



Central Highlands Council

MINUTES – ORDINARY MEETING – 21st MAY 2013

Minutes of an Ordinary Meeting of Central Highlands Council held at Hamilton Council Chambers, on Tuesday 21st May 2013, commencing at 8.30am.

1.0 OPENING

Mayor D E Flint opened the meeting at 8.30am.

2.0 PRESENT

Mayor D E Flint, Deputy Mayor A J Downie, Clr J R Allwright, Clr A W Bailey, Clr R G Bowden (attended at 8.42am), Clr G L Herbert (attended at 8.42am), Clr T H Jacka, (Clr L M Triffitt attended at 8.55am)

3.0 APOLOGIES

Moved **Clr L M Triffitt**

Seconded **Clr A W Bailey**

THAT an apology be accepted for Clr I V McMichael.

Carried

For the motion: Mayor D E Flint, Deputy Mayor A J Downie, Clr J R Allwright, Clr A W Bailey, Clr R G Bowden, Clr G L Herbert, Clr T H Jacka, Clr L M Triffitt

4.0 PECUNIARY INTEREST DECLARATIONS

In accordance with Regulation 8 of the Local Government (Meeting Procedures) Regulations 2005, the Mayor requests Councillors to indicate whether they or a close associate have, or are likely to have a pecuniary interest (any pecuniary or pecuniary detriment) in any item of the Agenda.

Clr A J Downie declared an Interest in Agenda Item 14.3 DA 2012/17: BLACK SNAKE ROAD

Clr G L Herbert declared an Interest in Agenda Item 16.4: REPLACEMENT OF WINDSCREEN

5.0 COMMITTEE

Regulation 15 of the Local Government (Meeting Procedures) regulations 2005 provides that Council may consider certain sensitive matters in Closed Agenda which relate to:

- Personnel matters, including complaints against an employee of the Council;
- Industrial matters relating to a person;
- Contracts for the supply and purchase of goods and services;
- The security of property of the Council
- Proposals for the Council to acquire land or an interest in the land or for the disposal of land;
- Information provided to the Council on the condition it is kept confidential;
- Trade secrets of private bodies;
- Matters relating to actual or possible litigations taken by or involving the Council or an employee of the Council;
- Applications by Councillors for leave of absence;
- The personal affairs of any person.

The decision to move in Closed Council requires an absolute majority of Council.



Central Highlands Council

MINUTES – ORDINARY MEETING – 21st MAY 2013

5.1 MOTION INTO COMMITTEE

Moved **Clr T H Jacka**

Seconded **Clr A W Bailey**

THAT Council move into Committee to discuss confidential matters in accordance with Section 15 of the Local Government (Meeting Procedures) Regulations 2005.

Carried

For the motion: Mayor D E Flint, Deputy Mayor A J Downie, Clr J R Allwright, Clr A W Bailey, Clr R G Bowden, Clr G L Herbert, Clr T H Jacka, Clr L M Triffitt

5.2 MATTERS DISCUSSED IN COMMITTEE

Leave of Absence
Personnel matter
EPA Investigation Notice
Confidential ratepayer complaint
Ellendale Wastewater

5.3 MOTION OUT OF COMMITTEE

Moved **Clr T H Jacka**

Seconded **Clr L M Triffitt**

THAT Council move out of Committee and resume the Ordinary Meeting.

Carried

For the motion: Mayor D E Flint, Deputy Mayor A J Downie, Clr J R Allwright, Clr A W Bailey, Clr R G Bowden, Clr G L Herbert, Clr T H Jacka, Clr L M Triffitt

OPEN MEETING TO PUBLIC

Mayor D E Flint opened the meeting to the public at 10.57am

6.0 IN ATTENDANCE

Mrs Lyn Eyles (General Manager), Mrs Casey Bryant (Minute Secretary), Mrs Tania Whelan (Minute Secretary), Mr Graham Rogers (DES Manager), Ms Jacqui Tyson (Consultant Planner), Mr Jamie Wood (EHO), Ms Kathy Hean (NRM), Mr Kerry Bentley

6.1 PUBLIC QUESTION TIME

Moved **Clr G L Herbert**

Seconded **Clr L M Triffitt**

THAT Council install 'Conditions of Use' signs at the entrances to the camp ground at Hamilton.

Carried

For the motion: Mayor D E Flint, Deputy Mayor A J Downie, Clr J R Allwright, Clr A W Bailey, Clr R G Bowden, Clr G L Herbert, Clr T H Jacka, Clr L M Triffitt



Central Highlands Council

MINUTES – ORDINARY MEETING – 21st MAY 2013

Moved **Clr A J Downie**

Seconded **Clr L M Triffitt**

THAT Council move to Agenda Item **14.0 DEVELOPMENT & ENVIRONMENTAL SERVICES**

Carried

For the motion: Mayor D E Flint, Deputy Mayor A J Downie, Clr J R Allwright, Clr A W Bailey, Clr R G Bowden, Clr G L Herbert, Clr T H Jacka, Clr L M Triffitt

14.0 DEVELOPMENT & ENVIRONMENTAL SERVICES

In accordance with Regulation 25(1) of the Local Government (Meeting Procedures) Regulations 2005, the Mayor advises that the Council intends to act as a Planning Authority under the Land Use Planning and Approvals Act 1993, to deal with the following items:

Moved **Clr T H Jacka**

Seconded **Clr G L Herbert**

THAT the **Development & Environmental Services Report** be received.

Carried

For the motion: Mayor D E Flint, Deputy Mayor A J Downie, Clr J R Allwright, Clr A W Bailey, Clr R G Bowden, Clr G L Herbert, Clr T H Jacka, Clr L M Triffitt

14.1 DA 2013/2 : NICK GRIGGS & CO LAND SURVEYORS : LYELL HIGHWAY, OUSE (CT 164996/1, 164996/2 & 164996/3) : SUBDIVISION (1 NEW LOT) IN RURAL ZONE

Moved **Clr A J Downie**

Seconded **Clr G L Herbert**

THAT Central Highlands Council (Planning Authority) in accordance with the provisions of the Central Highlands Planning Scheme 1998 and Section 57 of the Land Use Planning & Approvals Act 1993, APPROVE the application for a Subdivision of One lot in the Rural Zone at "Norley" Lyell Highway, Ouse, Certificate of Title Volume 164996, Folios 1 - 4, subject to the following conditions:

General

1. The subdivision layout or development must be carried out substantially in accordance with the application for planning approval, the endorsed drawings and with the conditions of this permit and must not be altered or extended without the further written approval of Council.

Stock Route

2. The stock route is to be surveyed and marked on the ground at the cost of the developer.
3. Use or development that restricts the use of the stock route by parties with legal right to do so must not be carried out.

Final Plan

4. A fee as determined by Council resolution from time to time must be paid to Council prior to the sealing of each stage of the final plan of survey.



Central Highlands Council

MINUTES – ORDINARY MEETING – 21st MAY 2013

5. A final plan of survey and two (2) copies must be provided together with the schedule of easements as necessary.
6. All conditions of this permit must be satisfied before the Council seals the final plan. It is the subdivider's responsibility to arrange any required inspections and to advise Council in writing that the conditions of the permit have been satisfied. The final plan of survey will not be dealt with until this advice has been provided.

Easements

7. Easements must be created over all drains, pipelines, wayleaves and services in accordance with the requirements of the Council's General Manager. The cost of locating and creating the easements shall be at the subdivider's full cost.

Endorsements

8. The final plan of survey must be noted that Council cannot or will not provide a means of drainage, water or sewer services to all lots shown on the plan of survey.

Covenants

9. Covenants or other similar restrictive controls that conflict with any provisions or seek to prohibit any use provided within the planning scheme must not be included or otherwise imposed on the titles to the lots created by this permit, either by transfer, inclusion of such covenants in a Schedule of Easements or registration of any instrument creating such covenants with the Recorder of Titles, unless such covenants or controls are expressly authorised by the terms of this permit or the consent in writing of the Council's General Manager.

Rural access

10. A separate vehicle access must be provided from the road carriageway to each lot. Accesses must be a minimum width of 3 metres at the property boundary and located and constructed in accordance with the standards shown on standard drawings SD-1009 Rural Roads - Typical Standard Access and SD-1012 Intersection and Domestic Access Sight Distance Requirements prepared by the IPWE Aust. (Tasmania Division) (attached) and the satisfaction of Council's General Manager.

11. No works on or affecting the Lyell Highway reservation are to be commenced until the Department of Infrastructure, Energy and Resources has issued a permit for same pursuant to Section 16 of the Roads and Jetties Act 1935. Application for the issue of the necessary works permit is to be made to the DIER's Permit Officer (Tel: 6233 7177) at least twenty-eight (28) days prior to the proposed date of commencement of any works.

Construction amenity

12. Any works relating to the development must be carried out between the following hours:

Monday to Friday	7.00am to 6.00pm
Saturday	9.00am to 6.00pm
Sundays & Public Holidays	10.00am to 6.00pm



Central Highlands Council

MINUTES – ORDINARY MEETING – 21st MAY 2013

The applicant shall also be advised that:

- A. This permit does not imply that any other approval required under any other legislation or by-law has been granted.
- B. Any future access to Lot 2 from the Lyell Highway will require further approval from Council and the Department of Infrastructure, Energy and Resources.
- C. This permit shall not take effect and must not be acted on until 15 days after the date of receipt of this permit unless, as the applicant and the only person with a right of appeal, you notify Council in writing that you propose to commence the use or development before this date, in accordance with Section 53 of the Land Use Planning and Approvals Act 1993.
- D. This planning approval shall lapse at the expiration of two (2) years from the date of the commencement of planning approval if the development for which the approval was given has not been substantially commenced. Where a planning approval for a development has lapsed, an application for renewal of a planning approval for that development shall be treated as a new application.

Carried

For the motion: Mayor D E Flint, Deputy Mayor A J Downie, Cllr J R Allwright, Cllr A W Bailey, Cllr R G Bowden, Cllr G L Herbert, Cllr T H Jacka, Cllr L M Triffitt

14.2 DA 2013/8 :
PEACOCK DARCEY &
ANDERSON P/L: RA
7795 HIGHLAND
LAKES ROAD, MIENA:
SUBDIVISION – FOUR
LOTS & BALANCE IN
THE RURAL ZONE
AND VILLAGE ZONE

Moved Cllr G L Herbert

Seconded Cllr T H Jacka

THAT Central Highlands Council (Planning Authority) in accordance with the provisions of the Central Highlands Planning Scheme 1998 and Section 57 of the Land Use Planning & Approvals Act 1993, APPROVE the application for a Subdivision in the Rural Zone at 7795 Highland Lakes Road, Certificate of Title Volume 46660, Folio 3, subject to the following conditions:

General

1. The subdivision layout or development must be carried out substantially in accordance with the application for planning approval, the endorsed drawings and with the conditions of this permit and must not be altered or extended without the further written approval of Council.
2. The subdivision must be carried out in accordance with the Central Highlands Council Subdivision Guidelines.

Final Plan

3. A fee as determined by Council resolution from time to time must be paid to Council prior to the sealing of each stage of the final plan of survey.
4. A final plan of survey and two (2) copies must be provided together with the schedule of easements as necessary.



Central Highlands Council

MINUTES – ORDINARY MEETING – 21st MAY 2013

5. All conditions of this permit must be satisfied before the Council seals the final plan. It is the subdivider's responsibility to arrange any required inspections and to advise Council in writing that the conditions of the permit have been satisfied. The final plan of survey will not be dealt with until this advice has been provided.

Easements

6. Easements must be created over all drains, pipelines, wayleaves and services in accordance with the requirements of the Council's General Manager. The cost of locating and creating the easements shall be at the subdivider's full cost.

Endorsements

7. The final plan of survey must be noted that Council cannot or will not provide a means of drainage to all lots shown on the plan of survey.

Covenants

8. Covenants or other similar restrictive controls that conflict with any provisions or seek to prohibit any use provided within the planning scheme must not be included or otherwise imposed on the titles to the lots created by this permit, either by transfer, inclusion of such covenants in a Schedule of Easements or registration of any instrument creating such covenants with the Recorder of Titles, unless such covenants or controls are expressly authorised by the terms of this permit or the consent in writing of the Council's General Manager.

Water Quality

9. Temporary run-off, erosion and sediment controls must be installed and maintained at full operational capacity to the satisfaction of Council's General Manager until the land is effectively rehabilitated and stabilised after completion of the development.

Environmental Health

10. The final plan of survey must be endorsed that the lots are only suitable for the on-site disposal of wastewater using a licensed Aerated Wastewater Treatment System or modified trench septic or other approved system.

Telecommunications, electrical and gas reticulation

11. Where electrical and telecommunications services are to be provided to each lot, they must be provided in accordance with the requirements of the responsible authority and the satisfaction of Council's General Manager.

DIER Condition

12. The existing unapproved access to Highland Lakes Road must be removed and the shoulder, drain and reservation reinstated to the satisfaction of DIER at the developers full cost.

13. No works on or affecting the Highland lakes Road reservation are to be commenced until the Department of Infrastructure, Energy and Resources has issued a permit for same pursuant to Section 16 of the Roads and Jetties Act 1935. Application for the issue of the necessary



Central Highlands Council

MINUTES – ORDINARY MEETING – 21st MAY 2013

works permit is to be made to the DIER's Permit Officer (Tel: 6233 7177) at least twenty-eight (28) days prior to the proposed date of commencement of any works.

Rural access

- 14.** A separate vehicle access must be provided from the road carriageway to each lot. Accesses must be a minimum width of 3 metres at the property boundary and located and constructed in accordance with the standards shown on standard drawings SD-1009 Rural Roads - Typical Standard Access and SD-1012 Intersection and Domestic Access Sight Distance Requirements prepared by the IPWE Aust. (Tasmania Division) (attached) and the satisfaction of Council's General Manager.
- 15.** All driveway carriageways providing shared access to more than one lot must be constructed in accordance with Section 107 of the Local Government (Buildings and Miscellaneous Provisions) Act 1993 and Council's standard drawings and to the satisfaction of Council's General Manager. Unless approved otherwise shared access must include:
- All weather construction;
 - minimum trafficable width of 6.00 metres (Including consolidated, formed, surfaced and drained shoulders), or minimum 4.0 metres trafficable width with 2.0 metre wide by 20 metre long passing bays every 90 metres along the access otherwise;
 - stormwater drainage as required.

Engineering drawings

- 16.** Engineering design drawings are to be submitted for approval by Council's General Manager. Engineering Drawings are to be prepared by a qualified and experienced civil engineer, or other person approved by the General Manager.

Construction amenity

- 17.** Any works relating to the development must be carried out between the following hours:
- | | |
|---------------------------|-------------------|
| Monday to Friday | 7.00am to 6.00pm |
| Saturday | 9.00am to 6.00pm |
| Sundays & Public Holidays | 10.00am to 6.00pm |

The applicant shall also be advised that:

- A.** This permit does not imply that any other approval required under any other legislation or by-law has been granted.
- B.** The issue of this permit does not ensure compliance with the provisions of the Threatened Species Protection Act 1995 or the Environmental Protection and Biodiversity Protection Act 1999 (Commonwealth). The applicant may be liable to complaints in relation to any non-compliance with these Acts and may be required to apply to the Policy and Conservation Assessment Branch of the Department of Primary Industries, Parks, Water and the Environment or the Commonwealth Minister for a permit.
- C.** This permit shall not take effect and must not be acted on until 15 days after the date of receipt of this permit unless, as the applicant and the only person with a right of appeal, you



Central Highlands Council

MINUTES – ORDINARY MEETING – 21st MAY 2013

notify Council in writing that you propose to commence the use or development before this date, in accordance with Section 53 of the Land Use Planning and Approvals Act 1993.

- D. This planning approval shall lapse at the expiration of two (2) years from the date of the commencement of planning approval if the development for which the approval was given has not been substantially commenced. Where a planning approval for a development has lapsed, an application for renewal of a planning approval for that development shall be treated as a new application.

Carried

For the motion: Mayor D E Flint, Deputy Mayor A J Downie, Clr J R Allwright, Clr A W Bailey, Clr R G Bowden, Clr G L Herbert, Clr T H Jacka, Clr L M Triffitt

Clr A J Downie declared an Interest and stood back from the table

**14.3 DA 2012/17:
ADVICE RECEIVED
AND STATUS
UPDATE REPORT:
BLACK SNAKE
ROAD, BOTHWELL -
SUBDIVISION OF 9
LOTS AND BALANCE**

Moved Clr T H Jacka

Seconded Clr A W Bailey

THAT Central Highlands Council (Planning Authority) agrees to seek legal advice regarding the operation of the planning permit DA2012/17 given the status of Black Snake Road as a Right of User Road.

Carried

For the motion: Mayor D E Flint, Clr J R Allwright, Clr A W Bailey, Clr R G Bowden, Clr G L Herbert, Clr T H Jacka, Clr L M Triffitt

**14.4 DA 2012/16 :
PITT & SHERRY :
WAYATINAH
VILLAGE :
SUBDIVISION (32
LOTS) IN VILLAGE
ZONE & POTENTIAL
IMPACT AREA**

Moved Clr L M Triffitt

Seconded Clr G L Herbert

THAT Central Highlands Council call Tenders for Stage 1 of the Wayatinah Village Subdivision (5 Lots); and

THAT once Tenders have been received Council make a decision on whether to proceed.

Carried

For the motion: Mayor D E Flint, Deputy Mayor A J Downie, Clr J R Allwright, Clr A W Bailey, Clr R G Bowden, Clr G L Herbert, Clr T H Jacka, Clr L M Triffitt



Central Highlands Council

MINUTES – ORDINARY MEETING – 21st MAY 2013

14.5 DRAFT PLANNING SCHEME INFORMAL PUBLIC CONSULTATION JUNE 2013

Moved Clr A J Downie

Seconded Clr G L Herbert

THAT this recommendation be deferred until Council receives STCA's position.

Carried

For the motion: Mayor D E Flint, Deputy Mayor A J Downie, Clr J R Allwright, Clr A W Bailey, Clr R G Bowden, Clr G L Herbert, Clr T H Jacka, Clr L M Triffitt

It was resolved that Mr Michael Ball be invited to attend the next Planning Committee Meeting on Tuesday 11th June at 9am to discuss the Draft Planning Scheme.

Kathy Hean left the meeting at 11.32am

Jacqui Tyson left the meeting at 11.33am

14.6 JONES ENVIRO SERVICES - CHANGE OF OWNERSHIP : DEED (CONSENT TO ASSIGNMENT OF CONTRACT)

Moved Clr L M Triffitt

Seconded Clr G L Herbert

THAT the General Manager be authorised to execute the Deed (Consent of Assignment of Contract - \$10,000 bank guarantee) from Jones Enviro Services Pty Ltd to Toxfree (Karratha) Pty Ltd.

Carried

For the motion: Mayor D E Flint, Deputy Mayor A J Downie, Clr J R Allwright, Clr A W Bailey, Clr R G Bowden, Clr G L Herbert, Clr T H Jacka, Clr L M Triffitt

14.7 REVIEW OF BUILDING, PLUMBING & PLANNING APPLICATON FEES

Moved Clr T H Jacka

Seconded Clr L M Triffitt

THAT pursuant to Section 205 of the Local Government Act 1993, Council resolve to adopt the revised Development and Environmental Services fees and charges register and for it to take effect commencing 1 July 2013.

Carried

For the motion: Mayor D E Flint, Deputy Mayor A J Downie, Clr J R Allwright, Clr A W Bailey, Clr R G Bowden, Clr G L Herbert, Clr T H Jacka, Clr L M Triffitt



Central Highlands Council

MINUTES – ORDINARY MEETING – 21st MAY 2013

CENTRAL HIGHLANDS COUNCIL – FEES & CHARGES SCHEDULE (DEVELOPMENT & ENVIRONMENTAL SERVICES)			
DISCIPLINE	DESCRIPTION	PROPOSED FEE 2012/2013	PROPOSED FEE 2013/2014
Planning	<u>Permitted Development</u>		
	All Permitted Development	\$80.00 min & \$0.50 per \$1000 value of works > \$10,000	\$90.00 min & \$0.50 per \$1000 value of works > \$10,000
	<u>PD4</u>		
	Compliance Assessment for all PD4		\$60.00
	<u>Discretionary Development</u>		
	All Discretionary Development	\$150 min & \$0.50 per \$1000 value of works > \$10,000	\$160 min & \$0.50 per \$1000 value of works > \$10,000
	Statutory Advertising	\$200	\$250
	<u>Amendments to Permits</u>	50% of Original Planning Fee	50% of Original Planning Fee
	<u>Final Plans</u>		
	Sealing Final Plans / Stratum / Amendments to Sealed Plans	\$20/lot (minimum fee \$100)	\$20/lot (minimum fee \$100)
	<u>Subdivision</u>		
	Assessment Fee	\$50/lot (minimum fee \$350)	\$50/lot (minimum fee \$400)
	Statutory Advertising	\$200	\$250
	Wastewater Assessment Provided by Applicant	\$10/lot (minimum fee \$80)	\$10/lot (minimum fee \$80)
	Engineering Drawing Assessment Fee	\$200 minimum & 1% value of works	\$200 minimum & 1% value of works
	Engineering Inspections	\$100/hour	\$100/hour
	<u>Amendments to Planning Scheme</u>		
	Assessment of Applicant's Submission	\$800/ minor amendment or \$1600 / all others	\$800/ minor amendment or \$1600 / all others plus applicable DA/SUB



Central Highlands Council

MINUTES – ORDINARY MEETING – 21st MAY 2013

		plus applicable DA/SUB assessment fee for s.43A combined applications	assessment fee for s.43A combined applications
	Statutory Advertising & Notification	\$200 / advertisement	\$400 / advertisement
	Council Undertakes Changes to Planning Scheme Maps	Council to advise fee when amendment finally approved by RPDC	Council to advise fee when amendment finally approved by RPDC
	Resource Planning & Development Commission Fee	\$266.00	Current fee as set by the RPDC

Plumbing	<u>Plumbing Permits</u>		
	Assessment of Plumbing Applications	\$75 min & \$5 / fixture & \$5 / downpipe	\$85 min & \$5 / fixture & \$5 / downpipe
	Permit Authority Assessment & Issue of Certificate for Self-Certified Plumbing Applications	\$100.00	\$100.00
	<u>Special Plumbing Permits</u>		
	Special Plumbing Permits – Permit Authority Assessment & Issue of Certificates for all On-site Wastewater Management Systems	\$105.00	\$110.00
	Special Plumbing Permits – Pools / Arrestors / Backflow	\$80.00	\$80.00
	All Inspections	\$85 per inspection	\$100 per inspection
	Amendments to all Plumbing Permits	\$50% of Original Fee	\$50% of Original Fee



Central Highlands Council

MINUTES – ORDINARY MEETING – 21st MAY 2013

Building	<u>Building Surveying Certificate of Likely Compliance</u>		
	Class 1 Building (Dwelling)	\$1.65/m ² – Minimum Fee \$235.00 New Building, \$125.00 Extension / Alteration	\$1.65/m ² – Minimum Fee \$250.00 New Building, \$140.00 Extension / Alteration
	Class 10 Building (Garage/Outbuilding/Farm Building)	\$1.38/m ² – Minimum Fee \$125.00 New Building, \$70.00 Extension/Alteration	\$1.38/m ² – Minimum Fee \$130.00 New Building, \$75.00 Extension/Alteration
	Class 2 – 9 Building	\$2.00/m ² – Minimum Fee \$455.00 New Building, \$235.00 Extension/Alteration	\$2.00/m ² – Minimum Fee \$455.00 New Building, \$235.00 Extension/Alteration
	Inspection Fees (payable in all cases)	\$245.00 (class 1), \$165.00 (class 10)	\$250.00 (class 1), \$170.00 (class 10)
	Supplementary Inspection Fee (Re-inspections)	\$100.00/inspection	\$100.00/inspection
	<u>Permit Authority</u>		
	Assessment & Issue of Certificates		
	Class 1 Building (Dwelling) – New or Extension	\$140.00	\$150.00
	Class 10 Building (Outbuilding) – New or Extension	\$115.00	\$120.00
	Class 2 – 9 Building – New or Extension	\$170.00	\$180.00
	Temporary Occupancy Permit	\$115.00	\$120.00
	Staged Permits	\$80.00 / stage in addition to Permit Authority Fees	\$80.00 / stage in addition to Permit Authority Fees
	Building Certificates	\$320 & \$80/hr if >4 hours required	\$340 & \$100/hr if >4 hours required
	Illegal Works	\$400.00	\$400.00
	Extension of Time for Building Permits	\$150.00 per annum	\$150.00 per annum
	Amendments to Permits	\$100.00	\$100.00



Central Highlands Council

MINUTES – ORDINARY MEETING – 21st MAY 2013

14.8 REVIEW OF ENVIRONMENTAL HEALTH FEES & CHARGES

Moved Cllr A J Downie

Seconded Cllr A W Bailey

THAT pursuant to Section 205 of the Local Government Act 1993 Council resolves to adopt the following Environmental Health Activities fees and charges with the fees taking effect commencing 1st July 2013:

1	Food and Food Sampling	
1.1	All Food Businesses Registration (once only) [1]	\$40.00
1.2	Food Businesses Licence for Preparing and Selling Food (Annual)	
1.3	Low Risk Premises [2]	\$130.00
1.4	Medium Risk Premises [3]	\$240.00
1.5	High Risk {remises [4]	\$460.00
1.6	Transfer of Food Business Licence	\$130.00
1.7	Temporary Food Licence (Commercial)	\$100.00
1.8	Food Business Licence (Community Organisations)	\$25.00
1.9	Food Sampling [5]	\$90.00
1.91	Food Act 2003 Infringement Notice (see Regulations)	
2	Water, Wastewater, Environmental	
2.7	Reinspection Due to Incomplete or Faulty Work	\$140.00
2.8	Registration as User or Supplier of Water from a Private Source	\$140.00
2.9	Water Sampling Charges (analysis are extra)	\$100.00
2.91	EMPCA 1994 Infringement Notice (see Regulations)	
2.92	Environmental Protection Notices (for updating permits or to abate environmental harm)	\$210.00
3	Public Health	
3.1	Place of Assembly Licence (new or renewal)	\$110.00
3.2	Place of Assembly Licence (temporary event) [9]	\$90.00
3.3	Place of Assembly Licence (Community Organisations)	\$25.00
3.4	Registration of Premises for Public Health Risk Activity (E.g. Skin Penetration)	\$110.00
3.5	Registration of a Regulated System (E.g. Cooling Towers)	\$110.00
3.6	Hawkers Licence, Includes Kerb Side Vendors (residents)	\$45.00
3.7	Hawkers Licence (non - residents)	\$75.00
3.8	Caravans (per van per annum)	\$140.00
3.9	Public Health Act 1997 Infringement Notice (see regs)	



Central Highlands Council

MINUTES – ORDINARY MEETING – 21st MAY 2013

Notes

- 1 All food businesses that sell any food are to be registered under the new Food Act 2003.
- 2 Premises are ranked in accordance with a Risk Classification system, low risk include B&B and cafes with no cooking.
- 3 Premises are ranked in accordance with a Risk Classification System, med risk include restaurants.
- 4 Premises are ranked in accordance with a Risk Classification System, high risk include nursing homes; there are no high risk food premises in CHC and if a premises performs well then it may move down a category.
- 5 Does not include costs of analysis

Carried

For the motion: Mayor D E Flint, Deputy Mayor A J Downie, Clr J R Allwright, Clr A W Bailey, Clr R G Bowden, Clr G L Herbert, Clr T H Jacka, Clr L M Triffitt

14.9 DOG REGISTRATION FEES 2013/2014

Moved Clr A W Bailey

Seconded Clr A J Downie

THAT Council adopt the following fees and charges for the 2013 / 2014 period:

Dog Registration Fees

Description	Paid by 31 July 2013	Paid after 31 July 2013
Domestic Dog (Desexed)	\$12.00	\$22.00
Domestic Dog (not Desexed)	\$32.00	\$52.00
Pensioner (1 st dog only)	\$7.00	\$12.00
Working Dog (used for the purpose of working farm stock) or Hunting Dog (used to flush game)	\$7.00	\$22.00
Greyhound (TGRA registered)	\$7.00	\$22.00
Special Assistance Dog (Guide Dog / Hearing Dog)	Nil	Nil
Declared Dangerous Dog	\$1000.00	\$1000.00

Kennel Licence Fees

3-5 Dogs - \$ 20.00

>5 Dogs - \$ 30.00

Renewal Fee - \$ 10.00



Central Highlands Council

MINUTES – ORDINARY MEETING – 21st MAY 2013

Impoundment Fees

Impounding Reclaim Fee (first offence) - \$20.00
Impounding Reclaim Fee (subsequent Offences) - \$40.00
Maintenance Fee \$10.00 per day

Other Associated Fees

Formal Notice of Complaint Fee - \$10.00 (refundable)
Replacement of Registration Tag - \$5.00

Carried

For the motion: Mayor D E Flint, Deputy Mayor A J Downie, Clr J R Allwright, Clr A W Bailey, Clr R G Bowden, Clr G L Herbert, Clr T H Jacka, Clr L M Triffitt

14.10 DES STATUS REPORT

Noted

Moved **Clr A J Downie**

Seconded **Clr G L Herbert**

THAT Council move to Agenda Item 17.3 **PROPOSED UTILISATION OF WAYATINAH GOLF CLUB HOUSE**

Carried

For the motion: Mayor D E Flint, Deputy Mayor A J Downie, Clr J R Allwright, Clr A W Bailey, Clr R G Bowden, Clr G L Herbert, Clr T H Jacka, Clr L M Triffitt

17.3 PROPOSED UTILISATION OF WAYATINAH GOLF CLUB HOUSE

Moved **Clr G L Herbert**

Seconded **Clr A W Bailey**

THAT Council donate \$1000 towards materials for the upgrade of the Wayatinah Golf Clubhouse, and to enter into a lease agreement for \$10 a year.

Carried

For the motion: Mayor D E Flint, Deputy Mayor A J Downie, Clr J R Allwright, Clr A W Bailey, Clr R G Bowden, Clr G L Herbert, Clr T H Jacka, Clr L M Triffitt

Kerry Bentley & Graham Rogers left the meeting at 11.43am



Central Highlands Council

MINUTES – ORDINARY MEETING – 21st MAY 2013

Moved **Clr L M Triffitt**

Seconded **Clr G L Herbert**

THAT Council return to Agenda Item 7.0 **MAYORAL COMMITMENTS**

Carried

For the motion: Mayor D E Flint, Deputy Mayor A J Downie, Clr J R Allwright, Clr A W Bailey, Clr R G Bowden, Clr G L Herbert, Clr T H Jacka, Clr L M Triffitt

7.0 MAYORAL COMMITMENTS

16 th April 2013	Council Meeting Bothwell
18 th April 2013	Fire Emergency Meeting Southern Tasmanian Councils Authority Meeting Ellendale Community Hall
19 th April 2013	Community Women's Function – Ellendale
20 th April 2013	Bothwell Football Match
21 st April 2013	Targa – Bothwell
23 rd April 2013	SES Meeting – Bothwell
24 th April 2013	Tasmanian Irrigation Update Meeting Ellendale Sewerage Workshop
25 th April 2013	ANZAC Day Dawn Service Gretna ANZAC Day Service Hamilton
1 st – 4 th May 2013	Agfest
8 th May 2013	Forestry Plans – Hamilton Health Meeting Update
9 th May 2013	Opening of new Heritage Wing Corumbene for Derwent Valley & Central Highlands residents by Premier Lara Giddings
10 th May 2013	Handing over of Gowan Brae (Bronte) to the Tasmanian Aboriginal Community.
11 th May 2013	Bothwell Football Match
13 th May 2013	National Volunteer Week Launch Central Highlands Community Health Meeting
14 th May 2013	General Management Committee Meeting – LGAT Premier's Local Government Meeting
15 th May 2013	Learning Services South Launch
16 th May 2013	Southern Water Owners Meeting
18 th May 2013	Liawenee Fishing Weekend Central Highlands Deer Hunters Dinner



Central Highlands Council

MINUTES – ORDINARY MEETING – 21st MAY 2013

19th May 2013 Bothwell Tourism Meeting

3 x Radio Interviews
1 x ABC – Leo Compton
2 x ABC – Country Hour

7.1 COUNCILLORS COMMITMENTS

Clr A J Downie

24th April 2013 Ellendale Waste Water Workshop
25th April 2013 Anzac Services at Gretna and Bothwell
2nd May 2013 Agfest
8th May 2013 Forestry Briefings from Norske Skog and Forestry Tasmania
14th May 2013 Planning Committee

Clr I V McMichael

18th April 2013 CHCHSCC Ouse
24th April 2013 CHCHSCC Meeting Ouse
25th April 2013 Anzac Day Hamilton
1st May 2013 CHCHSCC Meeting Ouse
8th May 2013 Forestry Planning Hamilton
10th May 2013 CHCHSCC Meeting Ouse
13th May 2013 CHCHSCC Meeting Ouse

Clr G L Herbert

16th April 2013 Council Meeting Bothwell
25th April 2013 Anzac Day Bothwell
14th May 2013 Planning Committee Meeting

Chris Absolom (Finance Manager) attended the meeting at 11.44am

7.2 GENERAL MANAGERS COMMITMENTS



Central Highlands Council

MINUTES – ORDINARY MEETING – 21st MAY 2013

8.0 NOTIFICATION OF COUNCIL WORKSHOPS

Ellendale Wastewater Workshop 24th April - Bothwell

8.1 FUTURE WORKSHOPS

Budget Workshop Tuesday 28th at 9am - Hamilton

9.0 MAYORAL ANNOUNCEMENTS

10.0 MINUTES

10.1 RECEIVAL DRAFT MINUTES ORDINARY MEETING

Moved **Clr T H Jacka**

Seconded **Clr G L Herbert**

THAT the Draft Minutes of the **Ordinary Meeting of Council** held on **Tuesday 16th April 2013** be received.

Carried

For the motion: Mayor D E Flint, Deputy Mayor A J Downie, Clr J R Allwright, Clr A W Bailey, Clr R G Bowden, Clr G L Herbert, Clr T H Jacka, Clr L M Triffitt

10.2 CONFIRMATION OF DRAFT MINUTES ORDINARY MEETING

Moved **Clr L M Triffitt**

Seconded **Clr J R Allwright**

THAT the Draft Minutes of the **Ordinary Meeting of Council** held on **Tuesday 16th April 2013** be confirmed.

Carried

For the motion: Mayor D E Flint, Deputy Mayor A J Downie, Clr J R Allwright, Clr A W Bailey, Clr R G Bowden, Clr G L Herbert, Clr T H Jacka, Clr L M Triffitt

10.1 RECEIVAL DRAFT MINUTES PLANNING COMMITTEE MEETING

Moved **Clr A J Downie**

Seconded **Clr G L Herbert**

THAT the Draft Minutes of the **Planning Committee Meeting of Council** held on **Tuesday 14th May 2013** be received.

Carried

For the motion: Mayor D E Flint, Deputy Mayor A J Downie, Clr J R Allwright, Clr A W Bailey, Clr R G Bowden, Clr G L Herbert, Clr T H Jacka, Clr L M Triffitt



Central Highlands Council

MINUTES – ORDINARY MEETING – 21st MAY 2013

11.0 BUSINESS ARISING

FLU VACCINATIONS – Mayor Flint advised that a flu clinic was held at the Bothwell Medical Centre on Thursday 16th May 2013.

12.0 NRM REPORT

Moved **Clr L M Triffitt**

Seconded **Clr A W Bailey**

THAT the **NRM Report** be **received**.

Carried

For the motion: Mayor D E Flint, Deputy Mayor A J Downie, Clr J R Allwright, Clr A W Bailey, Clr R G Bowden, Clr G L Herbert, Clr T H Jacka, Clr L M Triffitt

13.0 FINANCE REPORT

Moved **Clr A W Bailey**

Seconded **Clr R G Bowden**

THAT the **Finance Report** be **received**.

Carried

For the motion: Mayor D E Flint, Deputy Mayor A J Downie, Clr J R Allwright, Clr A W Bailey, Clr R G Bowden, Clr G L Herbert, Clr T H Jacka, Clr L M Triffitt

13.1 REQUEST FOR REMISSION GARBAGE CHARGE - 10-0400-03949 \$125.63

Moved **Clr G L Herbert**

Seconded **Clr A J Downie**

THAT Council does not remit the garbage charges for property 10-0400-03949.

Carried

For the motion: Mayor D E Flint, Deputy Mayor A J Downie, Clr J R Allwright, Clr A W Bailey, Clr R G Bowden, Clr G L Herbert, Clr T H Jacka, Clr L M Triffitt

Chris Absolom left the meeting at 12.07pm

15.0 COMMUNITY & ECONOMIC DEVELOPMENT REPORT

Moved **Clr L M Triffitt**

Seconded **Clr T H Jacka**

THAT the **Community & Economic Development Report** be **received** and **noted**.

Carried

For the motion: Mayor D E Flint, Deputy Mayor A J Downie, Clr J R Allwright, Clr A W Bailey, Clr R G Bowden, Clr G L Herbert, Clr T H Jacka, Clr L M Triffitt



Central Highlands Council

MINUTES – ORDINARY MEETING – 21st MAY 2013

Philip Ridyard attended the meeting at 12.11pm

15.1 HIGHLANDS TASMANIA CENTRE

It was resolved that Council advertise for Expressions of Interest for the proposed Highlands Tasmania Centre

15.2 HIGHLANDS TASMANIA TOURING ROUTE SIGNAGE

Councillors to provide Philip Ridyard with feedback on the touring route by Wednesday 29th May.

15.3 DESTINATION SOUTHERN TASMANIA

Moved **Clr G L Herbert**

Seconded **Clr A W Bailey**

THAT Council approves contributions to the DST Destination Management Plan and its Digital Content Generation Strategy and that these be drawn from the Highlands Tasmania marketing and promotional budget on a trial period of 12 months.

Carried

For the motion: Mayor D E Flint, Deputy Mayor A J Downie, Clr J R Allwright, Clr A W Bailey, Clr R G Bowden, Clr G L Herbert, Clr T H Jacka, Clr L M Triffitt

Council adjourned for lunch at 12.59 pm.

Council resumed the meeting at 1.46pm

Jason Branch (Works & Services Manager) attended the meeting at 1.46pm.

16.0 WORKS & SERVICES

Moved **Clr A W Bailey**

Seconded **Clr L M Triffitt**

THAT the **Works & Services Report** be **received**.

Carried

For the motion: Mayor D E Flint, Deputy Mayor A J Downie, Clr J R Allwright, Clr A W Bailey, Clr R G Bowden, Clr G L Herbert, Clr T H Jacka, Clr L M Triffitt



Central Highlands Council

MINUTES – ORDINARY MEETING – 21st MAY 2013

16.1 KERB & CHANNEL – ANGLICAN CHURCH, BOTHWELL

Moved **Clr A J Downie**

Seconded **Clr L M Triffitt**

THAT Council seal, kerb and gutter the section of road outside the church during the 2013/2014 financial year.

Carried

For the motion: Mayor D E Flint, Deputy Mayor A J Downie, Clr J R Allwright, Clr A W Bailey, Clr R G Bowden, Clr G L Herbert, Clr T H Jacka, Clr L M Triffitt

16.2 TEMPERATURE LOGGER – BLUFF RD

Moved **Clr T H Jacka**

Seconded **Clr A W Bailey**

THAT Council allow DPIPWE to use Council land for the installation of the temperature logger.

Carried

For the motion: Mayor D E Flint, Deputy Mayor A J Downie, Clr J R Allwright, Clr A W Bailey, Clr R G Bowden, Clr G L Herbert, Clr T H Jacka, Clr L M Triffitt

16.3 LOWER MARSHES BRIDGE TENDERS

Moved **Clr A J Downie**

Seconded **Clr G L Herbert**

THAT this item be deferred until the Works & Services Manager speaks to the tenderers.

Carried

For the motion: Mayor D E Flint, Deputy Mayor A J Downie, Clr J R Allwright, Clr A W Bailey, Clr R G Bowden, Clr G L Herbert, Clr T H Jacka, Clr L M Triffitt

Clr G L Herbert & Casey Bryant declared an Interest and left the room.

16.4 REPLACEMENT OF WINDSCREEN

It was resolved that Council take no action

Clr G L Herbert & Casey Bryant returned to the meeting.



Central Highlands Council

MINUTES – ORDINARY MEETING – 21st MAY 2013

Moved **Clr A J Downie**

Seconded **Clr A W Bailey**

THAT the 500 Club Car Rally be authorised to use of Dawson Road.

Carried

For the motion: Mayor D E Flint, Deputy Mayor A J Downie, Clr J R Allwright, Clr A W Bailey, Clr R G Bowden, Clr G L Herbert, Clr T H Jacka, Clr L M Triffitt

Moved **Clr G L Herbert**

Seconded **Clr A W Bailey**

THAT Works & Services Manager be authorised to carry out tree works on various roads in Ellendale / Westerway.

Carried

For the motion: Mayor D E Flint, Deputy Mayor A J Downie, Clr J R Allwright, Clr A W Bailey, Clr R G Bowden, Clr G L Herbert, Clr T H Jacka, Clr L M Triffitt

Moved **Clr A W Bailey**

Seconded **Clr G L Herbert**

THAT Council approve \$2000.00 for signage at the new Ellendale pullover area.

Carried

For the motion: Mayor D E Flint, Deputy Mayor A J Downie, Clr J R Allwright, Clr A W Bailey, Clr R G Bowden, Clr G L Herbert, Clr T H Jacka, Clr L M Triffitt

Moved **Clr G L Herbert**

Seconded **Clr L M Triffitt**

THAT line marking of Hollow Tree Road to be a 2013 / 2014 budget consideration item.

Carried

For the motion: Mayor D E Flint, Deputy Mayor A J Downie, Clr J R Allwright, Clr A W Bailey, Clr R G Bowden, Clr G L Herbert, Clr T H Jacka, Clr L M Triffitt



Central Highlands Council

MINUTES – ORDINARY MEETING – 21st MAY 2013

16.5 RECEIVAL OF STATUS REPORT

Moved **Clr A J Downie**

Seconded **Clr L M Triffitt**

THAT the Status Report be received.

Carried

For the motion: Mayor D E Flint, Deputy Mayor A J Downie, Clr J R Allwright, Clr A W Bailey, Clr R G Bowden, Clr G L Herbert, Clr T H Jacka, Clr L M Triffitt

16.5.1 STATUS REPORT DISCUSSIONS

That the Platypus Walk be removed from the Status Report.

17.0 ADMINISTRATION

Jason Branch (Works Manager) left the meeting at 2.40pm

17.1 KOLO BAND FROM POLAND

Moved **Clr G L Herbert**

Seconded **Clr L M Triffitt**

THAT Council allocate \$2,500 for a function for the members of the Polish Kolo Band's visit to the Central Highlands in November.

Carried

For the motion: Mayor D E Flint, Deputy Mayor A J Downie, Clr J R Allwright, Clr A W Bailey, Clr R G Bowden, Clr G L Herbert, Clr T H Jacka, Clr L M Triffitt

17.2 STCA ANNUAL PLAN

Noted

17.4 HIRE OF BOTHWELL RECREATION GROUND

Moved **Clr A J Downie**

Seconded **Clr G L Herbert**

THAT the Apple Islanders Motor Home Club be allowed to hire the Bothwell Recreation Ground from 11th – 13th October 2013.

Carried

For the motion: Mayor D E Flint, Deputy Mayor A J Downie, Clr J R Allwright, Clr A W Bailey, Clr R G Bowden, Clr G L Herbert, Clr T H Jacka, Clr L M Triffitt



Central Highlands Council

MINUTES – ORDINARY MEETING – 21st MAY 2013

17.5 CONSTITUTIONAL RECOGNITION FOR LOCAL GOVERNMENT

Noted

18.0 SUPPLEMENTARY AGENDA ITEMS

Moved **Clr G L Herbert**

Seconded **Clr A W Bailey**

THAT Council consider the matters on the Supplementary Agenda.

Carried

For the motion: Mayor D E Flint, Deputy Mayor A J Downie, Clr J R Allwright, Clr A W Bailey, Clr R G Bowden, Clr G L Herbert, Clr T H Jacka, Clr L M Triffitt

The project priorities to be submitted to the Bushfire Recovery Unit

1. Upgrade of Belchers Tier Tower
2. Notice board at Westerway Post Office
3. Extension of CERT Building Ellendale

Moved **Clr T H Jacka**

Seconded **Clr A W Bailey**

THAT Council agree in principle to the extension of the CERT Building at Ellendale.

Carried

For the motion: Mayor D E Flint, Deputy Mayor A J Downie, Clr J R Allwright, Clr A W Bailey, Clr R G Bowden, Clr G L Herbert, Clr T H Jacka, Clr L M Triffitt

Moved **Clr T H Jacka**

Seconded **Clr L M Triffitt**

THAT the Mayor, Deputy Mayor & General Manager attend the 2013 Annual LGAT Conference.

Carried

For the motion: Mayor D E Flint, Deputy Mayor A J Downie, Clr J R Allwright, Clr A W Bailey, Clr R G Bowden, Clr G L Herbert, Clr T H Jacka, Clr L M Triffitt



Central Highlands Council

MINUTES – ORDINARY MEETING – 21st MAY 2013

Moved **Clr R G Bowden**

Seconded **Clr J R Allwright**

THAT the Mayor & General Manager make a submission on the Bushfire Enquiry on behalf of the Central Highlands Council

Carried

For the motion: Mayor D E Flint, Deputy Mayor A J Downie, Clr J R Allwright, Clr A W Bailey, Clr R G Bowden, Clr G L Herbert, Clr T H Jacka, Clr L M Triffitt

It was resolved that Council to send a letter of objection to a ballot box election

19.0 COMMITTEE REPORTS

20.0 CLOSURE

Mayor D E Flint closed the meeting at 3.03pm
