



Central Highlands Council

MINUTES – ORDINARY MEETING – 17TH JANUARY 2012

Minutes of an Ordinary Meeting of Central Highlands Council held at Hamilton Council Chambers, on Tuesday 17th January 2012, commencing at 9.00am.

1.0 OPENING

Mayor D E Flint opened the meeting at 9.00 am

2.0 PRESENT

Mayor D E Flint, Deputy Mayor A J Downie, Clr J R Allwright, Clr A W Bailey, Clr R G Bowden, Clr T H Jacka, Clr I V McMichael, Clr L M Triffitt

3.0 APOLOGIES

Moved **Clr R G Bowden**

Seconded **Clr I V McMichael**

THAT an apology be received for Clr G L Herbert.

Carried

For the motion Mayor D E Flint, Deputy Mayor A J Downie, Clr J R Allwright, Clr A W Bailey, Clr R G Bowden, Clr T H Jacka, Clr I V McMichael, Clr L M Triffitt

4.0 PECUNIARY INTEREST DECLARATIONS

In accordance with Regulation 8 of the Local Government (Meeting Procedures) Regulations 2005, the Mayor requests Councillors to indicate whether they or a close associate have, or are likely to have a pecuniary interest (any pecuniary or pecuniary detriment) in any item of the Agenda.

There was no Pecuniary Interest declared for this meeting

5.0 COMMITTEE

Regulation 15 of the Local Government (Meeting Procedures) regulations 2005 provides that Council may consider certain sensitive matters in Closed Agenda which relate to:

- Personnel matters, including complaints against an employee of the Council;
- Industrial matters relating to a person;
- Contracts for the supply and purchase of goods and services;
- The security of property of the Council
- Proposals for the Council to acquire land or an interest in the land or for the disposal of land;
- Information provided to the Council on the condition it is kept confidential;
- Trade secrets of private bodies;
- Matters relating to actual or possible litigations taken by or involving the Council or an employee of the Council;
- Applications by Councillors for leave of absence;
- The personal affairs of any person.

The decision to move in Closed Council requires an absolute majority of Council.



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5.1 MOTION INTO COMMITTEE

Moved **Clr I V McMichael**

Seconded **Clr A W Bailey**

THAT Council move into Committee to discuss confidential matters in accordance with Section 15 of the Local Government (Meeting Procedures) Regulations 2005.

Carried

For the motion Mayor D E Flint, Deputy Mayor A J Downie, Clr J R Allwright, Clr A W Bailey, Clr R G Bowden, Clr T H Jacka, Clr I V McMichael, Clr L M Triffitt

MATTERS DISCUSSED IN COMMITTEE

Ellendale Hall
Dennistoun Road

5.2 MOTION OUT OF COMMITTEE

Moved **Clr T H Jacka**

Seconded **Clr R G Bowden**

THAT Council move out of Committee and resume the Ordinary Meeting.

Carried

For the motion Mayor D E Flint, Deputy Mayor A J Downie, Clr J R Allwright, Clr A W Bailey, Clr R G Bowden, Clr T H Jacka, Clr I V McMichael, Clr L M Triffitt

6.0 OPEN MEETING TO PUBLIC

The Meeting opened to the public at 10.05 am.

7.0 IN ATTENDANCE

Mrs Lyn Eyles (General Manager), Mrs Casey Bryant (Minute Secretary), Mrs Diane Lovell

8.0 PUBLIC QUESTION TIME

Mrs Diane Lovell addressed Council on the Central Highlands Men's Shed, and will work with Council and keep Council informed of activities.

Moved **Clr A W Bailey**

Seconded **Clr L M Triffitt**

THAT Council move to Agenda Item 18.11 - Memorandum of Understanding CHC & CHCMS Inc Executive Management Committee

Carried

For the motion Mayor D E Flint, Deputy Mayor A J Downie, Clr J R Allwright, Clr A W Bailey, Clr R G Bowden, Clr T H Jacka, Clr I V McMichael, Clr L M Triffitt



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18.11 MEMORANDUM OF UNDERSTANDING CHC & CHCMS INC EXECUTIVE MANAGEMENT COMMITTEE

Moved **Clr I V McMichael**

Seconded **Clr R G Bowden**

THAT the General Manager consults with Mrs Lovell to go over the draft document. Clr Triffitt if she could also attend.

Carried

For the motion Mayor D E Flint, Deputy Mayor A J Downie, Clr J R Allwright, Clr A W Bailey, Clr R G Bowden, Clr T H Jacka, Clr I V McMichael, Clr L M Triffitt

Mrs Diane Lovell left the meeting at 10.12 am.

9.0 MAYORAL COMMITMENTS

Mon 12 th Dec 2011	Council AGM Meeting Council General Meeting Presentation, Bothwell District School Mr Dick Adams MHR
Tues 13 th Dec 2011	LGAT General Meeting Premier's Local Government Council
Wed 14 th Dec 2011	Graduation Ceremony UTAS
Thurs 15 th Dec 2011	Presentation, Ouse District School Function – Gretna Junior Fire Brigade
Fri 16 th Dec 2011	Presentation, Westerway Primary School
Sun 18 th Dec 2011	Ellendale Community Christmas Party
Tues 10 th Jan 2012	Planning Meeting Branding Public Consultation, Bothwell
Fri 13 th Jan 2012	Independent Living Units Meeting Audit Committee Meeting
Sat 14 th Jan 2012	GLCC Meeting (This meeting was changed to the 15 th January, but Mayor not advised)
22 nd Dec 2012	Staff Christmas Party

9.1 COUNCILLORS COMMITMENTS

Clr G L Herbert

12 th Dec 2011	Council AGM & Ordinary Council Meeting, Bothwell
16 th Dec 2011	Bothwell Tourism Association, AGM & Christmas Meeting
10 th Jan 2012	Planning Committee Meeting, Bothwell Branding Public Consultation, Bothwell



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Clr L M Triffitt

12 th Dec 2011	Council AGM & Ordinary Council Meeting, Bothwell Bothwell District High School, Presentation Day
15 th Dec 2011	Ouse District School, Presentation Evening
20 th Dec 2011	Glenora District High School, Presentation Day
13 th Jan 2012	ILU Committee Meeting

9.2 GENERAL MANAGER'S COMMITMENTS

12 th Dec 2011	Council AGM & Ordinary Council Meeting, Bothwell
14 th Dec 2011	Water & Sewerage General Meeting
19 th Dec 2011	Healthy Community Initiative Grant Meeting
9 th Jan 2012	Meeting Ann Langman, Department of Economic Development
10 th Jan 2012	Planning Committee Meeting Brand Meeting Bothwell
13 th Jan 2012	ILU Committee Meeting Audit Committee Meeting

9.3 COMMUNITY & ECONOMIC DEVELOPMENT OFFICER'S COMMITMENTS

Wed 14 th Dec 2011	Len Yates and Andrew Benson, Healthy Communities Initiative, Kempton
Thurs 15 th Dec 2011	Elaine Herlihy, Jean Crocker and Pauline Cairns, AGFEST
Fri 16 th Dec 2011	Lola Cowle, Tas Community Fund
Mon 19 th Dec 2011	Healthy Communities Initiative, Steering Committee Meeting, Kempton
Mon 9 th Jan 2011	Anne Langman, Department of Economic Development
Tues 10 th Jan 2011	Council Brand Work, Community Consultations Hamilton and Bothwell
Wed 11 th Jan 2011	Andrew Prior, Highlands Golf Pro Am
Thurs 12 th Jan 2011	Helen Jappe, Seniors Activities
Fri 13 th Jan 2011	Naomi Miller, West Coast Council

10.0 NOTIFICATION OF COUNCIL WORKSHOPS



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10.1 FUTURE WORKSHOPS

Ellendale Sewerage – General Manager & James Wood to attend 25th January, 3pm with Mike Payne CEO Southern Water, Mayor Flint, Clr Allwright and Clr Jacka to attend and meet at the Ellendale Hall.

11.0 MAYORAL ANNOUNCEMENTS

The Mayor congratulated both the newly appointed Chairs & their Committee Members on the Planning and Audit Committees for their enthusiasm and hard work.

Moved **Clr I V McMichael**

Seconded **Clr L M Triffitt**

THAT Council reaffirm their previous decision to support Option 3 of the Reform Revenue. This will be discussed at the next STCA meeting on 24th January 2012.

Carried

For the motion Mayor D E Flint, Deputy Mayor A J Downie, Clr J R Allwright, Clr A W Bailey, Clr R G Bowden, Clr T H Jacka, Clr I V McMichael, Clr L M Triffitt

12.0 MINUTES

12.1 RECEIVAL MINUTES ORDINARY MEETING

Moved **Clr L M Triffitt**

Seconded **Clr R G Bowden**

THAT the Minutes of the **Ordinary Meeting** of **Council** held on **Monday 8th December 2011** be **received**.

Carried

For the motion Mayor D E Flint, Deputy Mayor A J Downie, Clr J R Allwright, Clr A W Bailey, Clr R G Bowden, Clr T H Jacka, Clr I V McMichael, Clr L M Triffitt

12.2 CONFIRMATION OF MINUTES ORDINARY MEETING

Moved **Clr T H Jacka**

Seconded **Clr J R Allwright**

THAT the Minutes of the **Ordinary Meeting** of **Council** held on **Monday 8th December 2011** be **confirmed**.

Carried

For the motion Mayor D E Flint, Deputy Mayor A J Downie, Clr J R Allwright, Clr A W Bailey, Clr R G Bowden, Clr T H Jacka, Clr I V McMichael, Clr L M Triffitt



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12.3 RECEIVAL MINUTES ANNUAL GENERAL MEETING

Moved **Clr T H Jacka**

Seconded **Clr I V McMichael**

THAT the minutes of the **Annual General Meeting** of **Council** held on **Monday 8th December 2011** be received.

Carried

For the motion Mayor D E Flint, Deputy Mayor A J Downie, Clr J R Allwright, Clr A W Bailey, Clr R G Bowden, Clr T H Jacka, Clr I V McMichael, Clr L M Triffitt

12.4 RECEIVAL MINUTES PLANNING COMMITTEE MEETING

Moved **Clr L M Triffitt**

Seconded **Clr A J Downie**

THAT the minutes of the **Planning Committee Meeting** of **Council** held on **Tuesday 10th January 2012** be received.

Carried

For the motion Mayor D E Flint, Deputy Mayor A J Downie, Clr J R Allwright, Clr A W Bailey, Clr R G Bowden, Clr T H Jacka, Clr I V McMichael, Clr L M Triffitt

12.5 RECEIVAL MINUTES ILU COMMITTEE MEETING

Moved **Clr I V McMichael**

Seconded **Clr L M Triffitt**

THAT the minutes of the **Independent Living Unit Committee Meeting** of **Council** held on **Friday 13th January 2012** be received.

Carried

For the motion Mayor D E Flint, Deputy Mayor A J Downie, Clr J R Allwright, Clr A W Bailey, Clr R G Bowden, Clr T H Jacka, Clr I V McMichael, Clr L M Triffitt

Moved **Clr I V McMichael**

Seconded **Clr L M Triffitt**

THAT Tenancy of Unit 1 be transferred from Amy Smith to Tony Bowerman.

Carried

For the motion Mayor D E Flint, Deputy Mayor A J Downie, Clr J R Allwright, Clr A W Bailey, Clr R G Bowden, Clr T H Jacka, Clr I V McMichael, Clr L M Triffitt



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Moved **Clr T H Jacka**

Seconded **Clr A J Downie**

THAT Council allocate \$3000.00 for fencing of ILU Unit 3 at Ouse

Carried

For the motion Mayor D E Flint, Deputy Mayor A J Downie, Clr J R Allwright, Clr A W Bailey, Clr R G Bowden, Clr T H Jacka, Clr I V McMichael, Clr L M Triffitt

12.6 RECEIVAL MINUTES AUDIT COMMITTEE MEETING

Moved **I V McMichael**

Seconded **Clr T H Jacka**

THAT the minutes of the **Audit Committee Meeting** of Council held on **Friday 13th January 2012** be received.

Carried

For the motion Mayor D E Flint, Deputy Mayor A J Downie, Clr J R Allwright, Clr A W Bailey, Clr R G Bowden, Clr T H Jacka, Clr I V McMichael, Clr L M Triffitt

Moved **Clr I V McMichael**

Seconded **L M Triffitt**

THAT Council accept the tender from APV for Council revaluations

Carried

For the motion Mayor D E Flint, Deputy Mayor A J Downie, Clr J R Allwright, Clr A W Bailey, Clr R G Bowden, Clr T H Jacka, Clr I V McMichael, Clr L M Triffitt

13.0 BUSINESS ARISING

James Dryburgh (Contract Planner), Graham Rogers (DES Manager) & Zara Gerven (Community & Economic Development Officer) attended the meeting at 10.40 am.

14.0 DEVELOPMENT & ENVIRONMENTAL SERVICES

In accordance with Regulation 25(1) of the Local Government (Meeting Procedures) Regulations 2005, the Mayor advises that the Council intends to act as a Planning Authority under the Land Use Planning and Approvals Act 1993, to deal with the following items:

Moved **Clr T H Jacka**

Seconded **Clr A W Bailey**

THAT the **Development & Environmental Services Report** be received.

Carried

For the motion Mayor D E Flint, Deputy Mayor A J Downie, Clr J R Allwright, Clr A W Bailey, Clr R G Bowden, Clr T H Jacka, Clr I V McMichael, Clr L M Triffitt



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**14.1 DA 2011/44:
WOOLCOTT SURVEYS:
LITTLE DEN ROAD
(CT230529/1), MILLERS
BLUFF: SUBDIVISION OF
ONE LOT AND BALANCE
IN THE RURAL ZONE**

Moved **Clr A W Bailey**

Seconded **Clr R G Bowden**

THAT Central Highlands Council (Planning Authority) in accordance with the provisions of the *Central Highlands Planning Scheme 1998* and Section 57 of the *Land Use Planning & Approvals Act 1993*, approve the application for a Subdivision of One (1) Lot and Balance at Little Den Road, Millers Bluff, Certificate of Title Volume 230529 Folio 1, subject to the following conditions:

General

1. The subdivision layout or development must be carried out substantially in accordance with the application for planning approval, the endorsed drawings and with the conditions of this permit and must not be altered or extended without the further written approval of Council.
2. This permit shall not take effect and must not be acted on until 15 days after the date of receipt of this permit unless, as the applicant and the only person with a right of appeal, you notify Council in writing that you propose to commence the use or development before this date, in accordance with Section 53 of the *Land Use Planning and Approvals Act 1993*.

Staged development

3. The subdivision development must not be carried out in stages except in accordance with a staged development plan submitted to and approved by Council's General Manager.

Easements

4. Easements must be created over all drains, pipelines, wayleaves and services in accordance with the requirements of the Council's General Manager. The cost of locating and creating the easements shall be at the subdivider's full cost.

Endorsements

5. The final plan of survey must be noted that Council cannot or will not provide a means of drainage, water or sewer services to all lots shown on the plan of survey.

Covenants

6. Covenants or other similar restrictive controls that conflict with any provisions or seek to prohibit any use provided within the planning scheme must not be included or otherwise imposed on the titles to the lots created by this permit, either by transfer, inclusion of such covenants in a Schedule of Easements or registration of any instrument creating such covenants with the Recorder of Titles, unless such covenants or controls are expressly authorised by the terms of this permit or the consent in writing of the Council's General Manager.

Bushfire Management

7. An agreement pursuant to Part 5 of the *Land Use Planning and Approvals Act 1993* must be entered into prior to the sealing of the final plan of survey to require any

residential use or development to be carried out and maintained in accordance with the recommendations of Tasfire (1995), *Planning Conditions and Guidelines for Subdivisions in Bushfire Prone Areas*, Tasmanian Fire Service, Hobart and constructed in accordance with Level 1 of Standards Australia (1999): AS 3959: Construction of Buildings in Bushfire Prone Areas Standards Australia, Sydney.

Agreements

8. Agreements made pursuant to Part 5 of the *Land Use Planning and Approvals Act 1993* must be prepared by the applicant on a blank instrument form to the satisfaction of the Council and registered with the Recorder of Titles. The subdivider must meet all costs associated with the preparation and registration of the Part 5 Agreement.

Final Plan

9. A fee of \$220.00, or as otherwise adopted by Council resolution from time to time, must be paid to Council prior to the sealing of each stage of the final plan of survey.
10. A final plan of survey and two (2) copies must be provided together with the schedule of easements as necessary.
11. All conditions of this permit must be satisfied before the Council seals the final plan. It is the subdivider's responsibility to arrange any required inspections and to advise Council in writing that the conditions of the permit have been satisfied. The final plan of survey will not be dealt with until this advice has been provided.

Water Quality

12. Temporary run-off, erosion and sediment controls must be installed and maintained at full operational capacity to the satisfaction of Council's General Manager until the land is effectively rehabilitated and stabilised after completion of the development.

Environmental Health

13. The final plan of survey must be endorsed that the lots are only suitable for the on-site disposal of wastewater using a licensed Aerated Wastewater Treatment System or modified trench septic or other approved system.

Rural Access

14. A separate vehicle access must be provided from the road carriageway to each lot. Accesses must be sealed with a minimum width of 3 metres at the property boundary and located and constructed in accordance with the standards shown on standard drawings SD-1009 Rural Roads - Typical Standard Access and SD-1012 Intersection and Domestic Access Sight Distance Requirements prepared by the IPWE Aust. (Tasmania Division) (attached) and the satisfaction of Council's Municipal Engineer.

Construction amenity

15. Any works relating to the development must be carried out between the following hours:

Monday to Friday	7.00am to 6.00pm
Saturday	9.00am to 6.00pm

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Sundays & Public Holidays 10.00am to 6.00pm

The applicant shall also be advised that:

- A. This permit does not imply that any other approval required under any other legislation or by-law has been granted.
- B. Appropriate temporary control measures include, but are not limited to, the following:
- Minimise site disturbance and vegetation removal;
 - Diversion of up-slope run-off around cleared and/or disturbed areas, or areas to be cleared and/or disturbed, provided that such diverted water will not cause erosion and is directed to a legal discharge point (eg. temporarily connected to Council's storm water system, a watercourse or road drain);
 - Sediment retention traps (e.g. sediment fences, straw bales, grass turf filter strips, etc.) at the down slope perimeter of the disturbed area to prevent unwanted sediment and other debris escaping from the land;
 - Sediment retention traps (e.g. sediment fences, straw bales, etc.) around the inlets to the stormwater system to prevent unwanted sediment and other debris blocking the drains;
 - Rehabilitation of all disturbed areas as soon as possible.
- C. **The issue of this permit does not ensure compliance with the provisions of the *Threatened Species Protection Act 1995* or the *Commonwealth Environmental Protection and Biodiversity Protection Act 1999*. The applicant may be liable to complaints in relation to any non-compliance with these Acts and may be required to apply to the Policy and Conservation Assessment Branch of the Department of Primary Industries, Parks, Water & Environment or the Commonwealth Minister for a permit.**
- D. **This planning approval shall lapse at the expiration of two (2) years from the date of the commencement of planning approval if the development for which the approval was given has not been substantially commenced. Where a planning approval for a development has lapsed, an application for renewal of a planning approval for that development shall be treated as a new application.**

Carried

For the motion Mayor D E Flint, Deputy Mayor A J Downie, Cllr J R Allwright, Cllr A W Bailey, Cllr R G Bowden, Cllr T H Jacka, Cllr I V McMichael, Cllr L M Triffitt



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14.2 DA 2011/46:
PEACOCK DARCEY AND
ANDERSON PTY LTD
SURVEYORS:
“CURRINGA” 5831
LYELL HIGHWAY,
HAMILTON
(CT1252483/1):
SUBDIVISION OF THREE
LOTS AND BALANCE IN
THE RURAL ZONE AND
RIVERSIDE AREA

Moved **Clr T H Jacka**

Seconded **Clr A W Bailey**

THAT Central Highlands Council (Planning Authority) in accordance with the provisions of the *Central Highlands Planning Scheme 1998* and Section 57 of the *Land Use Planning & Approvals Act 1993*, APPROVE the application for a *Subdivision of Three Lots and Balance* in the Rural Zone at “Curringa” 5831 Lyell Highway, Hamilton, Certificate of Title Volume 252483 Folio 1, subject to the following conditions:

General

1. The subdivision layout or development must be carried out substantially in accordance with the application for planning approval, the endorsed drawings (*Plan of Subdivision prepared by Peacock Darcey and Anderson Pty Ltd and dated 20 September 2011*) and with the conditions of this permit and must not be altered or extended without the further written approval of Council.

Easements

2. Easements must be created over all drains, pipelines, wayleaves and services in accordance with the requirements of the Council's General Manager. The cost of locating and creating the easements shall be at the subdivider's full cost.

Endorsements

3. The final plan of survey must be noted that Council cannot or will not provide a means of reticulated drainage, water or sewer services to all lots shown on the plan of survey.

Staged development

4. The subdivision development must not be carried out in stages except in accordance with a staged development plan submitted to and approved by Council's General Manager.

Agreements

5. An agreement pursuant to Part 5 of the *Land Use Planning and Approvals Act 1993* must be entered into prior to the sealing of the final plan of survey to require any future development of Lots 1, 2 and 3 to be carried out in accordance with the following:
 - a. No buildings are to occur within 100 metres of the absolute high water mark or full supply level of Meadowbank Lake.
 - b. No removal of native vegetation within 100m of the absolute high water mark or full supply level of Meadowbank Lake other than in accordance with a Bushfire Hazard Management Plan.
 - c. Any residential use or development to be carried out and maintained in accordance with the recommendations of *Tasfire (1995), Planning Conditions and Guidelines for Subdivisions in Bushfire Prone Areas*, Tasmanian Fire Service, Hobart and constructed in accordance with Level 1 of *Standards Australia (1999): AS 3959: Construction of Buildings in Bushfire Prone Areas* Standards Australia, Sydney.

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6. Agreements made pursuant to Part 5 of the *Land Use Planning and Approvals Act 1993* must be prepared by the applicant on a blank instrument form to the satisfaction of the Council and registered with the Recorder of Titles. The subdivider must meet all costs associated with the preparation and registration of the Part 5 Agreement.

Covenants

7. Covenants or other similar restrictive controls that conflict with any provisions or seek to prohibit any use provided within the planning scheme must not be included or otherwise imposed on the titles to the lots created by this permit, either by transfer, inclusion of such covenants in a Schedule of Easements or registration of any instrument creating such covenants with the Recorder of Titles, unless such covenants or controls are expressly authorised by the terms of this permit or the consent in writing of the Council's General Manager.

Aboriginal Heritage

8. In the event that any suspected item of archaeological significant is inadvertently encountered during works associated with development of the site, then the activity creating the disturbance should cease immediately, and the *Aboriginal Relics Act 1975* will apply for reporting and management.

Final Plan

9. A fee of \$220.00, or as otherwise adopted by Council resolution from time to time, must be paid to Council prior to the sealing of each stage of the final plan of survey.
10. A final plan of survey and two (2) copies must be provided together with the schedule of easements as necessary.
11. All conditions of this permit must be satisfied before the Council seals the final plan. It is the subdivider's responsibility to arrange any required inspections and to advise Council in writing that the conditions of the permit have been satisfied. The final plan of survey will not be dealt with until this advice has been provided.

Water Quality

12. Before any work commences a soil and water management plan (SWMP) prepared in accordance with the guidelines *Soil and Water Management on Building and Construction Sites*, by the Derwent Estuary Programme and NRM South, must be approved by Council's General Manager before development of the land commences (refer to advice below). The SWMP shall form part of this permit when approved.

Environmental Health

13. The final plan of survey must be endorsed that the lots are only suitable for the on-site disposal of wastewater using a licensed Aerated Wastewater Treatment System or modified trench septic or other approved system.

Telecommunications, electrical and gas reticulation

14. Where electrical and telecommunications services are to be provided to each lot, they must be provided in accordance with the requirements of the responsible authority and the satisfaction of Council's General Manager.

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Access

15. Shared access from the Lyell Highway to each lot on the subdivision must be constructed and maintained in accordance with the requirements of section 109(1)(f) of the *Local Government (Building and Miscellaneous Provisions) Act 1993* and to the satisfaction of the Council's General Manager.

Engineering drawings

16. Engineering design drawings are to be submitted for approval by Council's General Manager. Engineering Drawings are to be prepared by a qualified and experienced Civil Engineer, or other person approved by the General Manager.
17. Approved Engineering Plans will remain valid for a period of 2 years from the original date of approval.

Construction amenity

18. Any works relating to the development must be carried out between the following hours:
- | | |
|---------------------------|-------------------|
| Monday to Friday | 7.00am to 6.00pm |
| Saturday | 9.00am to 6.00pm |
| Sundays & Public Holidays | 10.00am to 6.00pm |

The applicant shall also be advised that:

- E. This permit does not imply that any other approval required under any other legislation or by-law has been granted.
- F. The SWMP shall be prepared in accordance with the guidelines *Soil and Water Management on Building and Construction Sites*, by the Derwent Estuary Programme and NRM South, the *State Policy for Water Quality Management 1997* and the requirements of the Council's General Manager and show the following -
- Allotment boundaries, north-point, contours, layout of roads, driveways, building envelopes and reticulated services (including power and telephone and any on-site drainage or water supply), impervious surfaces and types of all existing natural vegetation;
 - Critical natural areas such as drainage lines, recharge area, wetlands, and unstable land;
 - Estimated dates of the start and completion of the works;
 - Timing of the site rehabilitation or landscape program;
 - Details of land clearing and earthworks or trenching and location of soil stockpiles associated with roads, driveways, building sites, reticulated services and fire hazard protection;
 - Arrangements to be made for surface and subsurface drainage and vegetation management in order to prevent sheet and tunnel erosion;
 - Temporary erosion and sedimentation controls to be used on the site; and
 - Recommendations for the treatment and disposal of wastewater in accordance with Standards Australia: AS/NZS 1547: On-site wastewater management, Standards Australia, Sydney, 2000.

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- G.** The issue of this permit does not ensure compliance with the provisions of the *Threatened Species Protection Act 1995* or the *Environmental Protection and Biodiversity Protection Act 1999* (Commonwealth). The applicant may be liable to complaints in relation to any non-compliance with these Acts and may be required to apply to the Policy and Conservation Assessment Branch of the Department of Primary Industries, Parks, Water and the Environment or the Commonwealth Minister for a permit.
- H.** This permit shall not take effect and must not be acted on until 15 days after the date of receipt of this permit unless, as the applicant and the only person with a right of appeal, you notify Council in writing that you propose to commence the use or development before this date, in accordance with Section 53 of the *Land Use Planning and Approvals Act 1993*.
- I.** This planning approval shall lapse at the expiration of two (2) years from the date of the commencement of planning approval if the development for which the approval was given has not been substantially commenced. Where a planning approval for a development has lapsed, an application for renewal of a planning approval for that development shall be treated as a new application.

Carried

For the motion Mayor D E Flint, Deputy Mayor A J Downie, Clr J R Allwright, Clr A W Bailey, Clr R G Bowden, Clr T H Jacka, Clr I V McMichael, Clr L M Triffitt

14.3 SILVER PLAINS QUARRY DEVELOPMENT : REQUEST TO WAIVE DEVELOPMENT APPLICATION

Moved **Clr A W Bailey**

Seconded **Clr I V McMichael**

THAT this item be deferred until after James gets advice and refers back later to the Council Meeting.

Carried

For the motion Mayor D E Flint, Deputy Mayor A J Downie, Clr J R Allwright, Clr A W Bailey, Clr R G Bowden, Clr T H Jacka, Clr I V McMichael, Clr L M Triffitt

James Dryburgh (Contract Planner) left the meeting at 10.53 am

14.4 SOUTHERN TASMANIA INDUSTRIAL LAND STUDY – STAGE 1 FINAL REPORT

Moved **Clr L M Triffitt**

Seconded **Clr A W Bailey**

THAT Councillors provide comments / suggestions to the Manager, Development & Environmental Services by 31st January 2012.

Carried

For the motion Mayor D E Flint, Deputy Mayor A J Downie, Clr J R Allwright, Clr A W Bailey, Clr R G Bowden, Clr T H Jacka, Clr I V McMichael, Clr L M Triffitt



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14.5 DES STATUS REPORT

Noted

15.0 COMMUNITY & ECONOMIC DEVELOPMENT REPORT

Moved **Clr I V McMichael**

Seconded **Clr A W Bailey**

THAT the **Community & Economic Development Report** be received.

Carried

For the motion Mayor D E Flint, Deputy Mayor A J Downie, Clr J R Allwright, Clr A W Bailey, Clr R G Bowden, Clr T H Jacka, Clr I V McMichael, Clr L M Triffitt

15.1 BRANDING PROJECT

Council to hold a special workshop on Monday 8th February 2012, 11am at Hamilton, to review and discuss the proposed recommendation/s by OneTonne Graphic.

15.2 SPONSORSHIP OF THE 2012 HIGHLANDS GOLF PRO AM TOURNAMENT

Moved **Clr L M Triffitt**

Seconded **Clr T H Jacka**

THAT Council contribute \$2000 sponsorship of the 2012 Highlands Golf PRO AM Tournament.

Carried 5/3

For the motion Clr A W Bailey, Clr R G Bowden, Clr T H Jacka, Clr I V McMichael, Clr L M Triffitt

Against Mayor D E Flint, Deputy Mayor A J Downie, Clr J R Allwright

15.3 MARQUEE HIRE

Moved **Clr A W Bailey**

Seconded **Clr T H Jacka**

THAT (a) Council make available the two 6x3 metre marquees to hire at the cost of \$150.00 each per day, with a refundable \$100.00 deposit.

(b) A discount of 50% of the hire cost be made to local groups for events that benefit the community.

Carried

For the motion Mayor D E Flint, Deputy Mayor A J Downie, Clr J R Allwright, Clr A W Bailey, Clr R G Bowden, Clr T H Jacka, Clr I V McMichael, Clr L M Triffitt

15.4 GRANTS UPDATE

Noted



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15.5 COMMUNITY & ECONOMIC DEVELOPMENT DISCUSSION

Zara advised that the new quarterly newsletter will be going out next month and has asked Councillors for input and ideas.

Clr Downie suggested that Council consider doing a Councillor profile to go in each edition.

Clr Allwright, Clr Downie, Clr Jacka will do profiles to go in the February edition. With Clr Bailey, Clr Triffitt and Clr Herbert for the next edition.

Zara Gerven (Community & Economic Development Officer) left the meeting at 11.16 am.

Stornoway will put in DA within the next week and will be ready by next Council Meeting.

Moved **Clr R G Bowden**

Seconded **Clr J R Allwright**

THAT the Mayor sends a letter to Minister O'Byrne cc to Premier, giving our full support for Cattle Hill Wind Farm but stating EPA conditions are excessive, comparing these conditions with all the approvals for Wind Farm Developments.

Carried 7/1

For the motion Mayor D E Flint, Deputy Mayor A J Downie, Clr J R Allwright, Clr A W Bailey, Clr R G Bowden, Clr T H Jacka, Clr I V McMichael

Against Clr L M Triffitt

James Dryburgh (Contract Planner) left the meeting at 11.25 am

Mayor D E Flint left the meeting at 11.25 am and Deputy Mayor A J Downie chaired the meeting.

16.0 WORKS & SERVICES

Moved **Clr T H Jacka**

Seconded **Clr L M Triffitt**

THAT the **Works & Services Report** be received.

Carried

For the motion Deputy Mayor A J Downie, Clr J R Allwright, Clr A W Bailey, Clr R G Bowden, Clr T H Jacka, Clr I V McMichael, Clr L M Triffitt



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Moved **Clr L M Triffitt**

Seconded **Clr I V McMichael**

THAT Council move to Agenda Item 16.2.1 - Status Report

Carried

For the motion Deputy Mayor A J Downie, Clr J R Allwright, Clr A W Bailey, Clr R G Bowden, Clr T H Jacka, Clr I V McMichael, Clr L M Triffitt

16.2.1 STATUS REPORT

Moved **Clr T H Jacka**

Seconded **Clr J R Allwright**

THAT the **Status Report** be received.

Carried

For the motion Deputy Mayor A J Downie, Clr J R Allwright, Clr A W Bailey, Clr R G Bowden, Clr T H Jacka, Clr I V McMichael, Clr L M Triffitt

Mayor D E Flint returned to the meeting and resumed the chair at 11.31 am

Jason Branch (Works & Services Manager) attended the meeting at 11.33 am.

16.2.2 STATUS REPORT DISCUSSIONS

Remove 281 - Council Buildings and Land

Change 319 - The table and chairs have been ordered for the Geoff Edgell Memorial

Change 321 - Not purchasing, only leasing the new ground. Lease of additional land from the Crown for Hamilton Plains Road Quarry.

Change 323 - Caravans, Meadowbank Lake

Moved **Clr T H Jacka**

Seconded **Clr J R Allwright**

THAT Council issue appropriate notices to the land owners, for illegal caravans situated on Meadowbank Lake.

Carried

For the motion Mayor D E Flint, Deputy Mayor A J Downie, Clr J R Allwright, Clr A W Bailey, Clr R G Bowden, Clr T H Jacka, Clr I V McMichael, Clr L M Triffitt

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16.1 BRIDGE REPLACEMENT KINGSHOLME

Moved **Clr T H Jacka**

Seconded **Clr A W Bailey**

THAT Council allocate \$100,000 from Council's reserves for Kingsholme Bridge Replacement. The width of the bridge being 5.7m excluding guardrails, and that the Works Manager calls for tender for the bridge replacement.

Carried

For the motion Mayor D E Flint, Deputy Mayor A J Downie, Clr J R Allwright, Clr A W Bailey, Clr R G Bowden, Clr T H Jacka, Clr I V McMichael, Clr L M Triffitt

The Works Manager to also call for tenders for Lower Marshes bridge for budget deliberations next year.

Moved **Clr I V McMichael**

Seconded **Clr T H Jacka**

THAT Mr Scott Reardon be advised that the section of fencing on Jeanbanks Road would be at his own cost.

Carried 7/1

For the motion Mayor D E Flint, Deputy Mayor A J Downie, Clr J R Allwright, Clr A W Bailey, Clr T H Jacka, Clr I V McMichael, Clr L M Triffitt

Against Clr R G Bowden

17.0 FINANCE REPORT

Moved **Clr L M Triffitt**

Seconded **Clr T H Jacka**

THAT the **Finance Report** be **received**.

Carried

For the motion Mayor D E Flint, Deputy Mayor A J Downie, Clr J R Allwright, Clr A W Bailey, Clr R G Bowden, Clr T H Jacka, Clr I V McMichael, Clr L M Triffitt

Sue Colgrave (Finance Manager) arrived at the meeting at 12.16 pm.

Graham Rogers (DES Manager) & Jason Branch (Works & Services Manager) left the meeting at 12.16 pm.

17.1 DISCUSSION

85% increase in Insurance, the Finance Manager to investigate what the increase was due and report back to the February Council Meeting.



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Sue Colgrave (Finance Manager) left the meeting at 12.25 pm.

Council adjourned for lunch at 12.25 pm.

18.0 ADMINISTRATION

18.1 ELLENDALE FIRE STATION EXTENSION

Moved **Clr T H Jacka**

Seconded **Clr L M Triffitt**

THAT Council grant approval for the Tasmania Fire Service to extend the fire station located on Council land at Ellendale.

Carried

For the motion Mayor D E Flint, Deputy Mayor A J Downie, Clr J R Allwright, Clr A W Bailey, Clr R G Bowden, Clr T H Jacka, Clr I V McMichael, Clr L M Triffitt

18.2 SEALING OF ROADS IN BOTHWELL TOWNSHIP

Moved **Clr A J Downie**

Seconded **Clr R G Bowden**

THAT this item be deferred to the February Council Meeting after the Mayor, Deputy Mayor A J Downie and Clr Bowden have discussions with the Uniting Church, Historical Society and Local Residents.

Carried

For the motion Mayor D E Flint, Deputy Mayor A J Downie, Clr J R Allwright, Clr A W Bailey, Clr R G Bowden, Clr T H Jacka, Clr I V McMichael, Clr L M Triffitt

Mayor to send letter to Meg Evans (Uniting Church) and advise her that the information she had received from residents was incorrect.

18.3 HALL CHAIRS

Moved **Clr A W Bailey**

Seconded **Clr J R Allwright**

THAT Council purchase 9 chairs for the Bothwell Hall and 16 chairs for the Hamilton Hall out of this year's budget.

Carried

For the motion Mayor D E Flint, Deputy Mayor A J Downie, Clr J R Allwright, Clr A W Bailey, Clr R G Bowden, Clr T H Jacka, Clr I V McMichael, Clr L M Triffitt



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18.4 LEASE OUSE COUNTRY CLUB

Moved **Clr L M Triffitt**

Seconded **Clr A J Downie**

THAT the General Manager be authorised to sign and seal the Lease between Council and the Ouse Country Club for the land in C/T 2294/22.

Carried

For the motion Mayor D E Flint, Deputy Mayor A J Downie, Clr J R Allwright, Clr A W Bailey, Clr R G Bowden, Clr T H Jacka, Clr I V McMichael, Clr L M Triffitt

18.5 AUSTRALASIAN GOLF MUSEUM

The Mayor, Deputy Mayor & Clr Bowden to meet with the Australasian Golf Museum Committee to discuss options to join the Old School House (current museum) and the Headmasters House together to make an attractive tourism attraction and increase the scope for displays.

18.6 BOTHWELL LIONS CLUB

Moved **Clr T H Jacka**

Seconded **Clr L M Triffitt**

THAT Council advise the Bothwell Lions Club that the Bothwell Recreation Ground hire fee will be waived for the Lions Club Car Boot Sale to be held on 28th January, 2012.

Carried

For the motion Mayor D E Flint, Deputy Mayor A J Downie, Clr J R Allwright, Clr A W Bailey, Clr R G Bowden, Clr T H Jacka, Clr I V McMichael, Clr L M Triffitt

18.7 REQUEST FOR COUNCIL MEETING TO BE HELD AT MIENA

The request to hold a Council Meeting in Mienna was denied due to 2 previous meetings had no residents attend except those residents which catered for the meeting. Also a letter to be sent explaining why, and ask residents to attend the February or April Meetings.

18.8 INQUIRY INTO LOCAL GOVERNMENT ELECTIONS

The House of Assembly Standing Committee on Community Development has received the following reference:

- (a) To inquire into and report upon whether it is appropriate and what is the most effective and efficient way to introduce compulsory voting for the State's local government elections, prior to the next round of council elections scheduled for 2013;
- (b) Examine developments in electronic voting systems, and the capacity to have such a system introduced in Tasmania;
- (c) Ensure appropriate public consultation is conducted on both matters (a) and (b);
- (d) Any other matter incidental; and



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(e) That the Committee reports by 30 June, 2012.

Councils are invited to make a submission, with the closing date for submission being Friday, 24th February, 2012.

Councillors to give their feedback to the General Manager by Monday 20 February.

18.9 WATER AND SEWERAGE GOVERNANCE AGREEMENTS

At the August LGAT General Meeting a working group was established to prepare an updated governance document which provides options and direction on governance issues related to potential changed structures.

LGAT proposes to conduct a series of regional forums in early February with a view to having the matter ultimately addressed at the LGAT General Meeting on 28th March, 2012. At that time, LGAT expects that all Councils will be in a position to assess their particular circumstances and all regions will be able to assess the impact on their regional corporation and environment.

Advise LGAT, Council would like to be part of the regional forum.

18.10 PROPOSED LEASE TO NBN CO LIMITED, ARTHURS LAKE

Aurecon has been engaged by Ericsson (equipment vendor and project Manager for NBN Co Ltd) to find suitable sites in and around Flintstone in which to serve the surrounding community with wireless broadband services, and they have identified a possible Council owned site at Arthurs Lake.

Aurecon are proposing a site visit early this year and if suitable will approach Council to enter into a lease for facilities to be located within a fenced compound of approximately 10m x 8m.

Moved **Clr A J Downie**

Seconded **Clr I V McMichael**

THAT the General Manager be authorised to discuss the location and be authorised to approve the site if suitable.

Carried

For the motion Mayor D E Flint, Deputy Mayor A J Downie, Clr J R Allwright, Clr A W Bailey, Clr R G Bowden, Clr T H Jacka, Clr I V McMichael, Clr L M Triffitt

18.12 MINERAL RESOURCES TASMANIA

A Draft Mining Lease has been forwarded for the Hamilton Quarry. The Director of Mines is intending to recommend to the Minister for Energy and Resources that he grant our lease application and issue the lease. The application will be forwarded to the Minister on 23rd January, 2012.

Council to advise the Director of Mines, Council are happy with the Draft Mining Lease.



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18.13 REGIONAL PLANNING SCHEME

Moved **Clr A J Downie**

Seconded **T H Jacka**

THAT Council provide \$10,000, a proportion of the funding, to cover the cost of continuing to complete the regional planning project until such time as the Councils can be reimbursed by the State Government.

Carried

For the motion Mayor D E Flint, Deputy Mayor A J Downie, Clr J R Allwright, Clr A W Bailey, Clr R G Bowden, Clr T H Jacka, Clr I V McMichael, Clr L M Triffitt

NRM REPORT

TCCI, business representative, elected members, land owners should be involved on the consultation group. That a letter be sent to the STCA advising them of Councils concern regarding the lack of representation on the committee. Councillors were told that they were not welcome on the committee. Before it goes to public consultation it should come back to Councils. TCCI should be involved in the discussions.

Send an official letter to Steven Joyce stating that when he represents Council on a committee, he should report back to Council.

19.0 SUPPLEMENTARY AGENDA ITEMS

There were no supplementary agenda items.

20.0 COMMITTEE REPORTS

Deputy Mayor Andrew Downie gave a report from the last Southern Waste Strategy Meeting.

21.0 CLOSURE

Meeting closed at 2.17 pm.