



# Central Highlands Council

## AGENDA – ORDINARY MEETING – 15<sup>TH</sup> NOVEMBER 2011

Agenda of an Ordinary Meeting of Central Highlands Council scheduled to be held at Hamilton Council Chambers, on Tuesday 15<sup>th</sup> November 2011, commencing at 9.00am and be closed to the public until 10.00am.

I certify under S65(2) of the Local Government Act 1993 that the matters to be discussed under this agenda have been, where necessary, the subject of advice from a suitably qualified person and that such advice has been taken into account in providing any general advice to the Council.

Lyn Eyles  
General Manager

### 1.0 OPENING

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### 2.0 PRESENT

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### 3.0 APOLOGIES

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### 4.0 PECUNIARY INTEREST DECLARATIONS

In accordance with Regulation 8 of the Local Government (Meeting Procedures) Regulations 2005, the Mayor requests Councillors to indicate whether they or a close associate have, or are likely to have a pecuniary interest (any pecuniary or pecuniary detriment) in any item of the Agenda.

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### 5.0 COMMITTEE

Regulation 15 of the Local Government (Meeting Procedures) regulations 2005 provides that Council may consider certain sensitive matters is Closed Agenda which relate to:

- Personnel matters, including complaints against an employee of the Council;
- Industrial matters relating to a person;
- Contracts for the supply and purchase of goods and services;
- The security of property of the Council
- Proposals for the Council to acquire land or an interest in the land or for the disposal of land;
- Information provided to the Council on the condition it is kept confidential;
- Trade secrets of private bodies;
- Matters relating to actual or possible litigations taken by or involving the Council or an employee of the Council;
- Applications by Councillors for leave of absence;
- The personal affairs of any person.

The decision to move in Closed Council requires an absolute majority of Council.

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### 5.1 MOTION INTO COMMITTEE

Moved **Clr**

Seconded **Clr**

**THAT** Council move into Committee to discuss confidential matters in accordance with Section 15 of the Local Government (Meeting Procedures) Regulations 2005.

**Carried**

### 5.2 MOTION OUT OF COMMITTEE

Moved **Clr**

Seconded **Clr**

**THAT** Council move out of Committee and resume the Ordinary Meeting.

**Carried**

### 6.0 OPEN MEETING TO PUBLIC

The Meeting will be open to the public at 10.00am.

### 7.0 IN ATTENDANCE

Mr Gerald Crawford Tasmanian Fire Service – 10.30am

### 8.0 PUBLIC QUESTION TIME

### 9.0 MAYORAL COMMITMENTS

Tuesday 18<sup>th</sup> October 2011

- Council Meeting – Bothwell
- Farewell Luncheon – First Class Constable Stephen Timmins
- Retirement – Alec Smithurst

Friday 21<sup>st</sup> October 2011

- Police Retirement Function for Stephen Timmins – Hobart
- Antarctica Season Reception

Tuesday 25<sup>th</sup> October 2011

- Lunch – Parliament House – Ambassador Uruguay, H.E. Mr Alberto Fajardo Klappenbach

Wednesday 26<sup>th</sup> October 2011

- Parliament House launch Mental Health organisation Minister O'Byrne



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Sunday 30 <sup>th</sup> October 2011	<ul style="list-style-type: none"><li>• 2011 Ecumenical Music Festival - Bothwell</li><li>• Gretna Junior Cricket Match</li></ul>
Monday 31 <sup>st</sup> October 2011	<ul style="list-style-type: none"><li>• SES Plan for the Municipality</li></ul>
Tuesday 1 <sup>st</sup> November 2011	<ul style="list-style-type: none"><li>• Municipal Emergency Management Committee - Bothwell</li></ul>
Wednesday 2 <sup>nd</sup> November 2011	<ul style="list-style-type: none"><li>• Planning Committee Meeting</li><li>• Lions Club of Bothwell – Visit District Governor</li><li>• Gretna Branch – Red Cross Luncheon</li></ul>
Thursday 3 <sup>rd</sup> November 2011	<ul style="list-style-type: none"><li>• Ellendale Hall Committee</li><li>• Dinner – Royal Australian Air Force</li></ul>
Friday 4 <sup>th</sup> November 2011	<ul style="list-style-type: none"><li>• Glenorchy City Council Community Dinner</li><li>• Sustainable Communities Presentation</li></ul>
Saturday 5 <sup>th</sup> November 2011	<ul style="list-style-type: none"><li>• Southern Progress Association – Bronte</li></ul>
Sunday 6 <sup>th</sup> November 2011	<ul style="list-style-type: none"><li>• Central Highlands Shackowners Association – Miena</li></ul>
Monday 7 <sup>th</sup> November 2011	<ul style="list-style-type: none"><li>• Workshop – Hamilton</li></ul>
Tuesday 8 <sup>th</sup> November 2011	<ul style="list-style-type: none"><li>• Southern Water Meeting</li><li>• Planning Meeting – Hamilton</li><li>• Tourism Meeting</li></ul>
Wednesday 9 <sup>th</sup> November 2011	<ul style="list-style-type: none"><li>• Presentation to Ouse District School students</li></ul>
Thursday 10 <sup>th</sup> November 2011	<ul style="list-style-type: none"><li>• Minister Bryan Green - Hobart</li><li>• Southern Tasmanian Councils Authority Meeting</li></ul>
Saturday 12 <sup>th</sup> November 2011	<ul style="list-style-type: none"><li>• Naturalization Ceremony – Ouse Golf Club</li><li>• Carols Thanks giving – The Steppes Hall</li></ul>

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### 9.1 COUNCILLORS COMMITMENTS

#### Clr A J Downie

18<sup>th</sup> October 2011  
21<sup>st</sup> November 2011  
25<sup>th</sup> November 2011

- Council Meeting – Bothwell
- Rural Alive & Well Lunch - Glenorchy
- Innovation & Investment Fund Briefing – New Norfolk
- Planning Meeting – Bothwell
- Southern Highlands Shackowners Meeting - Bronte
- Central Highlands Shackowners Meeting – Miena
- Council Workshop – Hamilton
- Planning & Waste Committees – Hamilton
- Hall Anniversary – Steppes

2<sup>nd</sup> November 2011  
5<sup>th</sup> November 2011

6<sup>th</sup> November 2011

7<sup>th</sup> November 2011  
8<sup>th</sup> November 2011  
12<sup>th</sup> November 2011

#### Clr G Herbert

18<sup>th</sup> October 2011  
2<sup>nd</sup> November 2011  
6<sup>th</sup> October 2011  
7<sup>th</sup> October 2011  
8<sup>th</sup> November 2011

- Council Meeting – Bothwell
- Planning Meeting
- Shackowners Meeting – Miena
- Council Workshop - Hamilton
- Planning Meeting - Hamilton
- Tourism Action Committee Meeting - Hamilton

### 9.2 GENERAL MANAGER'S COMMITMENTS

18<sup>th</sup> October 2011

- Council Meeting – Bothwell
- Independent Living Units Committee Meeting

19<sup>th</sup> October 2011

- Climate Change Adaptation Plan Meeting

25<sup>th</sup> October 2011  
26<sup>th</sup> October 2011

- Parliament House luncheon
- Climate Change Adaptation Plan Meeting
- Meeting Hydro and Bothwell Tourism Committee Chairman

1st November 2011

- Central Highlands Emergency Management Committee

2nd November 2011

- Meeting with Developer re Bronte Lagoon

4th November 2011  
5th November 2011

- Tidy Towns Awards
- Southern Highlands Progress Association Meeting Bronte

6th November 2011

- Central Highlands Shackowners Meeting Miena



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7th November 2011	• Council Workshop
8th November 2011	• Waste Committee Meeting.
	• Planning Committee Meeting
	• Tourism Action Group Meeting
	• AGM Southern Water
10th November 2011	• Meeting Minister Bryan Green
	• STCA Meeting
14th November 2011	• DMA Seminar on new OH&S Legislation

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### 9.3 COMMUNITY & ECONOMIC DEVELOPMENT OFFICER

19 <sup>th</sup> October 2011	• National Landscapes Workshop (Hobart)
24 <sup>th</sup> October 2011	• Western Wilderness Zone Marketing Meeting ( Teleconference)
25 <sup>th</sup> October 2011	• AusIndustr0079 Tasmanian Investment Fund Presentation (New Norfolk)
	• Bridgewater Trade Training Centre Partners Advisory Partners Meeting
26 <sup>th</sup> October 2011	• Climate Change Workshop – Bothwell
31 <sup>st</sup> October 2011	• Lance Stapleton – Southern Water re: RDA Funding
1 <sup>st</sup> November 2011	• Draft Emergency Management Plan – Bothwell
3 <sup>rd</sup> November 2011	• Feedback on RDA Funding Application (Telehook – up)
	• Rivers Run Tourism Association Meeting - Maydena
4 <sup>th</sup> November 2011	• Keep Australia Beautiful Tidy Towns Awards – New Norfolk
7 <sup>th</sup> November 2011	• Council Workshop – Hamilton
8 <sup>th</sup> November 2011	• Central Highlands Council Tourism Action Committee Meeting – Hamilton
11 <sup>th</sup> November 2011	• Australasian Golf Museum AGM – Bothwell
12 <sup>th</sup> November 2011	• Celebration 100 years of Steppes Hall
	• Australian Citizenship Ceremony – Ouse

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### 10.0 NOTIFICATION OF COUNCIL WORKSHOPS

Workshop held on Monday 7 November, 2011 to discuss Gowan Brae Road, Ouse Play Equipment, New Rating Bill, School Viability Reference Group feedback, Statewide Directions Paper – Review of Council Recreational Vehicle, Overnight Camping Services, Community & Economic Development matters, Fox Eradication Program, Pelham Road and LGAT General Meeting Agenda.

### 10.1 FUTURE WORKSHOPS

### 11.0 MAYORAL ANNOUNCEMENTS

### 12.0 MINUTES

#### 12.1 RECEIVAL MINUTES ORDINARY MEETING

Moved Cllr

Seconded Cllr

**THAT** the Minutes of the **Ordinary Meeting** of **Council** held on **Tuesday 18<sup>th</sup> October 2011** be **received**.

**Carried**

#### 12.2 CONFIRMATION OF MINUTES ORDINARY MEETING

Moved Cllr

Seconded Cllr

**THAT** the Minutes of the **Ordinary Meeting** of **Council** held on **Tuesday 18<sup>th</sup> October 2011** be **confirmed**.

**Carried**

#### 12.3 RECEIVAL DRAFT MINUTES PLANNING COMMITTEE MEETING

Moved Cllr

Seconded Cllr

**THAT** the Draft Minutes of the **Planning Committee** of **Council** held on **Tuesday 8<sup>th</sup> November 2011** be **received**.

**Carried**



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### 12.4 RECEIVAL DRAFT MINUTES WASTE COMMITTEE MEETING

Moved **Clr**

Seconded **Clr**

**THAT** the Draft Minutes of the **Waste Committee** of **Council** held on **Tuesday 8<sup>th</sup> November 2011** be received.

**Carried**

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### 12.5 RECEIVAL DRAFT MINUTES TOURISM ACTION COMMITTEE MEETING

Moved **Clr**

Seconded **Clr**

**THAT** the Draft Minutes of the **Tourism Action Committee** of **Council** held on **Tuesday 8<sup>th</sup> November 2011** be received.

**Carried**

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### 13.0 BUSINESS ARISING

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### 14.0 DEVELOPMENT & ENVIRONMENTAL SERVICES

In accordance with Regulation 25(1) of the Local Government (Meeting Procedures) Regulations 2005, the Mayor advises that the Council intends to act as a Planning Authority under the Land Use Planning and Approvals Act 1993, to deal with the following items:

Moved **Clr**

Seconded **Clr**

**THAT** the **Development & Environmental Services Report** be received.

**Carried**

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### 14.1 14.1 DA 2011/25 : BULLOCK CONSULTING : LYELL HIGHWAY, BRADYS LAKE (CT 127907/17) : SUBDIVISION OF SIX LOTS IN RURAL ZONE



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**14.2 14.2 DA 2011/24:  
M POTTER :  
CERTIFICATE OF  
TITLE 127777 FOLIO  
1 : 16 PATRICK  
STREET, BOTHWELL  
: ALTERATIONS TO  
SHOP AND SIGNAGE  
IN VILLAGE ZONE  
AND HERITAGE  
CONSERVATION  
AREA**

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**14.3 14.3 DA 2011/14 :  
TASMANIAN LAND  
CONSERVANCY INC :  
1190 MARKED TREE  
ROAD, HAMILTON :  
PROPOSED MINOR  
AMENDMENT TO  
SUBDIVISION OF  
THREE LOTS AND  
BALANCE IN RURAL  
ZONE**

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**14.4 DA 2011/40 :  
NICK GRIGGS & CO  
LAND SURVEYORS  
(OBO JE KENNA) : 4  
VICTORIA VALLEY  
ROAD, OUSE :  
SUBDIVISION  
(BOUNDARY  
ADJUSTMENT) IN  
VILLAGE ZONE**

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**14.5 CENTRAL  
HIGHLANDS  
EMERGENCY  
MANAGEMENT PLAN**

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### 14.6 HAMILTON CAMPING GROUND PLAN

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### 14.7 DRAFT TASMANIAN BUSHFIRE POLICY

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### 14.8 STATUS REPORT

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### 15.0 COMMUNITY & ECONOMIC DEVELOPMENT REPORT

Moved **Clr**

Seconded **Clr**

**THAT** the **Community & Economic Development Report** be received.

**Carried**

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### 15.1 BRAND DEVELOPMENT

#### **Recommendation**

Moved **Clr**

Seconded **Clr**

**THAT** Council engage One Tonne Graphic to undertake branding work for the Municipality utilising the \$10,000 in the 2011/12 budget allocation.

**Carried**

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### 15.2 REDEVELOPMENT OF WEBSITE

#### **Recommendation**

Moved **Clr**

Seconded **Clr**

**THAT** Council engage One Tonne Graphic to undertake website redevelopment for the utilising the \$10,000 in the 2011/12 budget allocation.

**Carried**

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### 15.3 PURCHASE OF MARQUEE

#### Recommendation

Moved **Clr**

Seconded **Clr**

**THAT** Council purchase a marquee from the 2011/12 Tourism budget.

**Carried**

### 15.4 ATTENDANCE AT AGFEST 2012 (PAGES 1-13)

#### Recommendation

Moved **Clr**

Seconded **Clr**

**THAT** Council submit an application for a 10m x 10m Outdoor Static Site at AGFEST 2012.

**Carried**

### 15.5 UPDATE ON REGIONAL DEVELOPMENT AUSTRALIA FUND

### 15.6 SCHOOLS AWARDS

#### Recommendation

Moved **Clr**

Seconded **Clr**

**THAT** the following Councillors present the awards on behalf of Council.

Bothwell District High School – Clr.....  
New Norfolk High School – Clr.....  
Ouse District High School – Clr.....  
Glenora District High School – Clr.....

**Carried**

### 16.0 WORKS & SERVICES

Moved **Clr**

Seconded **Clr**

**THAT** the **Works & Services Report** be received.

**Carried**



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### 16.1 PINE TREES IN ST LUKES CHURCHYARD, BOTHWELL

### 17.0 FINANCE REPORT

Moved **Clr**                                      Seconded **Clr**  
**THAT the Finance Report be received.**

**Carried**

### 17.1 REQUEST FOR REMISSION

**03-0207-00363    \$12.40**

Owner has written a letter requesting a remission of the penalty on the first instalment. Her brother had paid her air fares so she could go to Western Australia to support him when his wife passed away therefore she was away when the first instalment became due. She is a pensioner and is finding it hard to make ends meet. The Trial Balance shows that rates have previously always been paid on time.

**Recommendation:**

Moved **Clr**                                      Seconded **Clr**

**THAT** Council remit the penalty of \$12.40 from Property Number: 03-0207-00363.

**Carried**

### 17.2 REQUEST FOR REMISSION

**03-0208-00387    \$12.40**

Owner rang querying a penalty received on the 1st Instalment. He advised that he had been on the mainland for 3 months and paid the 1st Instalment together with the 2nd Instalment in advance on the 28th September. The Trial Balance shows that this ratepayer has never incurred a penalty before.

**Recommendation:**

Moved **Clr**                                      Seconded **Clr**

**THAT** Council remit the penalty of \$12.40 from Property Number: 03-0208-00387.

**Carried**



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### 17.3 DRAFT ANNUAL REPORT FOR ADOPTION

Moved **Clr**

Seconded **Clr**

**THAT** Council adopt the Annual Report 2010/2011.

**Carried**

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### 18.0 ADMINISTRATION

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#### 18.1 COUNCIL MEETING TIMES

Council is to consider the times of commencement of council meetings after each ordinary election.

Under the Local Government (Meeting Procedures) Regulations 2005 the following applies:

##### Section 6 Times of Meetings

- (1) A meeting is not to start before 5 p.m. unless otherwise determined by the Council by absolute majority or, by the Council Committee by simple majority.
- (2) After each ordinary election, a council and a council committee are to review the times of commencement of meetings.

Council meetings are currently held on the third Tuesday of each month alternating between Bothwell and Hamilton and commencing at 9.00 am. with “in committee” and opened to the public from 10.00am. The December meeting is generally held on a Monday.

##### **For Discussion**

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### 18.2 ANNUAL GENERAL MEETING/DECEMBER COUNCIL MEETING

Councils are to hold their Annual General Meeting no later than **15 December, 2011**. The December Council meeting commences at 9.00 am with an “in committee” session and will be opened to the Public from 10.30am instead of the normal 10.00am.

#### Recommendation

Moved **Clr**

Seconded **Clr**

**THAT** the Annual General Meeting be held at Bothwell on Monday 12th December, 2011 at Bothwell commencing at 8.45am to be followed by Council’s Ordinary Meeting commencing at 9.00am with an “in committee” session and opened to the public from 10.30am.

**Carried**

### 18.3 COUNCIL COMMITTEES (PAGES 1-3)

It is normal practice for Council to review the composition of its committees following an ordinary election of Council. A list of current Council Committees with council representation is attached.

#### For Discussion

### 18.4 RESTRICTED ACCESS TO GOWAN BRAE ROAD

This item was referred from the October Council Meeting to Council’s Workshop which was held on Monday, 7 November, 2011.

#### Recommendation

Moved **Clr**

Seconded **Clr**

#### THAT

- (1) Council defer applying to the Transport Commission for erection of a locked boom gate on Gowan Brae to assess if the actions implemented as outlined on the Lake Ina and Olive Lagoon 4WD Access Action Plan – 30th August 2011 address the matters raised for restricted access to this road.
- (2) That the attendees at the meeting held on 29 August 2011 (TLC, Police, PWS, Forestry Tas, Inland Fisheries and private landowners and managers) be advised of Council’s decision:  
and
- (3) All people who made written representations to Council be advised of Council’s decision.

**Carried**



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### 18.5 DRAFT LEASE – OUSE COUNTRY CLUB (SEPARATE ATTACHMENT)

As discussed at Council's September meeting, Council's solicitor has prepared a Draft Lease for the Ouse Country Club at Ouse. The Draft Lease is submitted for Council comment prior to forwarding to the Ouse Country Club .

#### Recommendation

Moved **Clr**

Seconded **Clr**

**THAT** the Draft Lease be forwarded to the Ouse Country Club for their consideration.

**Carried**

### 18.6 LOCAL GOVERNMENT BOARD – REVIEW OF COUNCILLOR NUMBERS (PAGES 4-7)

The Local Government Board has been requested by the Minister for Local Government to conduct a review into the number of Councillors elected to Tasmanian Councils. The review will focus on Kingborough Council and Glenorchy City Council, but the Board is giving Council an opportunity to be specifically considered as part of the review. If Council wish to be included, advice to that effect is required as soon as possible. The Board advises that it is the Board's intention to also consider the implications for the number of councillors to be elected in other municipalities, and as such an opportunity to comment and make submissions will be available as part of the review.

The Review will commence on 23 November, 2011.

#### For Discussion

### 18.7 HEALTH AND WELL BEING ADVISORY COUNCIL (PAGES 8-18)

The Population Health Unit within the Department of Health & Human Services is establishing the above Advisory Council.

LGAT has been asked to nominate a Local Government representative. A letter inviting nominations, a Position Description, Terms of Reference and a template Statement in Support of Nomination are all attached.

Nominations are invited until close of business on Monday 28 November 2011.

#### For Information



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**19.0  
SUPPLEMENTARY  
AGENDA ITEMS**

Moved **Clr**

Seconded **Clr**

**THAT** Council consider the matters on the Supplementary Agenda.

**Carried**

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**20.0 RECEIVAL OF  
STATUS REPORT**

Moved **Clr**

Seconded **Clr**

**THAT** the **Status Report** be received.

**Carried**

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**20.1 STATUS  
REPORT  
DISCUSSIONS**

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**21.0 COMMITTEE  
REPORTS**

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**22.0 CLOSURE**

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