



Central Highlands Council

AGENDA – ORDINARY MEETING – 20th July 2010

Agenda of an Ordinary Meeting of Central Highlands Council scheduled to be held at Hamilton Council Chambers, on Tuesday 20th July 2010, commencing at 9.00am.

I certify under S65(2) of the Local Government Act 1993 that the matters to be discussed under this agenda have been, where necessary, the subject of advice from a suitably qualified person and that such advice has been taken into account in providing any general advice to the Council

Lyn Eyles
General Manager

1.0 OPENING

2.0 PRESENT

3.0 APOLOGIES

4.0 IN ATTENDANCE

9.30am - Mr Danny Hills – Licensing of Quarries

5.0 PUBLIC QUESTION TIME

6.0 MAYORAL COMMITMENTS

Monday 14th June
2010 – Thursday
17th June 2010

- Australian Local Government Conference
- Attended ALGA Board meeting
- Dinner Parliament House

At no cost to the Central Highlands Council

Friday 18th June
2010

- Government House Reception
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- | | |
|---|--|
| Monday 21 st June
2010 | <ul style="list-style-type: none">• General Management Committee meeting Local Government Association |
| Tuesday 22 nd June
2010 | <ul style="list-style-type: none">• Workshop – Bothwell• Annual Review, General Manager |
| Wednesday 23 rd
June 2010 | <ul style="list-style-type: none">• Launch – Southern Allied Health Services (Disabled) – Parliament House |
| Thursday 24 th June
2010 | <ul style="list-style-type: none">• National Seniors State Policy Group• Southern Tasmanian Councils Authority meeting with the General Manager |
| Friday 25 th June
2010 | <ul style="list-style-type: none">• On site meeting – Derwent Bridge residents with Deputy Mayor and General Manager• Meeting with Mr Tim Morris MP |
| Tuesday 29 th June
2010 | <ul style="list-style-type: none">• Central Highlands Community Networking Forum – Ouse |
| Thursday 1 st July
2010 | <ul style="list-style-type: none">• Planning Workshop – Hamilton• Policy meeting |
| Friday 2 nd July
2010 | <ul style="list-style-type: none">• Meeting with Hon Bryan Green – Hobart |
| Sunday 4 th July
2010 | <ul style="list-style-type: none">• Ellendale Community Winterfest Luncheon/Fundraiser |
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- | | |
|--|---|
| Wednesday 7 th
July 2010 | <ul style="list-style-type: none">• Independent Living Units meeting |
| Thursday 8 th July
2010 | <ul style="list-style-type: none">• Southern Water briefing with General Manager – Hobart |
| Saturday 10 th July
2010 | <ul style="list-style-type: none">• Presentation Dinner – Bothwell Licensed Anglers Club with Clr R G Bowden |
| Monday 12 th July
2010 | <ul style="list-style-type: none">• Interviews with applicants – Independent Living Units – Hamilton• Central Highlands Health Consultative Committee – Ouse |
| Tuesday 13 th July
2010 | <ul style="list-style-type: none">• Health Design – Derwent Valley Council (Part attendance) |
| Thursday 15 th July
2010 | <ul style="list-style-type: none">• Women and Girls Shed Morning tea – Hamilton• Opening Ellendale Kitchen Rebecca White MP• Guest Rotary Club Dinner/meeting |
| Friday 16 th July
2010 | <ul style="list-style-type: none">• Update – Eastern Districts Police Precinct - Rokeby |
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6.1 COUNCILLORS COMMITMENTS

Clr I V McMichael

17th May 2010
18th May 2010
21st. May 2010
8th June 2010
15th June 2010
18th June 2010
22nd June 2010
25th. June 2010
1st July 2010
1st July 2010

7th July 2010
7th July 2010

12th July 2010
12th July 2010

Inspection Brown Mtn Nat. Park.
Council Meeting - Hamilton
RAW Board Meeting - Melton Mowbray
Budget Session - Hamilton
Council Meeting - Bothwell
RAW Board Meeting - Melton Mowbray
Council Planning Meeting - Bothwell
Derwent Bridge Residents Meeting
Planning Meeting - Hamilton
Council Expenses Committee Meeting - Hamilton
ILU Committee Meeting - Hamilton
CHCHCC meeting with Director - Mr. D. Roberts
ILU Committee - Interviews - Hamilton
CHCHCC meeting – Ouse

Clr A J Downie

22nd June 2010
24th June 2010
25th June 2010
1st July 2010
2nd July 2010

Planning workshop - Bothwell
Southern Waste - Hobart
Meet business owners - Derwent Bridge
Planning workshop - Hamilton
Code of Conduct committee - Hamilton

Clr L M Triffitt

15TH June 2010
25th June 2010
2nd July 2010
15th July 2010

15th July 2010

Council meeting – Bothwell
Community meeting – Derwent Bridge
Code of Conduct Committee meeting
Central Highlands Community WAGS Shed
Ellendale Hall Kitchen Opening



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6.2 GENERAL MANAGER'S COMMITMENTS

15 th June 2010	Council meeting – Bothwell
16 th June 2010	Right to Information Seminar
18 th June 2010	Meeting with Insurer
21 st June 2010	Plant Committee meeting
22 nd June 2010	Planning Workshop
23 rd June 2010	Right to Information Seminar
24 th June 2010	STCA meeting
25 th June 2010	Meeting – Derwent Bridge
28 th June 2010	Meeting Michael Hunt – Vero
1 st July 2010	Planning Workshop
	Council's Expenses Policy meeting
6 th July 2010	General Managers meeting
7 th July 2010	ILU Committee meeting
	Irrigation Development Board
8 th July 2010	Southern Water Industry Briefing
12 th July 2010	ILU Committee meeting
	CHCHCC meeting
15 th July 2010	Opening Ellendale Kitchen

6.3 NOTIFICATION OF COUNCIL WORKSHOPS

Planning Workshops were held on 22 June, 2010 and 1 July, 2010.

6.4 MAYORAL ANNOUNCEMENTS

6.5 PECUNIARY INTEREST DECLARATIONS

In accordance with Regulation 8 of the Local Government (Meeting Procedures) Regulations 2005, the Mayor requests Councillors to indicate whether they or a close associate have, or are likely to have a pecuniary interest (any pecuniary or pecuniary detriment) in any item of the Agenda.

6.6 APPLICATIONS FOR LEAVE OF ABSENCE

7.0 MINUTES



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7.1 RECEIVAL MINUTES ORDINARY MEETING

Moved Cllr

Seconded Cllr

THAT the minutes of the **Ordinary Meeting** of **Council** held on **Tuesday 15th June 2010** be received.

Carried

7.2 CONFIRMATION OF MINUTES ORDINARY MEETING

Moved Cllr

Seconded Cllr

THAT the minutes of the **Ordinary Meeting** of **Council** held on **Tuesday 15th June 2010** be confirmed.

Carried

7.3 RECEIVAL MINUTES INDEPENDENT LIVING UNITS COMMITTEE

Moved Cllr

Seconded Cllr

THAT the minutes of the **Independent Living Units Committee Meeting** held on **Wednesday 7th July 2010** be received.

Carried

7.4 BUSINESS ARISING

8.0 WORKS & SERVICES

Moved Cllr

Seconded Cllr

THAT the **Works & Services Report** be received.

Carried

8.1 HAULAGE HILL (BOOM GATE)

8.2 OUSE FOOTPATH

8.3 SES VEHICLE

8.4 WILDLIFE SIGNS FOR COUNCIL BOUNDARY SIGNS



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8.5 ANDREW STREET BRIDGE

8.6 TREES FOR QUEENS PARK

9.0 FINANCE REPORT

Moved **Clr**

Seconded **Clr**

THAT the Finance Report be received.

Carried

9.1 DISCUSSION

9.2 ANNUAL PLAN 2010/2011

The Draft Annual Plan was distributed to Council for comment or amendment where necessary. One amendment has been made as follows:

Rate Income	Actual to 23.6.2010
General Rate	1,951,098
Fire Levy	158,034
Garbage/Solid Waste Charges	421,067
Penalty Charge	41,691
Remissions –Pensioners	(52,167)
- other	(6,103)
Total net rate income	\$2,513,710

Recommendation

Moved **Clr**

Seconded **Clr**

THAT Council adopt the 2010/2011 Annual Plan as amended.

Carried



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9.3 UNPAID RATES ON PROPERTY NUMBER: 01- 0823-03977

Rates outstanding are \$2936.20

All efforts to collect rates have been unsuccessful. Council's Solicitor is seeking permission to sell the property under S137 of the Local Government Act if rates are not paid by 30th August 2010.

The matter was deferred from the May meeting and at the June meeting the following additional information was provided.

- The owner does reside at the property
- A Garnishes Order was put on ratepayers wages but the ratepayer left the job
- No response to letters from Solicitors
- Does not have phone on
- Bailiff has called at the property several times

The matter was deferred at the June meeting to the July meeting to ascertain whether any children resided at the property.

A skip tracing search by our Solicitors did not reveal any other occupants listed at the address.

Council Staff emailed Westerway School, and to the best of their knowledge the ratepayer has no children.

For discussion

9.4 REQUEST FOR RATE REMISSIONS

a) Property number: 03-0220-00925

The owner of the above property has requested that Council remit the penalty of \$44.75 on this property as he did not receive the original rate notice. Rates totalling \$447.50 have been paid on receipt of the reminder from Council.

For discussion

b) Property number: 03-0212-0042

The owners of the above property have requested that Council remit the penalty of \$39.02 on this property as they did not receive the original rate notice. Rates totalling \$390.22 were paid on receipt of the reminder from Council.



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For discussion

c) Property number: 01-0858-03846

The above property comprises two former properties 01-0858-03980 and 01-0858-03624 which were to be valued together two years ago. The Supplementary Valuation was completed in June 2010. If the Valuation had been completed when requested the total rates payable would have been \$390.20. Total rates on the property after transfer of balances is \$819.96.

Recommendation

Moved **Clr**

Seconded **Clr**

THAT As a result it is recommended that Council remit \$429.76 on Property number: 01-0858-03846.

d) Property number: 01-0858-03847

A balance of \$390.74 is outstanding on this property due to a Supplementary Valuation outside which transferred old Property Number: 01-0858-04060 comprising 0.01ha. This is a similar situation to (c) above the same owners. The owner had sought to have this 0.01ha amalgamated at the same time as (c) above.

Recommendation

Moved **Clr**

Seconded **Clr**

THAT It is recommended that Council remit \$390.74 on Property number: 01-0858-03847.



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e) Property number: 03-0200-00013

The owners of the above property are objecting to paying a Solid Waste Domestic Charge for 2009/2010 and have previously written to Council for a refund. At the April 2009 meeting a refund was refused.

The ratepayer states "As shack owners we have for the past 3 years been paying for a service which was not being provided. Last year we paid rates for this amount and received no service. We wrote about this and were told there would be no refund". The ratepayers state that "We have had such a frustrating journey with this and believe you can't charge for a service you are not supplying. We have had our shack for nearly 40 years and if you have looked at your records we have always paid but this has to be negotiated. We will consider paying for the one month we had the service this year, and would appreciate an amended account with the correct figure owing so we can complete our payment. To us this is very logical, black and white – No service, no payment. I cannot believe we are the only ones that see this situation as we do.

Rates outstanding are \$125.95 which is the Solid Waste Domestic Charge of \$114.50 plus \$11.45 penalty.

For discussion

f) Property numbers: 03-0225-01265 and 03-0225-01266

The above Property numbers were supposed to be cancelled when Property number: 03-0227-01342 was created. The properties were not cancelled and as a result rates were raised on all 3 properties until the Valuation Division corrected this error in 2006. The owner has requested a credit/refund for these rates.

Rates paid on the cancelled properties were \$2178.00 plus penalties of \$77.16 for each property.

Recommendation

Moved **Clr**

Seconded **Clr**

THAT Council grant a refund of \$2178.00 plus penalties of \$77.16 on Property number: 03-0225-01265 and 03-0225-01266 with the refund to be applied as a credit on 2 other properties owned by the ratepayer.

Carried



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**10.0 DEVELOPMENT &
ENVIRONMENTAL
SERVICES**

**10.1 REVIEW OF DOG
MANAGEMENT PLAN**

**10.2 COMMUNITY MEETING
AT DERWENT BRIDGE**

**10.3 COUNCIL OWNED
LAND - WAYATINAH**

**10.4 REMISSION OF FEES : PA
2010/53 : PUMP HOUSE BAY
CAMPING AREA :
WASTEWATER DISPOSAL
SYSTEM**

**10.5 ELLENDALE
WASTEWATER MANAGEMENT**

**10.6 DA 2010/18 : RAINBOW
BUILDING SOLUTIONS (ON
BEHALF OF K TOWNS) :
VISITOR ACCOMMODATION
(ONE ADDITIONAL) : LOT 7
JONES RIVER ROAD,
ELLENDALE (CT 156205/7)**

11.0 ADMINISTRATION



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11.1 COMMUNITY GRANT APPLICATION FOR GREAT LAKE COMMUNITY HALL (PAGES 23-27)

The Great Lake Community Hall are seeking funding for their play – ‘Sex, Death and a Cup of Tea which will be held at the Great Lake Community Hall on the 20th August 2010.

Recommendation

Moved **Clr**

Seconded **Clr**

THAT Council donate \$500.00 to the Great Lake Community Hall to assist with the Play – Sex, Death and a cup of tea.

Carried

11.2 FOREST LAND IN THE BROAD RIVER SURROUNDS (PAGES 1-4)

For discussion

11.3 TREE PLANTING – ELLENDALE (PAGES 5-8)

A request has been received from Lynda and John Blyth for funding of street tree planting in Ellendale. The project is to be completed in 3 stages with a request for Council to fund one. (Entrance planting on grassy roadside verges on Southern approach to Ellendale).

Lynda and John Blyth will be attending the Council meeting to address any questions that Councillors may have.

For discussion

11.4 REQUEST FOR PERMISSION TO USE COUNCIL LAND FOR A SMALL COMMUNITY GARDEN (PAGES 9-10)

A proposal has been received from Lynda and John Blyth to establish a small community garden in the front corner of the sports oval between the Op-shop and the Ellendale Post Office/Store.

John and Lynda are applying for a grant for establishment of the garden and have spoken to many community members who are supportive and enthusiastic.

John and Lynda will be attending the Council meeting to answer any questions Council may have.

For discussion



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11.5 PROPOSALS FOR ELLENDALE (PAGES 11-16)

Mrs Stavroula Jacka forwarded proposals for consideration in Council's 2010/2011 Budget. The proposals were received on Sunday 23rd Mar 2010 and handed out at Council's Budget Workshop held on 25th May 2010.

Mrs Stavroula Jacka has requested that these proposals be resubmitted to Council for consideration.

For discussion

11.6 PAYMENT OF COUNCILLORS EXPENSES & PROVISION OF FACILITIES POLICY (PAGES 17-20)

At the June Council meeting a Sub Committee comprising of Clr L A Burke, Clr G Herbert and Clr I V McMichael were nominated to review the Councillors Expenses & Provision of Facilities Policy.

The Draft Policy is attached for consideration and adoption by Council.

Recommendation

Moved **Clr**

Seconded **Clr**

THAT Council adopt the Payment of Councillors Expenses & Provision of Facilities Policy as amended.

Carried

11.7 CMCA TASSIE SHEARWATERS CAMPERVAN CHAPTER (PAGE 21)

The above group are intended to have a Campervan meeting at Bothwell during the "Spin-In" from 4th-6th March 2011. There will be no more than 20 vans with one person per van. The group is seeking a site close to the township.

Recommendation

Moved **Clr**

Seconded **Clr**

THAT the CMCA Tassie Shearwaters Campervan Chapter be permitted to use the Bothwell Recreation Ground and facilities from 4th-6th March 2011 at a cost of \$20.00 per van.

Carried



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11.8 CHILD SAFETY HANDBOOK (PAGE 22)

A request has been received from Tasmanian Association of Police and Community Youth Clubs seeking Councils continued support for the PCYC Child Safety Handbook by sponsoring an advertisement.

The cost is \$280.00 plus GST.

Recommendation

Moved **Clr**

Seconded **Clr**

THAT Council continue their support of the PCYC Child Safety Handbook by placing an advertisement at the cost of \$308.00 GST inclusive.

Carried

11.9 COMMUNITY & ECONOMIC DEVELOPMENT OFFICER

Applications for the Community & Economic Development Officer position close on 16th July 2010.

It is recommended that an interview panel consisting of the General Manager, Mayor and Deputy Mayor shortlist applicants and conduct the interviews.

For discussion

11.10 OUSE INDEPENDENT LIVING UNITS

Interviews for tenancing were held on Monday 12th July 2010. Draft Minutes of this meeting have been circulated to Councillors.

Recommendation

Moved **Clr**

Seconded **Clr**

THAT the following be offered occupancy in the Independent Living Units at Ouse.

Carried

11.11 REGIONAL & LOCAL COMMUNITY INFRASTRUCTURE PROGRAM (RLCIP) ROUND 3

A third round of the Regional & Local Community Infrastructure Program provide for an allocation of \$30,000 to Central Highlands Council. Councillors have been provided with the guidelines and asked to consider suitable projects.

The application is to be lodged by 31st July 2010.

For discussion



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11.12 COMMUNITY TRANSPORT SERVICES TAS INC

Temporary accommodation has been provided at the Bothwell Council Offices for a co-ordinator for the Community Transport Services Tas Inc. Work has commenced at the Old School House, Market Place, Bothwell for the Bothwell Anglers Association to be relocated to a different room.

Community Transport Services would like to formalise an agreement including a monthly rental.

Recommendation

Moved **Clr**

Seconded **Clr**

THAT a monthly rental of \$100 be charged for accommodation of Community Transport Services Inc to cover electricity charges.

Carried

11.13 SES CO ORDINATORS

As Council's SES Municipal Co-ordinator and Deputy Co-ordinator are no longer employed by Council, it will be necessary to make new appointments. Council's DES Manager and Acting Works & Services Manager have been asked if they are interested and have responded positively.

Recommendation

Moved **Clr**

Seconded **Clr**

THAT

- a) Mr Graham Rogers be appointed as Central Highlands SES Municipal Co-ordinator; and
- b) Mr Jason Branch be appointed as Central Highlands Council SES Deputy Municipal Co-ordinator.

Carried

12.1 RECEIVAL OF STATUS REPORT

Moved **Clr**

Seconded **Clr**

THAT the **Status Report** be received.

Carried



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12.2 STATUS REPORT DISCUSSIONS

13.0

14.0 ADDITIONAL AGENDA ITEMS

15.0 COUNCILLOR FUTURE AGENDA ITEMS

16.0 COMMITTEE

Regulation 15 of the Local Government (Meeting Procedures) regulations 2005 provides that Council may consider certain sensitive matters in Closed Agenda which relate to:

- Personnel matters, including complaints against an employee of the Council;
- Industrial matters relating to a person;
- Contracts for the supply and purchase of goods and services;
- The security of property of the Council
- Proposals for the Council to acquire land or an interest in the land or for the disposal of land;
- Information provided to the Council on the condition it is kept confidential;
- Trade secrets of private bodies;
- Matters relating to actual or possible litigations taken by or involving the Council or an employee of the Council;
- Applications by Councillors for leave of absence;
- The personal affairs of any person.

The decision to move in Closed Council requires an absolute majority of Council.

16.1 MOTION INTO COMMITTEE

Moved **Clr**

Seconded **Clr**

THAT Council move into **Committee** to discuss confidential matters in accordance with Section 15 of the Local Government (Meeting Procedures) Regulations 2005.

Carried



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16.2 MOTION OUT OF COMMITTEE

Moved **Clr**

Seconded **Clr**

THAT Council move out of **Committee** and resume the **Ordinary Meeting**.

Carried

17.0 CLOSURE
