



Central Highlands Council

MINUTES– ORDINARY MEETING – 15th JANUARY 2013

Minutes of an Ordinary Meeting of Central Highlands Council scheduled to be held at Bothwell Council Chambers, on Tuesday 15th January 2013, commencing at 9.00am.

1.0 OPENING Deputy Mayor A J Downie opened the meeting at 9.00 am

2.0 PRESENT Mayor D E Flint, Deputy Mayor A J Downie, Clr A W Bailey, Clr R G Bowden, Clr T H Jacka, Clr I V McMichael, Clr L M Triffitt

3.0 APOLOGIES Moved **Clr L M Triffitt** Seconded **Clr I V McMichael**

THAT apologies be accepted for Clr J R Allwright & Clr G L Herbert.

Carried

For the motion: Deputy Mayor A J Downie, Clr A W Bailey, Clr R G Bowden, Clr T H Jacka, Clr I V McMichael, Clr L M Triffitt

4.0 PECUNIARY INTEREST DECLARATIONS In accordance with Regulation 8 of the Local Government (Meeting Procedures) Regulations 2005, the Mayor requests Councillors to indicate whether they or a close associate have, or are likely to have a pecuniary interest (any pecuniary or pecuniary detriment) in any item of the Agenda.

Deputy Mayor A J Downie declared a pecuniary interest in Agenda Items 9.6 & 10.3

5.0 COMMITTEE Regulation 15 of the Local Government (Meeting Procedures) regulations 2005 provides that Council may consider certain sensitive matters in Closed Agenda which relate to:

- Personnel matters, including complaints against an employee of the Council;
- Industrial matters relating to a person;
- Contracts for the supply and purchase of goods and services;
- The security of property of the Council
- Proposals for the Council to acquire land or an interest in the land or for the disposal of land;
- Information provided to the Council on the condition it is kept confidential;
- Trade secrets of private bodies;
- Matters relating to actual or possible litigations taken by or involving the Council or an employee of the Council;
- Applications by Councillors for leave of absence;
- The personal affairs of any person.

The decision to move in Closed Council requires an absolute majority of Council.



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5.1 MOTION INTO COMMITTEE

Moved **Clr L M Triffitt**

Seconded **Clr A W Bailey**

THAT Council move into Committee to discuss confidential matters in accordance with Section 15 of the Local Government (Meeting Procedures) Regulations 2005.

Carried

For the motion: Deputy Mayor A J Downie, Clr A W Bailey, Clr R G Bowden, Clr T H Jacka, Clr I V McMichael, Clr L M Triffitt

5.2 MATTERS DISCUSSED IN COMMITTEE

Staff Matter
Legal Matters
Quotes

5.3 MOTION OUT OF COMMITTEE

Moved **Clr T H Jacka**

Seconded **Clr L M Triffitt**

THAT Council move out of Committee and resume the Ordinary Meeting.

Carried

For the motion: Deputy Mayor A J Downie, Clr A W Bailey, Clr R G Bowden, Clr T H Jacka, Clr I V McMichael, Clr L M Triffitt

OPEN MEETING TO PUBLIC

Deputy Mayor A J Downie opened the meeting to the public at 10.00am advising Mayor Flint was attending the Fire Briefing at Ellendale.

MAYORAL ANNOUNCEMENT

Deputy Mayor A J Downie read a statement provided by the Mayor regarding the recent bushfires, thanking Staff & Councillors

6.0 IN ATTENDANCE

Mrs Lyn Eyles (General Manager), Mrs Casey Bryant (Minute Secretary), Mrs Phyl Smithurst.

6.1 PUBLIC QUESTION TIME

Phyl Smithurst spoke regarding the recent bushfires

Chris Absolom (Finance Manager) attended the meeting at 10.05am



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8.0 FINANCE REPORT

Moved **Clr L M Triffitt**

Seconded **Clr I V McMichael**

THAT the **Finance Report** be received.

Carried

For the motion: Deputy Mayor A J Downie, Clr A W Bailey, Clr R G Bowden, Clr T H Jacka, Clr I V McMichael, Clr L M Triffitt

Chris Absolom (Finance Manager) left the meeting at 10.20am

Philip Ridyard (CEDO) attended the meeting at 10.20am

DIER Representatives attended the meeting at 10.21am and gave a presentation on the safer roads project

Jason Branch (Works Manager) attended the meeting at 10.32am.

DIER Representatives left the meeting at 11.00am.

9.0 COMMUNITY & ECONOMIC DEVELOPMENT REPORT

Moved **Clr L M Triffitt**

Seconded **Clr T H Jacka**

THAT the **Community & Economic Development Report** be **received** and **noted**.

Carried

For the motion: Deputy Mayor A J Downie, Clr A W Bailey, Clr R G Bowden, Clr T H Jacka, Clr I V McMichael, Clr L M Triffitt

9.1 CENTRAL HIGHLANDS FIRES – COMMUNITY REPORT

Moved **Clr T H Jacka**

Seconded **Clr L M Triffitt**

THAT as a matter of urgency, Council works with Tas Fire Service to assess and develop an area beside Ellendale Fire Station as an official Emergency muster point, as Gerald Crawford stated this was the only possible potential site.

Carried

For the motion: Deputy Mayor A J Downie, Clr A W Bailey, Clr R G Bowden, Clr T H Jacka, Clr I V McMichael, Clr L M Triffitt



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Moved **Clr L M Triffitt**

Seconded **Clr A W Bailey**

THAT all towns in the Municipality have a safe place for fires in conjunction with the Fire Service

Carried

For the motion: Deputy Mayor A J Downie, Clr A W Bailey, Clr R G Bowden, Clr T H Jacka, Clr I V McMichael, Clr L M Triffitt

Moved **Clr T H Jacka**

Seconded **Clr L M Triffitt**

THAT Council purchase 1 generator immediately for the community at an approximate price of \$6000, and that 1 more generator be considered as a budget item for 2013 / 2014.

Carried

For the motion: Deputy Mayor A J Downie, Clr A W Bailey, Clr R G Bowden, Clr T H Jacka, Clr I V McMichael, Clr L M Triffitt

9.2 JUNCTION PATRICK STREET, HOLLOW TREE ROAD AND MARKET PLACE, BOTHWELL

DIER will be inspecting on Friday, with Works Manager & Community & Economic Development Officer.

9.3 HIGHLANDS TASMANIA BRAND – NON-COMPLIANT OPERATORS

Moved **Clr I V McMichael**

Seconded **Clr T H Jacka**

THAT Council assesses all tourism operators to make sure that they are compliant with all Legislations.

Carried

For the motion: Deputy Mayor A J Downie, Clr A W Bailey, Clr R G Bowden, Clr T H Jacka, Clr I V McMichael, Clr L M Triffitt

9.4 WEB SITE

Community & Economic Development Officer advised that the new website would be operational in a fortnight.

Mayor D E Flint arrived at 11.54am after attending a Community Meeting at Ellendale regarding the recent bushfires



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James Dryburgh (Contract Planner) arrived at 11.54am

9.5 HIGHLANDS TASMANIA BRAND – FACEBOOK

Noted

Jason Branch (Works Manager) left the meeting at 11.56am.

Graham Rogers (DES Manager) attended the meeting at 11.56am.

IRRIGATION SCHEME

Moved **Clr D E Flint**

Seconded **Clr T H Jacka**

THAT Council put in an expression of interest for 10 mega litres of water from the Southern Highlands Irrigation Scheme.

Carried

For the motion: Mayor D E Flint, Deputy Mayor A J Downie, Clr A W Bailey, Clr R G Bowden, Clr T H Jacka, Clr I V McMichael, Clr L M Triffitt

Moved **Clr D E Flint**

Seconded **Clr T H Jacka**

THAT an investigation be carried out into the Infrastructure requirements for pumping the water to our public amenities.

Carried

For the motion: Mayor D E Flint, Deputy Mayor A J Downie, Clr A W Bailey, Clr R G Bowden, Clr T H Jacka, Clr I V McMichael, Clr L M Triffitt

Deputy Mayor A J Downie declared an interest and moved back from the table

Mayor D E Flint took the Chair



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9.6 OUSE FAMILY CARE CENTRE FUNDING APPLICATION

Moved **Clr L M Triffitt**

Seconded **Clr T H Jacka**

THAT Council grant \$5000 to the Ouse Family Care Centre after confirmation that Council has been notified who is the responsible organisation and the building has been secured.

Carried

For the motion: Mayor D E Flint, Clr A W Bailey, Clr R G Bowden, Clr T H Jacka, Clr I V McMichael, Clr L M Triffitt

Deputy Mayor A J Downie resumed the Chair

9.7 TARGA TASMANIA 2013 – ROAD CLOSURES

Moved **Clr T H Jacka**

Seconded **Clr I V McMichael**

THAT roads be closed as per the request of Targa Tasmania.

Carried

For the motion: Mayor D E Flint, Deputy Mayor A J Downie, Clr A W Bailey, Clr R G Bowden, Clr T H Jacka, Clr I V McMichael, Clr L M Triffitt

9.8 ROYAL FLYING DOCTOR SERVICE FUNDRAISER

Moved **Clr I V McMichael**

Seconded **Clr D E Flint**

THAT Council donate \$250 towards the Royal Flying Doctor Service Fundraiser.

Carried

For the motion: Mayor D E Flint, Deputy Mayor A J Downie, Clr A W Bailey, Clr R G Bowden, Clr T H Jacka, Clr I V McMichael, Clr L M Triffitt

Philip Ridyard (CEDO) left the meeting at 12.19pm.

Mayor D E Flint took the Chair



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10.0 DEVELOPMENT & ENVIRONMENTAL SERVICES

In accordance with Regulation 25(1) of the Local Government (Meeting Procedures) Regulations 2005, the Mayor advises that the Council intends to act as a Planning Authority under the Land Use Planning and Approvals Act 1993, to deal with the following items:

Moved **Clr L M Triffitt**

Seconded **Clr T H Jacka**

THAT the Development & Environmental Services Report be received.

Carried

For the motion: Mayor D E Flint, Deputy Mayor A J Downie, Clr A W Bailey, Clr R G Bowden, Clr T H Jacka, Clr I V McMichael, Clr L M Triffitt

10.1 STATE SPECIAL EMERGENCY MANAGEMENT PLAN – DAM SAFETY EMERGENCIES – COMMENTS

Moved **Clr I V McMichael**

Seconded **Clr T H Jacka**

THAT Council approach the appropriate Government Department to acquire maps

Carried

For the motion: Mayor D E Flint, Deputy Mayor A J Downie, Clr A W Bailey, Clr R G Bowden, Clr T H Jacka, Clr I V McMichael, Clr L M Triffitt

10.2 REQUEST FOR REMISSION OF FEES : PLACE OF ASSEMBLY LICENCE : ST MARYS HALL

Moved **Clr T H Jacka**

Seconded **Clr I V McMichael**

THAT Council retain its 2006 policy and seek to have all charities and not for profit organisations pay the \$20 annual fee for any Food Business or Place of Assembly licence.

Carried

For the motion: Mayor D E Flint, Deputy Mayor A J Downie, Clr A W Bailey, Clr R G Bowden, Clr T H Jacka, Clr I V McMichael, Clr L M Triffitt

Deputy A J Downie declared a pecuniary interest and left the room at 12.29pm



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**10.3 DA 2012/17 :
PLANNING
APPEAL
MEDIATION
PROPOSAL :
BLACK SNAKE
ROAD, BOTHWELL
– SUBDIVISION OF
9 LOTS AND
BALANCE**

Moved **Clr A W Bailey**

Seconded **Clr T H Jacka**

THAT Central Highlands Council (Planning Authority) in accordance with the provisions of Section 16A of the Resource Management and Planning Appeals Tribunal Act 1993 agrees to accept a mediation agreement as follows:

1. Remove the second and fourth dot points from Condition 21 (road upgrade and bridge contribution); and
2. Add the following to the permit:
 - a) The applicant will make a one-off all inclusive payment of \$25,000 toward the bridge, to be paid upon the sealing of the final plan of survey;
 - b) The applicant will pay for upgrade works to the existing Black Snake Road including grading, re-surfacing and any necessary culvert work. This work would be undertaken when the road extension is constructed to Council's standard or other negotiated standard after onsite meeting.

Carried 5/1

For the motion: Mayor D E Flint, Clr A W Bailey, Clr T H Jacka, Clr I V McMichael, Clr L M Triffitt

Against: Clr R G Bowden

Phyl Smithurst left the meeting at 1.00pm

Deputy Mayor A J Downie returned to the meeting at 1.04pm.

**10.4 DES STATUS
REPORT**

Clr L M Triffitt tabled a map of Hamilton town streets.

Council adjourned for lunch at 1.10pm.

Council resumed the meeting at 2.02pm.

**11.0 WORKS &
SERVICES**

Moved **Clr L M Triffitt**

Seconded **Clr A W Bailey**

THAT the **Works & Services Report** be **received**.

Carried

For the motion: Mayor D E Flint, Deputy Mayor A J Downie, Clr A W Bailey, Clr R G Bowden, Clr T H Jacka, Clr I V McMichael, Clr L M Triffitt



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11.1 DISCUSSION

11.2 PELHAM TIER

Moved **Clr L M Triffitt**

Seconded **Clr A W Bailey**

THAT realignment of Pelham Tier Road is made a budget consideration item in 2013 / 2014.

Carried

For the motion: Mayor D E Flint, Deputy Mayor A J Downie, Clr A W Bailey, Clr R G Bowden, Clr T H Jacka, Clr I V McMichael, Clr L M Triffitt

Moved **Clr A W Bailey**

Seconded **Clr I V McMichael**

THAT a new control board for the Hamilton Washer / Dryer be purchased

Carried

For the motion: Mayor D E Flint, Deputy Mayor A J Downie, Clr A W Bailey, Clr R G Bowden, Clr T H Jacka, Clr I V McMichael, Clr L M Triffitt

Jason Branch thanked all his staff for all their work in the recent fires.

11.3 RECEIVAL OF STATUS REPORT

Moved **Clr A W Bailey**

Seconded **Clr R G Bowden**

THAT the **Status Report** be received.

Carried

For the motion: Mayor D E Flint, Deputy Mayor A J Downie, Clr A W Bailey, Clr R G Bowden, Clr T H Jacka, Clr I V McMichael, Clr L M Triffitt

11.3.1 STATUS REPORT DISCUSSIONS



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12.0 MAYORAL COMMITMENTS

10 th Dec 2012	AGM Council Bothwell Ordinary Meeting Council Bothwell General Management Committee – LGAT Premier’s Local Government Council Meeting
13 th Dec 2012	Bothwell District School Presentation Tasmanian Irrigation Meeting – Bothwell Ouse District School Presentation
14 th Dec 2012	Lions Club of Bothwell Carols
15 th Dec 2012	Speed Shear Competition Bothwell
17 th Dec 2012	University of Tasmania – Graduation Ceremony
20 th Dec 2012	Staff Christmas Luncheon
9 th Jan 2013	Tour with Premier / Community Meeting
10 th Jan 2012	Tour with Federal National Leader & Senators

Interviews directly linked to the fires

Radio – Tasmanian & Interstate

Newspapers – Mercury & The Examiner (8 in total)

Inspections & works directly linked to fires.

Direct contact from Premier re: chairing meeting connected with fires. I have accepted on behalf of Council. Recovery Plan to be implemented.

Updating Premier of Fire situation.

12.1 COUNCILLORS COMMITMENTS

Clr A J Downie

13 th Dec 2012	Westerway School Presentation
18 th Dec 2012	Glenora School Presentation
10 th Jan 2013	Audit Committee Meeting

Community meetings – Ellendale & Hamilton

Clr I V McMichael

10 th Jan 2013	Independent Living Units Committee
10 th Jan 2013	Audit Committee



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12.2 GENERAL MANAGERS COMMITMENTS

10th Dec 2012 Council Meeting
Annual General Meeting
10th Jan 2013 ILU Committee Meeting
Audit Committee Meeting

13.0 NOTIFICATION OF COUNCIL WORKSHOPS

13.1 FUTURE WORKSHOPS

Ellendale Wastewater to be held Bothwell at 10.00 am Tuesday 22nd January, 2013

14.0 MAYORAL ANNOUNCEMENTS

15.0 MINUTES

15.1 RECEIVAL DRAFT MINUTES ORDINARY MEETING

Moved **Clr A J Downie** Seconded **Clr A W Bailey**

THAT the Draft Minutes of the **Ordinary Meeting** of **Council** held on **Monday 10th December 2012** be **received**.

Carried

For the motion: Mayor D E Flint, Deputy Mayor A J Downie, Clr A W Bailey, Clr R G Bowden, Clr T H Jacka, Clr I V McMichael, Clr L M Triffitt

15.2 CONFIRMATION OF DRAFT MINUTES ORDINARY MEETING

Moved **Clr T H Jacka** Seconded **Clr A J Downie**

THAT the Draft Minutes of the **Ordinary Meeting** of **Council** held on **Monday 10th December 2012** be **confirmed**.

Carried

For the motion: Mayor D E Flint, Deputy Mayor A J Downie, Clr A W Bailey, Clr R G Bowden, Clr T H Jacka, Clr I V McMichael, Clr L M Triffitt



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15.3 RECEIVAL DRAFT MINUTES ANNUAL GENERAL MEETING

Moved **Clr T H Jacka**

Seconded **Clr I V McMichael**

THAT the Draft Minutes of the **Annual General Meeting** of **Council** held on **Monday 10th December 2012** be received.

Carried

For the motion: Mayor D E Flint, Deputy Mayor A J Downie, Clr A W Bailey, Clr R G Bowden, Clr T H Jacka, Clr I V McMichael, Clr L M Triffitt

16.0 BUSINESS ARISING

9.4 Community Grant – Hamilton Show

17.0 ADMINISTRATION

17.1 PROTOCOL FOR INTER- COUNCIL EMERGENCY MANAGEMENT RESOURCE SHARING

Moved **Clr T H Jacka**

Seconded **Clr I V McMichael**

THAT Council sign and return the attached letter confirming Council's commitment to the Protocol.

Carried

For the motion: Mayor D E Flint, Deputy Mayor A J Downie, Clr A W Bailey, Clr R G Bowden, Clr T H Jacka, Clr I V McMichael, Clr L M Triffitt

17.2 FINAL REPORT ON PHASE 1 OF THE ROLE OF LOCAL GOVERNMENT PROJECT

Noted

17.3 DRAFT LOCAL GOVERNMENT MISCELLANEOUS AMENDMENTS BILL

Councillors to have any comments to the General Manager by 12pm Wednesday 6th February.



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17.4 DIER - SAFER ROADS: NON- URBAN ROAD NETWORK STRATEGY

Noted

17.5 OUSE RECREATION GROUND

Moved **Clr I V McMichael**

Seconded **Clr T H Jacka**

THAT this item be deferred until an onsite meeting with Mr John Shoobridge, Council's Works Manager & the Tasmanian Trail is held and report back to Council.

Carried

For the motion: Mayor D E Flint, Deputy Mayor A J Downie, Clr A W Bailey, Clr R G Bowden, Clr T H Jacka, Clr I V McMichael, Clr L M Triffitt

18.0 SUPPLEMENTARY AGENDA ITEMS

There were no supplementary agenda items

19.0 COMMITTEE REPORTS

20.0 CLOSURE

Mayor D E Flint closed the meeting at 3.17pm
