



# Central Highlands Council

## AGENDA – ORDINARY MEETING – 19<sup>th</sup> October 2010

Agenda of an Ordinary Meeting of Central Highlands Council scheduled to be held at Bothwell Council Chambers, on Tuesday 19<sup>th</sup> October 2010, commencing at 9.00am.

I certify under S65(2) of the Local Government Act 1993 that the matters to be discussed under this agenda have been, where necessary, the subject of advice from a suitably qualified person and that such advice has been taken into account in providing any general advice to the Council.

Lyn Eyles  
General Manager

### 1.0 OPENING

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### 2.0 PRESENT

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### 3.0 APOLOGIES

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### 4.0 IN ATTENDANCE

9.30 am – Mrs Lana Benson and students from the Bothwell District High School will be presenting the results of a survey conducted in Bothwell by the students.

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### 5.0 PUBLIC QUESTION TIME

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### 6.0 MAYORAL COMMITMENTS

Tuesday 21<sup>st</sup>  
September 2010

- Council meeting – Hamilton
- NRM – Annual General meeting

Wednesday 22<sup>nd</sup>  
September 2010

- Mrs K Young – Principal – Bothwell District High School, General Manager in attendance

Thursday 23<sup>rd</sup>  
September 2010

- General Management Committee – LGAT
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|---|---|
| Friday 24 <sup>th</sup><br>September 2010   | <ul style="list-style-type: none"><li>• Tasmanian Homeless Plan Launch</li></ul>  |
| Monday 27 <sup>th</sup><br>September 2010   | <ul style="list-style-type: none"><li>• Information Forum – Respecting Aboriginal Culture</li></ul>   |
| Tuesday 28 <sup>th</sup><br>September 2010  | <ul style="list-style-type: none"><li>• Minister Michelle O’Byrne – Derwent Bridge Toilets</li></ul>  |
| Thursday 30 <sup>th</sup><br>September 2010 | <ul style="list-style-type: none"><li>• Mayor Mike Downie – Funeral (All Mayors attended)</li></ul>   |
| Friday 1 <sup>st</sup> October<br>2010      | <ul style="list-style-type: none"><li>• Governor of Tasmania Reception to meet the Integrity Commissioner</li></ul>                                     |
| Saturday 2 <sup>nd</sup><br>October 2010    | <ul style="list-style-type: none"><li>• Launch by Minister Bryan Green, Cassie O’Connor MP Secretary to Cabinet – Women’s CANDidates Campaign</li></ul> |
| Sunday 3 <sup>rd</sup> October<br>2010      | <ul style="list-style-type: none"><li>• Spring Service/Blessing of the animals - Bothwell</li></ul>   |
| Monday 4 <sup>th</sup> October<br>2010      | <ul style="list-style-type: none"><li>• Bothwell Tourism – Annual General meeting</li></ul>   |
| Wednesday 6 <sup>th</sup><br>October 2010   | <ul style="list-style-type: none"><li>• Premier’s Local Government Council meeting</li></ul>  |
| Thursday 7 <sup>th</sup><br>October 2010    | <ul style="list-style-type: none"><li>• Seniors Week Function – Hamilton</li><li>• Stornoway meeting with General Manager</li></ul>                     |
| Friday 8 <sup>th</sup> October<br>2010      | <ul style="list-style-type: none"><li>• Central Highlands Community Health meeting</li></ul>  |
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|---|---|
| Saturday 9 <sup>th</sup><br>October 2010                                      | • Great Lake Community Hall<br>Committee meeting                              |
| Tuesday 12 <sup>th</sup><br>October 2010                                      | • ALGA Board meeting  |
| Wednesday 13 <sup>th</sup><br>October 2010 – 15 <sup>th</sup><br>October 2010 | • National Roads Congress –<br>Western Australia<br><b>NO COST TO COUNCIL</b> |
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### 6.1 COUNCILLORS COMMITMENTS

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|---------------------------------|---|
| <b>Clr A J Downie</b>           |   |
| 17 <sup>th</sup> August 2010    | Council meeting – Bothwell                              |
| 24 <sup>th</sup> August 2010    | Networking – Gretna                                     |
| 14 <sup>th</sup> September 2010 | Ouse Hall opening                                       |
|                                 | Dog Consultation meeting – Hamilton                     |
| 15 <sup>th</sup> September 2010 | Dog Consultation meeting – Bothwell                     |
| 20 <sup>th</sup> September 2010 | Rivers Run Tourism AGM – New Norfolk                    |
| 21 <sup>st</sup> September 2010 | Council meeting – Hamilton                              |
|                                 | NRM – AGM – Hamilton                                    |
| 23 <sup>rd</sup> September 2010 | Local Government Sustainability Seminar -<br>Glenorchy  |
| 30 <sup>th</sup> September 2010 | Southern Waste meeting – Glenorchy                      |
| 7 <sup>th</sup> October 2010    | Seniors morning tea – Hamilton                          |
| 11 <sup>th</sup> October 2010   | Mission Australia – Ouse School                         |
| <b>Clr G Herbert</b>            |   |
| 17 <sup>th</sup> August 2010    | Council meeting – Bothwell                              |
| 9 <sup>th</sup> September 2010  | Breast Cancer meeting                                   |
| 15 <sup>th</sup> September 2010 | Public meeting - Dog Management Plan<br>Bothwell        |
| 21 <sup>st</sup> September 2010 | Council meeting – Hamilton                              |
| 4 <sup>th</sup> October 2010    | Australasian Golf Museum meeting                        |
| <b>Clr R G Bowden</b>           |   |
| 17 <sup>th</sup> August 2010    | Council meeting – Bothwell                              |
| 15 <sup>th</sup> September 2010 | Public meeting - Dog Management Plan<br>Bothwell        |
| <b>Clr L M Triffitt</b>         |   |
| 21 <sup>st</sup> September 2010 | Council meeting – Hamilton                              |
| 24 <sup>th</sup> August 2010    | Meeting with GM & Millington's re:<br>Bothwell Cemetery |
| 7 <sup>th</sup> October 2010    | Seniors Morning Tea – Hamilton                          |
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### 6.2 GENERAL MANAGER'S COMMITMENTS

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21 <sup>st</sup> September 2010	Council Meeting – Hamilton
22 <sup>nd</sup> September 2010	Meeting with Cathy Young Principal BDHS
23 <sup>rd</sup> September 2010	Local Government Sustainability Workshop
24 <sup>th</sup> September 2010	Michelle Clark MEGT – Training Schedule
5 <sup>th</sup> October 2010	General Manager's Water & Sewerage meeting
7 <sup>th</sup> October 2010	Seniors Morning Tea Meeting with Stornoway
8 <sup>th</sup> October 2010	Central Highlands Community Consultative Committee meeting - Ouse
14 <sup>th</sup> October 2010	Interviews – Caretaker Bothwell Pool

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### 6.3 NOTIFICATION OF COUNCIL WORKSHOPS

### 6.4 MAYORAL ANNOUNCEMENTS

Mr Noel Hunt from Telstra Countrywide has been asked to attend Council's November meeting to discuss Broadband.

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### 6.5 PECUNIARY INTEREST DECLARATIONS

In accordance with Regulation 8 of the Local Government (Meeting Procedures) Regulations 2005, the Mayor requests Councillors to indicate whether they or a close associate have, or are likely to have a pecuniary interest (any pecuniary or pecuniary detriment) in any item of the Agenda.

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### 6.6 APPLICATIONS FOR LEAVE OF ABSENCE

### 7.0 MINUTES

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### 7.1 RECEIVAL MINUTES ORDINARY MEETING

Moved **Clr**

Seconded **Clr**

**THAT** the minutes of the **Ordinary Meeting** of **Council** held on **Tuesday 21<sup>st</sup> September 2010** be received.

**Carried**

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### 7.2 CONFIRMATION OF MINUTES ORDINARY MEETING

Moved **Clr**

Seconded **Clr**

**THAT** the minutes of the **Ordinary Meeting** of **Council** held on **Tuesday 21<sup>st</sup> September 2010** be confirmed.

**Carried**

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### 7.5 BUSINESS ARISING

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### 7.6 COMMUNITY & ECONOMIC DEVELOPMENT REPORT

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### 8.0 WORKS & SERVICES

Moved **Clr**

Seconded **Clr**

**THAT** the **Works & Services Report** be received.

**Carried**

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### 9.0 FINANCE REPORT

Moved **Clr**

Seconded **Clr**

**THAT** the **Finance Report** be received.

**Carried**

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### 9.1 DISCUSSION

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### 9.2 ARCHIVE RECORDS

Miss Lisa Embrey is currently sorting through the Records Room to undertake archiving and removal of records that can be destroyed.

Under 9.6.2 of Archives Schedule number DS11 Vouchers are temporary and can be destroyed after 7 years.

Vouchers from 1<sup>st</sup> April 1993 to 30<sup>th</sup> September 2003 will be destroyed as per the above schedule.

#### **For noting**

### 9.3 NON-PAYMENT OF RATES 03-0230-01474

This property is a holiday home on the Highland Lakes Road, Great Lake.

Solicitors have requested permission to commence with Section 137 to sell this property. They have only managed to collect \$61.75 in three small payments over the past year and before that the last payment was in August 2007.

The owner lives on the mainland and said his son is responsible for the rates but they are not on speaking terms.

There are 3 years rates owing not including 2010/2011.

#### **For discussion**



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### 9.4 REMISSIONS

Property Number: 01-0877-03876	\$412.55 – Council property
Property Number: 01-0864-03478	\$59.00 – Wrong solid waste charge on property
Property Number: 01-0852-03422	\$425.00 – Overcharge garbage rate 09/10 & 10/11

#### Recommendation

Moved **Clr**

Seconded **Clr**

**THAT** Council remit the following:

Property Number:	01-0877-03876	\$412.55
Property Number:	01-0864-03478	\$59.00
Property Number:	01-0852-03422	\$425.00

**Carried**

### 9.5 REQUESTS FOR REMISSIONS

#### a) Garbage Rate

This property is being charged an Extension to Garbage rate of \$216.00.

The property is over 1.5km out Risby's Road and the garbage truck does not go out that road at all. Ratepayers have paid their rates in full except for the difference between Solid Waste Domestic charge and the Extension to Garbage charge which is \$98.00 and have asked if the difference can be remitted and the charge on their property be put back to Solid Waste Domestic.

There is one other property which is further out that is also charged Extensions to Garbage.

#### For discussion



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### b) Property Number: 01-0861-03828

Property is being charged Extension to garbage rate. Owner lives on a hill 70 metres up McGuire's Marsh Road and is an invalid pensioner and can not take a bin down the hill to the main road. He has requested that the charge be changed back to Solid Waste Domestic which will remain a remission of \$98.00.

#### For discussion

### c) Property Number: 01-0831-02581

Property is being charged 2x Extension to garbage rates totalling \$432.00. Property is up Lanes Tier Road and the Garbage Truck does not travel up there. Owner has requested that the \$432.00 be remitted from his rates.

#### Recommendation

Moved **Clr**

Seconded **Clr**

**THAT** on return of the 2 Wheelie Bins the difference between \$432.00 and the Solid Waste Domestic Charge of \$118.00 being \$314.00 be remitted.

**Carried**

### d) Property Number: 01-0863-02377

Owner has requested that the Domestic charge on this property be changed from Domestic to Solid Waste Domestic because the old house on the property has been vacant for over 10 years and is totally inhabitable.

#### Recommendation

Moved **Clr**

Seconded **Clr**

**THAT** Council change the code and remit the difference of \$78.00.

**Carried**

### e) Property Number: 01-0823-02383

The owner had requested that since the only structure on this property is a pump shed that the Garbage rate be changed from Solid Waste Domestic to Solid Waste Vacant.

#### For discussion





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### 9.6 REQUEST FOR REMISSION – OUSE COUNTRY CLUB (PAGE 47)

The Ouse Country Club is requesting consideration of remission of rates totalling \$1336.30

The Ouse Country Club has been a focal point for the local community and provides their facilities free of charge for fundraising events for local causes.

The Clubhouse was a designated meeting point during the recent bushfire. The Clubroom has also been used for the CHCHC Day Care Centre, Red Cross Annual Fundraiser, Upper Derwent Senior Citizens monthly meetings and local farmer groups etc.

#### For discussion

### 10.0 DEVELOPMENT & ENVIRONMENTAL SERVICES

In accordance with Regulation 25(1) of the Local Government (Meeting Procedures) Regulations 2005, the Mayor advises that the Council intends to act as a Planning Authority under the Land Use Planning and Approvals Act 1993, to deal with the following items:

Moved **Clr**

Seconded **Clr**

**THAT the Development & Environmental Services Report be received.**

**Carried**

### 10.1 DRAFT DOG MANAGEMENT PLAN 2010

### 10.2 VACCINE REFRIGERATOR

### 10.3 DERWENT BRIDGE PUBLIC TOILETS – UPDATE

### 11.0 ADMINISTRATION

### 11.1 CONSTITUTION RECOGNITION FOR LOCAL GOVERNMENT

**For discussion**



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### 11.2 COMPLAINT HAMILTON HALL (PAGES 1-2)

Attached is an email received from Mrs Diane Lovell outlining an incident in which a senior suffering with dementia was locked in the ladies toilets at the Hamilton Hall. S/C Bob Lovell had to kick in the door to release her as she was hysterical. Mrs Lovell advises that she had reported this matter together with the leaking urn to Council in October 2009. A new lock has been installed on the toilet. The urn was repaired in January 2010 and Council has not received any complaints until now.

Mrs Lovell also advises that there is a lack of equipment in the kitchen including cutting boards, large kitchen knives, tea towels, serving dishes, dinner knives and storage containers, which should not be the responsibility of volunteers to provide.

Mrs Lovell also noted that the stove is old, unclean and needs replacing.

#### **For discussion**

### 11.3 REQUEST FOR FINANCIAL ASSISTANCE – CHCMS INC (PAGES 3-4)

This request was deferred from the September 2010 Council meeting. Attached is a letter sent to Mrs Lovell requesting an indication from CHCMS Inc of what the expected power charges are likely to be and the level of assistance required. Mrs Lovell's response is attached.

#### **For discussion**

### 11.4 SIGN ABATEMENT NOTICES

Deputy Mayor A J Downie has requested this item be placed on the Agenda. Matters C/r A J Downie would like discussed:

- a) Issuing of abatement notices re: advertising signs on private property.
- b) Consistent policy on signs across the municipality.
- c) Fire abatement notices on rural zoned land.

### 11.5 COMMUNITIES FOR CHILDREN

Deputy Mayor A J Downie will provide a verbal report on a communities for children project.



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### **11.6 REVIEW OF STATUTORY WEED MANAGEMENT PLANS UNDER THE WEED MANAGEMENT ACT 1999 (PAGES 5-8)**

The Weed Management section of the Department of Primary Industries, Parks, Water & Environment has been conducting a review of the Statutory Weed Management Plans for declared weeds in Tasmania.

Each of Tasmania's declared weeds are zoned either Zone A for eradication or Zone B for containment. Zones are determined largely by the distribution within each municipality and the reviews have focused in this area using updated data and expert opinion.

There are no changes to declared weed zonings in the Central Highlands.

**For noting**

### **11.7 TASMANIAN ALCOHOL ACTION FRAMEWORK ANNUAL IMPLEMENTATION PLAN UPDATE (PAGES 9-16)**

The Tasmanian Alcohol Action Framework was released by the Minister for Health in February 2010. To implement the identified strategies, work is being progressed by the Inter Agency Working Group on Drugs (IAWGD) through the development of Annual Implementation Plans. Government agencies are currently developing Annual Implementation Plans which will be compiled and made publicly available, providing a comprehensive view of Government activities being undertaken to address the social and health harms associated with alcohol use.

**For noting**

### **11.8 TASMANIAN SPECIAL CHILDREN'S CHRISTMAS PARTY (PAGES 17-19)**

The Tasmanian Special Children's Christmas Party will be held at the Silverdome in Launceston on Sunday 28<sup>th</sup> November 2011. The aim of the Christmas Party is to provide in excess of 1400 children with a day they will never forget. Children come from 4 major groups: the terminally ill, the intellectually impaired, the physically impaired and the underprivileged.

Council has not contributed to this function since 2003.

**For discussion**



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### 11.9 SCHOOL AWARDS (PAGES 20-23)

Last year Council provided the following awards to Schools:

#### **Bothwell District High School**

Primary Encouragement Award	\$50.00
Citizenship Award	\$50.00
Bursary Award	\$250.00

#### **Ouse District School**

2x Value Awards @\$50.00 each	\$100.00
Bursary Primary Student Award	\$100.00

#### **Glenora District High School**

Mayors Citizenship Award	\$50.00
Bursary Award	\$250.00

#### **New Norfolk High School**

Bursary for Central Highlands resident student continuing further education	\$250.00
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Presentation Days are as follows:

- Bothwell District High School – 9<sup>th</sup> December at 1.00pm.
- New Norfolk High School – 6<sup>th</sup> December at 5.00pm.
- Ouse District School – 9<sup>th</sup> December at 5.00pm.
- Glenora District High School – 14<sup>th</sup> December at 1.30pm (to be confirmed).

#### **Recommendation**

Moved **Clr**

Seconded **Clr**

**THAT** Council sponsor the above awards as outlined and the following Councillors present the awards on behalf of Council.

- Bothwell District High School – Clr.....
- New Norfolk High School – Clr.....
- Ouse District High School – Clr.....
- Glenora District High School – Clr.....

**Carried**



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### 11.10 LGAT GENERAL MEETING AGENDA (PAGES 24-40)

The LGAT General Meeting Agenda is attached. The following decisions are sought at the Meeting:

#### **1 ITEM: MINUTES OF GENERAL MEETING HELD ON 23 JULY 2010**

Decision Sought

That the Minutes of the meeting held on 23 July 2010, as circulated, be confirmed.

#### **2 ITEM: BUSINESS ARISING**

Decision Sought

That Members note the information.

#### **3 ITEM: CONFIRMATION OF AGENDA**

Decision Sought

That consideration be given to the Agenda items and the order of business.

#### **4 ITEM: FOLLOW UP OF MOTIONS**

Contact Officer – Katrena Stephenson

Decision Sought

That the meeting note this report will be provided at the General Meeting to be held on 17 November, 2010.

#### **5 ITEM: COUNCIL ROUND-UPS**

Decision Sought

That the meeting determine who will provide briefings at the meeting to be held on 17 November 2010.

#### **6 ITEM: METROPOLITAN COUNCILS GROUP TERMS OF REFERENCE**

Contact Officer – Katrena Stephenson

Decisions Sought

1. That the Meeting agree to the formation of a Metropolitan Councils Group.

2. That the Meeting agree the Terms of Reference for the Metropolitan Councils Group as proposed.

#### **7 ITEM: PREMIER'S REFORM AGENDA**

Contact Officer – Katrena Stephenson

Decision Sought

That members note the following report.



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### **8 ITEM: CONSTITUTIONAL RECOGNITION**

Contact Officer – Katrena Stephenson

Decision Sought

Agree to a pre-budget paper being brought to the March 2011 General Meeting regarding the Constitutional Recognition campaign.

### **9 MOTION: SPEED LIMITS OUTSIDE CHILD CARE CENTRES**

Council – Launceston City Council

Decision Sought

That the LGAT writes and makes representation to the Minister of Infrastructure, Energy and Resources seeking that speed limits around all Tasmanian child care facilities are lowered to mirror the same speed limits around schools (that being 40km). This would apply to child care facilities such as registered child care centres and not family day care placements in private houses.

### **10 MOTION: PRO RATA RATE REMISSIONS**

Council – Launceston City Council

Decision Sought

That the LGAT seek, from the State Government, a review of the Local Government (Rates and Charges) Act 1991 with a view to amending the legislation to enable persons eligible for remission after July 1, in a year of the municipal rating period, to qualify for a pro rata portion of rates remission.

### **11 ITEM: MOVE WELL EAT WELL**

Contact Officer – Katrena Stephenson

Decision Sought

That members note the following report.

### **12 ITEM: RATING AND VALUATIONS**

Contact Officer – Katrena Stephenson

Decision Sought

That members note the following Report.

### **13 ITEM: PLANNING DIRECTIVE NO. 1**

Contact Officer – Katrena Stephenson

Decision Sought

That members note the following report.

### **14 ITEM: FLU CLINIC REVIEW**

Contact Officer – Georgia Palmer

Decision Sought

That members note the following report.



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### 15 ITEM: SMOKING LEGISLATION

Contact Officer – Ivan Zwart

Decision Sought

That members note the following report

#### For Discussion

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### 11.11 COMMUNITY GRANT APPLICATION (PAGES 41-45)

The Gretna Fire Brigade are taking ten junior fire brigade members to the Tasmanian Fire Service State Competition. This provides the opportunity for local children to develop skills in team work, respect, discipline, responsibility, volunteering and ultimately become active volunteer fire fighters. The brigade is seeking a Community Grant of \$500.00 to cover accommodation for the two day event.

Moved **Clr**

Seconded **Clr**

**THAT** Council make a donation of \$500.00 to the Gretna Fire Brigade to cover accommodation expenses for the junior fire brigade members whilst attending the Tasmania Fire Service State Competition.

**Carried**

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### 11.12 GREAT LAKE COMMUNITY CENTRE (PAGE 46 )

The Great Lake Community Centre have available for sale 50 chairs that have never been used and are not required. Cost of the chairs is \$45.00 each, half of replacement cost.

#### For discussion

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### 11.13 REQUEST FOR DONATION (PAGE 48)

Miss Vanessa Cooper a Hamilton resident will be travelling to Africa as a volunteer to offer assistance at a local orphanage. Vanessa's parents are covering half of the costs but Vanessa needs to raise \$2,632.00 to cover flights, placement fee, vaccinations and kit costs.

Vanessa is requesting Council's consideration of sponsorship to assist with her costs.

#### For discussion

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### 12.0 STATUS REPORT

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### 12.1 RECEIVAL

Moved **Clr**

Seconded **Clr**

**THAT** the **Status Report** be **received**.

**Carried**

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### 12.2 STATUS REPORT DISCUSSIONS

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### 13.0 COMMITTEE REPORTS

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### 14.0 ADDITIONAL AGENDA ITEMS

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### 15.0 COUNCILLOR FUTURE AGENDA ITMES

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### 16.0 COMMITTEE

Regulation 15 of the Local Government (Meeting Procedures) regulations 2005 provides that Council may consider certain sensitive matters in Closed Agenda which relate to:

- Personnel matters, including complaints against an employee of the Council;
- Industrial matters relating to a person;
- Contracts for the supply and purchase of goods and services;
- The security of property of the Council
  
- Proposals for the Council to acquire land or an interest in the land or for the disposal of land;
- Information provided to the Council on the condition it is kept confidential;
- Trade secrets of private bodies;
- Matters relating to actual or possible litigations taken by or involving the Council or an employee of the Council;
- Applications by Councillors for leave of absence;
- The personal affairs of any person.

The decision to move in Closed Council requires an absolute majority of Council.

### 16.1 MOTION INTO COMMITTEE

Moved **Clr**

Seconded **Clr**

**THAT** Council move into **Committee** to discuss confidential matters in accordance with Section 15 of the Local Government (Meeting Procedures) Regulations 2005

**Carried**

### 16.2 MOTION OUT OF COMMITTEE

Moved **Clr**

Seconded **Clr**

**THAT** Council move out of **Committee** and resume the **Ordinary Meeting**.

**Carried**

### 17.0 CLOSURE