



Central Highlands Council

AGENDA – ORDINARY MEETING – 17th April 2012

Agenda of an Ordinary Meeting of Central Highlands Council scheduled to be held at Bothwell Council Chambers, on Tuesday 17th April 2012, commencing at 9.00am and be closed to the public until 10.00am.

I certify under S65(2) of the Local Government Act 1993 that the matters to be discussed under this agenda have been, where necessary, the subject of advice from a suitably qualified person and that such advice has been taken into account in providing any general advice to the Council.

Lyn Eyles
General Manager

1.0 OPENING

2.0 PRESENT

3.0 APOLOGIES

4.0 PECUNIARY INTEREST DECLARATIONS

In accordance with Regulation 8 of the Local Government (Meeting Procedures) Regulations 2005, the Mayor requests Councillors to indicate whether they or a close associate have, or are likely to have a pecuniary interest (any pecuniary or pecuniary detriment) in any item of the Agenda.

5.0 COMMITTEE

Regulation 15 of the Local Government (Meeting Procedures) regulations 2005 provides that Council may consider certain sensitive matters is Closed Agenda which relate to:

- Personnel matters, including complaints against an employee of the Council;
- Industrial matters relating to a person;
- Contracts for the supply and purchase of goods and services;
- The security of property of the Council
- Proposals for the Council to acquire land or an interest in the land or for the disposal of land;
- Information provided to the Council on the condition it is kept confidential;
- Trade secrets of private bodies;
- Matters relating to actual or possible litigations taken by or involving the Council or an employee of the Council;
- Applications by Councillors for leave of absence;
- The personal affairs of any person.

The decision to move in Closed Council requires an absolute majority of Council.



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9.0 MAYORAL COMMITMENTS

20 th March	Council Meeting Hamilton
23 rd March	Meeting with Adam Sadler
26 th March	Rating Workshop
27 th March	Audit Committee Meeting ILU Committee Meeting Dorothy Evans – Australasian Golf Museum, Onsite
28 th March	LGAT General Meeting
3 rd April	Anzac Day Committee Meeting Dorothy Evans – Australasian Golf Museum

9.1 COUNCILLORS COMMITMENTS

	<u>Clr G L Herbert</u>
20 th March	Council Meeting Hamilton
26 th March	Rating Workshop
3 rd April	Anzac Day Committee Meeting

9.2 GENERAL MANAGER'S COMMITMENTS

20 th March	Council Meeting Hamilton
23 rd March	Meeting with Adam Sadler
26 th March	Rating Workshop
27 th March	Audit Committee Meeting ILU Committee Meeting
28 th March	LGAT General Meeting
29 th March	Meeting with Terry Cromer
3 rd April	Anzac Day Committee Meeting
12 th April	Tourism Action Group Meeting
16 th April	Healthy Community Initiatives Steering Committee Meeting

9.3 COMMUNITY & ECONOMIC DEVELOPMENT OFFICER'S COMMITMENTS



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10.0 NOTIFICATION OF COUNCIL WORKSHOPS

10.1 FUTURE WORKSHOPS

11.0 MAYORAL ANNOUNCEMENTS

12.0 MINUTES

12.1 RECEIVAL MINUTES ORDINARY MEETING

Moved Cllr

Seconded Cllr

THAT the Minutes of the **Ordinary Meeting of Council** held on **Tuesday 20th March 2012** be received.

Carried

12.2 CONFIRMATION OF MINUTES ORDINARY MEETING

Moved Cllr

Seconded Cllr

THAT the Minutes of the **Ordinary Meeting of Council** held on **Tuesday 20th March 2012** be confirmed.

Carried

13.0 BUSINESS ARISING

14.0 DEVELOPMENT & ENVIRONMENTAL SERVICES

In accordance with Regulation 25(1) of the Local Government (Meeting Procedures) Regulations 2005, the Mayor advises that the Council intends to act as a Planning Authority under the Land Use Planning and Approvals Act 1993, to deal with the following items:

Moved Cllr

Seconded Cllr

THAT the **Development & Environmental Services Report** be received.

Carried



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14.1 14.1 DA 2011/17
: S G & K
CUNNINGHAM :
LYELL HIGHWAY,
DERWENT BRIDGE
(CT76888/1) :
SUBDIVISION OF
TWO LOTS AND
BALANCE IN THE
VILLAGE ZONE

Recommendation

Moved **Clr**

Seconded **Clr**

THAT Central Highlands Council (Planning Authority) in accordance with the provisions of the *Central Highlands Planning Scheme 1998* and Section 57 of the *Land Use Planning & Approvals Act 1993*, APPROVE the application for a *Subdivision of Two Lots and Balance in the Village Zone* at Lyell Highway, Derwent Bridge, Certificate of Title Volume 76888 Folio 1, subject to the following conditions:

General

1. The subdivision layout or development must be carried out substantially in accordance with the application for planning approval, the endorsed drawings (Reference No. 10078/04014, Proposed Subdivision Plan prepared by J B Medbury Pty Ltd) and with the conditions of this permit and must not be altered or extended without the further written approval of Council.

Easements

2. Easements must be created over all drains, pipelines, wayleaves and services in accordance with the requirements of the Council's General Manager. The cost of locating and creating the easements shall be at the subdivider's full cost.

Bushfire management

3. An agreement pursuant to Part 5 of the *Land Use Planning and Approvals Act 1993* must be entered into prior to the sealing of the final plan of survey to require any residential use or development to be carried out and maintained in accordance with the recommendations of the Bushfire Planning Groups (2005), *Guidelines for Development in Bushfire Prone Areas in Tasmania* and in accordance with Level 1 of Standards Australia (1999): AS 3959: Construction of Buildings in Bushfire Prone Areas Standards Australia, Sydney.

Wastewater disposal

4. The recommendations made within the '*Geo-Environmental Assessment: Balance Lot-Lyell Highway, Derwent Bridge*' prepared by GES Geo-Environmental Solutions and dated April 2011 must be implemented.
5. The final plan of survey must be endorsed that the lots are only suitable for the on-site disposal of wastewater using a licensed Aerated Wastewater Treatment System or modified trench septic or other approved system.

Final Plan

6. A fee of \$220.00, or as otherwise adopted by Council resolution from time to time, must be paid to Council prior to the sealing of each stage of the final plan of survey.
7. A final plan of survey and two (2) copies must be provided together with the schedule of easements as necessary.
8. All conditions of this permit must be satisfied before the Council seals the final plan. It is

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the subdivider's responsibility to arrange any required inspections and to advise Council in writing that the conditions of the permit have been satisfied. The final plan of survey will not be dealt with until this advice has been provided.

Urban access

9. An access must be provided from the carriageway of the road to the lots on the plan in accordance with the construction and sight distance standards shown on standard drawings SD1012 and SD1030 prepared by the IPWE Australia (Tasmania Division) and to the satisfaction of Council's General Manager.

Soil and Water Management

10. Temporary run-off, erosion and sediment controls must be installed and maintained at full operational capacity to the satisfaction of Council's General Manager until the land is effectively rehabilitated and stabilised after completion of the development.

Construction amenity

11. Any works relating to the development must be carried out between the following hours:
- | | |
|---------------------------|-------------------|
| Monday to Friday | 7.00am to 6.00pm |
| Saturday | 9.00am to 6.00pm |
| Sundays & Public Holidays | 10.00am to 6.00pm |

The applicant shall also be advised that:

- A. This permit does not imply that any other approval required under any other legislation or by-law has been granted.
- B. Appropriate temporary control measures include, but are not limited to, the following:
- Minimise site disturbance and vegetation removal;
 - Diversion of up-slope run-off around cleared and/or disturbed areas, or areas to be cleared and/or disturbed, provided that such diverted water will not cause erosion and is directed to a legal discharge point (eg. temporarily connected to Council's storm water system, a watercourse or road drain);
 - Sediment retention traps (e.g. sediment fences, straw bales, grass turf filter strips, etc.) at the down slope perimeter of the disturbed area to prevent unwanted sediment and other debris escaping from the land;
 - Sediment retention traps (e.g. sediment fences, straw bales, etc.) around the inlets to the stormwater system to prevent unwanted sediment and other debris blocking the drains;
 - Rehabilitation of all disturbed areas as soon as possible.
- C. **This permit is valid for two (2) years only from the date it takes effect and will lapse if substantial commencement of the use or development does not take place within that time.**
- D. **Pursuant to Section 61 of the *Land Use Planning and Approvals Act 1993*, you may appeal against any of the conditions imposed on this approval by lodging with the Resource Management and Planning Appeal Tribunal, a notice of appeal**



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2.8	Registration as User or Supplier of Water from a Private Source	\$130.00
2.9	Water Sampling Charges (analysis are extra)	\$90.00
2.91	EMPCA 1994 Infringement Notice (see Regulations)	
2.92	Environmental Protection Notices (for updating permits or to abate environmental harm)	\$200.00
3	Public Health	
3.1	Place of Assembly Licence (new or renewal)	\$100.00
3.2	Place of Assembly Licence (temporary event) [9]	\$80.00
3.3	Place of Assembly Licence (Community Organisations)	\$20.00
3.4	Registration of Premises for Public Health Risk Activity (E.g. Skin Penetration)	\$100.00
3.5	Registration of a Regulated System (E.g. Cooling Towers)	\$100.00
3.6	Hawkers Licence, Includes Kerb Side Vendors (residents)	\$35.00
3.7	Hawkers Licence (non - residents)	\$65.00
3.8	Caravans (per van per annum)	\$130.00
3.9	Public Health Act 1997 Infringement Notice (see regs)	

Notes

- 1 All food businesses that sell any food are to be registered under the new Food Act 2003.
- 2 Premises are ranked in accordance with a Risk Classification system, low risk include B&B and cafes with no cooking.
- 3 Premises are ranked in accordance with a Risk Classification System, med risk include restaurants.
- 4 Premises are ranked in accordance with a Risk Classification System, high risk include nursing homes; there are no high risk food premises in CHC and if a premises performs well then it may move down a category.
- 5 Does not include costs of analysis

Carried

14.5 REVIEW OF ANNUAL WELFARE ACT

For Discussion

14.6 DES STATUS REPORT



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15.0 COMMUNITY & ECONOMIC DEVELOPMENT REPORT

Moved Cllr

Seconded Cllr

THAT the Community & Economic Development Report be received.

Carried

15.1 FUNDING ASSISTANCE FOR SOUTHERN ALL STARS (PAGE 1)

A request for funding assistance has been received from Tony and Maree Nichols to assist in funding the Southern All Stars in representing Tasmania interstate and internationally (heading to the USA in two years' time).

For Discussion

15.2 BRANDING PROJECT

As per the General Manager's email to Councillors on 2 April 2012, the majority of Councillors were agreeable to the alternative logo based on the old Bothwell Council logo.

The Community and Economic Development Officer made contact with OneTonne Graphic in regards to Bothwell logo and received the following response:

That's a very traditional old style illustration. Modern logos aren't really executed like that anymore. It's old fashioned and not very up to date. More importantly it doesn't really work as a logo, applying something that looks like this as signage becomes more expensive (harder to apply, harder to create a legible single colour version, more colours = more expensive and harder to read from a distance).

This is one of those situations where it's really important to remember who the target market is and what kind of activity they're trying to promote. They're trying to communicate outside the Central Highlands and this kind of logo and modern website/promotional materials are a real challenge to integrate successfully. There's a temptation to try and put everything in the logo - this is not the conventional branding wisdom, the logo needs to symbolise the concept of the central highlands but can't symbolise everything you can do or see - it becomes very messy quickly otherwise.

Two options were suggested:

1. Commission an illustrator to create an updated version of the supplied artwork:

I've sent some emails to some suitable local illustrators who will be able to do that kind of illustration. If we go down that road I will definitely need a quote from them as it'll be outside the scope of normal logo design work, and we will in effect be commissioning an illustration as well as the logo design. My main warning about this approach is as per above. Hard to read as a logo, expensive to produce, and very old fashioned.

2. A new direction for the existing work and create a more modern illustrated logo.

I've attached some samples of logos that combine a more ornate traditional illustrated style but



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are functional as logos.

Note the reduced colour palette and that each logo is self-contained (it has a defined border or shape that's created by the logo itself). Please note as these are more ornate and complicated while they work well as logos up close, as road side signage these would be a bit more difficult to read and understand while driving past (which is one of the reasons why we keep logos more simple and don't include so much detail).

After discussion with Mayor Flint and the General Manager, the CEDO re-approached OneTonne Graphic seeking quotes and image for option two.

Quotes for option one and an image for option two will be presented at the meeting.

For Discussion

15.3 ECONOMIC DEVELOPMENT AUSTRALIA (PAGES 2 - 3)

There is an opportunity for the Central Highlands to receive free training in economic development (see attachment).

Economic Development Australia's (EDA) purpose is to promote sustainable economic development across Australia. EDA is committed to supporting economic development practitioners to increase the social, economic and environmental prosperity of Australian communities.

The Regional and Remote Area Economic Development Training Program (RRATP) is developed and delivered pro-bono by EDA members. The program provides a series of case studies, a local community economic development workshop and also includes an economic development toolbox outlining the role that Economic Development Practitioners undertake.

NOTE: The workshop is free, however Council would be required to fund the costs associated with travel, accommodation, venues and meals for 3 facilitators.

For Discussion

15.4 HEALTHY COMMUNITIES INITIATIVE UPDATE (PAGE 4)

See attached update as at 11 April 2012.

For Information

15.5 TOURISM ACTION COMMITTEE (PAGE 5)

Peter Ontatzis, owner of Hamlet Downs in Fentonbury has resigned from the Tourism Action Committee. Due to David McMillan resigning from the Committee earlier in 2012, only three industry representatives remain. The future of the Tourism Action Committee is an agenda item for the meeting to be held on 12 April 2012.

For Information



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15.6 SALUTING THEIR SERVICE GRANTS (PAGES 6 - 7)

The draft minutes of the March general meeting stated the following:

Mayor Flint requested this be placed on the Agenda

The Central Highlands has 3 Anzac Day Services, at Bothwell, Gretna & Hamilton. Hamilton does not have a Memorial for our fallen service people, and I would like us to make an application for funding from the Federal Government for a structure to be erected in Hamilton i.e. It could be near the sandstone arch in the recreation reserve adjacent to the public facilities. Public Consultation would be preferable.

Moved **Clr G L Herbert**

Seconded **Clr A W Bailey**

THAT Council apply to the Federal Government for funding

For the motion Mayor D E Flint, Deputy Mayor A J Downie, Clr J R Allwright, Clr A W Bailey, Clr R G Bowden, Clr G Herbert, Clr T H Jacka, Clr I V McMichael, Clr L M Triffitt

The CEDO notes that the Saluting Their Service commemorations grants are currently open, with applications closing on 1 May 2012 (see attached)

To progress any funding application, the following needs to be ascertained:

- How much funding Council will contribute (cash or in-kind)
- Site
- Type of memorial (with costs)

For Discussion

16.0 WORKS & SERVICES

Moved **Clr**

Seconded **Clr**

THAT the Works & Services Report be received.

Carried

16.1 DISCUSSION

16.2 BRIDGE TENDERS

For Discussion



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18.2 CLIMATE CHANGE ADAPTATION PLAN (PAGES 9-107)

Attached is Central Highlands Council's completed Climate Change Adaptation Plan. Senior Council Staff, Steven Joyce (NRM) and Cllr Jo Jacka and Cllr Ian McMichael participated in the workshops.

Attached is also a local climate profile for the Central Highlands Municipal Area.

For Information

18.3 FOX ERADICATION PROGRAM (PAGES 108-116)

Permission is being sought from the Fox Eradication Program to lay baits at the following locations:

PID 1860811 – Surveyors Memorial Park – Lyell Highway, Bronte Park 22.45 Ha
PID 2749701 – Reserve, Poatina Road, Arthurs Lake – 47.78 Ha

For Decision

18.4 DRAFT TERMS OF REFERENCE – AUDIT COMMITTEE (PAGES 117-119)

The Audit Committee has reviewed the Terms of Reference originally agreed to for the operation of Council's Audit Committee.

The Terms of Reference have been expanded to cover the objective, composition and tenure, roles and responsibilities, reporting and administrative arrangements.

Recommendation:

Moved Cllr

Seconded Cllr

THAT the Terms of Reference as amended by the Audit Committee be adopted by Council.

Carried

18.5 WATER & SEWERAGE COMMITTEE

At the Local Government Association of Tasmania's General Meeting held in Launceston on Wednesday, 28 March, 2012 the following motion was carried with respect to a single Water and Sewerage Corporation:

Hobart City Council/Launceston City Council

- 1 That the owner councils of the Tasmanian Water and Sewerage Corporations support in principle the move to a single corporation but will only recommend such a move to the State Government when councils have agreed to the governance arrangements.
- 2 That a working group be formed to develop a governance model and present it to a future meeting of the twenty nine owner councils by the end of May.
- 3 That only when a governance model is approved by owner councils will LGAT advise



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the State Government that owner councils are ready to move to a single corporation.

4. That Legislative protection against the future potential privatisation of a Tasmanian Water And Sewerage Corporation is obtained, via the requirement that a state referendum be required with a 75% affirmative vote, for any such privatisation to occur.

The Original Motion Was Put And Carried

The Working Group comprises:

- Alderman Steve Kons (Burnie City Council)
- Alderman Peter Sexton (Hobart City Council)
- Councillor Tony Foster (Brighton Council)
- Councillor Graham Bury (Kingborough Council)
- Councillor Peter Kearney (West Tamar Council)
- Councillor Craig Perkins (Meander Valley Council)
- Barry Easther (LGAT President)
- Allan Garcia (CEO LGAT)
- Miles Hampton (Chair Water Corporations)

The Governance arrangements will be circulated to Councillors prior to a Special Meeting of LGAT in May.

For Information

18.6 AT THE FEBRUARY STCA MEETING A REPORT THAT WAS DEFERRED FROM THE NOVEMBER 2011 MEETING WAS DISCUSSED

The purpose of this report was to seek approval from the STCA Board to request financial support from member Councils to enable to completion of Stage Two of the Biodiversity Offset Guidelines Project in the 2011/12 financial year. In addition approval was sought for the extension of the project to a further Stage Three and Four for which further financial support will need to be requested from member Councils for the 2012/13 financial year.

The report detailed that an additional \$6,500 is required for the 2011/12 financial year with approximately \$20,000 to \$30,000 required in 2012/13 for Stages Three and Four. Kingborough pointed out the considerable cash investment that it had already made for this project and indicated it would not be comfortable providing additional funding. After further discussion it was moved and seconded:

“1. That the STCA Board agrees (subject to funding) to extend the Biodiversity Offset Guidelines Project to encompass a further Stage Three (Advocacy) and Stage Four (Housekeeping Review and Metric Investigation).

2. The Southern Tasmanian Councils Authority requests:

- a) a financial contribution for the 2011/12 financial year of \$720 each from member Councils (excluding Hobart City, Huon Valley and Kingborough Councils) to enable the completion of Stage Two of the Biodiversity Offset Guidelines Project; and

b) member Councils to budget for a \$2,500 contribution to the STCA for Stages Three and Four for the 2012/13 financial year.”

For Information

18.7 REGIONAL PLANNING STRUCTURE

The following is from a report that was prepared for the Southern Tasmanian Councils Authority

The primary purpose of an ongoing regional planning structure is to:

1. Provide ongoing support for the southern regional land use strategy, including advocacy, review and initiating future iterations and/or amendments.
2. Implement the specific actions identified in the companion document to the regional land use strategy - *The Process Forward: Implementing and Monitoring the Regional Land Use Strategy for Southern Tasmania*, as well as reviewing and updating that document. An example of a key, urgent action is the development of a Sequencing Plan for the Greenfield Development Precincts identified within the Urban Growth Boundary for Greater Hobart.
3. Ensure better coordination, at a regional level, with state government agencies engaged in activities related to the regional land use strategy, including:
 - a. Department of Infrastructure, Energy and Resources
 - b. Department of Economic Development
 - c. Tasmanian Planning Commission
4. Support the Councils in the ongoing improvement of planning schemes through the sharing of cost of the development, review, co-ordination and amendment of planning scheme provisions.

The composition of the any future regional planning structure, perhaps built upon the existing regional planning steering committee, will necessarily include representatives from:

- Rural and peri-urban councils
- Department of Infrastructure, Energy and Resources
- Department of Economic Development

The system will also have to include mechanisms for a close working relationship with major infrastructure providers other than government departments, including Southern Water, Aurora and Transend.

It is noted that negotiations over the design of the structure should be with the State Government and not with the Tasmanian Planning Commission. Whilst the strategic/policy half of the TPC would be expected to play a significant role in the on-going structure, the design of that structure is, in part, a political decision.

In regards to the proposed Capital Cities Initiative planning structure, it is noted that Councils have already acknowledged that this proposed system and the broader regional planning

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system should be incorporated into one overarching structure, (refer Attachment A which includes the general principles endorsed by the majority of Councils within the region).

However the inclusion of the ongoing Capital Cities strategic planning work has not been incorporated into the \$250,000 budget estimate for maintaining the regional planning work, and will need to be subject to further negotiations with the State for it to be included.

If funding for an ongoing regional planning structure is distributed on the same basis as the STCA funding model Central Highlands Council would be required to contribute \$2,000 per annum.

Conclusion

The development of an on-going regional planning structure would play a useful role in supporting Councils and the region.

The STCA Board resolution was:

1. That the STCA write to each council seeking in principal funding support for the financial years 2012/13, 2013/14 and 2014/15, as outlined above for the local government contribution to a regional planning structure.
2. That the STCA, in discussion with the 12 Council General Managers, negotiate the following with the State Government:
 - The objectives of the structure or group charged with managing the regional strategy;
 - The structure and composition of the group;
 - The broad terms of reference of the group;
 - The budget required from State and Local Government; and
 - The outcomes to be delivered.
3. That following agreement with the State Government the STCA put the final proposed arrangements to the STCA Board.
4. That once the Board is satisfied the proposed arrangements are sent to Councils for endorsement and commitment to funding.

A draft position paper is currently being prepared for discussion with the State Government.

For Information & budget consideration.



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18.8 BIODIVERSITY OFFSETS GUIDELINES & DRAFT BIODIVERSITY CODE

At the Council workshop held on 28 March, 2012 a report was tabled from Emma Riley. In that report Emma and Damian Mackey offered to come and workshop further with Council to provide a more thorough analysis of the context and application of the guidelines. Emma is trying to arrange some indicative mapping of threatened vegetation communities across the Central Highlands.

Emma has suggested Monday 7 May, 2012 as being the best time for her and Damian. She has suggested that Council's planner be in attendance to assist in the discussion as particularly relating to Central Highlands planning issues.

Recommendation:

Moved **Clr**

Seconded **Clr**

That a workshop be held at Bothwell on Monday, 7 May 2012 with Emma Riley and Damian Mackey on the Biodiversity Offsets Guidelines and Draft Biodiversity Code.

Carried

19.0 SUPPLEMENTARY AGENDA ITEMS

Moved **Clr**

Seconded **Clr**

THAT Council consider the matters on the Supplementary Agenda.

Carried

20.0 COMMITTEE REPORTS

21.0 CLOSURE