



Central Highlands Council

MINUTES – ORDINARY MEETING – 16th OCTOBER 2012

Minutes of an Ordinary Meeting of Central Highlands Council held at Bothwell Council Chambers, on Tuesday 16th September 2012, commencing at 9.00am.

1.0 OPENING

Mayor D E Flint opened the meeting at 9.00am

2.0 PRESENT

Mayor D E Flint, Deputy Mayor A J Downie, Cllr J R Allwright, Cllr A W Bailey, Cllr R G Bowden, Cllr G L Herbert, Cllr T H Jacka, Cllr L M Triffitt

3.0 APOLOGIES

An apology was received for **Cllr I V McMichael**.

4.0 PECUNIARY INTEREST DECLARATIONS

In accordance with Regulation 8 of the Local Government (Meeting Procedures) Regulations 2005, the Mayor requests Councillors to indicate whether they or a close associate have, or are likely to have a pecuniary interest (any pecuniary or pecuniary detriment) in any item of the Agenda.

Deputy Mayor A J Downie	10.4 & 17.5
Cllr J R Allwright	17.5 & 17.7
Cllr A W Bailey	11.7
Cllr G L Herbert	11.6 & 17.7
Cllr L M Triffitt	17.7

5.0 COMMITTEE

Regulation 15 of the Local Government (Meeting Procedures) regulations 2005 provides that Council may consider certain sensitive matters in Closed Agenda which relate to:

- Personnel matters, including complaints against an employee of the Council;
- Industrial matters relating to a person;
- Contracts for the supply and purchase of goods and services;
- The security of property of the Council
- Proposals for the Council to acquire land or an interest in the land or for the disposal of land;
- Information provided to the Council on the condition it is kept confidential;
- Trade secrets of private bodies;
- Matters relating to actual or possible litigations taken by or involving the Council or an employee of the Council;
- Applications by Councillors for leave of absence;
- The personal affairs of any person.

The decision to move in Closed Council requires an absolute majority of Council.



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5.1 MOTION INTO COMMITTEE

Moved **Clr L M Triffitt**

Seconded **Clr A W Bailey**

THAT Council move into Committee to discuss confidential matters in accordance with Section 15 of the Local Government (Meeting Procedures) Regulations 2005.

Carried

For the motion: Mayor D E Flint, Deputy Mayor A J Downie, Clr J R Allwright, Clr A W Bailey, Clr R G Bowden, Clr G L Herbert, Clr T H Jacka, Clr L M Triffitt

5.2 MATTERS DISCUSSED IN COMMITTEE

Ellendale Hall
Personnel Matters
Confidential Matter

5.3 MOTION OUT OF COMMITTEE

Moved **Clr L M Triffitt**

Seconded **Clr A J Downie**

THAT Council move out of Committee and resume the Ordinary Meeting.

Carried

For the motion: Mayor D E Flint, Deputy Mayor A J Downie, Clr J R Allwright, Clr A W Bailey, Clr R G Bowden, Clr G L Herbert, Clr T H Jacka, Clr L M Triffitt

OPEN MEETING TO PUBLIC

Mayor D E Flint opened the Meeting to the public at 10.30am.

6.0 IN ATTENDANCE

Mrs Lyn Eyles (General Manager), Mrs Casey Bryant (Minute Secretary), Mrs Kathy Hean (NRM), Mrs Phyl Smithurst

7.0 NRM REPORT

Moved **Clr G L Herbert**

Seconded **Clr A W Bailey**

THAT the **NRM Report** be **received**.

Carried

For the motion: Mayor D E Flint, Deputy Mayor A J Downie, Clr J R Allwright, Clr A W Bailey, Clr R G Bowden, Clr G L Herbert, Clr T H Jacka, Clr L M Triffitt



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Moved **Clr T H Jacka**

Seconded **Clr G L Herbert**

THAT the NRM be authorised to use Council's logo.

Carried

For the motion: Mayor D E Flint, Deputy Mayor A J Downie, Clr J R Allwright, Clr A W Bailey, Clr R G Bowden, Clr G L Herbert, Clr T H Jacka, Clr L M Triffitt

Mrs Kathy Hean left the meeting at 10.53am.

6.1 PUBLIC QUESTION TIME

Phyl Smithurst - newspaper article

8.0 FINANCE REPORT

Moved **Clr A W Bailey**

Seconded **Clr R G Bowden**

THAT the **Finance Report** be received.

Carried

For the motion: Mayor D E Flint, Deputy Mayor A J Downie, Clr J R Allwright, Clr A W Bailey, Clr R G Bowden, Clr G L Herbert, Clr T H Jacka, Clr L M Triffitt

9.0 COMMUNITY & ECONOMIC DEVELOPMENT REPORT

Moved **Clr L M Triffitt**

Seconded **Clr G L Herbert**

THAT the **Community & Economic Development Report** be received and noted.

Carried

For the motion: Mayor D E Flint, Deputy Mayor A J Downie, Clr J R Allwright, Clr A W Bailey, Clr R G Bowden, Clr G L Herbert, Clr T H Jacka, Clr L M Triffitt

9.1 BRANDING – WEB SITE

Noted

9.2 BRANDING – CENTRAL HIGHLANDS NEWS

Noted



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9.3 DESTINATION SOUTHERN TASMANIA MEMBERSHIP

Noted

9.4 BRANDING – HIGHLANDS TASMANIA MARKETING STRATEGY

Moved **Clr G L Herbert**

Seconded **Clr A W Bailey**

THAT Highlands Tasmania joins the Australian Tourism Export Council at an amount of \$1,175.00.

Carried

For the motion: Mayor D E Flint, Deputy Mayor A J Downie, Clr J R Allwright, Clr A W Bailey, Clr R G Bowden, Clr G L Herbert, Clr T H Jacka, Clr L M Triffitt

9.5 KEEP AUSTRALIA BEAUTIFUL AWARDS

Noted

9.6 TOUR OF TASMANIA

Noted

9.7 ARTHURS LAKE BOAT RAMPS

Moved **Clr A J Downie**

Seconded **Clr G L Herbert**

THAT Council agree in principle to provide this service subject to further discussion. A draft be prepared for approval and to be on a cost recovery basis and final agreements on cost-recovery. The final agreements to come back to Council for a final decision.

Carried

For the motion: Mayor D E Flint, Deputy Mayor A J Downie, Clr J R Allwright, Clr A W Bailey, Clr R G Bowden, Clr G L Herbert, Clr T H Jacka, Clr L M Triffitt

9.8 HAULAGE HILL INFORMATION BAY

Noted

9.9 INFRASTRUCTURE

Noted



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9.10 TIGER TRAIL FESTIVAL

Council to send a letter to Tracey congratulating her and her committee on the success of the Tiger Trail Festival.

9.11 COMMUNITY GRANT – JULIE HONNER

Moved **Clr T H Jacka**

Seconded **Clr J R Allwright**

THAT Council does not contribute \$150.00 for a Community BBQ for Julie Honner. The Mayor to attend the event and present a framed Certificate acknowledging her commitment.

Carried 6/1

For the motion: Mayor D E Flint, Deputy Mayor A J Downie, Clr J R Allwright, Clr R G Bowden, Clr G L Herbert, Clr T H Jacka

Against: Clr A W Bailey

Clr L M Triffitt moved back from the table

9.12 COMMUNITY GRANT - ELLENDALE

Moved **Clr A J Downie**

Seconded **Clr L M Triffitt**

THAT Council contribute \$500.00 in aid of the Matilda & Kayla foundation.

Carried

For the motion: Mayor D E Flint, Deputy Mayor A J Downie, Clr J R Allwright, Clr A W Bailey, Clr R G Bowden, Clr G L Herbert, Clr T H Jacka, Clr L M Triffitt

10.0 DEVELOPMENT & ENVIRONMENTAL SERVICES

In accordance with Regulation 25(1) of the Local Government (Meeting Procedures) Regulations 2005, the Mayor advises that the Council intends to act as a Planning Authority under the Land Use Planning and Approvals Act 1993, to deal with the following items:

Moved **Clr L M Triffitt**

Seconded **Clr J R Allwright**

THAT the **Development & Environmental Services Report** be received.

Carried

For the motion: Mayor D E Flint, Deputy Mayor A J Downie, Clr J R Allwright, Clr A W Bailey, Clr R G Bowden, Clr G L Herbert, Clr T H Jacka, Clr L M Triffitt



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**10.1 DA 2012/30:
TASMANIAN LAND
CONSERVANCY INC:
1190 MARKED TREE
ROAD, HAMILTON:
SUBDIVISION – TWO
LOTS & BALANCE IN
THE RURAL ZONE**

Moved **Clr A J Downie**

Seconded **Clr T H Jacka**

That Central Highlands Council (Planning Authority) in accordance with the provisions of the *Central Highlands Planning Scheme 1998* and Section 57 of the *Land Use Planning & Approvals Act 1993*, APPROVE the application for a *Subdivision in the Rural Zone* at 1190 Marked Tree Road, Hamilton, Certificate of Title Volume 102690, Folio 4, subject to the following conditions:

General

1. The subdivision layout or development must be carried out substantially in accordance with the application for planning approval, the endorsed drawings and with the conditions of this permit and must not be altered or extended without the further written approval of Council.

Final Plan

2. A fee as determined by Council resolution from time to time must be paid to Council prior to the sealing of each stage of the final plan of survey.
3. A final plan of survey and two (2) copies must be provided together with the schedule of easements as necessary.
4. All conditions of this permit must be satisfied before the Council seals the final plan. It is the subdivider's responsibility to arrange any required inspections and to advise Council in writing that the conditions of the permit have been satisfied. The final plan of survey will not be dealt with until this advice has been provided.

Easements

5. Easements must be created over all drains, pipelines, wayleaves and services in accordance with the requirements of the Council's General Manager. The cost of locating and creating the easements shall be at the subdivider's full cost.

Endorsements

6. The final plan of survey must be noted that Council cannot or will not provide a means of drainage, water or sewer services to all lots shown on the plan of survey.

Covenants

7. Covenants or other similar restrictive controls that conflict with any provisions or seek to prohibit any use provided within the planning scheme must not be included or otherwise imposed on the titles to the lots created by this permit, either by transfer, inclusion of such covenants in a Schedule of Easements or registration of any instrument creating such covenants with the Recorder of Titles, unless such covenants or controls are expressly authorised by the terms of this permit or the consent in writing of the Council's General Manager.

Building envelopes



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8. All development must be contained within the building envelope as shown on the Application for Subdivision prepared by the Tasmanian Land Conservancy and dated August 2012. The location of the building envelope must be shown on the final plan of the survey.
9. An agreement pursuant to Part 5 of the *Land Use Planning and Approvals Act 1993* must be entered into prior to the sealing of the final plan of survey to require that no removal or clearing of vegetation is to occur outside of the designated building envelopes on Lots 2 and 3, with the exception of the clearing or removal of vegetation for the following purposes:
 - a. The removal or trimming of trees for reasons of safety and protection of the property;
 - b. The removal of environmental weeds;
 - c. Unless in accordance with a Bushfire Hazard Management Plan approved by the Tasmanian Fire Service.

Bushfire Management

10. An agreement pursuant to Part 5 of the *Land Use Planning and Approvals Act 1993* must be entered into prior to the sealing of the final plan of survey to require any residential use or development to be carried out and maintained in accordance with the recommendations of Bushfire Planning Group (2005), *Guidelines for Development in Bushfire Prone Areas: Living with Fire in Tasmania*, Tasmanian Fire Service, Hobart and constructed in accordance with Level 1 of Standards Australia (1999): AS 3959: Construction of Buildings in Bushfire Prone Areas Standards Australia, Sydney.

Agreements

11. Agreements made pursuant to Part 5 of the *Land Use Planning and Approvals Act 1993* must be prepared by the applicant on a blank instrument form to the satisfaction of the Council and registered with the Recorder of Titles. The subdivider must meet all costs associated with the preparation and registration of the Part 5 Agreement.

Weed management

12. Prior to the carrying out of any works approved or required by this approval, the subdivider must provide a weed management plan detailing measures to be adopted to limit the spread of weeds listed in the *Weed Management Act 1999* through imported soil or land disturbance by appropriate water management and machinery and vehicular hygiene to the satisfaction of Council's General Manager and of the Regional Weed Management Officer, Department of Primary Industries, Parks, Water and Environment.

Water Quality

13. Temporary run-off, erosion and sediment controls must be installed and maintained at full operational capacity to the satisfaction of Council's General Manager until the land is effectively rehabilitated and stabilised after completion of the development.

Environmental Health



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14. The final plan of survey must be endorsed that the lots are only suitable for the on-site disposal of wastewater using a licensed Aerated Wastewater Treatment System or modified trench septic or other approved system.

Telecommunications, electrical and gas reticulation

15. Where electrical and telecommunications services are to be provided to each lot, they must be provided in accordance with the requirements of the responsible authority and the satisfaction of Council's General Manager.

Rural access

16. A separate vehicle access must be provided from the road carriageway to each lot. Accesses must be a minimum width of 3 metres at the property boundary and located and constructed in accordance with the standards shown on standard drawings SD-1009 Rural Roads - Typical Standard Access and SD-1012 Intersection and Domestic Access Sight Distance Requirements prepared by the IPWE Aust. (Tasmania Division) and the satisfaction of Council's General Manager.

Engineering drawings

17. Engineering design drawings are to be submitted for approval by Council's General Manager. Engineering Drawings are to be prepared by a qualified and experienced civil engineer, or other person approved by the General Manager.
18. Approved Engineering Plans will remain valid for a period of 2 years from the original date of approval

Construction amenity

19. Any works relating to the development must be carried out between the following hours:
- | | |
|---------------------------|-------------------|
| Monday to Friday | 7.00am to 6.00pm |
| Saturday | 9.00am to 6.00pm |
| Sundays & Public Holidays | 10.00am to 6.00pm |

The applicant shall also be advised that:

- A. This permit does not imply that any other approval required under any other legislation or by-law has been granted.
- B. The issue of this permit does not ensure compliance with the provisions of the *Threatened Species Protection Act 1995* or the *Environmental Protection and Biodiversity Protection Act 1999* (Commonwealth). The applicant may be liable to complaints in relation to any non-compliance with these Acts and may be required to apply to the Policy and Conservation Assessment Branch of the Department of Primary Industries, Parks, Water and the Environment or the Commonwealth Minister for a permit.
- C. **This permit shall not take effect and must not be acted on until 15 days after the date of receipt of this permit unless, as the applicant and the only person with a right of**



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appeal, you notify Council in writing that you propose to commence the use or development before this date, in accordance with Section 53 of the *Land Use Planning and Approvals Act 1993*.

- D. This planning approval shall lapse at the expiration of two (2) years from the date of the commencement of planning approval if the development for which the approval was given has not been substantially commenced. Where a planning approval for a development has lapsed, an application for renewal of a planning approval for that development shall be treated as a new application.

Carried

For the motion: Mayor D E Flint, Deputy Mayor A J Downie, Clr J R Allwright, Clr A W Bailey, Clr R G Bowden, Clr G L Herbert, Clr T H Jacka, Clr L M Triffitt

10.2 DA 2012/39:
PEACOCK DARCEY &
ANDERSON P/L: 289
ROTHERWOOD
ROAD, LOWER
MARSHES
(CT154494/1 &
CT154495/1):
SUBDIVISION -
BOUNDARY
ADJUSTMENT IN THE
RURAL ZONE

Moved **Clr A J Downie**

Seconded **Clr J R Allwright**

That Central Highlands Council (Planning Authority) in accordance with the provisions of the *Central Highlands Planning Scheme 1998* and Section 57 of the *Land Use Planning & Approvals Act 1993*, APPROVE the application for a *Subdivision in the Rural Zone* at 289 Rotherwood Road, Lower Marshes, Certificate of Title Volume 154494, Folio 1 and Certificate of Title Volume 154495, Folio 1, subject to the following conditions:

General

1. The subdivision layout or development must be carried out substantially in accordance with the application for planning approval, the endorsed drawings and with the conditions of this permit and must not be altered or extended without the further written approval of Council.

Final Plan

2. A fee as determined by Council resolution from time to time must be paid to Council prior to the sealing of each stage of the final plan of survey.
3. A final plan of survey and two (2) copies must be provided together with the schedule of easements as necessary.
4. All conditions of this permit must be satisfied before the Council seals the final plan. It is the subdivider's responsibility to arrange any required inspections and to advise Council in writing that the conditions of the permit have been satisfied. The final plan of survey will not be dealt with until this advice has been provided.

Easements

5. Easements must be created over all drains, pipelines, wayleaves and services in accordance with the requirements of the Council's General Manager. The cost of locating and creating the easements shall be at the subdivider's full cost.



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Endorsements

6. The final plan of survey must be noted that Council cannot or will not provide a means of drainage, water or sewer services to all lots shown on the plan of survey.

Covenants

7. Covenants or other similar restrictive controls that conflict with any provisions or seek to prohibit any use provided within the planning scheme must not be included or otherwise imposed on the titles to the lots created by this permit, either by transfer, inclusion of such covenants in a Schedule of Easements or registration of any instrument creating such covenants with the Recorder of Titles, unless such covenants or controls are expressly authorised by the terms of this permit or the consent in writing of the Council's General Manager.

Telecommunications, electrical and gas reticulation

8. Where electrical and telecommunications services are to be provided to each lot, they must be provided in accordance with the requirements of the responsible authority and the satisfaction of Council's General Manager.

Construction amenity

9. Any works relating to the development must be carried out between the following hours:
- | | |
|---------------------------|-------------------|
| Monday to Friday | 7.00am to 6.00pm |
| Saturday | 9.00am to 6.00pm |
| Sundays & Public Holidays | 10.00am to 6.00pm |

The applicant shall also be advised that:

- A. This permit does not imply that any other approval required under any other legislation or by-law has been granted.
- B. **This permit shall not take effect and must not be acted on until 15 days after the date of receipt of this permit unless, as the applicant and the only person with a right of appeal, you notify Council in writing that you propose to commence the use or development before this date, in accordance with Section 53 of the *Land Use Planning and Approvals Act 1993*.**
- C. This planning approval shall lapse at the expiration of two (2) years from the date of the commencement of planning approval if the development for which the approval was given has not been substantially commenced. Where a planning approval for a development has lapsed, an application for renewal of a planning approval for that development shall be treated as a new application.

Carried

For the motion: Mayor D E Flint, Deputy Mayor A J Downie, Clr J R Allwright, Clr A W Bailey, Clr R G Bowden, Clr G L Herbert, Clr T H Jacka, Clr L M Triffitt



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10.3 DA 2012/27:
IRENEINC PLANNING
OBO
HALLCHADWICK
CHARTERED
ACCOUNTANTS:
5814 HIGHLAND
LAKES ROAD,
WILBURVILLE:
SUBDIVISION OF 27
LOTS & BALANCE IN
THE HOLIDAY
RESIDENTIAL ZONE,
CONSERVATION
ZONE AND
RIVERSIDE,
LAKESIDE AND
WETLAND AREA

Moved **Clr G L Herbert**

Seconded **Clr A J Downie**

That Central Highlands Council (Planning Authority) in accordance with the provisions of the *Central Highlands Planning Scheme 1998* and Section 57 of the *Land Use Planning & Approvals Act 1993*, approve the application for a *Subdivision of 27 Lots and balance in the Holiday Residential and Conservation Zones* at 5814 Highland Lakes Road, Wilburville, Certificate of Title Volume 33300 Folios 1 & 2, subject to the following conditions:

General

1. The subdivision layout or development must be carried out substantially in accordance with the application for planning approval, the endorsed drawings and with the conditions of this permit and must not be altered or extended without the further written approval of Council.
2. This permit shall not take effect and must not be acted on until 15 days after the date of receipt of this permit unless, as the applicant and the only person with a right of appeal, you notify Council in writing that you propose to commence the use or development before this date, in accordance with Section 53 of the *Land Use Planning and Approvals Act 1993*.
3. Prior to the sealing of the final plan of survey a Traffic Impact Assessment (TIA), prepared by a suitably qualified professional, is to be submitted to and approved by Council's General Manager. The TIA must address the impact of traffic generated by the proposal on the intersection of Arthurs Lake Road and Poatina Road and the sight distances at that intersection. Any works required by the recommendations of the TIA must be completed at the cost of the developer.
4. No personal access, boat ramps, jetties or like structures shall be allowed to be constructed on the foreshore of Arthurs Lake.

Staged development

5. The subdivision development must not be carried out in stages except in accordance with a staged development plan submitted to and approved by Council's General Manager.

Easements

6. Easements must be created over all drains, pipelines, wayleaves and services in accordance with the requirements of the Council's General Manager. The cost of locating and creating the easements shall be at the subdivider's full cost.

Endorsements

7. The final plan of survey must be noted that Council cannot or will not provide a means of drainage, water or sewer services to all lots shown on the plan of survey.

Covenants

8. Covenants or other similar restrictive controls that conflict with any provisions or seek to



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prohibit any use provided within the planning scheme must not be included or otherwise imposed on the titles to the lots created by this permit, either by transfer, inclusion of such covenants in a Schedule of Easements or registration of any instrument creating such covenants with the Recorder of Titles, unless such covenants or controls are expressly authorised by the terms of this permit or the consent in writing of the Council's General Manager.

9. A covenant or other restrictive control must be established to restrict building, access/track construction, wastewater disposal, removal of vegetation or use of fertilisers and other chemicals within the building exclusion zone and shall be registered on the relevant lot titles in accordance with the approved plan.

Public open space

10. Land shown as public open space on the final plan of survey must be transferred to the Central Highlands Council by Memorandum of Transfer submitted with the final plan of survey.
11. To protect the existing peat areas from suffering continued land degradation, no vehicular access to the foreshore is to be made through the Public Open Space; this area is to be fenced with appropriate low height fencing constructed in natural materials to prevent vehicles gaining entry.

Bushfire management

12. An agreement pursuant to Part 5 of the *Land Use Planning and Approvals Act 1993* must be entered into prior to the sealing of the final plan of survey to require any residential use or development to be carried out and maintained in accordance with the recommendations of Tasfire (1995), *Planning Conditions and Guidelines for Subdivisions in Bushfire Prone Areas*, Tasmanian Fire Service, Hobart and constructed in accordance with Level 1 of Standards Australia (1999): AS 3959: Construction of Buildings in Bushfire Prone Areas Standards Australia, Sydney.
13. Agreements made pursuant to Part 5 of the *Land Use Planning and Approvals Act 1993* must be prepared by the applicant on a blank instrument form to the satisfaction of the Council and registered with the Recorder of Titles. The subdivider must meet all costs associated with the preparation and registration of the Part 5 Agreement.

Natural Values

14. Prior to construction commencing, a ground survey of the site is to be undertaken by a suitably qualified professional in accordance with the Guidelines for Natural Values Assessments (DPIPWE). A report on the findings of the survey must be submitted to and approved by Council's General Manager prior to construction. The survey is to include, but is not limited to, the following:
 - a) Nesting habitat for masked owls in the form of mature tree hollows;
 - b) Denning habitat for the Tasmanian devil;
 - c) Potential habitat for Ptunarra brown butterfly;
 - d) Threatened flora previously recorded on the site; and
 - e) Exact location of the eagle nest and if it is active and a survey for other unknown



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nests.

Weed Management Plan

15. Prior to the carrying out of any works approved or required by this approval, the subdivider must provide a Weed Management Plan detailing measures to control any identified weeds on the site and measures be adopted to limit the spread of weeds listed in the *Weed Management Act 1999* through imported soil or land disturbance by appropriate water management and machinery and vehicular hygiene to the satisfaction of Council's General Manager and of the Regional Weed Management Officer, Department of Primary Industries, Parks, Water and Environment.

Final Plan

16. A fee as adopted by Council resolution from time to time, must be paid to Council prior to the sealing of each stage of the final plan of survey.
17. A final plan of survey and two (2) copies must be provided together with the schedule of easements as necessary.
18. All conditions of this permit must be satisfied before the Council seals the final plan. It is the subdivider's responsibility to arrange any required inspections and to advise Council in writing that the conditions of the permit have been satisfied. The final plan of survey will not be dealt with until this advice has been provided.

Water Quality

19. Temporary run-off, erosion and sediment controls must be installed and maintained at full operational capacity to the satisfaction of Council's General Manager until the land is effectively rehabilitated and stabilised after completion of the development.

Environmental Health

20. The final plan of survey must be endorsed that the lots are only suitable for the on-site disposal of wastewater using a licensed Aerated Wastewater Treatment System or modified trench septic or other approved system.

Telecommunications, electrical and gas reticulation

21. Where provided, electrical reticulation and telecommunication reticulation must be installed in accordance with the requirements of the responsible authority and the satisfaction of Council's General Manager.

Access

22. A separate vehicle access must be provided from the road carriageway to each lot. Accesses must be of a gravel formation with a minimum width of 3 metres at the property boundary and located and constructed in accordance with the standards shown on standard drawings SD-1009 Rural Roads - Typical Standard Access and SD-1012 Intersection and Domestic Access Sight Distance Requirements prepared by the IPWE Aust. (Tasmania Division) and the satisfaction of Council's General Manager.



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Roadwork's

23. The corners of each road intersection must be splayed or rounded by chords of a circle with a radius of not less than 6.00 metres in accordance with Sections 85(d)(viii) and 108 of the *Local Government (Building & Miscellaneous Provisions) Act 1993* and the requirements of the Council's General Manager.
24. Roadwork's and drainage must be constructed in accordance with the standard drawings prepared by the IPWE Aust. (Tasmania Division) and to the requirements of Council's General Manager.
25. The proposed subdivision road is to be constructed/upgraded to an unsealed rural road standard in accordance with the standards shown on standard drawings SD-1008 Rural Roads – Typical Cross Section prepared by the IPWE Aust. (Tasmania Division) (attached) and to the requirements of Council's General Manager with a minimum road reserve of 18.00 metres and 25 metres at the cul-de-sac. The minimum construction standard must include:
 - All weather construction;
 - minimum trafficable width of 6.00 metres with at least 1.00 metre consolidated, formed, surfaced and drained shoulders; and
 - stormwater drainage as required.
26. All roads or footways must be shown as "Road" or "Footway" on the final plan of survey and transferred to the Central Highlands Council by Memorandum of Transfer submitted with the final plan.

Engineering drawings

27. Engineering design drawings are to be submitted for approval by Council's General Manager. Engineering Drawings are to be prepared by a qualified and experienced civil engineer, or other person approved by the General Manager.
28. Approved Engineering Plans will remain valid for a period of 2 years from the original date of approval.

Construction amenity

29. Any works relating to the development must be carried out between the following hours:

Monday to Friday	7.00am to 6.00pm
Saturday	9.00am to 6.00pm
Sundays & Public Holidays	10.00am to 6.00pm

Construction

30. The subdivider must provide not less than 48 hours written notice to Council's General Manager before commencing construction works on site or within a council roadway. The written notice must be accompanied by evidence of payment of the Building and Construction Industry Training Levy where the cost of the works exceeds \$12,000.



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- 31.** The subdivider must provide not less than 48 hours written notice to Council's General Manager before reaching any stage of works requiring inspection by Council unless otherwise agreed by the Council's General Manager.

Defects Liability Period

- 32.** The subdivision must be placed onto a 6 month statutory defects liability period in accordance with section 86 of the *Local Government (Buildings and Miscellaneous Provisions) Act 1993*, Councils Specification and Policy following the completion of the works in accordance with the approved engineering plans and permit conditions.

The applicant shall also be advised that:

- A.** This permit does not imply that any other approval required under any other legislation or by-law has been granted.
- B.** Appropriate temporary control measures include, but are not limited to, the following:
- Minimise site disturbance and vegetation removal;
 - Diversion of up-slope run-off around cleared and/or disturbed areas, or areas to be cleared and/or disturbed, provided that such diverted water will not cause erosion and is directed to a legal discharge point (eg. temporarily connected to Council's storm water system, a watercourse or road drain);
 - Sediment retention traps (e.g. sediment fences, straw bales, grass turf filter strips, etc.) at the down slope perimeter of the disturbed area to prevent unwanted sediment and other debris escaping from the land;
 - Sediment retention traps (e.g. sediment fences, straw bales, etc.) around the inlets to the stormwater system to prevent unwanted sediment and other debris blocking the drains;
 - Rehabilitation of all disturbed areas as soon as possible.
- C.** In the event that any suspected item of archaeological significant is inadvertently encountered during works associated with development of the site, then the activity creating the disturbance should cease immediately, and the *Aboriginal Relics Act 1975* will apply for reporting and management.
- D.** The issue of this permit does not ensure compliance with the provisions of the *Threatened Species Protection Act 1995* or the *Commonwealth Environmental Protection and Biodiversity Protection Act 1999*. The applicant may be liable to complaints in relation to any non-compliance with these Acts and may be required to apply to the Policy and Conservation Assessment Branch of the Department of Primary Industries, Parks, Water & Environment or the Commonwealth Minister for a permit.
- E.** **This planning approval shall lapse at the expiration of two (2) years from the date of the commencement of planning approval if the development for which the approval was given has not been substantially commenced. Where a planning approval for a development has lapsed, an application for renewal of a planning approval for that development shall be treated**



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as a new application.

Carried

For the motion: Mayor D E Flint, Deputy Mayor A J Downie, Clr J R Allwright, Clr A W Bailey, Clr R G Bowden, Clr G L Herbert, Clr T H Jacka, Clr L M Triffitt

Deputy Mayor A J Downie left the meeting at 12.04pm.

**10.4 DA 2012/17 :
WOOLCOTT
SURVEYS (OBO
TASMANIAN LAND
CONSERVANCY INC)
: BLACK SNAKE
ROAD, BOTHWELL ;
SUBDIVISION OF 9
LOTS AND BALANCE
IN RURAL ZONE**

Moved **Clr R G Bowden**

Seconded **Clr A W Bailey**

THAT at the request of the Tas Land Conservancy Council defer item DA 2012/12 Black Snake Road and the matter be considered at the November Meeting of Council.

Carried

For the motion: Mayor D E Flint, Clr J R Allwright, Clr A W Bailey, Clr R G Bowden, Clr G L Herbert, Clr T H Jacka, Clr L M Triffitt

Clr A J Downie returned to the meeting at 12.13pm

**10.5 DOG
REGISTRATION
RENEWALS
2012/2013**

Moved **Clr T H Jacka**

Seconded **Clr A J Downie**

THAT Infringement Notices be issued under the Monetary Penalties Act to the twenty dog owners who have not registered their dog/s for the 2012/2013 financial year and the appropriate action taken if not resolved within the statutory 28 day period. Infringement notices to state that the fine will be withdrawn if the registration fee is paid within 14 days

Carried

For the motion: Mayor D E Flint, Deputy Mayor A J Downie, Clr J R Allwright, Clr A W Bailey, Clr R G Bowden, Clr G L Herbert, Clr T H Jacka, Clr L M Triffitt

**10.6 DES STATUS
REPORT**

Council adjourned for lunch at 12.34pm

The Meeting resumed at 1.30pm.



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11.0 WORKS & SERVICES

Moved **Clr A J Downie**

Seconded **Clr L M Triffitt**

THAT the Works & Services Report be received.

Carried

For the motion: Mayor D E Flint, Deputy Mayor A J Downie, Clr J R Allwright, Clr A W Bailey, Clr R G Bowden, Clr G L Herbert, Clr T H Jacka, Clr L M Triffitt

11.1 DISCUSSION

11.2 VICTORIA VALLEY ROAD – LETTER ANDREW JONES

Moved **Clr T H Jacka**

Seconded **Clr R G Bowden**

- a) **THAT** Council will not cover the cost to replace the windscreen of Andrew Jones.
- b) The Works Manager and Leading Hand take Councillors to Victoria Valley Road for a road inspection prior to the next Council Meeting.

Carried

For the motion: Mayor D E Flint, Deputy Mayor A J Downie, Clr J R Allwright, Clr A W Bailey, Clr R G Bowden, Clr G L Herbert, Clr T H Jacka, Clr L M Triffitt

11.3 PELHAM TIER ROAD

Moved **Clr G L Herbert**

Seconded **Clr A W Bailey**

THAT a public meeting be held in the Hamilton Hall on Tuesday 13th November at 7pm regarding a safety plan for the Pelham Tier Road.

Carried

For the motion: Mayor D E Flint, Deputy Mayor A J Downie, Clr J R Allwright, Clr A W Bailey, Clr R G Bowden, Clr G L Herbert, Clr T H Jacka, Clr L M Triffitt

Moved **Clr A J Downie**

Seconded **Clr G L Herbert**

THAT Council seek a report and costings for the purpose of safety improvements to Pelham Tier Road

Carried

For the motion: Mayor D E Flint, Deputy Mayor A J Downie, Clr J R Allwright, Clr A W Bailey, Clr R G Bowden, Clr G L Herbert, Clr T H Jacka, Clr L M Triffitt



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11.4 SAFER ROADS

Resolved that the Mayor write a letter to the Department stating Council sought comments from their residents and the overwhelming extent was residents wish to keep the current speed limits. There has only been one fatal accident and this was not due to speed but inattention.

11.5 BOTHWELL REC GROUND

Moved **Clr L M Triffitt**

Seconded **Clr A W Bailey**

THAT Council allocate \$10,500 to repair the Bothwell Recreation Ground to make it safe to play and train again.

Carried

For the motion: Mayor D E Flint, Deputy Mayor A J Downie, Clr J R Allwright, Clr A W Bailey, Clr R G Bowden, Clr G L Herbert, Clr T H Jacka, Clr L M Triffitt

Moved **Clr T H Jacka**

Seconded **Clr G L Herbert**

THAT \$50,000 for Rec Ground maintenance and upkeep be a 2013 / 2014 budget item for consideration.

Carried

For the motion: Mayor D E Flint, Deputy Mayor A J Downie, Clr J R Allwright, Clr A W Bailey, Clr R G Bowden, Clr G L Herbert, Clr T H Jacka, Clr L M Triffitt

Moved **Clr A W Bailey**

Seconded **Clr J R Allwright**

THAT Clubrooms for the Bothwell Rec Ground be a 2013 / 2014 budget item for consideration. The Economic & Development Officer to seek the availability of funds and prepare an estimate in conjunction with the Works & Services Manager.

Carried

For the motion: Mayor D E Flint, Deputy Mayor A J Downie, Clr J R Allwright, Clr A W Bailey, Clr R G Bowden, Clr G L Herbert, Clr T H Jacka, Clr L M Triffitt

Clr G L Herbert & Mrs Casey Bryant left the meeting at 2.13pm



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11.6 BOTHWELL ILU FENCING

Moved **Clr A J Downie**

Seconded **Clr L M Triffitt**

THAT Council proceed with the fencing at the cost of \$380, with the Works Manager proceed with the purchase of the timber.

Carried

For the motion: Mayor D E Flint, Deputy Mayor A J Downie, Clr J R Allwright, Clr A W Bailey, Clr R G Bowden, Clr T H Jacka, Clr L M Triffitt

Clr G L Herbert & Mrs Casey Bryant returned to the meeting at 2.19pm

Clr J R Allwright & Clr A W Bailey left the meeting at 2.19pm

11.7 SURPLUS EQUIPMENT TENDER

Moved **Clr A J Downie**

Seconded **Clr T H Jacka**

THAT Council accept the following tenders for Surplus Equipment:

Tow behind vibrating roller – George Sonners - \$1,500.00
Hand operated roller, Bothwell – Ray Stewart - \$30.00
Hand operated roller, Hamilton – Ray Stewart - \$40.00
Trench ditch witch – Jim Allwright - \$1,250.00
Lincoln portable welder – John Webb - \$300.00

AND THAT Council do not accept either of the tenders received for the auger.

Carried

For the motion: Mayor D E Flint, Deputy Mayor A J Downie, Clr R G Bowden, Clr G L Herbert, Clr T H Jacka, Clr L M Triffitt

Clr J R Allwright & Clr A W Bailey returned to the meeting at 2.22pm



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11.8 REMOVAL OF FUEL TANKS – BOTHWELL DEPOT

Moved **Clr A J Downie**

Seconded **Clr T H Jacka**

THAT Council accept the quote for \$19,140 for removal of existing fuel tanks at the Bothwell Depot

Carried

For the motion: Mayor D E Flint, Deputy Mayor A J Downie, Clr J R Allwright, Clr A W Bailey, Clr R G Bowden, Clr G L Herbert, Clr T H Jacka, Clr L M Triffitt

11.9 RECEIVAL OF STATUS REPORT

Moved **Clr A J Downie**

Seconded **Clr A W Bailey**

THAT the **Status Report** be received.

Carried

For the motion: Mayor D E Flint, Deputy Mayor A J Downie, Clr J R Allwright, Clr A W Bailey, Clr R G Bowden, Clr G L Herbert, Clr T H Jacka, Clr L M Triffitt

11.9.1 STATUS REPORT DISCUSSIONS

Moved **Clr A J Downie**

Seconded **Clr T H Jacka**

THAT the Weed Management Plan for the Central Highlands Municipality be co-ordinated by Kathy Hean, representing the Derwent Catchment NRM and the Works Manager for the next 2 to 3 years.

Carried

For the motion: Mayor D E Flint, Deputy Mayor A J Downie, Clr J R Allwright, Clr A W Bailey, Clr R G Bowden, Clr G L Herbert, Clr T H Jacka, Clr L M Triffitt

The Platypus Walk to be made a future agenda item for the November Meeting



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12.0 MAYORAL COMMITMENTS

18 th Sept 2012	Council Meeting – Hamilton Forestry Public Meeting – New Norfolk
26 th Sept 2012	General Meeting LGAT
28 th Sept 2012	Independent Living Unit Meeting – Hamilton
30 th Sept 2012	Ellendale Community Hall AGM
1 st Oct 2012	Independent Living Unit Meeting – Ouse
3 rd Oct 2012	Handover Dinner – Lions Club of Bothwell
5 th Oct 2012	Book Launch – History of Southern Midlands by the Governor
7 th Oct 2012	Blessing of the Pets, and Farmers Day in Bothwell
9 th Oct 2012	Planning Workshop Water & Sewerage Workshop
11 th Oct 2012	Building Appeals Board Hearings
12 th Oct 2012	School March – anti bullying for school children

TV Interviews

ABC

WIN

Southern Cross

Radio – ABC

Mercury Newspaper

12.1 COUNCILLORS COMMITMENTS

Clr A J Downie

18 th Sept 2012	Forestry Meeting at New Norfolk
21 st Sept 2012	Tiger Trail opening at Plenty
27 th Sept 2012	SWSA at Kingston
8 th Oct 2012	Finance Position Interviews at Hamilton
9 th Oct 2012	Planning Committee at Bothwell Water & Sewerage Workshop – Bothwell

Clr G L Herbert

18 th Sept 2012	Council Meeting – Hamilton Forestry Public Meeting – New Norfolk
9 th Oct 2012	Planning Workshop – Bothwell Water & Sewerage Workshop - Bothwell



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Clr I V McMichael

17 th Sept 2012	CHCSCC Ouse
18 th Sept 2012	Council Meeting Hamilton
28 th Sept 2012	ILU Committee Meeting Hamilton
1 st Oct 2012	ILU Committee Meeting Ouse
8 th Oct 2012	Interview Finance & Admin Staff
9 th Oct 2012	Planning Meeting Bothwell Water & Sewerage Workshop - Bothwell

12.2 GENERAL MANAGERS COMMITMENTS

1 st Oct 2012	Interview applicant for Units
8 th Oct 2012	Interviews Finance Manager & Admin Officer
9 th Oct 2012	Planning Committee Meeting Council workshop – Water & Sewerage
10 th Oct 2012	Performance appraisals Hamilton Staff

13.0 NOTIFICATION OF COUNCIL WORKSHOPS

13.1 FUTURE WORKSHOPS

14.0 MAYORAL ANNOUNCEMENTS

15.0 MINUTES

15.1 RECEIVAL MINUTES ORDINARY MEETING

Moved **Clr L M Triffitt**

Seconded **Clr T H Jacka**

THAT the Draft Minutes of the **Ordinary Meeting of Council** held on **Tuesday 18th September 2012** be **received**.

Carried

For the motion: Mayor D E Flint, Deputy Mayor A J Downie, Clr J R Allwright, Clr A W Bailey, Clr R G Bowden, Clr G L Herbert, Clr T H Jacka, Clr L M Triffitt



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15.2 CONFIRMATION OF MINUTES ORDINARY MEETING

Moved **Clr J R Allwright**

Seconded **Clr G L Herbert**

THAT the Draft Minutes of the **Ordinary Meeting** of **Council** held on **Tuesday 18th September 2012** be **confirmed**.

Carried

For the motion: Mayor D E Flint, Deputy Mayor A J Downie, Clr J R Allwright, Clr A W Bailey, Clr R G Bowden, Clr G L Herbert, Clr T H Jacka, Clr L M Triffitt

15.3 RECEIVAL MINUTES PLANNING COMMITTEE MEETING

Moved **Clr G L Herbert**

Seconded **Clr T H Jacka**

THAT the Draft Minutes of the **Planning Committee Meeting** of **Council** held on **Tuesday 9th October 2012** be **received**.

Carried

For the motion: Mayor D E Flint, Deputy Mayor A J Downie, Clr J R Allwright, Clr A W Bailey, Clr R G Bowden, Clr G L Herbert, Clr T H Jacka, Clr L M Triffitt

15.4 RECEIVAL MINUTES ILU COMMITTEE MEETING

Moved **Clr T H Jacka**

Seconded **Clr A W Bailey**

THAT the Draft Minutes of the **Independent Living Units Committee Meeting** of **Council** held on **Friday 28th September 2012** be **received**.

Carried

For the motion: Mayor D E Flint, Deputy Mayor A J Downie, Clr J R Allwright, Clr A W Bailey, Clr R G Bowden, Clr G L Herbert, Clr T H Jacka, Clr L M Triffitt

16.0 BUSINESS ARISING

17.0 ADMINISTRATION



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17.1 PROPOSED CHANGES TO LOCAL GOVERNMENT ELECTORAL ARRANGEMENTS

Councillors have previously been circulated with a Discussion Paper “Proposed Changes to Local Government Electoral Arrangements” which includes discussion on the following”

- Introducing opt-in compulsory voting, whereby a council may choose to make voting in local government elections compulsory within its municipal area; **NO**
- Introducing all-in, all-out elections every four years, with four year terms for Mayors and Deputy Mayors; **YES**
- Moving to election of Deputy Mayors ‘around the table’ rather than by popular vote; and **YES**
- Banning dual representation, so that a person cannot in future hold a seat on council and in State parliament at the same time. **YES**

Matt Healey, Director of Local Government is seeking Council’s feedback on the proposed changes by Wednesday 31 October 2012.

Mayor to invite LGAT to a workshop on proposed rating charges on 6th November at 10am, or 13th November after planning meeting at 10.30am.

Mayor D E Flint left the meeting at 3.32pm.

Deputy Mayor A J Downie took the chair.

17.2 SOUTHERN WATER ANNUAL GENERAL MEETING

Noted

17.3 MEMORANDUM OF UNDERSTANDING – RAW INC

Moved **Clr G L Herbert**

Seconded **Clr L M Triffitt**

THAT Council authorise the General Manager to sign the Memorandum on behalf of Council.

Carried

For the motion: Deputy Mayor A J Downie, Clr J R Allwright, Clr A W Bailey, Clr R G Bowden, Clr G L Herbert, Clr T H Jacka, Clr L M Triffitt

Mayor D E Flint returned to the meeting at 3.36pm.



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17.4 MEMORANDUM OF UNDERSTANDING – NRM

Moved **Clr D E Flint**

Seconded **Clr R G Bowden**

THAT Council do not sign the MOU

Lost 4/4

For the motion: Mayor D E Flint, Clr A W Bailey, Clr R G Bowden, Clr L M Triffitt

Against: Deputy Mayor A J Downie, Clr J R Allwright, Clr G L Herbert, Clr T H Jacka

Moved **Clr D E Flint**

Seconded **Clr R G Bowden**

THAT the MOU reflect the contribution from Derwent Valley and Central Highlands Council.

Carried 7/1

For the motion: Mayor D E Flint, Deputy Mayor A J Downie, Clr A W Bailey, Clr R G Bowden, Clr G L Herbert, Clr T H Jacka, Clr L M Triffitt

Against: Clr J R Allwright

Mayor D E Flint left the meeting at 3.49pm.

Moved **Clr A W Bailey**

Seconded **Clr L M Triffitt**

THAT Council move to agenda item 17.6

Carried

For the motion: Deputy Mayor A J Downie, Clr J R Allwright, Clr A W Bailey, Clr R G Bowden, Clr G L Herbert, Clr T H Jacka, Clr L M Triffitt

17.6 RATE REMISSION PID 2990300 DPIW

Moved **Clr L M Triffitt**

Seconded **Clr T H Jacka**

THAT Council remit the rates on property PID 2990300 as it is exempt.

Carried

For the motion: Deputy Mayor A J Downie, Clr J R Allwright, Clr A W Bailey, Clr R G Bowden, Clr G L Herbert, Clr T H Jacka, Clr L M Triffitt



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Mayor D E Flint returned to the meeting at 3.52pm and resumed the chair.

Moved **Clr L M Triffitt**

Seconded **Clr G L Herbert**

THAT Council move to agenda item 17.5.

Carried

For the motion: Mayor D E Flint, Deputy Mayor A J Downie, Clr J R Allwright, Clr A W Bailey, Clr R G Bowden, Clr G L Herbert, Clr T H Jacka, Clr L M Triffitt

Deputy Mayor A J Downie & Clr J R Allwright left the meeting at 3.52pm.

**17.5 ANNUAL RATE
REBATES FOR
CONSERVATION
COVENANTS IN THE
CENTRAL
HIGHLANDS
MUNICIPALITY**

Moved **Clr A W Bailey**

Seconded **Clr R G Bowden**

THAT Council do not offer a rate rebate on land covered by a Conservation Covenant.

Carried

For the motion: Mayor D E Flint, Clr A W Bailey, Clr R G Bowden, Clr G L Herbert, Clr T H Jacka, Clr L M Triffitt

Deputy Mayor A J Downie & Clr J R Allwright returned to the meeting at 3.57pm.

Clr G L Herbert left the meeting at 3.57pm.

17.7 OUSE HALL

It was resolved that Council accept the quote of \$11,057 GST inclusive for electrical repairs to be carried out at the Ouse Hall

Clr G L Herbert returned to the meeting at 3.59pm.



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17.8 INDEPENDENT LIVING UNITS

Moved **Clr L M Triffitt**

Seconded **Clr A W Bailey**

THAT Margaret Snow be offered the choice of either Unit 3 at the Ouse ILU or Unit 1 Affordable Housing Unit.

Carried

For the motion: Mayor D E Flint, Deputy Mayor A J Downie, Clr J R Allwright, Clr A W Bailey, Clr R G Bowden, Clr G L Herbert, Clr T H Jacka, Clr L M Triffitt

17.9 CITIZENSHIP AWARDS AND BURSARY AWARDS (PAGES 37-39)

Moved **Clr R G Bowden**

Seconded **Clr L M Triffitt**

THAT Council sponsor the following awards:

Bothwell District High School

- Primary Encouragement Award - \$50
- Citizenship Award - \$50
- Bursary Award - \$250

Ouse District School

- 2 x Value Awards @ \$50 each - \$100
- Bursary Primary Student Award - \$100

Glenora District High School

- Citizenship Award - \$50
- Bursary Award - \$250

New Norfolk High School

- Bursary Award - \$250

Westerway School

- 2 x Value Awards @ \$50 each - \$100
- Bursary Primary Student Award - \$100

And

THAT the Mayor and Deputy Mayor to present the awards on behalf of Council.

Carried

For the motion: Mayor D E Flint, Deputy Mayor A J Downie, Clr J R Allwright, Clr A W Bailey, Clr R G Bowden, Clr G L Herbert, Clr T H Jacka, Clr L M Triffitt

A condition for the awards at Glenora, New Norfolk and Westerway schools, is that the prize recipients be residents within the Central Highlands.



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17.10 TABLE AND BENCH SEAT “PUB-WITH-NO-BEER”

Moved **Clr G L Herbert**

Seconded **Clr A W Bailey**

THAT the Works Manager liaise with the Historical Society to supply a table and bench seats to the value of \$1,000 and that the Bothwell Historical Society be responsible for its installation with prior approval from DIER

Carried

For the motion: Mayor D E Flint, Deputy Mayor A J Downie, Clr J R Allwright, Clr A W Bailey, Clr R G Bowden, Clr G L Herbert, Clr T H Jacka, Clr L M Triffitt

17.11 STATE FIRE MANAGEMENT COUNCIL

Noted

Clr L M Triffitt left the meeting at 4.16pm.

18.0 SUPPLEMENTARY AGENDA ITEMS

Moved **Clr G L Herbert**

Seconded **Clr R G Bowden**

THAT Council consider the matters on the Supplementary Agenda.

Carried

For the motion: Mayor D E Flint, Deputy Mayor A J Downie, Clr J R Allwright, Clr A W Bailey, Clr R G Bowden, Clr G L Herbert, Clr T H Jacka

STCA Agenda

The Mayor to state the concerns raised at the Council Meeting

19.0 COMMITTEE REPORTS

20.0 CLOSURE

Mayor D E Flint closed the meeting at 4.24