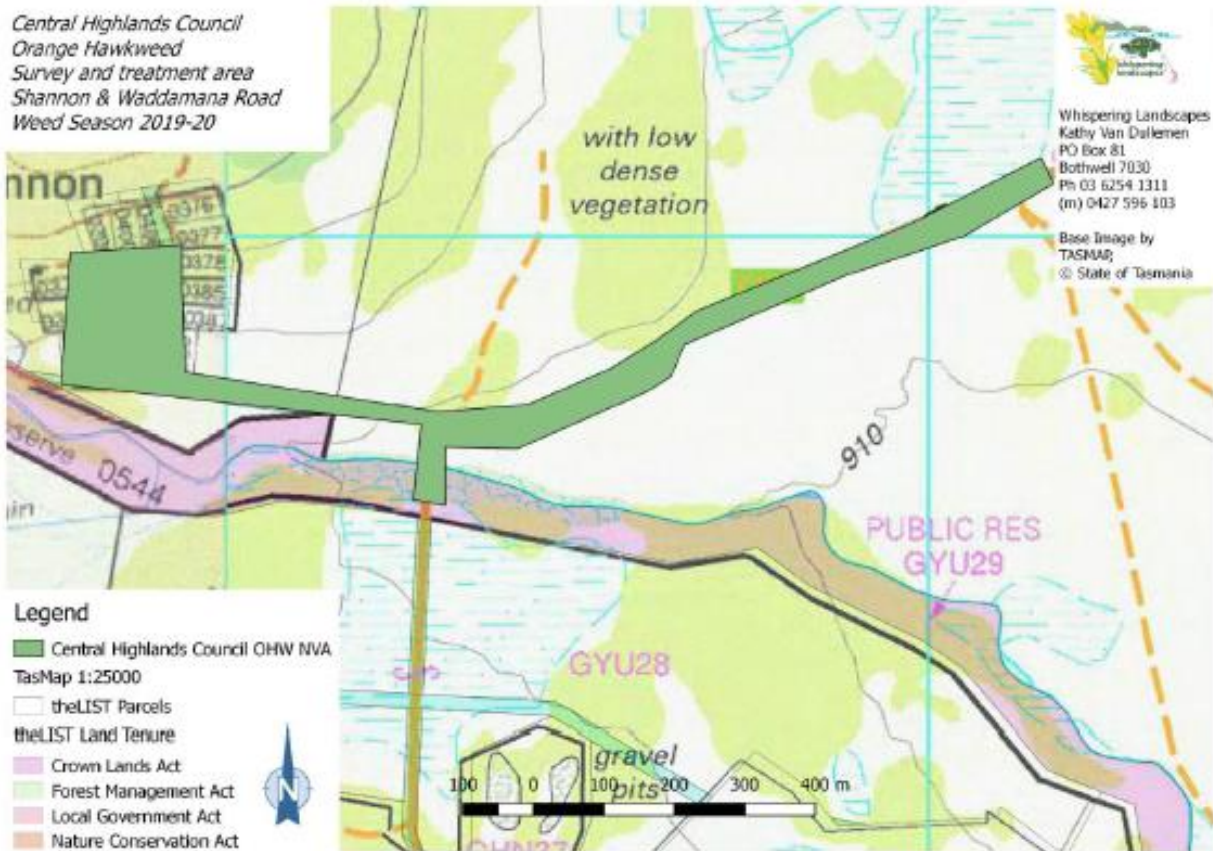
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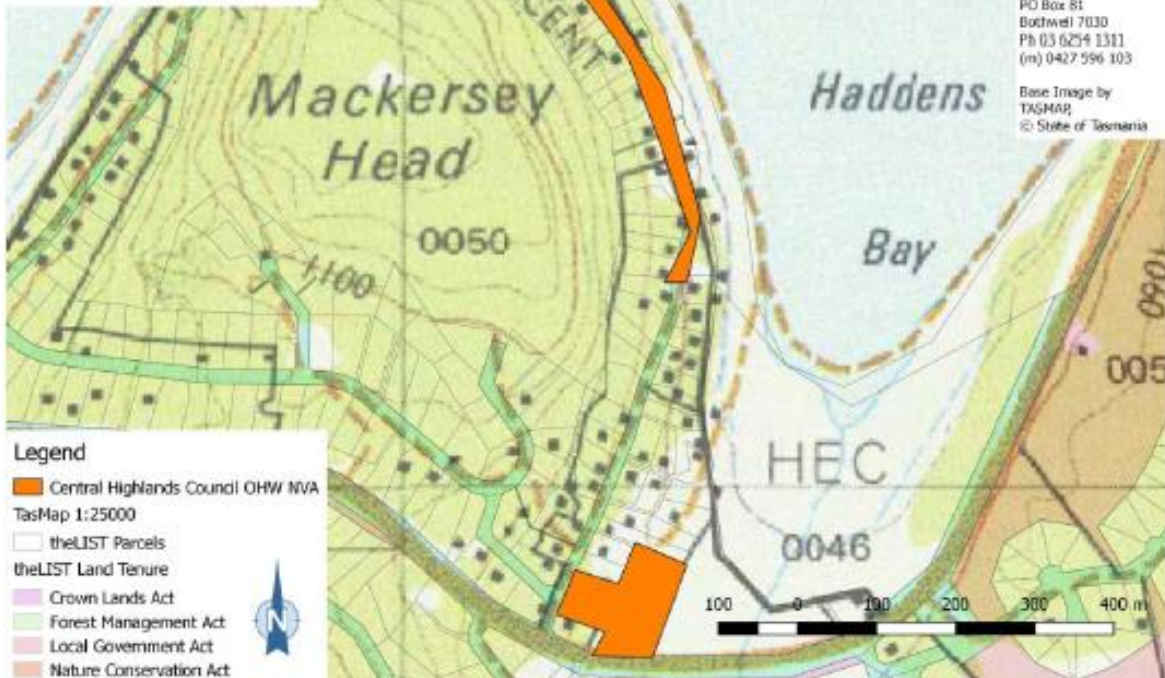
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Central Highlands Council
Orange Hawkweed
Survey and treatment area
Thiessen Crescent
Weed Season 2019-20



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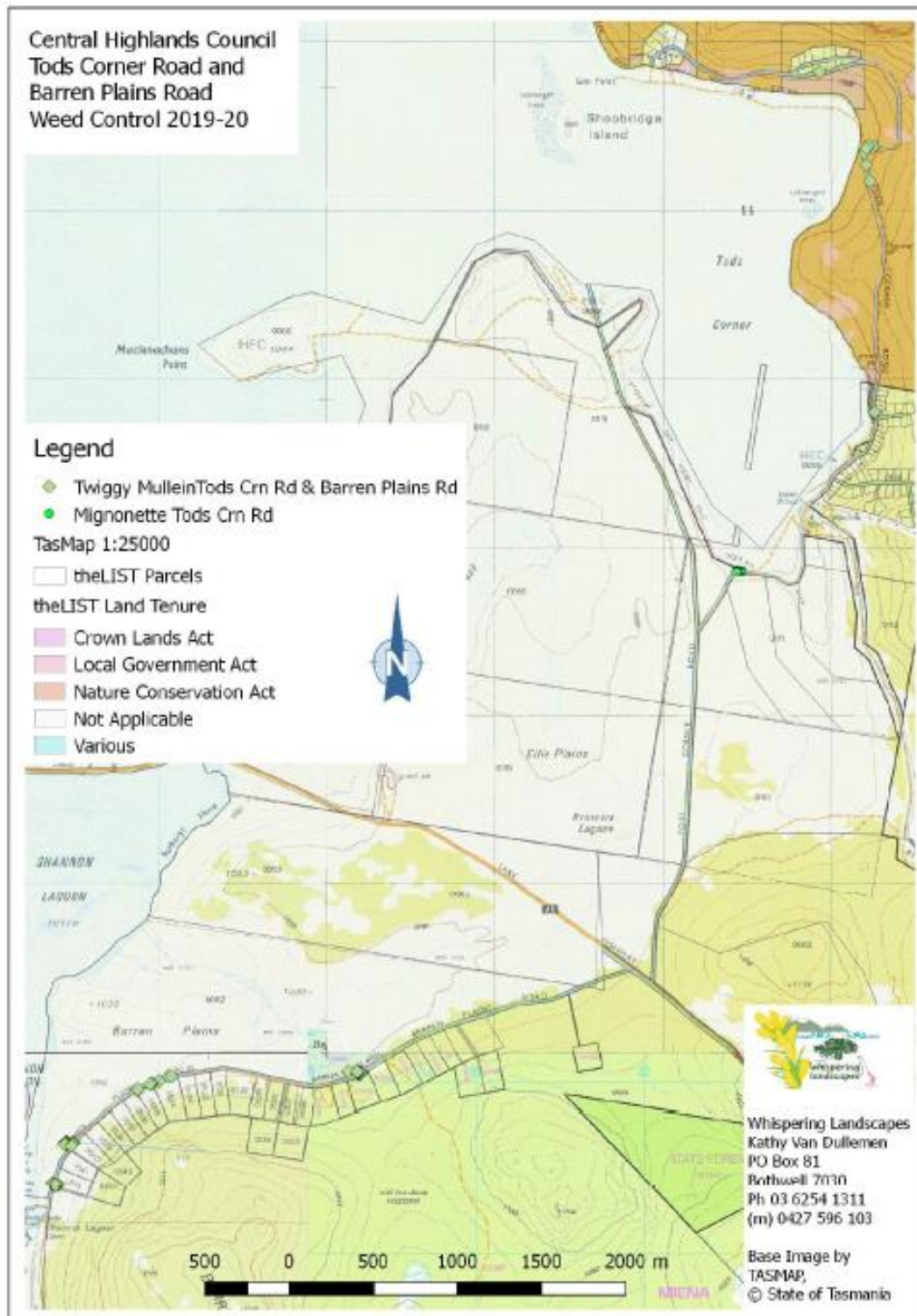
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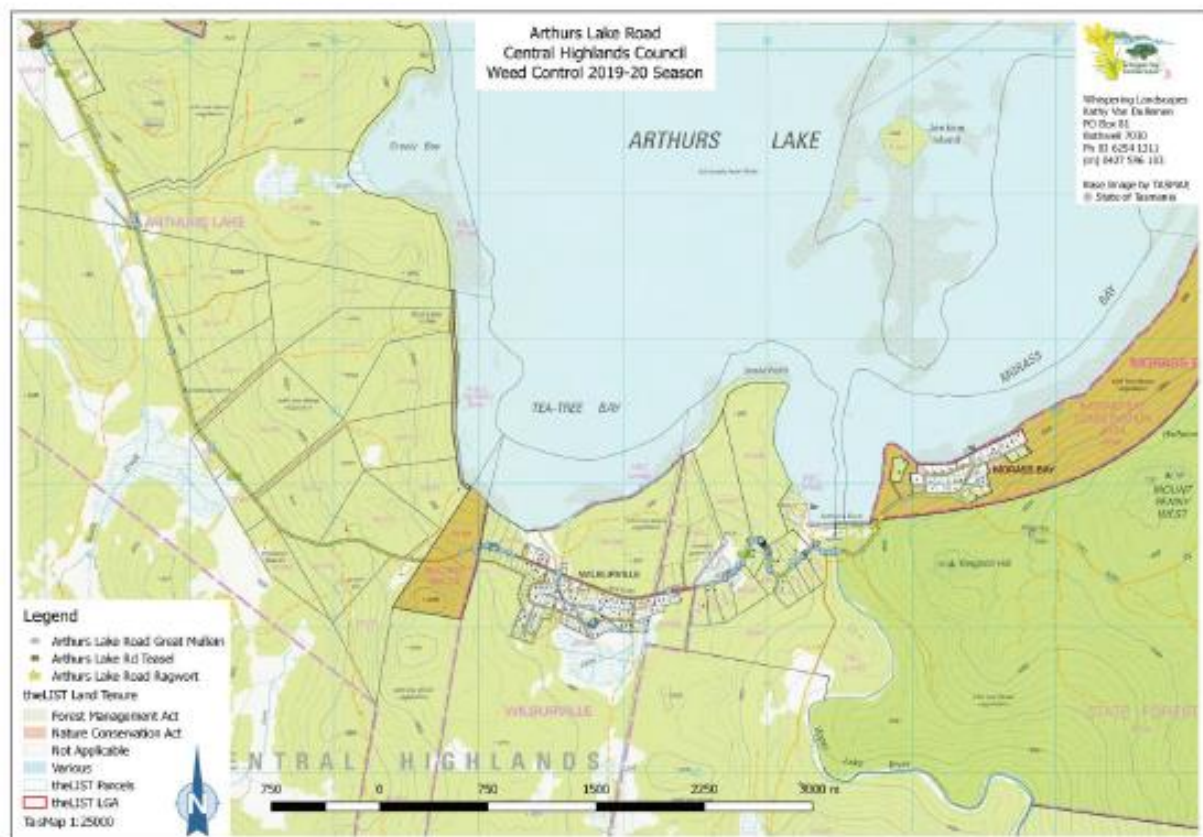
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16.1 GRAVEL FOR PROPERTY AT PELHAM ROAD WORKS SITE

During the construction phase of the stage 3 Pelham Road works, a boundary survey was undertaken of a property to determine if their boundary fence was located in the correct area to allow Council more room to conduct drainage works.

After the survey was undertaken it was determined that the property fence was actually approximately 4m onto the Council road reserve. After speaking to the property owner about the fence being located in the wrong area, I stated that Council will purchase the material and install the new fence.

The landowner has stated now that he is requesting a load of gravel in his driveway for the inconvenience of the removal of the fence. When speaking to the landowner I stated that a survey should have been undertaken when they purchased the property to ensure boundaries were correct.

RECOMMENDATION

THAT Council do not contribute any gravel to the private landowner's driveway.

16.2 ACCESS TO WATER BOTHWELL WORKS DEPOT

Due to recent events of COVID-19 a question was raised to Council about accessing the water fill point at the Bothwell works depot during a lockdown phase. Only Rolls Transport has access to the works depot to wash down their stock transport trailers and this has been approved from Council for 20 years. Due to the current situation at this time no more members of the public should gain access out of hours.

RECOMMENDATION

THAT members of the public during a COVID-19 lockdown could contact the Council on call employee to come and open the Works Depot to allow access to the water fill point. Provide these movements are allowed at the time of a COVID-19 lockdown.

17.0 ADMINISTRATION

17.1 LGAT GENERAL MEETING MOTION

The LGAT General Meeting was held by webinar on Friday, 27 March 2020.

Item 2.5 on the agenda dealt with Covid Relief.

The following background information was provided on the agenda:

Mayors and General Managers had discussions via web conference on Tuesday 24 March about possible approaches to relief that could be agreed sectorally.

Notes and questions from that meeting and a draft motion were circulated for comment.

The State Government have indicated through addresses in Parliament and legislation that there is an expectation that Local Government will assist in addressing the burden on communities triggered by COVID 19 emergency actions.

Some councils raised concerns that not all councils were equally in a position to provide the full range of relief discussed. The CEO noted on behalf of Flinders and King Island who were not able to attend, their concerns that financial viability would be at risk in face of providing financial relief.

The following motion was carried by Members:

That LGAT Voting Representatives agree to take back the following relief mechanisms, to their Council for determination of a formal position on them as soon as practicable for this point in time with a review before 30 June 2020.

- 1. No penalties, charges, interest or debt collection for late rates payments and extended payment periods (with such measures in place) until 30 June 2020**
- 2. Rent relief on council owned buildings where tenants are experiencing financial hardship until 30 June 2020.**
- 3. A common approach to hardship/assistance policies with LGAT to develop a model policy based on engagement with councils.**
- 4. 4a. Community grants to be refocussed as appropriate to support local business and not for profit recovery or conversion to a digital environment or circular economy until 30 June 2021.**
- 4b. As a means of supporting local business recovery and injecting funds into communities in a timely manner, councils be encouraged to settle creditor invoices within a maximum 14-day timeframe (or sooner), irrespective of normal trading terms.**
- 5. A 0% increase on general rates for 2020-21 but fees and charges may be indexed by CPI .**
- 6. Seek the option of relaxing depreciation requirements or extending standard asset life for 2020-21 upon agreed criteria with the Auditor General (including asset condition) and subject to the Auditor General adjusting financial indicators accordingly.**

Council need to determine their formal position on these recommendations.

For Discussion

17.2 COMMUNITY HEALTH AND WELLBEING PLAN

At the March 'Ordinary' Council Meeting Council agreed to defer the matter until the April 2020 'Ordinary' Council Meeting.

The draft Community Health & Wellbeing Plan - 'Being Well and Staying Well in the Heart of Tasmania' is tabled for Council consideration before it is advertised for general public comments and feedback.

RECOMMENDATION:

THAT Council agree to the draft Community Health & Wellbeing Plan - 'Being Well and Staying Well in the Heart of Tasmania' being advertised for general public comments and feedback.

17.3 REQUEST FOR RATES REMISSION OUSE COUNTRY CLUB 2019/2020

A letter was received from the Ouse Country Club on the 30th March 2020 asking for a rates remission for 2019/2020.

Property Number 01-0810-03938 (Bowls Green & Club House)

General Rate: \$790.66

Garbage Rate: \$496.00

Fire Levy Rate: \$47.78

Total Rates: \$1334.44

That Council have already granted a remission of \$395.33 on the 20th August 2019.

Balance being the 4th Instalment is \$334.00 requesting a further remission.

Property Number 01-0805-03937 (Golf Course & Sheds)

General Rate: \$804.27

Garbage Rate: \$160.00

Fire Levy Rate: \$49.38

Total Rates: \$1013.65

That Council have already granted a remission of \$562.13 on the 20th August 2019.

Balance being the 4th Instalment is \$253.57 requesting a further remission.

RECOMMENDATION:

THAT in response to the COVID-19 pandemic:

1. Council agree to deferral arrangements for 6 months for the Ouse Country Club due to hardship; and
2. Council agree to not charge any late payment penalties or interest on the outstanding rates for 6 months.

17.4 FINANCIAL HARDSHIP ASSISTANCE MODEL POLICY

The Policy Director Mr Dion Lester from the Local Government Association of Tasmania provided the General Manager with the Model Policy for Financial Hardship Assistance on Local Government Rates on the 3 April 2020.

Mr Lester stated that the Model Financial Hardship Assistance Policy was developed as per the motion at the LGAT General Meeting on the 27 March 2020. It has been developed and implemented during the 2020 COVID-19 coronavirus pandemic that is spreading across the world. To respond to the disease, governments around the world are shutting down social activities and interaction to prevent transmission, which is necessarily causing significant impacts on many economic activities and transactions. As a result, many people have lost jobs, their clients or their business, destroying incomes and spending. Council is determined to assist those most critically impacted by the economic slowdown caused by the pandemic with a robust and fair hardship policy.

The purpose of this Model Financial Hardship Assistance Policy is to enable Council to provide assistance to community members who are suffering financial hardship by providing an appropriate level of relief from Local Government rates.

This Model Financial Hardship Assistance Policy applies to ratepayers experiencing genuine and serious financial hardship and needing assistance to meet both their basic needs and their rate payment obligations to Council. It is not intended to be used to maintain financial positions for those who do not need it and are not genuinely impacted by serious financial hardship.

This Model Financial Hardship Assistance Policy applies only to Council rates and charges levied in accordance with Part 9 – Rates and Charges of the Local Government Act 1993. This Model Financial Hardship Assistance Policy does not apply to rates or fees collected on behalf of other authorities in accordance with section 88 of the Local Government Act 1993., such as fire service contributions collected pursuant to section 79B of the Fire Service Act 1973.

It is proposed that the Model Financial Hardship Assistance Policy will be applied in accordance with the following principles:

- (1) Consistent, equitable and respectful treatment of all residents and ratepayers that is sensitive to their specific circumstances.
- (2) Maintaining Council's ability to provide essential services to our community through appropriately applied rating.

- (3) Assisting ratepayers who are suffering serious financial hardship, so that they may overcome these circumstances and return to financial stability and contributing equitably to local services.
- (4) Ensuring that those able to contribute to local services, continue to do so.
- (5) Minimising the opportunity for misuse, exploitation or fraud by ensuring decisions made to provide special relief or assistance are supported by sufficient evidence.
- (6) Maintaining confidentiality and privacy of applicants and ratepayers, their applications and any information provided.

According to the Australian Taxation Office (ATO), individuals are considered to be in serious hardship when they are unable to provide the following for themselves, their family or other dependants:

- (1) Food;
- (2) Accommodation;
- (3) Clothing;
- (4) Medical treatment;
- (5) Education;
- (6) Other basic necessities.

A number of factors can contribute to or trigger serious financial hardship, including:

- (1) Loss of employment of the property owner, family member or household primary income earner;
- (2) Serious illness, including physical incapacity, hospitalization, or mental illness of the property owner or family member;
- (3) A natural disaster;
- (4) A public health emergency or declared state of emergency;
- (5) Family tragedy;
- (6) Family breakdown;
- (7) Financial misfortune;
- (8) Other serious or complicating circumstances.

Community wide issues and circumstances, such as the COVID-19 pandemic, may impact financial hardship, but hardship is always assessed at an individual level, and requires reviewing personal circumstances.

Serious financial hardship involves both low income/cash flow and a low asset base. Personal property portfolios beyond a primary residence [or a business's primary operating space] can be employed to improve an applicant's cash flow and financial sustainability. Applications for assistance on residential investment properties will not be considered.

If Council adopt the Model Financial Hardship Assistance Policy applicants will need to provide evidence of their circumstances of financial hardship to justify Council's special consideration of their case. The type of evidence required will depend on your circumstances and may include, for example, one or more of the following:

- Assessment by an independent accredited financial counsellor demonstrating an inability to both pay rates and to rearrange asset portfolios to facilitate payment;
- A statutory declaration from an appropriate and independent professional, familiar with the applicant's circumstances (e.g. a family doctor for health-related evidence, a bank official, insurance policy manager, etc.);
- Pending disconnection of essential services, like water, electricity, gas (does not include mobile phone or internet bills);
- Notice of impending legal action;
- Letter from charitable organisation regarding loss of employment or inability to provide for basic necessities;
- Bank notice for example, overdraft call or mortgaged property repossession;
- Employer notice of redundancy or termination of employment;
- Overdue medical bills;
- Letter from doctor verifying the inability to earn an income due to illness or caring for a sick family member;
- Final notice from school regarding payment of mandatory fees;
- Funeral expenses;
- Repossession notice of essential items, like a car or motorcycle.

The Local Government Act 1993 provides Council with three methods of rate relief:

- (1) Postponing rate payments (sections 125-127)
- (2) Remission of late payment penalties or interest (section 128)
- (3) Remission of rates (section 129)

Postponing Rate Payments – Deferral Arrangements

In confirmed cases of financial hardship, Council may choose deferral of individual rates payments within a defined period, in whole or in part, to be paid back at a later date, subject to any conditions Council determines. The deferral arrangement applies to specified payments and other rate payments are not affected and continue to accrue as normal.

The terms of rate deferral arrangements will be proportionate to the applicant's demonstrated financial hardship circumstances, so supplying sufficient evidence of these circumstances is important for developing the appropriate terms.

Rate payment deferrals approved under this section are typically deferred by 3 months. However, rate deferral arrangements can only defer individual payments up to a maximum of two (2) years and only in the most serious circumstances.

[Councils may choose to add the following statement:]

[In response the COVID-19 pandemic, Council will approve deferral arrangements for 6 months for ratepayers meeting hardship requirements.]

All deferred payments must be repaid as specified in accordance with the deferral arrangement, otherwise regular late payment penalties and/or interest will apply.

Ratepayers who are subject to a deferral arrangement who overcome their financial hardship circumstances are encouraged to begin repaying their deferred rates payments as early as they are able.

Note that Council may revoke any postponement of rates payments at any time, in accordance with section 127 of the Local Government Act 1993, by giving 60 days notice in writing to the ratepayer.

Remitting Late Payment Penalties and Interest

For typical circumstances that are not of financial hardship, rates must be paid by the due date and Councils may charge a penalty or daily interest or both for each late payment. However, for confirmed cases of financial hardship, Council may waive either the applicable late payment penalties, or the interest accumulated, or both, for a specified period that relates to the period of financial hardship.

[Councils may choose to add the following statement:]

[Council will not charge any late payment penalties or interest for late rate payments during the 2020 COVID-19 state of emergency until 30 June 2020.]

Remitting Rates

Remission of any rates, late payment penalties or interest, in part or in full, is reserved only for the most serious and exceptional of financial hardship cases. Even in these cases, deferral of rate payments must be applied for and granted first, before an application for rates remission can be considered.

After the applicant has entered into a deferral arrangement with Council, the applicant may apply for remission of rates. The application must demonstrate:

- (1) Financial hardship;
- (2) Exceptional and serious circumstances;
- (3) How the applicant's exceptional financial hardship circumstances make the maximum term deferral arrangement under section 2.3.1 unfeasible and unreasonable to fulfil; and
- (4) How enforcing fulfilment of the maximum term deferral arrangement would only deepen the seriousness of applicant's financial hardship and critically impact their ability to provide for the basic living necessities (food, accommodation, clothing, medical treatment) of the applicant and dependents.

In the interests of community fairness and equity, wherever possible and appropriate in determining rates remission applications:

- (1) Deferral arrangements are preferable to rates remission;
- (2) Amounts or proportions of rates to be remitted are to be minimised, for example, below \$1000 or 50%; the remainder subject to payment arrangements;
- (3) Instances of rates remission are to be minimised to no more than one rates remission per applicant.

Applying for Financial Hardship Assistance

To seek financial hardship assistance from Council, an application must be made in writing, addressed to the General Manager, and submitted as follows:

- Submitted via online form at: [e.g. www.council.tas.gov.au/onlineform]
- Emailed to [e.g. rates@council.tas.gov.au]; or
- Mailed to [ADDRESS].

Applications must:

- Demonstrate and provide evidence for financial hardship and circumstances (see section **Error! Reference source not found. – Error! Reference source not found.**);
- Describe the type of assistance sought, being:
 - Postponing rate payments (a deferral arrangement);
 - Postponing or waiving late payment penalties or interest;
 - Remitting rates, late payment penalties or interest, in part or in full;
- Address the requirements of the relevant subsections of section **Error! Reference source not found. – Error! Reference source not found.**

Assessing Applications

Applications for deferral arrangements must be decided by:

- (1) For amounts less than [\$2,500 – the Chief Financial Officer]; or
- (2) For amounts of [\$2,500 or greater – the General Manager].

Applications for remission of any rates or late payment penalties or interest charges must be decided by Council and require absolute majority to be approved.

The Model Financial Hardship Assistance Policy is attached for Councillors information and adoption if appropriate.

If Councillors have any questions or concerns the General Manager will refer the questions to the Policy Director from the Local Government Association of Tasmania.

RECOMMENDATION:

THAT in response to the COVID-19 pandemic, Council agrees to:

1. Approve the Local Government Association of Tasmania Model Financial Hardship Assistance Policy, subject to any request for remission of any rates, late payment penalties or interest, in part or in full, is reserved only for the most serious and exceptional of financial hardship cases.
2. Applications for remission of any rates or late payment penalties or interest charges must be decided by Council and require absolute majority to be approved.

17.5 LOCAL GOVERNMENT LOANS PROGRAM GUIDELINE

The Policy Director Mr Dion Lester from the Local Government Association of Tasmania provided the General Manager with the Local Government Loans Program Guideline on the 6 April 2020.

The updated Local Government Loans Program Guideline require Councils to demonstrate that each nominated project:

- will be undertaken during the 2020-21 financial year;
- will provide Tasmanian employment opportunities;
- is procured through appropriate processes that deliver value-for-money outcomes; and
- is to be financed through an approved loan from Tascorp.

The purpose of the Local Government Loans Program is to encourage local governments to invest and employ more Tasmanians to upgrade, renovate and to do necessary maintenance to improve existing local government infrastructure. It can also cover the cost of measures taken by Councils as a response to, or as a result of, the impacts of the Novel Coronavirus (COVID-19).

Examples of the types of projects which will be considered under the Local Government Loans Program include, but are not limited to:

- roads, bridges and footpaths;
- upgrading community halls and other town facilities and amenities;
- development of waste transfer stations;
- improvements to local parks;
- development of, or improvements to, recreational and sporting grounds;
- township beautification works;
- tourism infrastructure development;
- other building works;
- rates relief programs; and
- any other measures responding to, or as a result of, the impacts of COVID-19.

Funding of a maximum \$150 million is made available through the Local Government Loans Program, on a first-come first-served basis.

The Local Government Loans Program will remain open until 1 August 2020, and applications will be managed on a rolling basis up until that time.

For eligible projects, the Local Government Loans Program will provide assistance to applicable local government authorities through:

- the provision of loan interest rebates in the form of a grant for the eligible period of each loan, with a three year maximum rebate term; and
- access to borrowings to finance projects under the Local Government Loans Program through the Tasmanian Public Finance Corporation (Tascorp).

All Tasmanian councils and joint authorities are eligible for the Program.

The Program will be managed and administered by the Department of Treasury and Finance.

It is preferable that local government authorities make a single application for all relevant projects, rather than multiple applications.

Projects to receive assistance through the Program will be considered and approved by the Treasurer as part of a council's current 2020-21 borrowing program.

Local government entities are encouraged to include applications for loan interest rebates together with the completed Loan Council Allocation survey by close of business, Friday 24 April 2020 via email to financial.survey@treasury.tas.gov.au

Applications will be assessed as they are received and, following consideration by the Treasurer, Treasury will advise each Council of the outcome of their application.

If a Council's application is successful, the Council will need to contact Tascorp to arrange the finance (i.e. Settlement date, Maturity Date, and Interest rate).

On drawing down the loan, Tascorp will provide a repayment schedule for the interest payments (usually six-monthly instalments). Treasury will need a copy of that schedule to confirm interest rates and maturity. The Council will need to pay interest instalments to Tascorp and Treasury will then reimburse the interest paid.

To claim the interest rebate, the Council should Invoice Treasury as the interest is paid and Treasury will process the reimbursement.

RECOMMENDATION:

THAT Council not consider any loans at this stage.

17.6 TWWHA TOURISM MASTER PLAN EXTENSION OF PUBLIC COMMENT PERIOD

The Project Manager, TWWHA tourism Master Plan Mr Andrew Harvey from the Department of Primary Industries, Parks, Water and Environment provided the General Manager with the following information on the 2 April 2020:

Dear Stakeholder, recently I informed you that the draft TWWHA Tourism Master Plan had been released for an 8 week public comment period. The government has now extended that by 6 weeks. The public comment period will now end on 25 June rather than the 14 May. The draft TMP is available at [https://dpipwe.tas.gov.au/conservation/tasmanian-wilderness-world-heritage-area-\(twwha\)/twwha-tourism-master-plan](https://dpipwe.tas.gov.au/conservation/tasmanian-wilderness-world-heritage-area-(twwha)/twwha-tourism-master-plan). The website also has information on the public submission process.

For further information see

http://www.premier.tas.gov.au/releases/planning_development_and_consultation_continues_during_thi_s_health_emergency.

If you have any questions on the draft TMP or the public comment process please address them to the following email address: TourismMasterPlan@dpipwe.tas.gov.au.

The public comment period has now been extended from 8 to 14 weeks: from 19 March 2020 to 25 June 2020.

The Tourism Master Plan is a requirement of the TWWHA Management Plan 2016. The draft Tourism Master Plan shares the overarching vision statement articulated in the Management Plan:

- To identify, protect, conserve, present and, if appropriate, to rehabilitate the World Heritage, National Heritage and other natural and cultural values of the TWWHA and to transmit that heritage to future generations in as good or better condition than at present.

It then sets out four Strategic Principles to guide the presentation of the TWWHA. These are supplemented by Visitor Experience Statements for each management zone in the Management Plan.

The draft Tourism Master Plan provides guidance and recommendations in the following key areas:

- potential opportunities
- Aboriginal cultural values initiatives
- strategic guidance
- assessment policy guidelines and other initiatives

How to make a submission

Please make a written submission by 25 June 2020 if you would like to comment on the draft Tourism Master Plan.

Submissions can be sent to:

TourismMasterPlan@dpipwe.tas.gov.au

Or

TWWHA Tourism Master Plan Project Manager
Project Management Office
PO Box 44
Hobart TAS 7001

RECOMMENDATION:

That any feedback on the Tourism Master Plan be provided to the General Manager by Friday the 5 June 2020 so the General Manager can lodge the feedback with the TWWHA Tourism Master Plan Project Manager by the 25 June 2020.

17.7 RAAF2021 CENTENARY SCULPTURE EXHIBITION

The General Manager received correspondence from a Mr Barry Smith, an artist with a studio in Launceston that is presently working on a collection of sculptures commemorating the upcoming centenary of the Royal Australia Air Force in 2021.

The RAAF2021 Centenary Sculpture Exhibition seeks to tell the story of the aircraft and the airmen who flew them through a selection of 12 aviation sculptures, beginning with the Avro 504, a biplane training aircraft through to the supersonic F-4 Phantom.

The 12 pieces, each painstakingly carved from Tasmanian Oak over many months. The sculptures vary in size from 1 metre across the wings to almost 2 metres. In order to achieve the desired smooth glossy-mirror finish effect, the forms have been sanded using ever increasing grades of sand paper, oiled and finally buffed to a highly reflective finish.

Mr Smith states that this exhibition is a self-funded project independent of other RAAF activities and celebrations held in Tasmania. Mr Smith has support from the Tasmanian Aviation Historical Society (TAHS) based in Launceston, which he is a founding member.

For the last a part of 2021 Mr Smith is proposing to take the sculptures on a traveling exhibition to towns/regions around Tasmania in order to increase public awareness of this important and momentous event and to assist the RAAF in their celebration of the centenary.

Mr Smith wishes to gauge whether Central Highlands Council has an interest in supporting in principle this proposal for the staging of the exhibition at a venue in the Central Highlands to celebrate the RAAF2021 Centenary. Mr Smith will be seeking funding from Arts Tasmania to support this venture. As this is early stages, feedback from Council will enable Mr Smith to construct a project proposal of supporting venues in order to put forward a funding application to Arts Tasmania and allow Mr Smith to give the RAAF Association (Hobart Branch) an indication of how this project is evolving.

Mr Smith intends to promote the artwork and tell the story of the RAAF centenary by beginning a rigorous press coverage (TV and News Paper), social media (Facebook and YouTube) campaign in late 2020. This will be accomplished by portraying the sculptures in a movie type and still image format in order to reach as many members of the Tasmanian community as possible. The media campaign will also follow the exhibition around Tasmania highlighting each town/region that supports the project until December 2021.



Example of a sculpture of the Spitfire that will be included in the display.

The objectives of the RAAF2021 Centenary Sculpture Project are;

- Preserve in sculptural form a collection of aircraft which were flown in military service of Australia since the inception of the RAAF,
- Perpetuate the memory in the hearts and minds of all Tasmanians who see these sculptures, the spirit in which these great aircraft were flown in the defence of our great nation during wartime and peacetime,
- Enforce the links between sculpture and commemoration,
- Ensure that Australian service aviation history and heritage is valued, understood and enjoyed by present and future generations,
- Emphasise the important significance of the aircraft themselves that made up the RAAF's inventory. What we as a nation must realise is that the historic connotations that follow these aircraft are enormous; each aircraft has its own chapter in history, as an identity, which must be recognised and remembered,
- Raise awareness of the RAAF and its mission,
- Establish a clear direction and a single mindset from the organisations involved to have the dedication, enthusiasm and spirit to preserve the memory of the aircraft and men as symbols of Australian aviation heritage,
- Educate the community through community involvement with the sculptures. Patriotism and pride in our country's heritage starts with education. The Project's aims are determined that more history must be taught so that the new generation can relate to something that is real,
- Remembering our past entails more than just displaying old aircraft in sculptural form. It means paying tribute to the people whose contribution literally saved the world from enslavement and preserved our way of life,
- Develop the concept to its fullest potential enabling it to symbolise the integration of Art, History and Heritage, and
- Provide a display of sculptures of these great aircraft as a tribute dedicated to the thousands of men and women who built, serviced and flew them.

Mr Smith would be interested to hear from Council on this proposal. Attached for Councillors information is an artist statement and brief description of the aircraft types that will be depicted in the exhibition.

The General Manager seeks Council's consideration regarding the proposed exhibition and if Council wish to nominate a venue for example the Central Highlands Visitors Centre in Bothwell.

RECOMMENDATION:

That Council consider holding the RAAF2021 Centenary Sculpture Exhibition at the Central Highlands Visitors Centre or Bothwell Hall.

17.8 CENTRAL HIGHLANDS BUSINESS CONTINUITY PLAN

Council approved the Central Highlands Business Continuity Plan at the March 'Ordinary' Council Meeting.

During the past five weeks the risk of contracting COVID-19 has increased in the workplace, hence management would like Council to consider adding the draft COVID-19 Virus Management Flowchart and Safe Work Method Statement COVID-19 Virus Management Controls to the Central Highlands Business Continuity Plan.

Safe Work Australia suggests organisations should have an emergency plan in place so workers know what to do. Organisations should have a plan for managing COVID-19, including when there is exposure to COVID-19 in your workplace. Organisations should communicate this clearly and honestly with workers. Provide clear direction and guidance about what is expected of workers and update them when this changes.

Workers should know:

- when to stay away from the workplace;
- what action to take if they become unwell; and
- what symptoms to be concerned about.

Workers should also know they have duties too – they must take reasonable care for their own health and safety, not adversely affect the health and safety of others and follow any reasonable policies and directions the organisation has told them about. This includes staying away from the workplace if they may have contracted the COVID-19 virus.

Workers should also know who to talk to about their concerns – provide them with a point of contact, and if you can, access to support services, including employee assistance programs.

Draft Attachment 2 - COVID-19 Virus Management Flowchart and draft Attachment 3 - Safe Work Method Statement COVID-19 Virus Management Controls have been developed to provide workers with more information about COVID-19 and the risks in the work environment.

RECOMMENDATION:

That Council approve draft Attachment 2 - COVID-19 Virus Management Flowchart, draft Attachment 3 - Safe Work Method Statement COVID-19 Virus Management Controls and include both in the Central Highlands Business Continuity Plan.

17.9 HIGHLANDS BUSHFEST 2020

In January 2020 Council agreed to hold the Highlands Bushfest on Saturday 21st & Sunday 22nd November 2020.

The Highlands Bushfest has been a very successful event and Council staff need considerable lead time to organise stallholders, sponsors and attractions for the event.

On the 11 March 2020 the World Health Organisation declared the outbreak of COVID-19 as a pandemic, hence with keeping Tasmanians safe it is recommended that Council consider the cancellation of the Highlands Bushfest in 2020 to ensure the safety of the community.

RECOMMENDATION:

That due to the COVID-19 pandemic and to ensure the safety of the community, Council agree to cancel the Highlands Bushfest for 2020.

18.0 SUPPLEMENTARY AGENDA ITEMS

Moved:

Seconded:

THAT Council consider the matters on the Supplementary Agenda.

19.0 CLOSURE