



Central Highlands Council

DRAFT MINUTES – ORDINARY MEETING – 16TH AUGUST 2011

Minutes of an Ordinary Meeting of Central Highlands Council held at Bothwell Council Chambers, on Tuesday 16th August 2011, commencing at 9.00am.

1.0 OPENING

Mayor D E Flint opened the meeting at 9.00am.

2.0 PRESENT

Mayor D E Flint, Deputy Mayor A J Downie, Clr A W Bailey,
Clr R G Bowden, Clr G Herbert, Clr T H Jacka, Clr I V McMichael, Clr L M Triffitt

3.0 APOLOGIES

There were no apologies

4.0 COMMITTEE

Regulation 15 of the Local Government (Meeting Procedures) regulations 2005 provides that Council may consider certain sensitive matters in Closed Agenda which relate to:

- Personnel matters, including complaints against an employee of the Council;
- Industrial matters relating to a person;
- Contracts for the supply and purchase of goods and services;
- The security of property of the Council
- Proposals for the Council to acquire land or an interest in the land or for the disposal of land;
- Information provided to the Council on the condition it is kept confidential;
- Trade secrets of private bodies;
- Matters relating to actual or possible litigations taken by or involving the Council or an employee of the Council;
- Applications by Councillors for leave of absence;
- The personal affairs of any person.

The decision to move in Closed Council requires an absolute majority of Council.

4.1 MOTION INTO COMMITTEE

Moved **Clr G Herbert**

Seconded **Clr L M Triffitt**

THAT Council move into **Committee** to discuss confidential matters in accordance with Section 15 of the Local Government (Meeting Procedures) Regulations 2005.

Carried

For the motion Mayor D E Flint, Deputy Mayor A J Downie, Clr A W Bailey, Clr R G Bowden, Clr G Herbert, Clr T H Jacka, Clr I V McMichael, Clr L M Triffitt

DRAFT MINUTES – ORDINARY MEETING – 16TH AUGUST 2011

4.2 MATTERS DISCUSSED IN COMMITTEE

- Contract
- Staff Matters

4.3 MOTION OUT OF COMMITTEE

Moved **Clr T H Jacka** Seconded **Clr L M Triffitt**

THAT Council move out of **Committee** and resume the **Ordinary Meeting**.

Carried

For the motion Mayor D E Flint, Deputy Mayor A J Downie, Clr A W Bailey, Clr R G Bowden, Clr G Herbert, Clr T H Jacka, Clr I V McMichael, Clr L M Triffitt

5.0 OPEN MEETING TO PUBLIC

Mayor D E Flint opened the meeting to the public at 10.20am

6.0 IN ATTENDANCE

Mrs Lyn Eyles (General Manager), Ms L Embrey (Minute Secretary), Ms C Herbert (Minute Secretary), Mr J Branch (Manager – Works & Services)

GUEST SPEAKER

Mr David Sayers (Community Liason Officer) & Mr Craig Elliott (Branch Manager) from DPIPWE – Fox Eradication Branch, gave a presentation on the Fox Eradication Program currently in place in Tasmania.

The Fox Taskforce are hoping to start talking to Central Highland Landowners on the possibility of baiting properties in the next 6-9 months.

Mr Steven Joyce (NRM Officer) reported to Council on the grant funding that he has received for spraying of gorse at Interlaken & Victoria Valley Roads. Mr Joyce has also obtained grant funding for tree planting projects at Ellendale & Jones' River.

Clr Bailey asked if Mr Joyce could look into funding for spraying of horehound at Hamilton.

7.0 PUBLIC QUESTION TIME

Mrs Phyl Smithurst, Mrs Judy Madden, Ms Elaine Herlihy, Ms Elizabeth Fraser were in attendance.

Mrs Judy Madden & Ms Elaine Hurlihy addressed Council on the location of the proposed new fire shed in Hamilton & the trimming of trees around Hamilton.

Mrs Madden suggested that Council should have a tree planting policy in place.



Central Highlands Council

DRAFT MINUTES – ORDINARY MEETING – 16TH AUGUST 2011

Moved **Clr G Herbert** Seconded **Clr L M Triffitt**

THAT Council move to Agenda Item 19.2.

Carried

For the motion Mayor D E Flint, Deputy Mayor A J Downie, Clr A W Bailey, Clr R G Bowden, Clr G Herbert, Clr T H Jacka, Clr I V McMichael, Clr L M Triffitt

19.2 ADDITIONAL AGENDA ITEM – PROPOSED SITING OF HAMILTON FIRE SHED

Discussion on the letter received from Ms Elaine Hurlihy regarding the location of the new Fire Shed at Hamilton by Tasmania Fire Service.

Moved **Clr L M Triffitt** Seconded **Clr I V McMichael**

THAT the Works & Services Manager investigates the history of the trees located on the preferred site for the proposed Hamilton Fire Station Shed and if the trees are of significant historical value Tasmania Fire Service be advised.

and

THAT the DES Manager is to advise, by the normal process, the residents of Hamilton once a Development Application has been submitted.

Carried

For the motion Mayor D E Flint, Deputy Mayor A J Downie, Clr A W Bailey, Clr R G Bowden, Clr G Herbert, Clr T H Jacka, Clr I V McMichael, Clr L M Triffitt

Ms Elaine Hurlihy, Mrs Judy Madden & Ms Elizabeth Fraser left the meeting at this time.

8.0 PECUNIARY INTEREST DECLARATIONS

In accordance with Regulation 8 of the Local Government (Meeting Procedures) Regulations 2005, the Mayor requests Councillors to indicate whether they or a close associate have, or are likely to have a pecuniary interest (any pecuniary or pecuniary detriment) in any item of the Agenda.

There was no Pecuniary Interest declared for this meeting.



Central Highlands Council

DRAFT MINUTES – ORDINARY MEETING – 16TH AUGUST 2011

9.0 MAYORAL COMMITMENTS

- | | |
|---|--|
| Tuesday 19 th July 2011 | <ul style="list-style-type: none">• Council Meeting – Hamilton |
| Wednesday 20 th July 2011 | <ul style="list-style-type: none">• Annual General Meeting |
| Thursday 21 st July -
Friday 22 nd July 2011 | <ul style="list-style-type: none">• Local Government Association of Tasmania
Conference |
| Wednesday 27 th July
2011 | <ul style="list-style-type: none">• Productivity Commissioner |
| Thursday 28 th July 2011 | <ul style="list-style-type: none">• Teleconference – ALGA Board Meeting |
| Friday 29 th July 2011 | <ul style="list-style-type: none">• Lunch – Recycling Tasmania |
| Monday 1 st August 2011 | <ul style="list-style-type: none">• Independent Living Units Meeting• Meeting with DIER – Signage – Fentonbury
and Westerway. Strickland Road re: Log
truck use |
| Wednesday 3 rd August
2011 | <ul style="list-style-type: none">• Teleconference – Jen Newman RDA Grants |
| Thursday 4 th August
2011 | <ul style="list-style-type: none">• Teleconference Mike Hampton re: Ellendale
Water & Sewerage Grant application – RDA |
| Saturday 6 th August
2011 | <ul style="list-style-type: none">• Annual General Meeting – Bothwell Spin In |
| Tuesday 9 th August 2011 | <ul style="list-style-type: none">• Meeting CHC Tourism Action Committee |
| Saturday 13 th August
2011 | <ul style="list-style-type: none">• UTAS Graduation – Guest of the Chancellor
of the University |



Central Highlands Council

DRAFT MINUTES – ORDINARY MEETING – 16TH AUGUST 2011

9.1 COUNCILLORS COMMITMENTS

Clr A J Downie

21st July 2011

- Council Meeting - Hamilton

Clr L M Triffitt

21st July 2011

- Council Meeting – Hamilton

29th July 2011

- Meeting with General Manager – Independent Living Units

9.2 GENERAL MANAGER'S COMMITMENTS

19th July 2011

- Council Meeting – Hamilton

20th – 22nd July 2011

- LGAT Annual Conference & General Meeting

28th July 2011

- Meeting – Jason Garrett, W&S Manager & DES Manager

1st August 2011

- ILU Committee Meeting

8th August 2011

- Meeting Iain Burns SES
- Meeting Gwen Hardstaff, Henry Edgell & Pat Hughes

9th August 2011

- Meeting – Toursim Action Committee

9.3 COMMUNITY & ECONOMIC DEVELOPMENT OFFICER

19th July 2011

- Australia Day Sub Committee of Council - Hamilton

20th July 2011

- Jess Dallas - Derwent Valley Council - New Norfolk
- Tim Parsons - Curringa Farm – Hamilton
- Western Wilderness Zone Marketing Group - Cradle Mountain

22nd July 2011

- STCA Tourism Group Workshop - LTA Sustainability Project – Hobart

DRAFT MINUTES – ORDINARY MEETING – 16TH AUGUST 2011

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- | | |
|------------------|--|
| 26th July 2011 | <ul style="list-style-type: none">• Caroline Thomas - GP South – Hobart• Andrew Benson & Janine Coombes - Healthy Communities Project – Bothwell |
| 29th July 2011 | <ul style="list-style-type: none">• Lana Benson - DHHS re youth engagement – Bothwell• Australasian Golf Museum Committee – Bothwell• Hamilton Show Committee AGM – Hamilton |
| 2nd August 2011 | <ul style="list-style-type: none">• Highland Spin-In AGM – Bothwell |
| 6th August 2011 | <ul style="list-style-type: none">• Gwen Hardstaff, Pat Hughes and Henry Edgell re Tas Community Fund application – Bothwell |
| 8th August 2011 | <ul style="list-style-type: none">• Central Highlands Council Tourism Action Committee – Hamilton |
| 9th August 2011 | <ul style="list-style-type: none">• Luke Martin - Tourism Industry Council Tasmania - Hamilton & Bothwell. |
| 11th August 2011 | <ul style="list-style-type: none">• Irene Glover Re: Tas Community Fund application – Miena |
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10.0 NOTIFICATION OF COUNCIL WORKSHOPS

There were no Council Workshops

11.0 MAYORAL ANNOUNCEMENTS

Mayor D E Flint advised that she voted against the non-smoking policy at the Local Government Conference in line with Council's decision. The media reported that she voted in favour of the new policy.

Senior Contract Planner James Dryburgh and Contract Planner Amanda Beyer attended the meeting at this time

Moved **Clr A J Downie** Seconded **Clr I V McMichael**

THAT Council move to Agenda Item 14.0.

Carried

For the motion Mayor D E Flint, Deputy Mayor A J Downie, Clr A W Bailey, Clr R G Bowden, Clr G Herbert, Clr T H Jacka, Clr I V McMichael, Clr L M Triffitt

**14.0
DEVELOPMENT &
ENVIRONMENTAL
SERVICES**

In accordance with Regulation 25(1) of the Local Government (Meeting Procedures) Regulations 2005, the Mayor advises that the Council intends to act as a Planning Authority under the Land Use Planning and Approvals Act 1993, to deal with the following items:

Moved **Clr A J Downie** Seconded **Clr L M Triffitt**

THAT the **Development & Environmental Services Report** be received.

Carried

For the motion Mayor D E Flint, Deputy Mayor A J Downie, Clr A W Bailey, Clr R G Bowden, Clr G Herbert, Clr T H Jacka, Clr I V McMichael, Clr L M Triffitt

**14.1 DA 2011/14:
TASMANIAN LAND
CONSERVANCY
INC: 1190 MARKED
TREE ROAD,
HAMILTON:
SUBDIVISION OF
THREE LOTS AND
BALANCE IN
RURAL ZONE**

Moved **Clr A J Downie** Seconded **Clr I V McMichael**

THAT Central Highlands Council (Planning Authority) in accordance with the provisions of the Central Highlands Planning Scheme 1998 and Section 57 of the *Land Use Planning & Approvals Act 1993*, approve the application for a subdivision of three (3) lots and balance at 1190 Marked Tree Road, Hamilton, Certificate of Title Volume 100802 Folio 3 and Certificate of Title 152912 Folio 2, subject to the following conditions:

General

1. The subdivision layout or development must be carried out substantially in accordance with the application for planning approval, the endorsed drawings and with the conditions of this permit and must not be altered or extended without the further written approval of Council.
 2. This permit shall not take effect and must not be acted on until 15 days after the date of receipt of this permit unless, as the applicant and the only person with a right of appeal, you notify Council in writing that you propose to commence the use or development before this date, in accordance with Section 53 of the *Land Use Planning and Approvals Act 1993*.
-

Staged development

3. The subdivision development must not be carried out in stages except in accordance with a staged development plan submitted to and approved by Council's General Manager.

Easements

4. Easements must be created over all drains, pipelines, wayleaves and services in accordance with the requirements of the Council's General Manager. The cost of locating and creating the easements shall be at the subdivider's full cost.

Endorsements

5. The final plan of survey must be noted that Council cannot or will not provide a means of drainage, water or sewer services to all lots shown on the plan of survey.

Covenants

6. Covenants or other similar restrictive controls that conflict with any provisions or seek to prohibit any use provided within the planning scheme must not be included or otherwise imposed on the titles to the lots created by this permit, either by transfer, inclusion of such covenants in a Schedule of Easements or registration of any instrument creating such covenants with the Recorder of Titles, unless such covenants or controls are expressly authorised by the terms of this permit or the consent in writing of the Council's General Manager.

Bushfire Management

7. An agreement pursuant to Part 5 of the *Land Use Planning and Approvals Act 1993* must be entered into prior to the sealing of the final plan of survey to require any residential use or development to be carried out and maintained in accordance with the recommendations of Tasfire (1995), Planning Conditions and Guidelines for Subdivisions in Bushfire Prone Areas, Tasmanian Fire Service, Hobart and constructed in accordance with Level 1 of Standards Australia (1999): AS 3959: Construction of Buildings in Bushfire Prone Areas Standards Australia, Sydney.
8. Before the development begins a Bushfire Hazard Management Plan in accordance with the provisions of Bushfire Planning Group (2005): *Guidelines for development in bushfire prone areas of Tasmania, Tasmania Fire Service, Hobart (attached)* and endorsed in writing by the Tasmania Fire Service must be prepared for the entire site and submitted to and approved by Council's General Manager. The Plan must determine suitable building envelopes for future residential development that does not conflict with the conservation values of the site (consistency with the outcomes of the Flora and Fauna Assessment will be required).

The Bushfire Hazard Management Plan must specify advice and management recommendations for the entire site to reduce the ferocity of a fire presenting a risk to life and property when the lots are developed for habitable purposes and includes, but is not limited to, the following:-

- Land slope, topography and aspect.
- Vegetation type and cover and suitability for fuel reduction burns
- Lot layout and design.
- Water supply.
- Road layout, fire trails/breaks.
- Building use, siting, design and construction.

The Bushfire Hazard Management Plan shall form part of this permit when approved.

Agreements

9. Agreements made pursuant to Part 5 of the *Land Use Planning and Approvals Act 1993* must be prepared by the applicant on a blank instrument form to the satisfaction of the Council and registered with the Recorder of Titles. The subdivider must meet all costs associated with the preparation and registration of the Part 5 Agreement.

Vegetation Management

10. A Vegetation Management Plan prepared by a suitably qualified specialist must be developed for the entire site which clearly identifies appropriate building envelopes which contain all buildings, servicing infrastructure, parking and access and building protection zone for the purposes of fire protection. The building envelopes must be sited to minimise the impact on the vegetation values. The Vegetation Management Plan must also identify any weed issues and how they are to be addressed.
11. A Part V Agreement in accordance with section 71 of the *Land Use Planning and Approvals Act 1993* is to be entered into between the applicant and Council (and lodged with the title of each lot) stating that no development is to occur outside of the designated building envelopes and that each lot is to be managed in accordance with the recommendations made within the Vegetation Management Plan.

Final Plan

12. A fee of \$100.00, or as otherwise adopted by Council resolution from time to time, must be paid to Council prior to the sealing of each stage of the final plan of survey.
13. A final plan of survey and two (2) copies must be provided together with the schedule of easements as necessary.

14. All conditions of this permit must be satisfied before the Council seals the final plan. It is the subdivider's responsibility to arrange any required inspections and to advise Council in writing that the conditions of the permit have been satisfied. The final plan of survey will not be dealt with until this advice has been provided.

Water Quality

15. Temporary run-off, erosion and sediment controls must be installed and maintained at full operational capacity to the satisfaction of Council's General Manager until the land is effectively rehabilitated and stabilised after completion of the development.

Environmental Health

16. The final plan of survey must be endorsed that the lots are only suitable for the on-site disposal of wastewater using a licensed Aerated Wastewater Treatment System or modified trench septic or other approved system.

Telecommunications, electrical and gas reticulation

17. Electrical reticulation and telecommunication reticulation must be installed underground in accordance with the requirements of Aurora Energy Pty. Ltd., Telstra and the gas authority.
18. Electrical and telecommunications services must be provided to each lot in accordance with the requirements of the responsible authority and the satisfaction of Council's General Manager.

Rural Access

19. A separate vehicle access must be provided from the road carriageway to each lot. Accesses must be sealed with a minimum width of 3 metres at the property boundary and located and constructed in accordance with the standards shown on standard drawings SD-1009 Rural Roads - Typical Standard Access and SD-1012 Intersection and Domestic Access Sight Distance Requirements prepared by the IPWE Aust. (Tasmania Division) (attached) and the satisfaction of Council's Municipal Engineer.

Construction amenity

20. Any works relating to the development must be carried out between the following hours:
- | | |
|---------------------------|-------------------|
| Monday to Friday | 7.00am to 6.00pm |
| Saturday | 9.00am to 6.00pm |
| Sundays & Public Holidays | 10.00am to 6.00pm |

The applicant shall also be advised that:

- A. This permit does not imply that any other approval required under any other legislation or by-law has been granted.
- B. Appropriate temporary control measures include, but are not limited to, the following:
- Minimise site disturbance and vegetation removal;
 - Diversion of up-slope run-off around cleared and/or disturbed areas, or areas to be cleared and/or disturbed, provided that such diverted water will not cause erosion and is directed to a legal discharge point (eg. temporarily connected to Council's storm water system, a watercourse or road drain);
 - Sediment retention traps (e.g. sediment fences, straw bales, grass turf filter strips, etc.) at the down slope perimeter of the disturbed area to prevent unwanted sediment and other debris escaping from the land;
 - Sediment retention traps (e.g. sediment fences, straw bales, etc.) around the inlets to the stormwater system to prevent unwanted sediment and other debris blocking the drains;
 - Rehabilitation of all disturbed areas as soon as possible.
- C. **This planning approval shall lapse at the expiration of two (2) years from the date of the commencement of planning approval if the development for which the approval was given has not been substantially commenced. Where a planning approval for a development has lapsed, an application for renewal of a planning approval for that development shall be treated as a new application.**

Carried

For the motion Mayor D E Flint, Deputy Mayor A J Downie, Clr A W Bailey, Clr R G Bowden, Clr G Herbert, Clr T H Jacka, Clr I V McMichael, Clr L M Triffitt

**14.2 DA 2010/22: N
D PUCLIN:
CERTIFICATE OF
TITLE 149867
FOLIO 1
HAMILTON PLAINS
ROAD, HAMILTON:
STORAGE SHED IN
RURAL ZONE AND
POTENTIAL
IMPACT AREA**

Moved **Clr G Herbert**

Seconded **Clr R G Bowden**

THAT Central Highlands Council (Planning Authority) in accordance with the provisions of the Central Highlands Planning Scheme 1998 and Section 57 of the *Land Use Planning & Approvals Act 1993*, approve the application for a Storage Shed at Hamilton Plains Road, Hamilton, Certificate of Title Volume 149867 Folio 1, subject to the following conditions:

General

1. The subdivision layout or development must be carried out substantially in accordance with the application for planning approval, the endorsed drawings and with the conditions of this permit and must not be altered or extended without the further written approval of Council.
2. This permit shall not take effect and must not be acted on until 15 days after the date of receipt of this permit unless, as the applicant and the only person with a right of appeal, you notify Council in writing that you propose to commence the use or development before this date, in accordance with Section 53 of the *Land Use Planning and Approvals Act 1993*.
3. The shed is approved as ancillary to the existing *agricultural* use only. It must not be used for any other purpose, including habitation, or be extended or intensified unless in accordance with a permit issued by Council or as otherwise permitted by Council's planning scheme.

Amenity

4. All external metal building surfaces must be clad in non-reflective pre-coated metal sheeting or painted to the satisfaction of the Council's General Manager.
5. Before any work commences a schedule specifying the finish and colours of all external surfaces and samples must be submitted to and approved by the Council's General Manager. The schedule must provide for finished colours that blend in with the natural rural landscape to minimise visual intrusion.. The schedule shall form part of this permit when approved.

Landscaping

6. The western boundary of the site concentrated near the location of the shed and Hamilton Plains Road must be landscaped by trees, shrubs, screens or other means approved by Council's General Manager in order to provide adequate screening from Hamilton Plains Road. Plantings must bear a suitable relationship to the proposed height of the building and must not use species listed as noxious weeds within Tasmania, displaying invasive characteristics. Landscaping should be concentrated within a close proximity to the shed.



7. Before any work commences submit a landscape plan prepared by a landscape architect or other person approved by Council's General Manager must be submitted to and approved by Council's General Manager. The landscape plan must show the areas to be landscaped, the form of landscaping, plants species and estimates of the cost of the works. The landscaping plan shall form part of the permit when approved.
8. The landscaping works must be completed in accordance with the endorsed landscape plan and to the satisfaction of Council's Municipal Engineer within six (6) months of the first use of the development. All landscaping must continue to be maintained to the satisfaction of Council.

Access

9. The vehicle access from the carriageway of the road onto the subject land must be located and constructed using a sealed/gravel pavement in accordance with the construction and sight distance standards shown on standard drawings SD 1012 and SD 1009 prepared by the IPWE Aust. (Tasmania Division) (attached) or to the satisfaction of Council's General Manager.

Stormwater

10. Stormwater from the roof must not discharge directly to the road but must discharge through a storage tank overflow or to another legal point of discharge in accordance with a Plumbing Permit issued by the Permit Authority in accordance with the *Building Act 2000*.

Services

11. The developer must pay the cost of any alterations and/or reinstatement to existing services, Council infrastructure or private property incurred as a result of the development. Any work required is to be specified or undertaken by the authority concerned.

Water Quality

12. Temporary run-off, erosion and sediment controls must be installed and maintained at full operational capacity to the satisfaction of Council's General Manager until the land is effectively rehabilitated and stabilised after completion of the development.

Construction amenity

13. Any works relating to the development must be carried out between the following hours:

Monday to Friday	7.00am to 6.00pm
Saturday	9.00am to 6.00pm
Sundays & Public Holidays	10.00am to 6.00pm

The applicant shall also be advised that:

- A. This permit does not imply that any other approval required under any other legislation or by-law has been granted.
- B. Appropriate temporary control measures include, but are not limited to, the following:
- Minimise site disturbance and vegetation removal;
 - Diversion of up-slope run-off around cleared and/or disturbed areas, or areas to be cleared and/or disturbed, provided that such diverted water will not cause erosion and is directed to a legal discharge point (eg. temporarily connected to Council's storm water system, a watercourse or road drain);
 - Sediment retention traps (e.g. sediment fences, straw bales, grass turf filter strips, etc.) at the down slope perimeter of the disturbed area to prevent unwanted sediment and other debris escaping from the land;
 - Sediment retention traps (e.g. sediment fences, straw bales, etc.) around the inlets to the stormwater system to prevent unwanted sediment and other debris blocking the drains;
 - Rehabilitation of all disturbed areas as soon as possible.
- C. **This planning approval shall lapse at the expiration of two (2) years from the date of the commencement of planning approval if the development for which the approval was given has not been substantially commenced. Where a planning approval for a development has lapsed, an application for renewal of a planning approval for that development shall be treated as a new application.**

DECISION:

Carried 7/1

For the motion Mayor D E Flint, Deputy Mayor A J Downie, Cllr A W Bailey, Cllr R G Bowden, Cllr G Herbert, Cllr T H Jacka, Cllr I V McMichael

Against Cllr L M Triffitt

14.3 REGIONAL MODEL PLANNING SCHEME PROCESS

Moved **Clr A J Downie**

Seconded **Clr A W Bailey**

THAT Council advise the Lord Mayor, in his capacity as Chairman of the Southern Tasmania Regional Planning Project Steering Committee, of the following:

1. Council expresses its in-principle support for progression of a regional model planning scheme via a regional planning directive process.
2. In Council's view, this approach is required to ensure consistency of planning schemes across the region, which is required under the MoU for the Project.
3. Council suggests that there is great benefit in the Lord Mayor seeking to brief the Minister for Planning on the desirability of the using the planning directive process as the most effective means of progressing consistency in planning schemes across the region.

Carried

For the motion Mayor D E Flint, Deputy Mayor A J Downie, Clr A W Bailey, Clr R G Bowden, Clr G Herbert, Clr T H Jacka, Clr I V McMichael, Clr L M Triffitt

14.4 EMERGENCY MANAGEMENT PLAN

Moved **Clr L M Triffitt**

Seconded **Clr T H Jacka**

THAT Council write to each of the main stakeholders seeking nomination of a representative to represent that body on the Emergency Management Committee; and

THAT a meeting of the Emergency Management Committee be called to approve the plan.

Carried

For the motion Mayor D E Flint, Deputy Mayor A J Downie, Clr A W Bailey, Clr R G Bowden, Clr G Herbert, Clr T H Jacka, Clr I V McMichael, Clr L M Triffitt

Senior Contract Planner James Dryburgh and Contract Planner Amanda Beyer left the meeting at this time

Miss Zara Gerven, Community & Economic Development Officer & Ms Sue Colgrave, Finance Manager attended the meeting at this time.



Central Highlands Council

DRAFT MINUTES – ORDINARY MEETING – 16TH AUGUST 2011

15.0 COMMUNITY & ECONOMIC DEVELOPMENT REPORT

Moved **Clr L M Triffitt**

Seconded **Clr G Herbert**

THAT the **Community & Economic Development Report** be received.

Carried

For the motion Mayor D E Flint, Deputy Mayor A J Downie, Clr A W Bailey, Clr R G Bowden, Clr G Herbert, Clr T H Jacka, Clr I V McMichael, Clr L M Triffitt

15.1 BRAND DEVELOPMENT

Moved **Clr G Herbert**

Seconded **Clr T H Jacka**

THAT Council further develop a brand for the Municipality utilising the \$10,000 in the 2011/12 budget allocation.

Carried

For the motion Mayor D E Flint, Deputy Mayor A J Downie, Clr A W Bailey, Clr R G Bowden, Clr G Herbert, Clr T H Jacka, Clr I V McMichael, Clr L M Triffitt

15.2 CENTRAL HIGHLANDS COUNCIL TOURISM ACTION COMMITTEE

A call for Expressions of Interest was placed in the July edition of the Highlands Digest for a Committee Member to represent Bothwell. To date, no applications for this position have been received. It was agreed to run for expressions of interest again.

**15.3 GRANT
APPLICATIONS**

Healthy Communities Initiative - Local Government Area Grants

The Central Highlands Council will be the lead applicant in re-submitting an application under the HCI fund. Funding is worth \$566,042 over 21 months.

Tasmanian Community Fund

Council will submit an application under the TCF to assist in funding renovations to the Hamilton Community Centre. The application will aim to leverage the \$20,000 in the 2011/2012 budget for renovations to the centre.

Council will act as sponsors for the fund applications for the Steppes Hall interpretation project and work to the windows of the Bothwell Anglican Church.

Sport & Recreation Tasmania Grants

Council will submit an application under the State Sport & Recreation Grant to assist in funding a new solar heater for the Bothwell Swimming Pool. The application will aim to leverage the \$20,000 in the 2011/2012 budget for replacement of the heater.

Australia Day Grant

Council has applied for a \$1,000 grant towards Australia Day 2012. Council will be notified if successful by November 2011.

**15.4 ADDITIONAL
AGENDA ITEM:
SPECIAL
CHILDREN'S
CHRISTMAS
PARTY**

Moved **Clr I V McMichael** Seconded **Clr A J Downie**

THAT the Special Children's Christmas Party be advised that Council support its own Community Groups in the Municipality and are unable to make a contribution.

Carried

For the motion Mayor D E Flint, Deputy Mayor A J Downie, Clr A W Bailey, Clr R G Bowden, Clr G Herbert, Clr T H Jacka, Clr I V McMichael, Clr L M Triffitt

Moved **Clr L M Triffitt** Seconded **Clr T H Jacka**

That Council move to Agenda Item 18.3.

Carried

For the motion Mayor D E Flint, Deputy Mayor A J Downie, Clr A W Bailey, Clr R G Bowden, Clr G Herbert, Clr T H Jacka, Clr I V McMichael, Clr L M Triffitt

**18.3 HIGHLANDS
DIGEST**

Moved **Clr L M Triffitt** Seconded **Clr T H Jacka**

THAT Council believe that the Highland Digest provides a community service and should be subsidised with the price of the digest to remain at 50 cents.

Carried

For the motion Mayor D E Flint, Deputy Mayor A J Downie, Clr A W Bailey, Clr R G Bowden, Clr G Herbert, Clr T H Jacka, Clr I V McMichael, Clr L M Triffitt

Moved **Clr T H Jacka** Seconded **Clr I V McMichael**

That Council move to Agenda Item 17.0.

Carried

For the motion Mayor D E Flint, Deputy Mayor A J Downie, Clr A W Bailey, Clr R G Bowden, Clr G Herbert, Clr T H Jacka, Clr I V McMichael, Clr L M Triffitt

**17.0 FINANCE
REPORT**

Moved **Clr R G Bowden** Seconded **Clr G Herbert**

THAT the **Finance Report** be received.

Carried

For the motion Mayor D E Flint, Deputy Mayor A J Downie, Clr A W Bailey, Clr R G Bowden, Clr G Herbert, Clr T H Jacka, Clr I V McMichael, Clr L M Triffitt

17.0 DISCUSSION

Finance Manager, Sue Colgrave advised Council that the Financial Statements have been finalised and sent to the Audit Office.

An Asset Management System is to be put in place in the next few weeks, and suggested that an information session on assets & depreciation be held for Councillors.



Central Highlands Council

DRAFT MINUTES – ORDINARY MEETING – 16TH AUGUST 2011

17.1 REQUEST FOR REMISSIONS

a) 01-0852-03341 \$46.30 penalties

Moved **Clr T H Jacka** Seconded **Clr A J Downie**

THAT Council do not remit the amount of \$46.30 for property 01-0852-03341.

Carried

For the motion Mayor D E Flint, Deputy Mayor A J Downie, Clr A W Bailey, Clr R G Bowden, Clr G Herbert, Clr T H Jacka, Clr I V McMichael, Clr L M Triffitt

b) 03-0104-00586 \$39.02 (09/10) \$30.80 (10/11)

Moved **Clr T H Jacka** Seconded **Clr G Herbert**

THAT Council remit the amount of \$69.82 for property 03-0104-00586.

Carried

For the motion Mayor D E Flint, Deputy Mayor A J Downie, Clr A W Bailey, Clr R G Bowden, Clr G Herbert, Clr T H Jacka, Clr I V McMichael, Clr L M Triffitt

c) 03-0221-03806 \$35.00 penalty

Moved **Clr T H Jacka** Seconded **Clr G Herbert**

THAT Council remit the amount of \$35.00 for property 03-0221-03806.

Carried

For the motion Mayor D E Flint, Deputy Mayor A J Downie, Clr A W Bailey, Clr R G Bowden, Clr G Herbert, Clr T H Jacka, Clr I V McMichael, Clr L M Triffitt

d) 02-0103-01335 \$1913.97 (5 years rates)

Moved **Clr T H Jacka** Seconded **Clr G Herbert**

THAT Council remit the amount of \$1913.97 for property 02-0103-01335.

Carried

For the motion Mayor D E Flint, Deputy Mayor A J Downie, Clr A W Bailey, Clr R G Bowden, Clr G Herbert, Clr T H Jacka, Clr I V McMichael, Clr L M Triffitt

e) 01-0846-03247, 01-0846-03854, 01-0846-03252, 01-0846-03253, 01-0846-03323

Moved **Clr T H Jacka** Seconded **Clr G Herbert**

THAT Council do not remit the amount of \$440 for properties 01-0846-03247, 01-0846-03854, 01-0846-03252, 01-0846-03253, 01-0846-03323.

Carried

For the motion Mayor D E Flint, Deputy Mayor A J Downie, Clr A W Bailey, Clr R G Bowden, Clr G Herbert, Clr T H Jacka, Clr I V McMichael, Clr L M Triffitt

f) 01-0805-02805

Moved **Clr A J Downie** Seconded **Clr G Herbert**

THAT Council remit the General Rate of \$340.00 for property 01-0805-02805.

Carried

For the motion Mayor D E Flint, Deputy Mayor A J Downie, Clr A W Bailey, Clr R G Bowden, Clr G Herbert, Clr T H Jacka, Clr I V McMichael, Clr L M Triffitt

g) 01-0830-02555 Waste Charge \$225.00

Moved **Clr T H Jacka** Seconded **Clr G Herbert**

THAT Council do not remit the amount of \$225.00 for property 01-0830-02555.

Carried

For the motion Mayor D E Flint, Deputy Mayor A J Downie, Clr A W Bailey, Clr R G Bowden, Clr G Herbert, Clr T H Jacka, Clr I V McMichael, Clr L M Triffitt

Miss Zara Gerven, Community & Economic Development Officer & Ms Sue Colgrave, Finance Manager, left the meeting at this time.

Council adjourned for lunch at 1.10pm

Council reconvened the meeting at 2.05pm



Central Highlands Council

DRAFT MINUTES – ORDINARY MEETING – 16TH AUGUST 2011

Moved **Clr I V McMichael** Seconded **Clr A W Bailey**

That Council move to Agenda Item 12.0.

Carried

For the motion Mayor D E Flint, Deputy Mayor A J Downie, Clr A W Bailey, Clr R G Bowden, Clr G Herbert, Clr T H Jacka, Clr I V McMichael, Clr L M Triffitt

12.0 MINUTES

12.1 RECEIVAL MINUTES ORDINARY MEETING

Moved **Clr G Herbert** Seconded **Clr R G Bowden**

THAT the Minutes of the **Ordinary Meeting** of **Council** held on **Tuesday 19th July 2011** be **received**.

Carried

For the motion Mayor D E Flint, Deputy Mayor A J Downie, Clr A W Bailey, Clr R G Bowden, Clr G Herbert, Clr T H Jacka, Clr I V McMichael, Clr L M Triffitt

12.2 CONFIRMATION OF MINUTES ORDINARY MEETING

Moved **Clr L M Triffitt** Seconded **Clr T H Jacka**

THAT the Minutes of the **Ordinary Meeting** of **Council** held on **Tuesday 19th July 2011** be **confirmed with the following amendments**:

Agenda Item: 14.5

Moved **Clr R G Bowden** Seconded **Clr G Herbert**

THAT Central Highlands Council submit an application to the Nomenclature Board for the unnamed road off Schaw Street, between Last Street and Barr Street be named Opal Street or the name of the first Warden of Bothwell.

Carried

For the motion Mayor D E Flint, Deputy Mayor A J Downie, Clr A W Bailey, Clr R G Bowden, Clr G Herbert, Clr T H Jacka, Clr I V McMichael, Clr L M Triffitt

12.3 RECEIVAL DRAFT MINUTES INDEPENDENT LIVING UNITS COMMITTEE

Moved **Clr L M Triffitt**

Seconded **Clr I V McMichael**

THAT the Draft Minutes of the **Independent Living Units Committee** held on **Monday 1st August 2011** be **received with the following amendments:**

Page 3 – 7.0 Interview Applicant for Tenancy

Clr Triffitt had **reviewed** the application and was happy to support offering Ms Fraser Unit 3.

Carried

For the motion Mayor D E Flint, Deputy Mayor A J Downie, Clr A W Bailey, Clr R G Bowden, Clr G Herbert, Clr T H Jacka, Clr I V McMichael, Clr L M Triffitt

13.0 BUSINESS ARISING

Gowan Brae Road Advertisement – The General Manager advised Council that there has been some response regarding the key system.

16.0 WORKS & SERVICES

Moved **Clr R G Bowden**

Seconded **Clr G Herbert**

THAT the **Works & Services Report** be **received.**

Carried

For the motion Mayor D E Flint, Deputy Mayor A J Downie, Clr A W Bailey, Clr R G Bowden, Clr G Herbert, Clr T H Jacka, Clr I V McMichael, Clr L M Triffitt

16.1 HUMP IN VICTORIA VALLEY ROAD

Works & Services Manager, Jason Branch, had previously received a quote of \$60,000 for the remove of the hump in Victoria Valley Road. The Works & Services Manager identified that this section of road is dangerous as there is no line of sight until oncoming traffic meet. Council to apply for Black Spot Funding. If Council were unsuccessful in the application for Black Spot Funding the works could be funded from Roads to Recovery.

Moved **Clr G Herbert**

Seconded **Clr T H Jacka**

THAT tenders be called for the works to be undertaken and

THAT the Works & Services Manager apply for Black Spot Funding and

THAT if unsuccessful in Black Spot Funding, the Works & Services Manager to conduct the work with funds from Roads to Recovery.

Carried

For the motion Mayor D E Flint, Deputy Mayor A J Downie, Clr A W Bailey, Clr R G Bowden, Clr G Herbert, Clr T H Jacka, Clr I V McMichael, Clr L M Triffitt

**16.2 WATER
SYSTEM QUEENS
PARK**

In Council's budget for capital expenditure for parks & gardens, \$15,000 was allocated for the supply and installation of a new automatic watering system for Queens Park.

Moved **Clr A J Downie**

Seconded **Clr L M Triffitt**

THAT Council increase its budget allocation to \$17,000 for the watering system in Queens Park
and

THAT Council accept the quote from Hobart Irrigation & Turf Services to undertake the supply and installation of the works.

Carried

For the motion Mayor D E Flint, Deputy Mayor A J Downie, Clr A W Bailey, Clr R G Bowden, Clr G Herbert, Clr T H Jacka, Clr I V McMichael, Clr L M Triffitt

**16.3 PINE TREES –
QUEENS PARK**

Situated in Queens Park are four Macrocarpa Pine Trees. They are to the end of their life span and are extremely dangerous with limbs frequently breaking from them. The Works & Services Manager identified that two of the four trees should be removed immediately and the remaining two be removed within 2 years. Discussions would be undertaken with Paul Lang & Barbara Chivers on suitable replacements for Queens Park.

Moved **Clr A J Downie**

Seconded **Clr A W Bailey**

THAT two old pine trees from Queens Park be removed and replaced with appropriate species
and

THAT Council accept Werner's Garden Service quote of \$3,800 + GST to remove the pine trees.

Carried

For the motion Mayor D E Flint, Deputy Mayor A J Downie, Clr A W Bailey, Clr R G Bowden, Clr G Herbert, Clr T H Jacka, Clr I V McMichael, Clr L M Triffitt



Central Highlands Council

DRAFT MINUTES – ORDINARY MEETING – 16TH AUGUST 2011

16.4 PARKING HAMILTON COMMUNITY CENTRE

Mr Jim Allwright has approached Council in regards to using the old tennis court above the school building for extra parking as the parking area used now is too small.

Moved **Clr I V McMichael** Seconded **Clr A W Bailey**

THAT this item be deferred until the placement of the new fire shed has been resolved.

Carried

For the motion Mayor D E Flint, Deputy Mayor A J Downie, Clr A W Bailey, Clr R G Bowden, Clr G Herbert, Clr T H Jacka, Clr I V McMichael, Clr L M Triffitt

16.5 DEE SCRUB, VICTORIA VALLEY ROAD

Noted

16.6 COUNCIL UTE TENDERS

Moved **Clr R G Bowden** Seconded **Clr A W Bailey**

THAT the Ford XL Ranger Extra Cab, 4x2, Registration FS6252, be traded and replaced with Mitsubishi Triton GLX Extra Cab, 4x4 2.5HP with a change over price of \$24,571.51

and

THAT the Ford Ranger, Single Cab, 4x2, Flat Tray, Registration FR5066, be traded and replaced with Mitsubishi for a Mitsubishi Triton, Flat Tray, 4x2, 2.5L with a change over price of \$17,572.40.

Carried

For the motion Mayor D E Flint, Deputy Mayor A J Downie, Clr A W Bailey, Clr R G Bowden, Clr G Herbert, Clr T H Jacka, Clr I V McMichael, Clr L M Triffitt

**16.7 RESEALING
TENDERS**

Moved **Clr G Herbert**

Seconded **Clr I V McMichael**

THAT the Works & Services Manager is authorised to:

- a) Call tenders for resealing of Council roads.
- b) Call tenders for the rehabilitation/reconstruction and reseal work on Hollow Tree Road (to be started in Summer)
- c) Call tenders for the rehabilitation/reconstruction and reseal work on Ellendale Road.
- d) Call tenders for the construction and sealing of Glen Lea Road.

Carried

For the motion Mayor D E Flint, Deputy Mayor A J Downie, Clr A W Bailey, Clr R G Bowden, Clr G Herbert, Clr T H Jacka, Clr I V McMichael, Clr L M Triffitt

Moved **Clr A J Downie**

Seconded **Clr L M Triffitt**

THAT Council move to Agenda Item 18.0.

Carried

For the motion Mayor D E Flint, Deputy Mayor A J Downie, Clr A W Bailey, Clr R G Bowden, Clr G Herbert, Clr T H Jacka, Clr I V McMichael, Clr L M Triffitt

**18.0
ADMINISTRATION**

**18.1 MATTERS
ARISING FROM
INDEPENDENT
LIVING UNITS
COMMITTEE**

Moved **Clr G Herbert** Seconded **Clr I V McMichael**

- a) **THAT** Council adopt the recommendations for the eligibility criteria, rental and advertising process as recommended by the Independent Living Units Committee.

Carried

For the motion Mayor D E Flint, Deputy Mayor A J Downie, Clr A W Bailey, Clr R G Bowden, Clr G Herbert, Clr T H Jacka, Clr I V McMichael, Clr L M Triffitt

Moved **Clr I V McMichael** Seconded **Clr G Herbert**

- b) **THAT** Mrs Stella Fraser be offered tenancy of Unit 3 at the Ouse Independent Living Units.

Carried

For the motion Mayor D E Flint, Deputy Mayor A J Downie, Clr A W Bailey, Clr R G Bowden, Clr G Herbert, Clr T H Jacka, Clr I V McMichael, Clr L M Triffitt

Moved **Clr I V McMichael** Seconded **Clr G Herbert**

- c) **THAT** Council accept Quote 1 of \$8,268 for 106 metres of fencing for the Housing Units at Ouse;
and

THAT the 40m of boundary fencing between the Housing Units and the Central Highlands Community Health Centre be considered during the 2012/2013 budget deliberations.

Carried

For the motion Mayor D E Flint, Deputy Mayor A J Downie, Clr A W Bailey, Clr R G Bowden, Clr G Herbert, Clr T H Jacka, Clr I V McMichael, Clr L M Triffitt

Moved **Clr I V McMichael** Seconded **Clr G Herbert**

d) THAT Council accept the quote from Track-It Curtains of \$4,892.90 for window coverings and fittings.

Carried

For the motion Mayor D E Flint, Deputy Mayor A J Downie, Clr A W Bailey, Clr R G Bowden, Clr G Herbert, Clr T H Jacka, Clr I V McMichael, Clr L M Triffitt

**18.2 DRAFT
GRADING OF
SNOW OFF
COUNCIL ROADS
POLICY**

Moved **Clr G Herbert** Seconded **Clr L M Triffitt**

THAT Council adopt the Draft Grading of Snow Off Council Roads Policy with the addition of adding Central Highlands Municipal Emergency Co-ordinator to list of emergency contacts.

Carried 7/1

For the motion Mayor D E Flint, Deputy Mayor A J Downie, Clr A W Bailey, Clr G Herbert, Clr T H Jacka, Clr I V McMichael, Clr L M Triffitt

Against: Clr R G Bowden

**18.4 TRANSFER
OF OSTERLEY
HALL**

Moved **Clr I V McMichael** Seconded **Clr L M Triffitt**

THAT Council sign and seal the Application for New Certificate of Title for the Osterley Hall.

Carried

For the motion Mayor D E Flint, Deputy Mayor A J Downie, Clr A W Bailey, Clr R G Bowden, Clr G Herbert, Clr T H Jacka, Clr I V McMichael, Clr L M Triffitt

**18.5 ELLENDALE
ROAD
FENTONBURY &
TODDS CORNER
ROAD, MIENA**

(a) Ellendale Road Fentonbury

Moved **Clr G Herbert** Seconded **Clr A W Bailey**

THAT the Works & Services Manager is to inspect the speed limit signs on Ellendale Road and submit a request to DIER.

Carried

For the motion Mayor D E Flint, Deputy Mayor A J Downie, Clr A W Bailey, Clr R G Bowden, Clr G Herbert, Clr T H Jacka, Clr I V McMichael, Clr L M Triffitt

(b) Todds Corner Miena

Moved **Clr A J Downie** Seconded **Clr I V McMichael**

THAT a request be made to DIER for a reduction to 80kph at Todds Corner from Highland Lakes Road.

Carried 7/2

For the motion Deputy Mayor A J Downie, Clr A W Bailey, Clr R G Bowden, Clr G Herbert, Clr I V McMichael, Clr L M Triffitt

Against Mayor D E Flint, Clr T H Jacka

(c) Lyell Highway – Clyde Hill

Moved **Clr L M Triffitt** Seconded **Clr T H Jacka**

THAT a request be made to DIER for the installation of a T-Junction sign on Lyell Highway, Hamilton side of Hollow Tree Road.

Carried

For the motion Mayor D E Flint, Deputy Mayor A J Downie, Clr A W Bailey, Clr R G Bowden, Clr G Herbert, Clr T H Jacka, Clr I V McMichael, Clr L M Triffitt

(d) Dunrobin Bridge – Ellendale Road

Moved **Clr A J Downie** Seconded **Clr L M Triffitt**

THAT a request be made to DIER for the speed limit to be reduced to 60 kph 100 metres either side of Dunrobin Bridge, Meadowbank.

Carried

For the motion Mayor D E Flint, Deputy Mayor A J Downie, Clr A W Bailey, Clr R G Bowden, Clr G Herbert, Clr T H Jacka, Clr I V McMichael, Clr L M Triffitt

(e) Brown Marsh Road

Clr A J Downie Seconded **Clr L M Triffitt**

THAT a request be made to DIER for the speed limit to be reduced to 60kph on Brown Marsh Road.

Carried

For the motion Mayor D E Flint, Deputy Mayor A J Downie, Clr A W Bailey, Clr R G Bowden, Clr G Herbert, Clr T H Jacka, Clr I V McMichael, Clr L M Triffitt

**18.6 ROADS TO
RECOVERY
PROGRAM**

Moved **Clr A J Downie**

Seconded **Clr G Herbert**

THAT Central Highlands Council calls on the Federal Government to:

- Recognise the successful delivery of the Roads to Recovery Program by local government since 2000;
- Continue the Roads to Recovery Program on a permanent basis to assist local government meet its responsibilities of providing access for its communities;
- Continue the Roads to Recovery Program with the current administrative arrangements; and
- Provide an increased level of funding under a future Roads to Recovery Program that recognizes the shortfall of funding on local roads of \$1.2 billion annually.

Carried

For the motion Mayor D E Flint, Deputy Mayor A J Downie, Clr A W Bailey, Clr R G Bowden, Clr G Herbert, Clr T H Jacka, Clr I V McMichael, Clr L M Triffitt

**18.7 USE OF
ELLEDALE
RECREATION
GROUND FOR
SHOW DOGS**

Moved **Clr A J Downie**

Seconded **Clr I V McMichael**

THAT Council grant permission for the Annual Dog Show to be held at the Ellendale Recreation Ground.

Carried

For the motion Mayor D E Flint, Deputy Mayor A J Downie, Clr A W Bailey, Clr R G Bowden, Clr G Herbert, Clr T H Jacka, Clr I V McMichael, Clr L M Triffitt

**19.0
SUPPLEMENTARY
AGENDA ITEMS**

Moved **Clr G Herbert**

Seconded **Clr A W Bailey**

THAT the supplementary agenda items be received.

Carried

For the motion Mayor D E Flint, Deputy Mayor A J Downie, Clr A W Bailey, Clr R G Bowden, Clr G Herbert, Clr T H Jacka, Clr I V McMichael, Clr L M Triffitt



Central Highlands Council

DRAFT MINUTES – ORDINARY MEETING – 16TH AUGUST 2011

TASMANIAN PLANNING COMMISSION

The Tasmanian Planning Commission will be holding workshops to provide more detailed information on the new state-wide single residential code which comes into effect on 29th August 2011.

The Hobart Workshop will be held on Monday, 22nd August 2011 at the Hobart Function and Conference Centre from 1.00pm – 3.00pm.

Councillors are to advise Miss Lisa Embrey if they will be attending.

19.3 RELOCATING A SECTION OF BOOMER ROAD

Moved **Clr I V McMichael** Seconded **Clr G Herbert**

THAT the General Manager seeks legal advice on ownership of Boomer Road.

Carried

For the motion Mayor D E Flint, Deputy Mayor A J Downie, Clr A W Bailey, Clr R G Bowden, Clr G Herbert, Clr T H Jacka, Clr I V McMichael, Clr L M Triffitt

20.0 RECEIVAL OF STATUS REPORT

Moved **Clr G Herbert** Seconded **Clr R G Bowden**

THAT the **Status Report** be received.

Carried

For the motion Mayor D E Flint, Deputy Mayor A J Downie, Clr A W Bailey, Clr R G Bowden, Clr G Herbert, Clr T H Jacka, Clr I V McMichael, Clr L M Triffitt

20.1 STATUS REPORT DISCUSSIONS

281 – That Council send a letter to Crown Land Department asking them to prioritise the transfer of land and buildings.

234 – Update to ‘In Progress’

311 – Remove from Status Report

320 – Remove from Status Report

325 – Change status to funds allocated, and the Works & Services Manager to obtain quotes for the unit.

323 – Change name to Amanda Beyer



Central Highlands Council

DRAFT MINUTES – ORDINARY MEETING – 16TH AUGUST 2011

- A survey plan of Hamilton Camping Ground was tabled for information.
- Cllr I V McMichael has been working with Rural Alive & Well, and has received funding of \$500,000 for this year and \$500,000 for next year, for Forestry Outreach Support Workers.
- The Shannon / Clyde Water Trust are seeking a minute secretary for their monthly meetings. It was decided that the General Manager organise for one of the Bothwell staff members to record minutes.
- Mayor D E Flint advised Councillors that a Forestry Rally will be held at Parliament House on Saturday 20th August 2011. She advised that she will pass on more information to Councillors after she speaks to Barry Chipman.

21.0 COMMITTEE REPORTS

There were no Committee Reports to be presented for this Council Meeting.

22.0 CLOSURE

Mayor D E Flint closed the meeting at 3.55pm